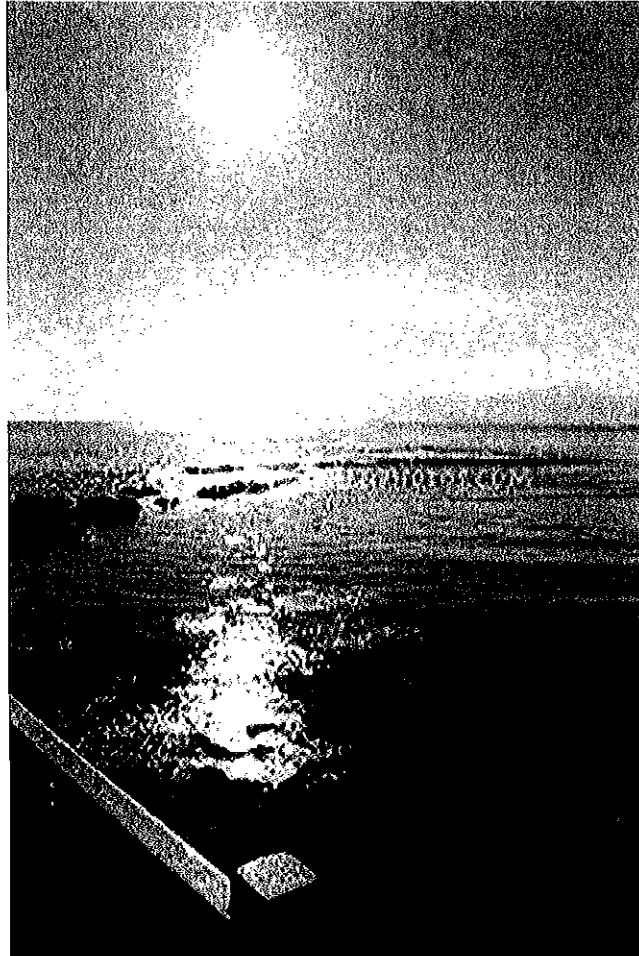


*City of Newport, Rhode Island*



*Proposed Budget*

*FY 2013 ~ 2014*

**CITY OF NEWPORT, RI  
PROPOSED BUDGET  
FISCAL YEAR 2013-2014**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Newport  
Rhode Island**

For the Fiscal Year Beginning

**July 1, 2012**

*Christopher P. Morill*

President

*Jeffrey R. Egan*

Executive Director

CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2013-2014  
Budget Message – As Proposed

To: Mayor Winthrop, Members of Council and the Citizens of Newport:

Welcome to the Proposed 2014 Fiscal Budget. In summary, the City's proposed combined expenditures for all funds totals \$114,632,099 which is a decrease of 0.99% from last year. The total general fund budget is proposed to increase from \$83,434,981 to \$84,604,109 (+1.4%). Increased funding requirements for police and fire pensions of \$1.9 million dollars, paid through the general fund, became a larger portion of the budget necessitating a decrease in the departmental expense paid through general revenues. The City has and will continue to pay interest on the new Pell School BANs, but that the debt service on the long-term bonds is anticipated to be paid by the school.

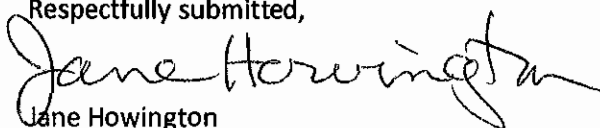
Challenges of continued flat or declining revenue streams, increased pension demands, increased capital needs and contractual obligations contributed to a shortfall in the initial draft budget. The Rhode Island General Laws establish a limit on a community's tax levy growth. For the 2014 fiscal year, tax growth is capped at 4.00%. The law also specifies that the cap will be based strictly on the combined prior year real and personal property tax levy. The maximum amount of increased tax revenue that the City can levy for FY 2014 is \$2,607,119 which equates to an increase of 3.87% in the tax rate.

The approach to this year's budget preparation started with a level funding threshold. Mandated changes such as contractual obligations, pension costs, regulated utility requirements and healthcare costs were then added to determine a base budget. Priority initiatives were also included to determine a comprehensive initial draft budget. These initiatives include programs such as:

- Increased economic development efforts
- Introduction to a biennial approach to budgeting
- Downtown Ambassador Program
- Expansion of the Retired Officer Corp
- Redevelopment of Newport's website
- Introduction of Newport Facebook pages
- Alternative approaches to citizen and visitor services

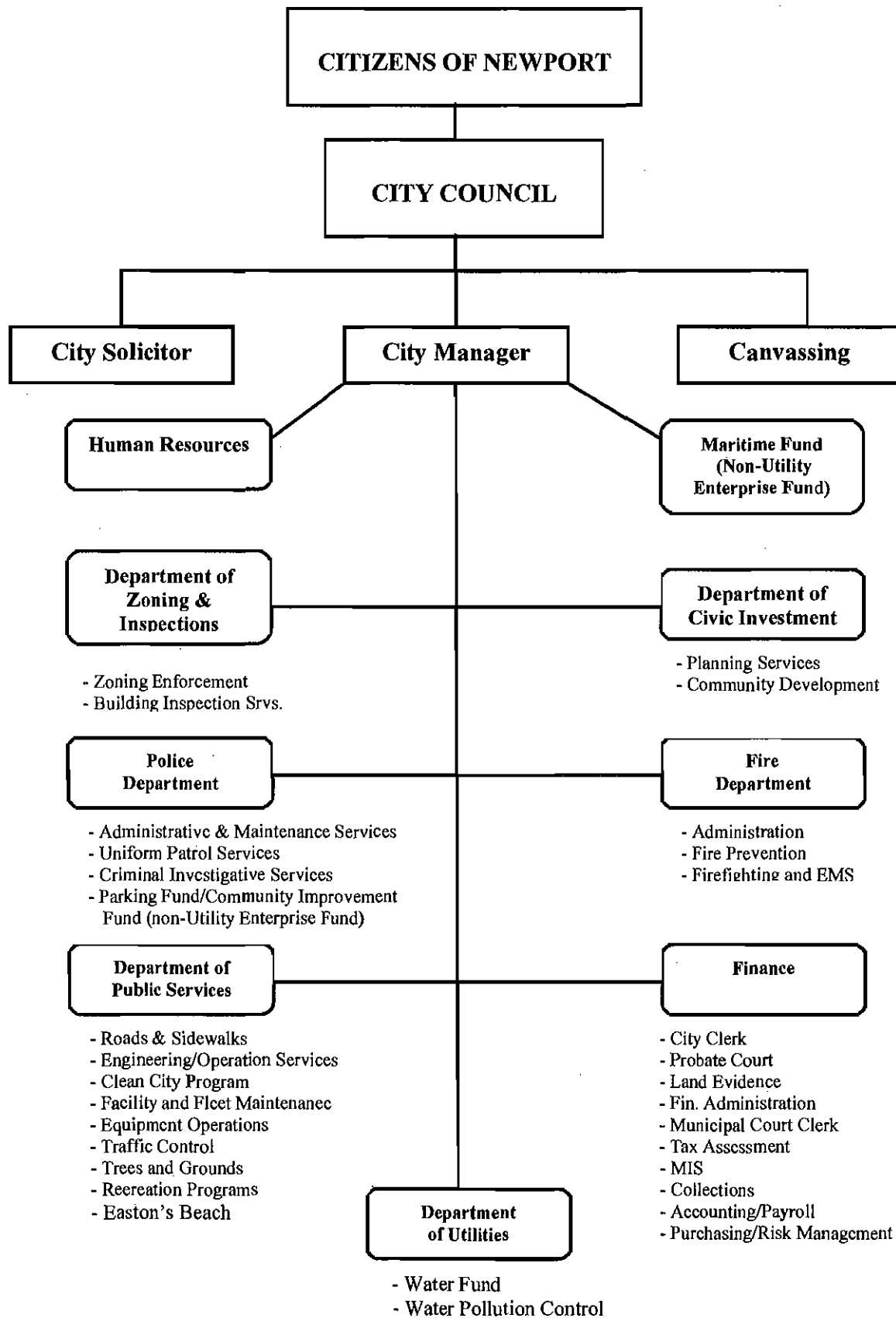
It has been an honor to work with Newport's dedicated staff in preparing this proposed budget; in particular the staff within the Finance Department have an outstanding commitment to the preparation of a fiscally sound and responsible budget proposal. Once again, I'd like to take this opportunity to thank the department directors and employees for being as responsive and responsible to the City and insisting on providing superior services with declining resources. I look forward to partnering with Council in the review, revision, adoption and implementation of this budget.

Respectfully submitted,



Jane Howington  
Newport City Manager

# THE CITY OF NEWPORT, RI



## FY2013-14 Budget Highlights

- Expenditures for all funds total \$114,632,099, a decrease of -0.99% over FY12-13.
- General Fund tax levy of \$67,509,069, an increase of 3.85 % over FY12-13
- General Fund revenues of \$84,604,109 an increase of 1.40% over FY12-13
- Transfers from General Fund to Capital Projects and other funds for capital improvements of \$2,830,900 represents 3.35% of total General Fund expenditures
- Proposed tax rate is \$11.80 per \$1,000 of assessed value for residential property and \$16.36 per \$1,000 for commercial property
- One-cent on the real property tax rate is equivalent to approximately \$42,345
- Proposed personal property tangible rate is \$16.36 per \$1,000 of assessed value
- Proposed motor vehicle tax rate remains \$23.45 per \$1,000 of assessed value which is the state fixed rate for the City of Newport. The city grants an exemption for the first \$6,000 of value to all motor vehicle taxpayers.
- General Fund Balance is at 10.87% of budgeted General Fund expenditures
- Transfer to schools for operations is \$22,564,157, representing no change from the adopted budget for FY12-13



## Economic Assumptions

The underlying economic assumptions in this budget are:

- The housing market will slowly improve and will lead to a slight increase in revenues for realty conveyance tax and recording fees. There is also a slight increase in building permits.
- The economy will continue to improve. However, a tourist season less active than the prior year's will show as a slight decrease in revenues including hotel tax and meals and beverage taxes.
- Interest rates are expected to increase over the next fiscal year, leading to an increase in investment income.
- The state continues to struggle financially and this may negatively impact local and school funding.
- Newport Grand continues to see a decline in business that will lead to continued decrease in revenues.
- Increasing costs of 3-4 % will impact city purchases of supplies, materials, contracts and utilities
- Notice from Blue Cross Blue Shield indicates that health insurance rates will increase 4.7% for FY2014.



### THE CITY OF NEWPORT, RHODE ISLAND

Newport is located at the southern end of Aquidneck Island in Narragansett Bay, about 30 miles southeast of Rhode Island's capital of Providence. The City is bounded by the Atlantic Ocean on the east and the south, Narragansett Bay on the west, and by the Town of Middletown on the northeast. Newport is 11 square miles in size, with 7.7 square miles of land and 3.3 square miles of inland water. Location is readily accessible to the west by Interstate 95 via the Jamestown and Pell Bridges, and to the north by Routes 24 and Interstate 195 via the Mount Hope Bridge and the Sakonnet River Bridge.

## Mayor and City Council



left to right- **Marco T. Camacho**, 1st Ward Councilor; **Justin S. McLaughlin**, 2nd Ward Councilor; **Naomi L. Neville**, Councilor-at-Large and Vice Chair; **Henry F. Winthrop**, Mayor; **Jeanne-Marie Napolitano**, Councilor-at-Large; **Kathryn E. Leonard**, 3rd Ward Councilor; **Michael T. Farley**, Councilor-at-Large.

### GOVERNMENT

Newport was founded in 1639, incorporated as a City in 1784, and rechartered in 1853. The City operates under a Home Rule Charter, adopted in 1953, providing for a council/city manager form of government. There is a seven-member City Council headed by its Chairperson, who is elected by the Council and also holds the title of Mayor. All legislative powers of the City are vested in the City Council by the Charter, including the ordering of any tax, making appropriations, and transacting any other business pertaining to the financial affairs of the City.

Four members of the City Council are elected at large and the remaining three members are elected from the three wards, all for a two-year term. The new council was elected in November, 2010. The Charter grants to the City Council all powers to enact, amend, or repeal ordinances relating to the City's property, affairs and government, including the power to create offices, departments or agencies of the City, to preserve the public peace, health and safety, to establish personnel policies, to authorize the issuance of bonds, and to provide for an annual audit.

The City Manager is appointed by a majority vote of the City Council. The City Manager is the chief administrative officer. The Charter grants to the City Manager the authority to appoint or remove all officers or employees of the City, to prepare and submit to the City Council the annual budget and annual report of the City, to recommend pay schedules for City employees, and to recommend to the Council the adoption of such measures as he/she may deem necessary for the health, safety or welfare of the City.

## **ECONOMY**

From its early years when commerce involved the whale-oil trade, to today's highly sophisticated research in electronic submarine warfare, the seaport has continued to play a vital role in Newport's economy. The U. S. Navy, beginning with the founding of the Naval War College in 1884, influenced the development of the City and continues to do so as one of the major contributors to the local economy.

Newport's location, natural and cultural resources, and sense of history are responsible for the growth of tourism into a primary source of revenue. The third largest economic factor in Newport, the service sector, has benefited by both the defense and tourism industries.

### ***Tourism***

As the State's principal tourist center and resort community, Newport is visited annually by millions of tourists who attend special events, sail, and view the City's mansions and other attractions. The City's popularity has stimulated significant private investment in retail shopping facilities, hotels, timeshare units, restaurants, clubs, and other tourist-oriented enterprises.

The Newport County Convention and Visitors Bureau (NCCVB), which operates the H.J. Donnelly III Visitors Center, reports over 500,000 visitors seeking information in the Center annually. The Visitor Center, located in the center of Historic Newport, is open seven days a week, providing residents and visitors with information on area attractions, accommodations, events, and restaurants.

### ***Recreation***

The City of Newport has some of the best private facilities for boating enthusiasts in the state. There are two public beaches operated May through September, and the area is famous for past America's Cup Races and the Olympic Sailing Trials. There are numerous public recreational facilities, including 19 tennis courts, 7 multi-purpose play fields, 13 playgrounds, and one gymnasium, which are available for residents' use. The City also has a Senior Citizens' Center.

### ***Library***

The Newport Public Library was founded in 1869 and currently contains 183,506 volumes, including 11,180 electronic holdings. A recent expansion has added 23,000 square feet to the facility and increase the capacity to 175,000 volumes. Newport has the distinction of having not only one of the first public libraries in the country, but also the first private library, still in operation -- the Redwood Library.

### ***High Technology and Defense-Related Business***

There are estimated 21,200 individuals in defense-related jobs on Aquidneck Island. The major private employers are located in Middletown and Portsmouth; however, many of their employees make their homes in Newport and thereby contribute to the local economy. These workers represent a very highly skilled component of the local labor force.

The Navy is the island's largest single employer, employing approximately 9,000 military and civilian personnel. The Navy's presence in Newport is dominated by its work in education, training and research programs. Among the largest institutions involved with research programs is the Naval Underwater Warfare Center (NUWC), which has been designated by the Defense Department as a "superlab" for doing undersea warfare research. The U. S. Navy Base or its

related facilities have not been identified for any base closure or reduction, and, in fact, is currently expanding their facilities.

#### ***Service Center***

Within the City of Newport, 82.8% of all 2009 private employment was in the service sector. Although most of the service jobs are to be found in hotel/motel, social services, and health fields, other important services industries in Newport are also educational services and business services. Newport's inventory of office space attracts professional service firms, such as medical offices and legal services. Business services include, among others, building maintenance, personnel supply, and computer and data processing services. Computer and data processing, and engineering and management services are major sources of jobs at the regional level.

#### ***Retail Trade Industry***

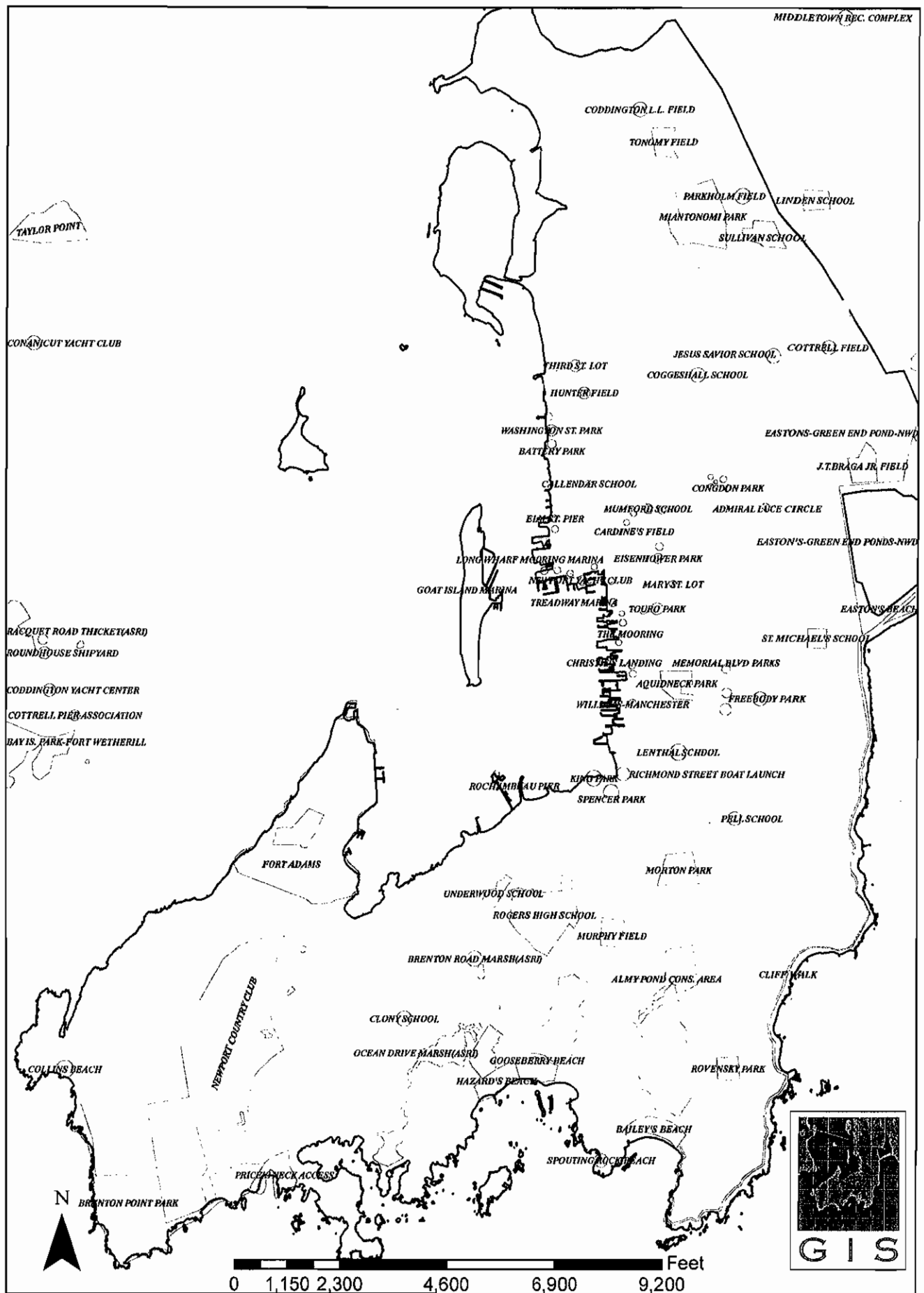
The retail industry represents the third largest source of private employment within Newport, with an annual average of 1,395 jobs in 2009. These include jobs in specialty retail, which includes galleries, gift shops, and antique shops, and apparel and accessories. Retail and restaurant employment can swell by as many as 1,500 jobs during the peak summer season.

Recreational, or specialty retail, also plays an important role in Newport's visitor industry and provides shopping opportunities for visitors as well as serving Newport residents. The primary shopping areas in Newport are located on Thames Street, America's Cup Avenue, and Bellevue Avenue. The many antique shops and art galleries in Newport add to the City's historic and cultural character.

## Community Profile

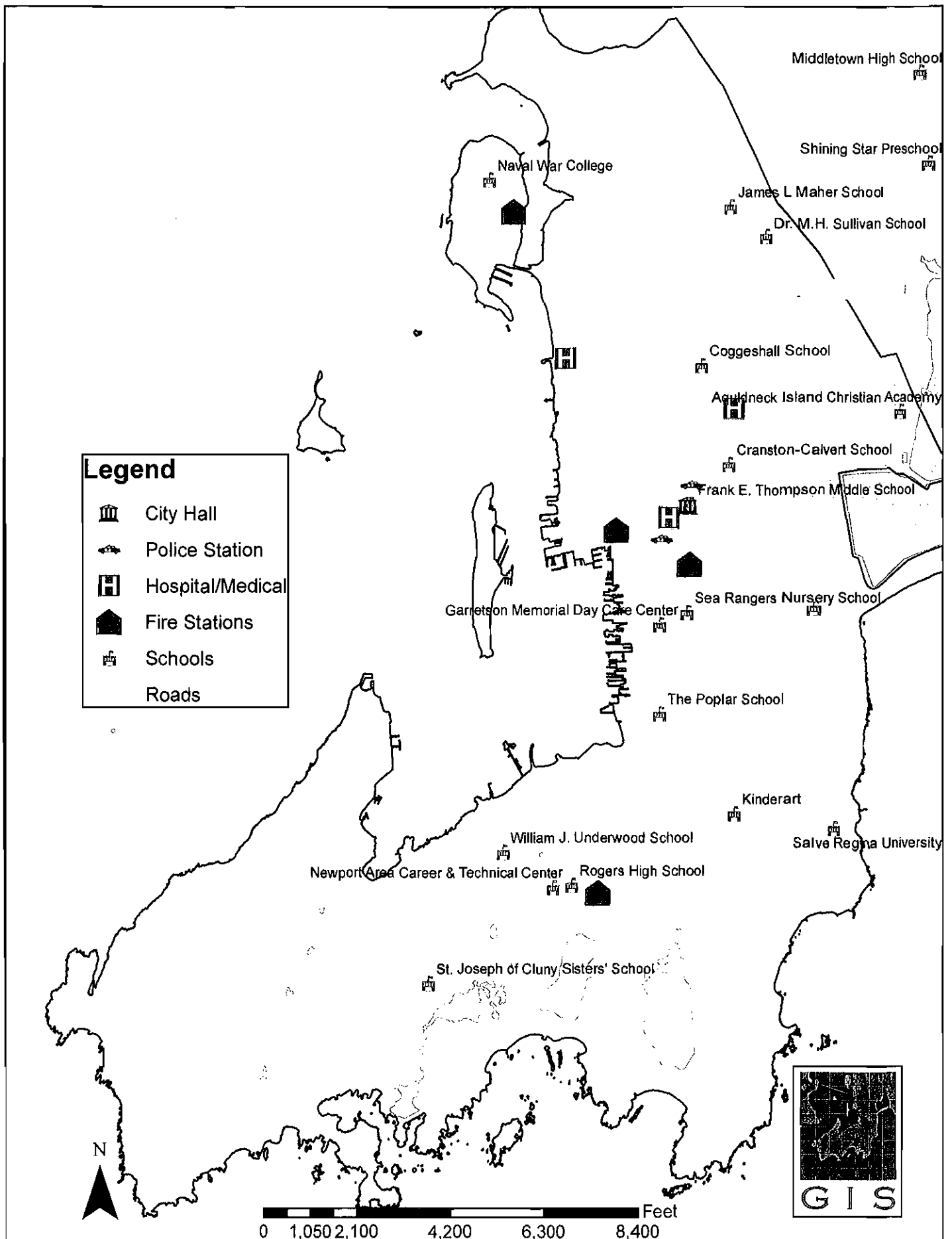
<u>City Government</u>	<u>Economic Indicators - continued</u>
Established in	1639
Date of Incorporation	1784
Form of Government	Council-City Manager
Number of Full-Time City Positions (FY 13/14)	357.5
<b>City Finances</b>	
<u>Bond Ratings</u>	
Standard & Poor's	AA
<b>City of Newport Employment</b>	
<b>Average Annual</b>	<b>(2012) (2002) 2002-2011 % Change</b>
Construction	991 444 55.20%
Manufacturing	716 284 60.34%
Wholesale Trade	159 210 -32.08%
Retail Trade	1,533 1,591 -3.78%
Transportation & Warehousing	355 262 26.20%
Information	340 273 19.71%
Finance, Insurance, Real Estate	901 418 53.61%
Administrative & Waste Management	1,648 586 64.44%
Education & Health Services	3,149 2,547 19.12%
Leisure & Hospitality	2,439 4,642 -90.32%
Other	941 609 35.28%
Total Covered Private	13,172 11,866 9.91%
<b>Unemployment Rate</b>	
	<u>12/12</u> <u>06/12</u> <u>% Change</u>
City of Newport	10.1 7.6 32.89%
Rhode Island	10.2 10.9 -6.42%
New England	7.3 6.8 7.35%
U.S.	7.8 8.2 -4.88%
<b>Tourism</b>	
	<u>2011</u> <u>2011</u> <u>% Change</u>
<b>Number of Hotel/ Motel Rooms</b>	
	1,409 1,409 0.00%
<b>Occupancy Rate (Estimate)</b>	
	58.60% 58.60% 0.00%
<b>Average Daily Rate (Estimate)</b>	
	\$198.40 \$198.40 0.00%
<b>Median Household Income</b>	
	2011 2000
City of Newport	57,640 40,669 41.73%
State of Rhode Island	54,902 42,090 30.44%
<b>Physiographic</b>	
<b>Land Area</b>	
Square Miles	7.94
Acres of Public Parks & Open Space	122
Total Acres of Parks & Open Space per 1,000 Population	4.81
Paved - Lane Miles	94
Sidewalk Miles	82
<b>Utilities</b>	
Telephone	Verizon or AT&T
Electric and Gas	National Grid
Oil	Various
Water	City of Newport
Sewer	City of Newport
<b>Economic Indicators</b>	
<b>Largest Private Employers (2011)</b>	
Newport Health Care Corp.	919
Newport Harbor Corporation	900
James L. Maher Center	700
Salve Regina University	420
<b>Largest Public Employers (2011)</b>	
Naval Undersea Warfare Center	2,758
Naval Education & Training Center	597
City of Newport & Newport Public Schools (FTEs)	626

<b>Proposed Taxes</b>		<b>Registered Voters</b>			
<u>Real Property Tax Rate</u>		March 2013 13,878			
FY 13-14: \$11.80 per \$1000 assessed res. value		<b>Housing</b>			
FY 13-14: \$16.36 per \$1000 assessed comm.		<u>Housing Units - June, 2009</u>			
FY 12-13: \$11.36 per \$1000 assessed res. value		<u>June, 2011</u> <u>June, 2010</u>			
FY 12-13: \$15.75 per \$1000 assessed comm. Value		Owner Occupied Housing Units 5,094 4,850			
FY 13-14 Value of one-cent on the		Renter Occupied Housing Units 5,464 6,716			
Real Property Tax Rate		Vacant 3,111 1,660			
Approx. \$42,345		Total 13,669 13,226			
<u>Personal Property Tax Rate</u>		<u>Properties by Occupancy (2011)</u>			
FY 13-14: \$16.36 per \$1000 assessed value		<u>Owner</u> <u>Renter</u>			
FY 12-13: \$15.75 per \$1000 assessed value		5,094 5,464			
<b>Population</b>		<u>Average Assessed Value (in thousands)</u>			
2010 U.S. Census	24,672	All Residential Units (less exemptions) 3,932,959			
2000 U.S. Census	26,475	All Commercial Units (less exemptions) 1,067,190			
1990 U.S. Census	28,227	All Personal Property Tangible 114,573			
<b>Households</b>		Motor Vehicles 80,456			
2010 U.S. Census	10,616	Total Assesed Value at 12/31/2012 5,195,178			
2000 U.S. Census	13,226	<u>Average Market Rents (without utilities) 2012</u>			
1990 U.S. Census	11,196	2012    2011			
<b>Average Household Size</b>		Efficiency/1-Bedroom Apartment 835 915			
2010 U.S. Census	2.05	2-Bedroom Apartment 1,175 1,173			
2000 U.S. Census	2.11	3-Bedroom Apartment 1,320 1,403			
<b>Age (2010 Census)</b>		4-Bedroom Apartment 2,033 1,728			
(1-19)	5,308	Source: State-Wide MLS			
(20-34)	6,613	<u>Median Assessed Value of Homes and</u>			
(35-64)	9,241	<u>Condominiums</u> 2012			
(64+)	3,510	<u>Assessed Value</u> <u>Units</u> <u>Total Value</u> <u>Median</u>			
Median Age (2010)	36.4	Single Family 4,409 1,983,216,500 329,050			
<b>Race and Ethnicity (2010 Census)</b>		Reidentials. Condo 1,945 700,757,300 255,150			
White (Non-Hispanic)	78.5%	Two Family 1,174 511,158,200 319,700			
African American	6.9%	Three Family 398 174,549,100 352,800			
Hispanic (all races)	8.4%	Estate 106 460,747,900 3,386,100			
Other	4.0%				
Asian & Pacific Islander	1.4%				
American Indian and Alaskan Native	0.8%				
Total*	100.0%				
Source: U.S. Census Bureau 2010 Census		Source: U.S. Census Bureau/Real Estate Assessor			



**Recreational lands, such as parks, zoos, ball fields, and golf courses in Newport**





# CREATING THE BUDGET DOCUMENT

## SECTION 9-2. - PREPARATION OF BUDGET.

The Manager shall prepare and submit to the Council, at least 180 days prior to the beginning of each fiscal year, a projection of the change in revenues from the current fiscal year to the next fiscal years as well as a projection of anticipated significant expense changes.

The Council shall provide to the Manager, at least 150 days prior to the beginning of each fiscal year, a list of its top priority projects and its administrative expense increase/decrease guidelines for the next fiscal year. This shall include the maximum amount of revenue that may be allocated to the Capital Improvement Program (see Section 9-19).

The Manager shall prepare and submit to the Council, at least seventy-five days prior to the beginning of each fiscal year, a proposed budget and a budget message containing an explanation of proposed financial policies and the important features of the budget plan. He shall submit at the same time an appropriation ordinance making provision for the conduct of the City government for the ensuing year. Revenues and expenses related to the Council's priorities shall be highlighted. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

## SECTION 9-3. - CONTENTS OF BUDGET.

The proposed budget shall contain the following:

A report and recommendation by the Manager relative to the items contained in the budget; an estimate by the Manager of tax revenues to be received; an itemized estimate of other revenues to be received which shall contain a schedule of estimated income from trust and pension funds and the application thereof; a schedule of bond debt retirement and bond interest accruing during the fiscal year; and a schedule of appropriations required to sinking fund and a schedule of capital expenditures and the plan for financing the same.

## SECTION 9-4. - PUBLIC HEARING ON BUDGET.

9-4.1 The Council, at least 60 days prior to the beginning of each fiscal year, shall hold a public hearing on the Manager's proposed budget.

9-4.2 The Manager, at least 30 days prior to the beginning of each fiscal year, shall prepare and present to the Council a revised budget and revenue projection based upon the Council's instructions following the public hearing.

9-4.3 The Council, at least 20 days prior to the beginning of each fiscal year and prior to the Council approving a final budget and appropriation ordinance, shall hold a public hearing on the revised budget. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

**SECTION 9-5. - COUNCIL MAY REVISE PROPOSED BUDGET.**

The Council may insert new items or may increase or decrease the items of the budget as presented by the Manager, but, if it shall increase the total proposed expenditures, it also shall provide for increasing the total anticipated revenues at least to equal the total proposed expenditures.

Any changes approved by the Council shall be noted on a "Budget Revision Schedule", with the City Councilor who proposed the change identified. The Budget Revision Schedule should be appended to the final budget document. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

**SECTION 9-6. - BUDGET AND APPROPRIATION ORDINANCE TO BE PUBLIC RECORD.**

Upon final passage of the appropriation ordinance, such changes as have been made in the ordinance as originally proposed also shall be made in the budget. A copy of the budget and appropriation ordinance shall be placed on file as a public record in the office of the City Clerk.

# Newport City Council Strategic Plan and Departmental Budget Initiatives

## Vision Statement

The vision of Newport is to be the most livable and welcoming city in New England.

## Mission Statement



To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage;



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;



to exercise the prudent financial planning and management needed to achieve our strategic goals;



to achieve excellence in everything we do, invest in the future of our community, especially the education of our children, and work closely with our businesses and institutions to sustain a healthy economic and tourism climate;



to promote and foster outstanding customer service for all who come in contact with the City;



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction; and



to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model.

### **Our Strategic Roadmap**

Strategic objectives are viewed from four critical perspectives:

- Meeting or exceeding **customer expectations**;
- Effectively **deploying** our **resources**;
- Demonstrating **process excellence through continuous improvement**; and
- Demonstrating **fiscal** excellence and **responsibility** in use of public funds.

### **Four (4) Tactical Priority Areas**

Each of the strategic objectives complement the others to fulfill the vision and mission as defined by the City Council. The application of these strategic objectives are defined in the following pages as they pertain to the following four (4) tactical priority areas:

#### **Infrastructure**



Providing a strong, well-managed public infrastructure is key to enhancing quality of life and economic stability to our community.

#### **a) Customer Expectations**

- Maintenance and replacement of infrastructure is coordinated with all interests.
- Financial Planning
- Develop and implement "engagement" plan of the public that is directly affected.
- Clear mutual expectations, continuous open communication and an atmosphere of teamwork.

**b) Resource Deployment**

- Maintain and enhance CIP
  - Investigation of all funding and grant programs for identified infrastructure needs
  - Use of design/build, public/private partnerships and regional approaches to enhance capacity of staff resources
- Departmental Initiatives:

**c) Process Excellence through Continuous Improvement**

- Debriefing process
- Review of best practices
- Use of working community groups
- Enhance use of technology
- Interdepartmental planning

**d) Fiscal Responsibility**

- Major capital projects are identified and incorporated in the CIP permitting sound financial planning
- Partnerships with state and federal agencies to maximize local dollars.

**Departmental Initiatives:**

Work interdepartmentally where applicable in the development of bid specifications to utilize subject matter expertise existing within the City Administration.

Since 2007, the department of public services has developed an approach to roadway improvements that is inclusive of all parties that have facilities with city rights-of-way. Constant coordination with utility companies is maintained throughout the year to stay current on active construction and future goals of other utilities so that we ensure their projects are done ahead of the City's roadway improvement program. This includes internal and external utility organizations.

The City administration works proactively with commissions and organizations to plan for improvements, seek external expertise and find better ways to deploy resources.

### Infrastructure (continued):

The City administration regularly seeks volunteers and assistance in hiring decisions, request for proposal analysis and awards, and as part of charette and planning processes.

The Department of Public Services has worked in conjunction with the Rhode Island Interlocal Trust to develop a sidewalk trip hazard removal program which has significantly decreased liability claims.

City departments have developed equipment replacement and regular repair and maintenance programs whereby a set amount of money is provided on an annual basis. This has the benefit of providing funding so equipment can be replaced and ongoing repairs can be made, as well as smoothing out the annual budget process. This program has been initiated for vehicle replacement, fire equipment replacement, copiers and desk computers, playground replacement, road repairs and seawall repairs, and in the water and sewer funds for distribution and main replacements. This funding can be found in the capital improvement budget.

In 2005 the residents of the city overwhelmingly supported a bond referendum for roadway improvements. The portion of the bond allocated for local roadways has been spent so that the City could catch up on roadway repairs. That allowed the City to develop a financial plan that combines annual operating and capital dollars to make road improvements in the future.

The Infrastructure Replacement Plan (IRP) for Water is updated every five years in accordance with Rhode Island General Law and is submitted to the Rhode Island Department of Health for state review by several state agencies. The IRP is used for to develop the long-term capital improvement plan.

The City is currently developing a System Master Plan for the Water Pollution Control Fund that will be used to develop the long-term capital improvement plan.

Major projects include customer outreach processes to ensure that all affected and interested stakeholders are informed as to process, progress and activity that may cause interruptions or delays. This includes website, Code Red, media and mail notifications. It might also include hand delivery of information. City departments and administration continue to refine this process and undergo a process follow-up to see where improvements can be made. An example of a major project where

## Infrastructure (continued)

notification was applauded is the paving of Thames Street. This process is also being used in the development of a project on Broadway that will include water, sewer, road and streetscape repairs. Regular meetings are held to keep residents and businesses informed.

Workshops have been held prior to large infrastructure projects to solicit input for the Thames and Wellington sewer projects, the Easton Pond Dam improvements, and the water treatment plant improvements. Additionally, the City uses stakeholder workgroups and rate filings to further find ways to inform interested parties. Notices with contact numbers and information are placed in the doors of abutters prior to the start of actual construction. Project updates are posted on a regular basis on the website and email blasts notify interested parties of the postings.

At present Public Services and Utilities are collaborating to develop an every other year approach for road and sidewalk repairs in order to follow infrastructure upgrades of the Utility department. This will also help with our funding initiatives to lessen the burden on the tax base to the extent possible.

Contracts are utilized to clearly outline responsibilities that include infrastructure requirements. Examples are contracts with the Newport Gulls and the Donnelly/Sunset league. Responsibilities are clearly detailed in the contracts. Public Services is working on an agreement with Salve Regina University for softball/baseball use of Toppa and Cardine's fields.

The Departments of Fire, Public Services and Civic Improvement regularly search and apply for grant funds to support infrastructure needs. The Department of Public Services has received recent grants for seawall repairs, road improvements and the Broadway road improvement and streetscape project. The total amount exceeds \$3,000,000. The Fire Department has applied for grants to replace equipment identified in the CIP. The Department of Civic Improvement assists other departments in the grant process and works with other departments to use CDBG funds.

The Departments of Public Services and Utilities and the Maritime Fund regularly use a design/build process for capital improvements saving taxpayers an estimated 20% on the cost of projects.



## Infrastructure (continued)

Departments work with the State on partnership projects including Washington Square, Thames Street and the proposed Broadway improvements. The City is currently talking to RIPTA about sharing their wash bay in order to provide cleaning that may extend the life of heavy equipment and vehicles.

Vehicles and equipment are regularly serviced and maintained by the City's fleet maintenance provider. That funding is included in the Equipment Operations Budget.

Funding is provided in the capital budget to repair and upgrade fire department facilities. Fire Department personnel have been able to provide most of the labor saving taxpayers money.

Departments continue to make upgrades to facilities and equipment so that use is less invasive on the environment and provides cost savings. An example is the new water treatment plant, which includes green technology eligible for federal funding.

The Department of Utilities works closely with the Rhode Island Clean Water Finance Agency for funding and grant opportunities.

Stakeholder groups for water and sewer utility projects include regional partners.

Recreation regularly solicits feedback from facility users and facility supervisors.

The Departments of Utilities and Public Services continually update construction documents due to lessons learned on various projects.

The Parks and Recreation divisions frequently reach out to other organizations to further knowledge of best practices. They also consult with the Rhode Island Recreation and Parks Association for their experience.

The Department of Utilities is incorporating trenchless technologies where applicable.

The Police Department continues to participate in state and federal task forces to enable participation in asset forfeiture.

### Infrastructure (continued)

Utilities uses five year infrastructure replacement plans and a takes a multi-year approach in order to phase in borrowing for water and sewer projects.

City administration prepares short and long term financial forecasts with the goal of funding capital projects. This includes developing scheduling and financing plans based on community/administration priorities. The CIP document has recently been revised to provide information in different formats in order to enhance understanding.

The Harbormaster sits on the Area Maritime Security Committee, this committee has input on Maritime Security Grant funding.

### Communication



Providing effective 2-way communication with the community through a unified council operating as a team and interactions with City staff productively

**a) Customer Expectations**

- Information to the public is a professional competency
- Use of pro-active messaging
- 2-way information flow
- Transparency
- Increased community participation

**b) Resource Deployment**

- Messaging thru use of website, media, video, community forums, etc.
- Enhance visibility of City boards, citizens and workshops in the City's deliberation and decision process
- Act as a resource to citizens and guests with mindset of being helpful

Newport City Council Strategic Plan and Departmental Budget Initiatives (continued)

- c) **Process Excellence through Continuous Improvement**
- Capture of community feedback through use of benchmarking, survey options and other analysis options
  - Collaboration over compromise: passion vs. implosion
  - Analyze obstacles to information sharing and identify solutions
  - Improvement of website
- d) **Fiscal Responsibility**
- Effective analysis and use of technology for 2-way communication

Departmental Initiatives:

The City has contracted for a redesigned website with a content management system which will allow all departments, commissions and other organizations to update the website on a regular basis. The website will also include a city run blog feature and community calendar. The updated website will provide departments with the ability to provide education and information as well as applicable documents. Funding is included in the current and proposed budget to provide website redesign and services. The proposed funding will be to provide the ability to use the website for review of outstanding and past bills; allow on-line forms to be prepared and filed; and provide the ability to make payments on-line.

Funding is provided in the proposed CIP to upgrade fiber connections allowing for more bandwidth, speed and use of large GIS files.

Funding is included in the proposed CIP to begin implementation of recommendations from a recent GIS needs analysis.

Funding is included in the proposed CIP for a new phone system. The current system is unable to adequately handle current needs and does not allow for technological advances. This may help allay customer frustration related to dropped calls and unclear transmissions.

Funding is provided in the recreation budget to utilize Eblasts, a public school list serve, press releases, and brochures to provide information about recreational programs, camps and leagues.

The City Clerk has funding available through the archival Trust Fund that can be used to place property records on-line.

The City Clerk is evaluating whether to set up a separate email address for license applications.

## Communication (continued)

The Police and Fire Departments have established Facebook and Twitter accounts. City of Newport Facebook and Twitter accounts will be established after the new website is established.

The Fire Department intends to continue firefighter participation in the community (Boys and Girls Club projects, Habitat for Humanity, Thanksgiving Donations, Toys for Tots, etc.)

The Maritime Fund will post the mooring wait lists on-line.

The Police Department, through its operating budget, will continue development of online reporting and implementation of kiosk, social media, and web page.

City Departments continue to see the need for a city-wide public information official.

Public Works and Utilities will conduct workshops at initiation of large capital projects.

The Police Department is working to establish a process to authorize and manage information content.

The City Clerk's Office will continue pursuing vital records on-line processing and payments through RI.GOV.

Benchmark-surveys are done for all new programs and programs with a drop in attendance/ registration in the Recreation Department. Customer Satisfaction Surveys will continue to be utilized at all major customer service areas. The Police Department will continue to use resident and business satisfaction surveys at department level.

The Police Department will develop Parking Fund information for the website that will provide residents and visitors with better information concerning parking locations, availability and cost and parking rules and restrictions. City Administration will consider developing an app for parking.

The City administration will evaluate the City's policies that allow or don't allow various for-profit and not-for-profit City organizations to link to the City's website.

## Communication (continued)

Future considerations include development of an external variable message board system at the Police Department and City Hall to provide information to the public.

### Continuous Improvement



Instill quality, efficiency and effectiveness into every aspect of the City's performance

- a) **Customer Expectations**
  - Development of "trust" between staff and Council
  - Achievement of the "spirit of excellence"
- b) **Resource Deployment**
  - Bridge the gap of "silos" by increasing inter-department collaboration
- c) **Process Excellence thru Continuous Improvement**
  - Becoming more risk tolerant
  - Clarity of policies and expectations
  - Reinforcing a culture of change through collaboration and achievements
- d) **Fiscal Responsibility**

#### Departmental Initiatives:

City administration will continue to hold debriefing meetings after all major events of any kind including weather. The focus will be on process and how to better the City's processes.

The Newport Fire Department bases much of its practices on industry standards and applies updated procedures where applicable.

Funding is included in operating budgets to allow increased educational opportunities and to bring outside education opportunities into our departments.

### Continuous Improvement (continued)

The Police Department is considering whether to reinstitute the citizen police academy.

The Police Department will continued neighborhood meetings with Community Policing Unit and Neighborhood Beat officers.

The Police Department will evaluate the findings and recommendations from the parking Continuous Improvement working group.

The Police and Public Services Departments are developing a scheduled maintenance program to reduce emergency requests in the Police Station and increase efficiency.

Findings and recommendations from the website continuous improvement working group will be evaluated and incorporated in the new website design and programs.

Various departments are working with internal staff, the Aquidneck Island Planning Commission and other local governments to explore regional approaches to providing services and/or sharing resources in order to enhance capacity of staff resources.

The Finance, Canvassing, and City Clerk offices are in the process of evaluating customer service areas and processes with the goal of providing better service to customers and combining resources where possible.

### **Economic Development**



Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

#### **a) Customer Expectations**

- Facilitate public/private partnerships to assist in fostering and sustaining diversified economies
- Collaborate with other economic development organizations

Newport City Council Strategic Plan and Departmental Budget Initiatives (continued)

## Economic Development (continued)

**b) Resource Deployment**

- Work with existing and new businesses to enhance retention, expansion and new business development
- Creation of physical and social infrastructure for economic development

**c) Process Excellence thru Continuous Improvement**

- Maintain and improve the governance and regulatory process
- Foster small business development
- Collaborate on marketing strategies

**d) Fiscal Responsibility**

The Beach and Recreation Divisions continue to pursue a relationship with area hotels and event planners in an effort to increase corporate facility rental opportunities.

The Police Department has included funding for continued directed enforcement programs and for a public ambassadorship program that address quality of life and nuisance issues for residents, businesses, and visitors to foster a safe city concept, which will have a positive effect on local economy.

The Beach, Harbor and Recreation Divisions continue to work with neighboring businesses and Discover Newport to foster recreation business opportunities. This effort is coordinated with other departments in a unified approach to economic development opportunities using our recreational and natural resources.

Departments will continue to work with the Newport Gulls, Newport Tae Kwon Do, Newport Playgroup, Newport Farmers Market, Donnelly/ Sunset League and others in an effort to expand on their organization.

Funding is included in the CIP for economic development initiatives. A working task force has identified fiber connections as an area that is necessary to the success of economic development. The City is working with the State and other local communities to provide high speed connectivity between the municipalities and throughout the City of Newport.

<b>SPECIFIC BUDGET GUIDELINES</b>
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The long-term goals, objectives and priorities drive many of the decisions made by the City administration and the Council. The Council has also formulated a set of specific budget guidelines that were used to develop the proposed operating and capital budgets. These include:

- **Projected revenues must equal or exceed proposed expenditures.** *Revenues equal expenditures.*
- **Maintain a general fund balance equal to at least 10% of the budgeted general fund expenditures.** *Estimated general fund balance at June 30, 2014 is expected to be 13.65% of proposed general fund operating expenditures.*
- **Minimal increase in staffing.** *The budget includes numerous initiatives to combine and train current staff so as to provide efficiencies. The budget also includes initiatives to provide more cost effective and efficient service where possible. Some of the changes include:*

*Moving the City Clerk, Land Evidence and Probate Court functions under the Finance Department with the goal of providing one-stop customer service and increased efficiencies through technology and cross-training and staff backup. This is one of several initiatives tied to the Council's goals of continuous improvement and communication.*

*Reviewing and realigning the Department of Civic Investment (formerly Planning and Economic Development) to allow better use of resources in support of Council economic development goals.*

*Moving the Beach Fund permanently into the General Fund under the Public Services Department so as to provide more resources for beach functions.*

*Putting the recreation division under Public Services Department to formally recognize the continuous interaction and sharing of resources.*

*There is a new position of Executive Assistant in the Department of Public Services.*

- **Provide a fair but affordable market adjustment in wages for employees to retain parity with other local governments and in accordance with union contracts, where applicable.** *Increases for cost-of-living have been included for firefighters as set forth in their bargaining contract. A 1.8% cost-of-living increase is included in FY2014 for all other employees. The police union contract is currently under negotiation.*

## Financial Policies



The goal of these financial policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Newport. These policies have been adhered to in most cases in the preparation of the proposed FY2013-14 proposed budget. The projected fund balance will be slightly more than 10% which is the minimum required by policy.

- The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
  - The Mayor and City Council shall develop general guidelines for the budget and provide them to the City Manager by December 31.
  - The CIP shall be considered by the City Council prior to its consideration of the annual budget.
  - Where appropriate, revenues related to expenditures shall be reflected in the proposed budget documents.
  - Budgets must balance which means that budgeted current revenues must be equal to or greater than budgeted current expenditures in the general fund and revenues and other sources of cash must equal expenditures and other uses of cash in the enterprise funds.
  - Significant one-time revenues shall be used only for one-time expenditures.
  - Revenues must be increased or expenditures decreased in the same fiscal year if deficits should appear.
  - The target for the general fund transfer to the capital fund shall be at least 5.0 % of general fund expenditures to help insure adequate reinvestment in capital plant and equipment.
  - The target for the general fund balance shall be, at minimum, 10% of budgeted general fund expenditures.
  - Annual general fund debt service expenditures shall be less than 9% of annual general fund expenditures.
  - The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.
- Financial Policies – continued
- The City shall manage its cash in a manner designed to prevent the necessity of utilizing short-term borrowing to meet working capital needs.

- Annual City revenues shall be projected by an objective and thorough analytical process.
- The City shall deposit all funds within 24 hours of receipt.
- Investment of City funds shall emphasize the preservation of principal with safety, liquidity and yield being the primary factors considered.
- An independent audit shall be performed annually and a management letter given to the City Council.
- Budget to actual revenue and expenditure reports for the general fund and the business-type funds shall be provided to the City Council on a monthly basis.
- Quarterly budget, actual and projected summary revenues and expenditures for the City and Newport Public Schools shall be filed with the State Office of Municipal Affairs. A corrective action plan shall be provided for any known or projected deficit.
- The City Manager shall recommend to Council budget amendments, as necessary, to insure that deficits do not occur at fiscal year-end.

**General Fund Balance**

One of the most important measures of a city's financial strength is the level of its fund balance. Fund balance is defined as the excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. Fund balance comes about when and if a municipality's actual revenues exceed actual expenditures in a given year. This carries over and is either added to or subtracted from the next year's revenues exceed or don't exceed actual expenditures. Fund balance is often known as a reserve, and it allows the City to continue to provide services in the event of revenue shortfalls or unanticipated events. It is also important to preserving the City's bond rating which is currently an AA by Standard and Poor's. The goal in the general fund is to maintain at least 10% of budgeted expenditures in reserve. The general fund balance is estimated to be 10.87%, slightly more than 10% of the proposed operating expenditures.

	<u>Amount</u>	<u>Budgeted General Fund Expenditures</u>	<u>Percent of General Fund Expenditures</u>
FY2001-02	10,307,069	55,250,369	18.66%
FY2002-03	12,541,645	58,802,593	21.33%
FY2003-04	8,137,043	68,210,050	11.93%
FY2004-05	5,045,005	69,837,986	7.22%
FY2005-06	5,355,148	68,650,062	7.80%
FY2006-07	5,098,335	68,849,656	7.41%
FY2007-08	6,835,238	70,458,620	9.70%
FY2008-09	8,784,991	75,001,945	11.71%
FY2009-10	10,013,957	75,233,765 (1)	13.31%
FY2010-11	8,604,288	77,021,366	11.17%
FY2011-12	9,284,049	77,484,593	11.98%
FY2012-13 **	9,194,164	82,273,206	11.18%
FY2013-14*	9,194,164	84,604,109	10.87%
FY2014-15*	9,194,164	87,339,494	10.53%

\* Budgeted results

\*\* Projected results

(1) Excludes revenues and expenses related to sale of refunding bonds.

## Understanding the Budget

The City's budget is the blueprint for the financial and policy decisions that the City will implement during the fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future; it lays the groundwork for what we hope will be our community's accomplishments in the future.

Within the pages of this document, you will find:

- A fiscal plan
- Revenue and expenditure summaries
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Indicators to ensure accountability and evaluate performance

## Budget Preparation Process

Throughout the year, revenues and expenditures are monitored to enable the City to measure actual income and expenses against those projected in the budget.

The budget process begins in the fall when each department is required to evaluate their five-year capital needs and submit a request to the City Manager. The requests are reviewed and a five-year capital improvement plan (CIP) is prepared and presented to the City Council. The City Council holds two public hearings on the CIP and adopts the plan "in concept". The one-year plan attributable to the proposed operating budget is revised based on available funding and incorporated into the operating budget in June.

The operating budget process begins with an analysis of revenues. Revenue estimates are derived from a review of current and projected economic indicators, current and proposed federal and state legislation, knowledge of future events in the City and a review of historic trends (more specific information is provided in the revenue descriptions section of the budget under the revenues tab). The City Manager reviews the preliminary revenue estimates and gives guidelines to the departments for budget preparation. Departmental budgets are submitted to the Finance Department where the budget document is prepared. Revenue projections are refined in March. The City Manager meets with each department and reviews the budget requests in detail and makes final decisions regarding the proposed budget to be sent to the City Council. Estimates are used for the School Department request. By law, local government budgets must be balanced; i.e. expenditures may not exceed revenues.

Budget Preparation Process (continued):

Once presented to Council, the Council reviews the proposed budget and two public hearings are held to provide the public with an opportunity to comment to insure that the budget is responsive to citizen needs. After careful deliberation, the proposed budget, as modified for additions and deletions, is adopted by the City Council as the approved budget.

The budget, once approved, becomes a legally binding document. The budget can only be amended by the City Council after proper notice and a public hearing. Transfers are allowed within departments upon the approval of the City Manager or their designee.

### Budget Review Schedule

The following dates were scheduled for City Council review and approval of the FY 13-14 and FY 14-15 budgets:

January 23, 2013	Council Receives CIP
February 13, 2013	Public Hearing on CIP
February 27, 2013	Public Hearing and Adoption "in concept" of CIP

The FY 2014-2018 Capital Improvement Program is revised as needed and incorporated into the FY 2013-2014 and FY 2014-2015 Proposed Operating Budgets

FY 2013-2014 and FY 2014-15 Proposed Operating Budget Presented to Council	April 24, 2013
Public Hearing on Proposed Operating Budget	May 8, 2013
Budget Workshops (tentative)	May, 2013
Second Public Hearing on Proposed Operating Budget	May 22, 2013
Third Public Hearing and Budget Adoption	June 12, 2013

## Organization of the Budget

The City of Newport budgets and reports appropriations and activities in three different ways. The City reports year-end activity in two ways on the financial statements; on government-wide statements and on fund statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following **major governmental funds**:

**The general fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The budgetary basis is different than the reporting basis because encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting used for financial statement reporting. The General Fund budget document includes the debt service for a Qualified Zone Academy Bond (QZAB) while this is reported in the Debt Service Fund for financial statement purposes. Property, plant, equipment and infrastructure additions are included as expense in the General Fund Operating Budget and the Fund Financial Statements. The amounts are reclassified to Fixed Assets, a balance sheet account, and an annual write off of depreciation expense is recorded for government-wide financial statements.

Organization of the Budget (continued):

Major Governmental Funds (continued):

<p><b>Major Funds</b></p> <p><b>General Fund</b></p> <p>City Council</p> <p>City Manager, Human Resources and Special Events</p> <p>City Solicitor</p> <p>Canvassing</p> <p>Finance, City Clerk, Land Evidence and MIS</p> <p>Police Services</p> <p>Fire Services</p> <p>Public Services, Clean City, Recreation and Easton's Beach</p> <p>Civic Investment and Economic Development</p> <p>Zoning and Inspections</p> <p>Fiduciary and Unallocated Expenses</p> <p>School Unrestricted Fund</p> <p>Capital Projects Fund</p> <p>Community Development Block Grant</p> <p>Permanent Fund</p> <p>Water Fund (enterprise)</p> <p>Water Pollution Control Fund (enterprise)</p> <p><b>Non-Major Funds</b></p> <p>School Restricted Fund</p> <p>Bramley Fund</p> <p>OEA Grant Fund</p> <p>Maritime Fund (enterprise)</p> <p>Parking/Community Improvement (enterprise)</p> <p>Equipment Operations Fund (internal service)</p> <p>Debt Service Fund</p> <p>Urban Development Action Grant Fund (UDAG)</p> <p>Special Grants Fund</p> <p>Private-Purpose Trust, Pension, OPEB and Agency Funds</p>
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**The capital projects fund** accounts for the acquisition of fixed assets or construction of major capital projects for the City, School and Newport Public Library. The budget capital improvement plan includes the proprietary fund projects, but these projects are accounted for in the proprietary funds, not in the capital projects fund for financial statement purposes.

Organization of the Budget (continued):

Major Governmental Funds (continued):

**The school unrestricted fund**, a special revenue fund, is the school's primary operating fund. This is a special revenue fund because the revenue sources are legally restricted to educational expenditures. It accounts for all financial resources of the school, other than those specifically restricted by the provider for certain uses. All school funds are budgeted for by the School Department in a separate document. The only amounts budgeted in the City's annual operating budget document are for the approved capital projects transfer and the annual City appropriation for school operations.

**The Community Development Block Grant Fund (CDBG fund)** is a special revenue fund, whereby the City receives federal funding to promote specific types of community and economic development. Funds can only be spent in accordance with a legally binding grant agreement. This fund is not budgeted or included in the annual operating budget of the City.

**Permanent funds** are used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings on the principal can be spent. This fund is not budgeted.

The City reports the following **major proprietary funds**:

**The Water Fund** records the costs of collection and treatment of raw water and the distribution of potable water for user consumption and fire protection. The City's water system directly serves retail users throughout Newport and in parts of two neighboring towns. The Water Fund also provides water to the United States Naval Base and customers of a neighboring water and fire district through wholesale contracts. Costs of servicing the users are recovered through both fixed and commodity charges under tariffs regulated by the Rhode Island Public Utilities Commission. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

**The Water Pollution Control Fund** records the costs of collection and treatment of wastewater, the extraction and treatment of sludge and the discharge of treated effluent. These costs are recovered from the retail customers through rates assessed on their metered water charges; and from contractual agreements with the United States Naval Base and a neighboring town. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.



Organization of the Budget (continued):

Non-Major Funds:

Additionally, the City reports but does not necessarily budget the following fund types:

**Special revenue funds** account for revenue sources that are legally restricted to expenditures for specific purposes. These funds are not budgeted.

**The debt service fund** accounts for resources accumulated and payments made for principal and interest on a qualified zone (QZAB) bond, the proceeds of which were used to help finance the construction and renovation of Thompson Middle School. This activity is budgeted in the City's General Fund but is reported in the Debt Service Fund.

**The internal service fund**, a proprietary type fund, is used to account for fleet management services provided to other departments of the government on a cost reimbursement basis. This fund is included in the budget document.

**Enterprise funds** are used to account for those operations that are financed and operated in a manner similar to private business, primarily through user charges. The City's non-major enterprise funds are the Maritime Fund and the Parking/Community Improvement Fund. These funds are included in the City's Annual Operating Budget Document. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

**The private-purpose trust fund** is used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria. **The pension trust fund** accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire employees. **The Other Post-Employment Benefits (OPEB) Fund** is a trust fund set up to provide funds for retiree health insurance benefits and police and teacher retiree life insurance benefits. **Agency funds** are custodial in nature and do not present results of operations or have a measurement focus. None of these funds are budgeted or included in the City's Annual Operating Budget Document.

Organization of the Budget (continued):

Non-Major Funds (continued):

**Proprietary funds** distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water fund, the water pollution control fund, the harbor fund, the parking/community improvement, and the City's internal service fund are charges to customers for sales and services. Operating expenses for the proprietary funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. The Budget separates operating and non-operating items.

<b>Fund Type</b>	<b>Included in Budget</b>
Major Funds:	
General Fund	Yes
Capital Projects Fund	Yes
Community Development Block Grant Fund	No
School Unrestricted Fund	No
Water Fund (enterprise)	Yes
Water Pollution Control Fund (enterprise)	Yes
Permanent Fund	No
Non-major Funds:	
Maritime Fund (enterprise)	Yes
Parking/Community Improvement (enterprise)	Yes
Equipment Operations Fund (internal service)	Yes
Debt Service Fund	No
Special Revenue Funds such as UDAG, EDA, Grants Fund, School Restricted, Bramley	No
Private-Purpose Trust, Pension Trust and Agency Funds	No
OPEB Trust	No
Component Unit:	
Newport Public Library	No

## Performance Measurements

State and local governments have a duty to manage their programs and services as efficiently and effectively as possible and to communicate the results of their efforts to stakeholders. <sup>1</sup> Internal and external stakeholders should be informed of the results in an understandable format. To that end, you will find Performance Measures throughout this Budget Document. Comparative efficiency measures for 2008 through 2012 can be found on the initial pages of each department's budget section. Comparative effectiveness and output measures follow those pages. Comparative input measures of full time equivalents and total operating and maintenance expenditures are located within the individual divisions of each department's budget.

Effective performance measures must be tied to the government's goals and objectives. Otherwise, a government risks falling into the trap of measuring what can be measured rather than what should be measured. <sup>2</sup> New to the pages of each department's Goals and Measurements are icons that visually tie back to City Council's Mission Statement and Tactical Priority Areas located on pages 11- 22 in the front of the budget document. These icons help to identify specific segments of City Council's overarching Strategic Plan. Their vision includes:

### City Council's Mission Statement Addresses



Protection of Natural Resources and Heritage,



Public Health, Safety and Quality of Life,



Practice of Prudent Financial Planning and Management,



Pursuit of Excellence,



Fostering of Outstanding Customer Service,



Deliverance of Quality and Cost Effective Municipal Services.

## City Council's Tactical Priority Areas Include



Infrastructure



Communication



Continuous Improvement



Economic Development

In keeping with President Obama's policy of "strengthening transparency and accountability in government", the City has been involved in both regional and national Performance Measurement projects since 2007, and was involved in an initial Feasibility Study during 2006. First, the New England States Performance Measurement Pilot Project (NESPMP) is an initiative to integrate performance measurements across the six New England States. It is funded, in part, through a grant awarded by the Alfred P. Sloan Foundation. As one of seven selected municipalities, the City of Newport has been given a unique opportunity to be on the cutting edge of Performance Measurement on a regional basis. All participating communities share the common goal of expanding the adoption of performance measurement practices at the local level by regularly collecting and reporting timely data that are accurate and reliable, that will assist policymakers, managers, and citizens in determining whether a particular service is efficient and effective.

Ultimately, this project aims to improve service delivery and make government more responsive to its citizens by providing managers with data to inform their decision-making as well as a forum in which the identification and implementation of effective practices is fostered. A regional citizen survey was conducted during the fall of 2009. Final results are posted on the City's website at [http://www.cityofnewport.com/departments/finance/pdf/Citizen\\_Survey\\_Report\\_03-26-10.pdf](http://www.cityofnewport.com/departments/finance/pdf/Citizen_Survey_Report_03-26-10.pdf)

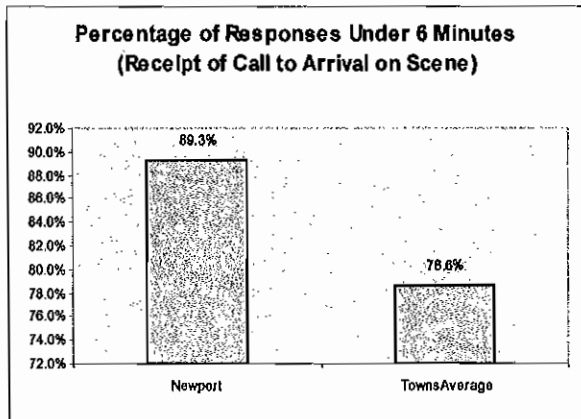
The regional nature of the project allows municipal leaders to network and provides them with an opportunity to assess what is working well in other communities and identify aspects of service provision that could enhance service delivery in their own community. This is based on sufficient commonalities across the six New England states, including climate and culture (e.g., the existence

1. *GFOA Recommended Practice on Performance Management: Using Performance Measurement for Decision Making (2002) – Updated Performance Measures (1994)*
2. *GFOA Recommended Budget Practice on the Establishment of Strategic Plans (2005)*

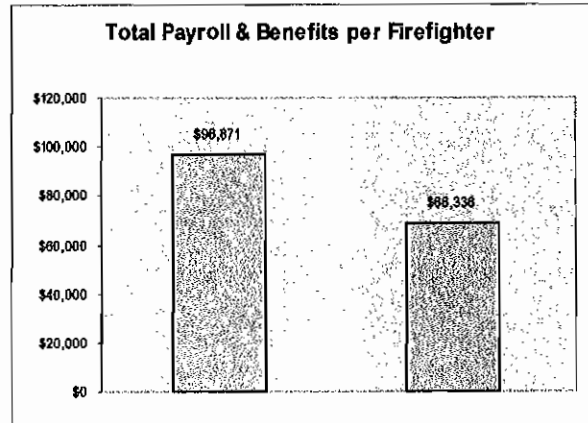
of municipal employee unions), as well as the nature and variety of services provided to allow for meaningful cross-state comparisons. Service areas to be tracked during fiscal year 2009 and 2010 were Fire and Rescue Services/EMS. Snow/Ice Operations were added during fiscal year 2010 and sources of Revenue are being tracked during fiscal year 2011.

This benchmarking initiative required significant collaboration and commitment of personnel from the participating cities toward a common goal of improving government performance of specific services. This study is an important step toward our commitment to improve government services.

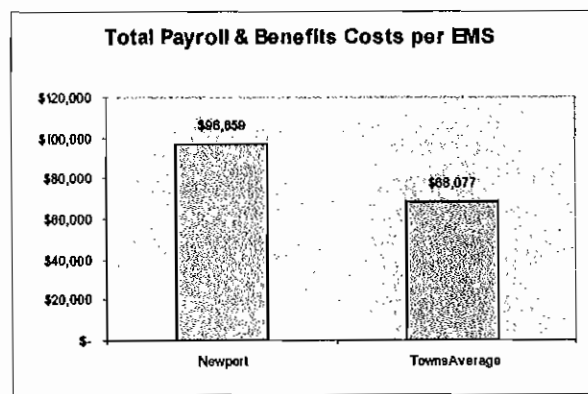
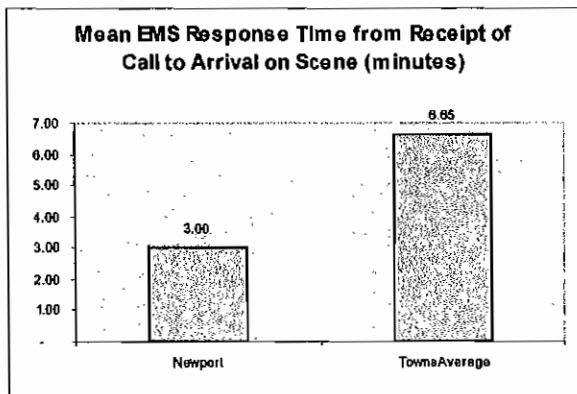
*Below are sample comparative FY 2008/09 benchmarking graphs as reported in the NESPMMP's report Measuring Government Performance: Fire, EMS and Dispatch Services, dated May 2010.*



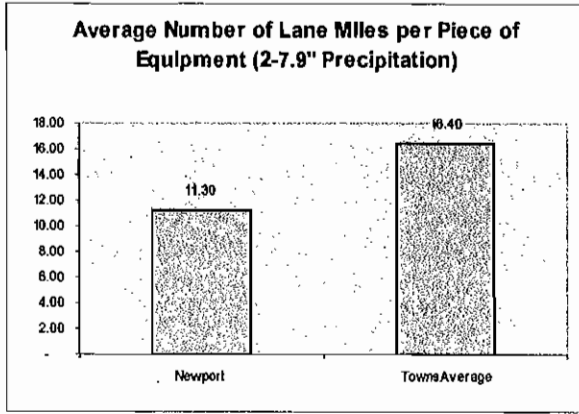
*Effectiveness Measure*



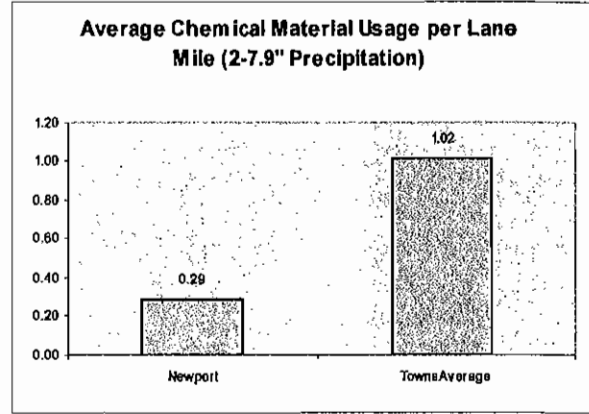
*Efficiency Measure*



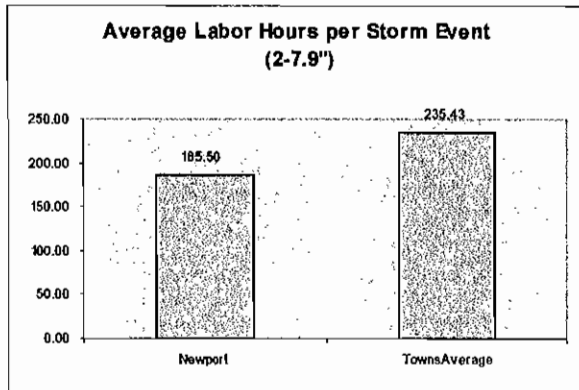
*The following page shows sample comparative FY 2009/10 benchmarking graphs as reported in the NESPMMP's report Measuring Government Performance: Snow/Ice Removal Operations, dated July 2010. It should be noted that the City of Newport has unique challenges in that its antiquated roadway system proves challenging while responding to snow and ice conditions. Many City streets are accessible only by pick-up trucks. This is due not only to their width but also to the necessity of repeated returns because of parking challenges.*



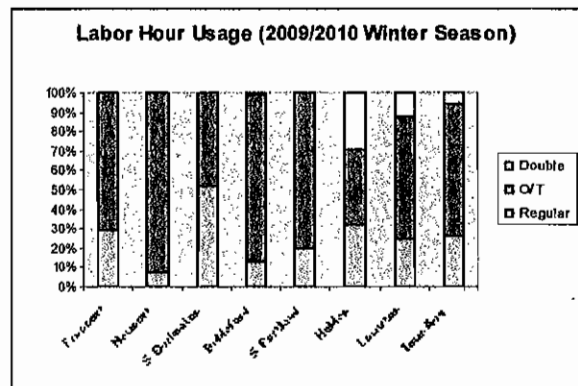
Effectiveness Measure



Effectiveness Measure



Efficiency Measure



Efficiency Measure

Second, the Center on Municipal Government Performance of the National Center for Civic Innovation (NCCI) launched its new Government Performance Reporting Trailblazer Grant Program in 2007 in order to encourage governments to involve the public in their performance measurement and reporting process and produce more accessible and engaging reports. As a grantee of the Government Performance Reporting Trailblazer Grant Program, the City is part of a small but growing cadre of governments and government managers who are helping to advance the innovations in citizen-informed performance measurement and reporting. Grantees share their experiences and ideas and support one another in this trailblazing work through a listserv and national meetings. The network of trailblazers includes grantees from the 2003-2006 Demonstration Grant Program, upon which this new program builds. The City continues to produce annual Performance Reports and is about to publish its Sixth consecutive (FY 2011/12) Annual Performance Report. All Annual Performance Reports can be located on the City's website at <http://www.cityofnewport.com/departments/finance/home.cfm>

**CITY OF NEWPORT, RHODE ISLAND**  
**Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis**  
**Fiscal Year 2013-14**

	General Fund	Capital Fund	Water Fund**	Water Pollution Control	Other Business-Type Fund	Equipment Operations Fund	Total
<b>Revenues and Other Financing Sources:</b>							
Local Taxes	\$ 71,944,069						\$ 71,944,069
Intergovernmental Revenues	2,483,375						2,483,375
Service Charges, Licenses	9,587,165	869,907					10,457,072
Use of Money & Property	445,000		1,140	100			446,240
Contributions/Sale of Property	144,500						144,500
User Charges			14,988,818	14,062,437	2,348,779	1,597,316	32,995,350
Transfer From Other Funds		2,830,900					2,830,900
Other Financing Sources							-
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 84,604,109</b>	<b>\$ 3,700,807</b>	<b>\$ 14,987,956</b>	<b>\$ 14,062,637</b>	<b>\$ 2,348,779</b>	<b>\$ 1,597,316</b>	<b>\$ 121,301,506</b>
<b>Expenditures and Other Financing Uses</b>							
General Government Operations	\$ 7,741,176					\$ 1,597,316	\$ 9,338,492
Public Safety Operations	35,229,285						35,229,285
Public Services	9,702,271						9,702,271
Civic Investment	517,253						517,253
Zoning & Inspections	788,072						788,072
Civic Support	71,800						71,800
Newport Public Library	1,721,025						1,721,025
Education	22,584,157						22,584,157
Debt Service	2,527,370		2,088,073	1,105,692			5,701,135
Reserves	911,000						911,000
Utility Services			10,272,171	9,412,639			19,684,810
Harbor Services					725,980		725,980
Parking Services					1,554,219		1,554,219
Capital Expenditures		3,291,900					3,291,900
Transfer to Other Funds	2,830,900						2,830,900
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 84,604,109</b>	<b>\$ 3,291,900</b>	<b>\$ 12,340,244</b>	<b>\$ 10,518,331</b>	<b>\$ 2,280,199</b>	<b>\$ 1,597,316</b>	<b>\$ 114,632,099</b>
<b>Appropriated Fund Balance</b>							<b>-</b>
<b>Revenues/Sources Over (Under) Expenditures/Uses at 6/30/12</b>	<b>\$ -</b>	<b>\$ 408,907</b>	<b>\$ 2,647,714</b>	<b>\$ 3,544,206</b>	<b>\$ 68,580</b>	<b>\$ -</b>	<b>\$ 6,669,407</b>

\*\* The Water Fund is regulated by the Rhode Island Public Utilities Commission. The Water Fund is required to make monthly payments into six different restricted cash accounts (reserves) on a monthly basis. The reserves can only be used for specified purposes which include chemical and electric purchases, capital additions, debt service (both principal & interest), health insurance for new retirees, and severance benefits for new retirees. Therefore it appears that the water fund will generate excess revenues, but those revenues are required to be put into restricted cash accounts. Capital and principal debt repayment are not considered operating expenses and do not appear on this schedule.

The Water, Water Pollution Control and Other Business-Type Funds are budgeted on a full accrual basis, but revenues are raised to cover cash outlays only. The major differences are for depreciation expense which is considered an operating expense under the full accrual basis, capital expenditures and the repayment of debt principal which are considered cash outflows but are not expenses under the full accrual basis, and bond proceeds which are considered a source of funds on a cash basis.

**CITY OF NEWPORT, RHODE ISLAND**  
**Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis (Continued)**  
**Fiscal Year 2014 Budget**

	FY2011-12 ACTUAL	FY2012-13 BUDGET	FY2012-13 PROJECTED	FY2013-14 PROPOSED	Percent Change
<b>Revenues and Other Financing Sources:</b>					
Local Taxes	\$ 67,395,943	\$ 69,658,671	\$ 69,707,966	\$ 71,944,069	3.28%
Intergovernmental Revenues	4,403,981	2,156,746	2,112,836	# 2,483,375	15.14%
Service Charges, Licenses & Fees	8,351,682	11,810,064	10,799,269	10,457,072	-11.46%
Use of Money & Property	339,957	335,400	356,303	446,240	33.05%
Contributions/Sale of Property	325,370	144,500	151,500	144,500	0.00%
Salary Encumbrance Carry Forward	35,119,810	250,000	-	-	-100.00%
User Charges	1,890,297	32,374,073	33,751,330	32,995,350	1.92%
Transfer From Other Funds	9,102,780	2,259,400	2,241,400	2,830,900	25.29%
Other Financing Sources	-	3,593,250	-	-	-100.00%
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 126,729,820</b>	<b>\$ 122,682,104</b>	<b>\$ 119,120,604</b>	<b>\$ 121,301,606</b>	<b>-1.04%</b>
<b>Expenditures and Other Financing Uses:</b>					
General Government Operations	10,433,162	\$ 9,713,620	\$ 9,181,504	\$ 9,338,492	-3.86%
Public Safety Operations	30,320,731	33,214,800	32,977,379	35,229,285	6.07%
Public Services	7,344,853	8,113,157	9,248,270	9,702,271	19.59%
Civic Investment	370,491	422,962	432,962	517,253	22.29%
Zoning & Inspections	794,030	884,152	884,302	786,072	-10.87%
Recreation	421,990	487,404	-	-	-100.00%
Easton's Beach	993,938	903,908	-	-	-100.00%
Civic Support	79,900	72,650	69,350	71,600	-1.45%
Newport Public Library	1,724,519	1,687,279	1,705,279	1,721,025	2.00%
Education	22,564,157	22,564,157	22,564,157	22,564,157	0.00%
Debt Service	4,359,238	7,160,730	8,193,379	5,701,135	-20.38%
Reserves	833,971	600,797	933,063	911,000	51.63%
Utility Services	17,799,802	19,536,921	19,515,151	19,684,810	0.76%
Harbor Services	652,139	726,644	717,686	725,980	-0.09%
Parking Services	-	1,507,774	1,404,131	1,554,219	3.08%
Capital Expenditures	8,533,322	5,917,650	9,910,179	3,291,900	-44.37%
Transfer to Other Funds	1,569,097	2,259,400	2,241,400	2,830,900	25.29%
<b>Total Expenditures and Other Financing Uses</b>	<b>108,795,440</b>	<b>115,774,005</b>	<b>119,978,182</b>	<b>114,632,099</b>	<b>-0.99%</b>
<b>Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>6,725,529</b>	<b>-</b>	
<b>Revenues/Sources Over (Under) Expenditures/Uses at 6/30/10</b>	<b>\$ 17,934,380</b>	<b>\$ 6,808,099</b>	<b>\$ 5,867,941</b>	<b>\$ 8,669,407</b>	

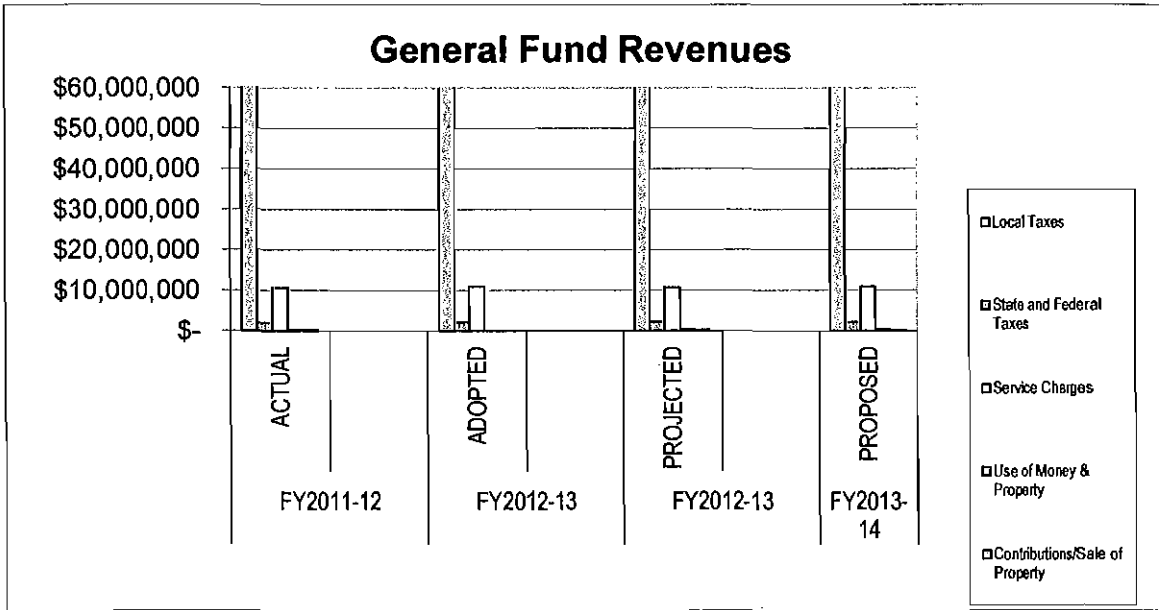
Note: Recreation and Easton's Beach were moved under Public Services for FY2014.



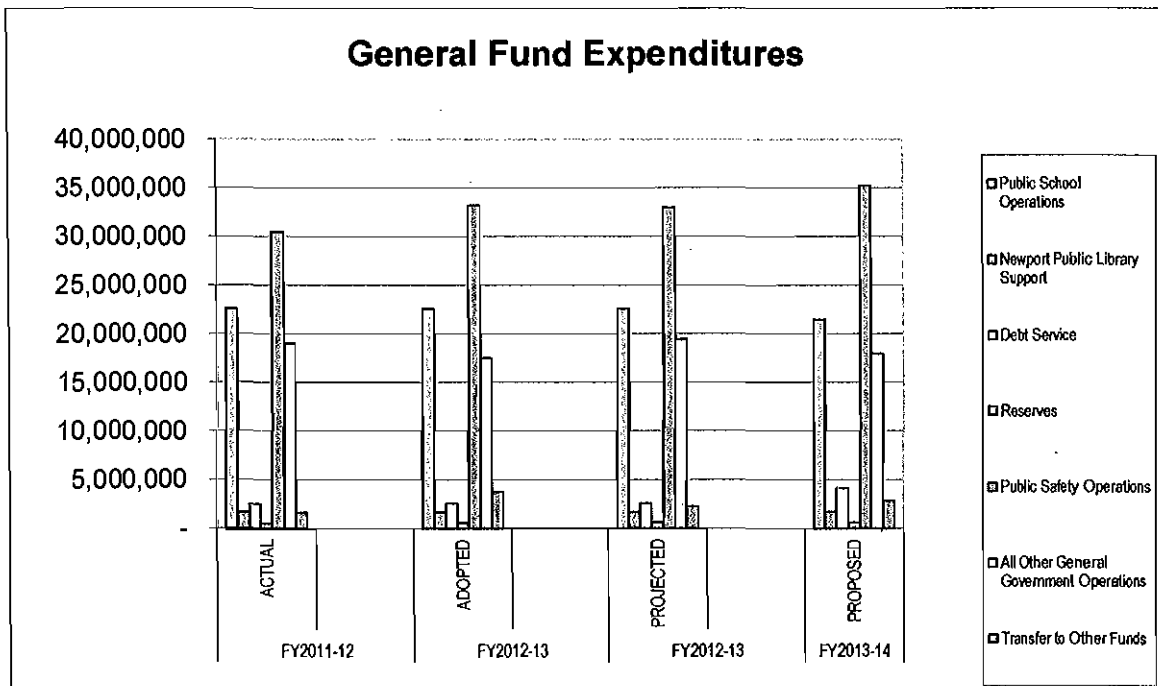
**City of Newport, Rhode Island**  
**Summary Revenues and Expenditures - All Funds**  
**Proposed Budget for FY2014 (with FY2015 Projected Budget Included)**

	<b>FY2011-12 ACTUAL</b>	<b>FY2012-13 ADOPTED</b>	<b>FY2012-13 PROJECTED</b>	<b>FY2013-14 PROPOSED</b>	<b>FY2014-15 PROJECTED</b>
<b>General Fund:</b>					
Revenues:					
Local Taxes	\$ 64,411,792	\$ 69,658,671	\$ 67,666,263	\$ 69,658,671	\$ 69,658,671
Intergovernmental Revenue	2,024,875	2,156,746	2,212,869	2,156,746	2,156,746
Service Charges, Licenses & Fees	10,634,905	10,930,064	10,730,002	10,930,064	10,930,064
Use of Money & Property	242,295	295,000	250,000	295,000	295,000
Contributions & Sales of Property	194,289	144,500	189,990	144,500	144,500
Transfers In	341,085	-	-	-	-
Encumbrance Carry Over	-	-	1,157,839	-	-
Salary Encumbrance Carry Forward	-	250,000	-	250,000	250,000
<b>Total Revenues &amp; Other Sources</b>	<b>77,849,241</b>	<b>83,434,981</b>	<b>82,206,963</b>	<b>83,434,981</b>	<b>83,434,981</b>
Expenditures:					
Public School Operations	22,564,157	22,564,157	22,564,157	21,435,949	21,435,949
Newport Public Library Support	1,671,719	1,687,279	1,687,279	1,721,025	1,772,655
Debt Service	2,505,855	2,564,581	2,564,581	4,132,978	3,911,681
Reserves	512,149	600,797	625,000	625,000	625,000
Public Safety Operations	30,482,703	33,214,575	32,977,379	35,229,285	36,376,492
All Other General Government Operations	18,990,043	17,528,195	19,421,457	17,959,023	18,869,793
Transfer to Other Funds	1,621,897	3,767,399	2,259,400	2,830,900	3,147,035
<b>Total Expenditures</b>	<b>78,348,523</b>	<b>81,926,983</b>	<b>82,099,253</b>	<b>83,934,160</b>	<b>86,138,605</b>
<b>Maritime Fund:</b>					
Revenue	2,491,147	923,040	897,160	809,320	867,000
Programmed Use of Cash	-	-	-	-	-
Expenditures	623,637	726,644	717,686	725,980	747,974
Capital Expenditures	128,522	264,000	146,935	135,000	40,000
<b>Equipment Operations Fund:</b>					
Revenue	1,478,263	1,561,660	1,543,692	1,579,698	1,624,912
Expenditures	1,478,263	1,561,660	1,543,692	1,579,698	1,624,912
<b>Parking/Community Improvement Fund:</b>					
Revenue	1,555,181	1,509,670	1,518,244	1,539,459	1,582,595
Programmed Use of Cash	-	-	-	34,760	12,403
Expenditures	1,298,238	1,331,999	1,404,131	1,554,219	1,554,595
Capital Expenditures	-	176,000	176,000	145,000	153,000
<b>Water Pollution Control Fund:</b>					
Revenue	16,441,052	12,956,435	12,817,887	14,390,415	14,328,615
Bond Proceeds	-	-	-	-	2,200,000
Transfer In From Other Funds	-	-	-	700,000	-
Expenditures	10,176,672	10,217,965	10,279,522	10,518,331	10,815,039
Capital Additions	-	3,922,314	3,993,585	6,205,000	7,280,000
Principal Debt Repayment	-	1,822,908	1,822,908	1,884,612	1,944,830
<b>Water Fund:</b>					
Revenue	12,287,353	17,119,448	17,103,360	14,987,958	14,977,572
From Restricted Reserves	-	4,204,634	4,204,634	4,822,466	-
Bond Proceeds	-	41,700,000	53,100,000	31,000,000	-
Expenditures	9,527,155	13,915,105	13,831,808	12,340,244	12,614,500
Capital Additions	-	48,312,634	29,359,387	32,298,900	8,842,400
Principal Debt Repayment	-	2,418,343	2,418,343	777,715	2,752,231
<b>Capital Project Fund:</b>					
Revenue	2,685,381	4,671,250	943,250	869,907	1,369,907
Operating Transfers In	1,594,297	2,259,400	2,241,400	2,830,900	3,855,064
Expenditures	8,533,322	5,917,650	9,910,179	3,291,900	5,498,064
Operating Transfers Out	-	-	-	-	-

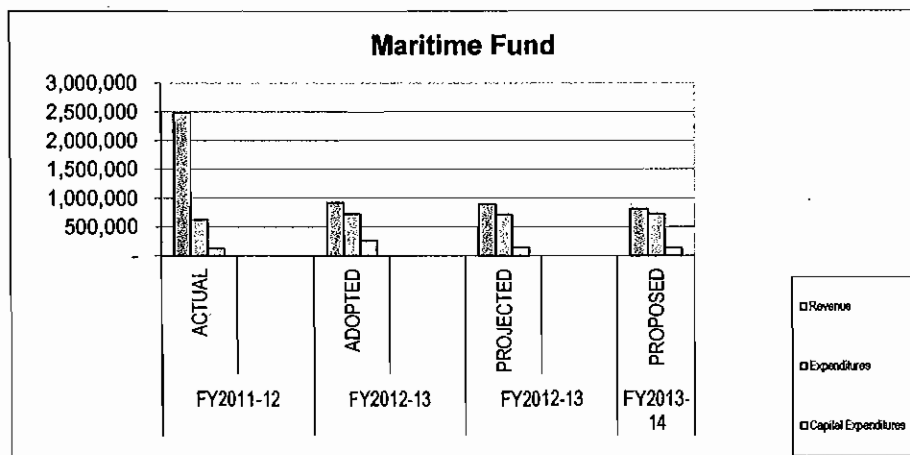
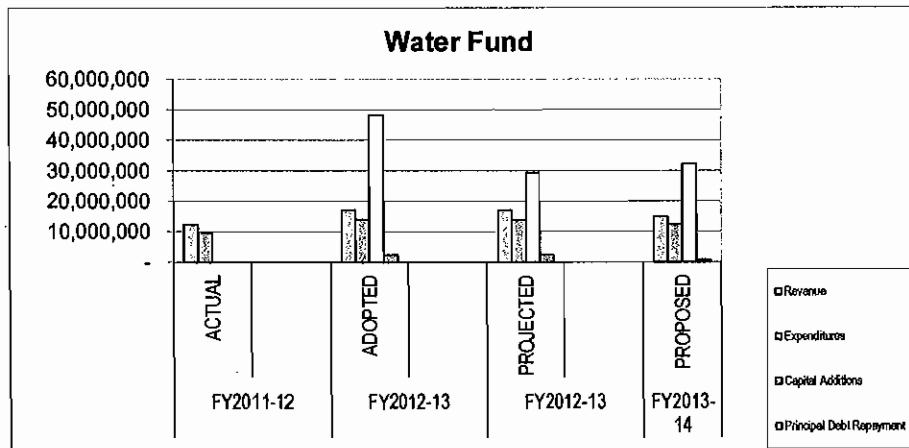
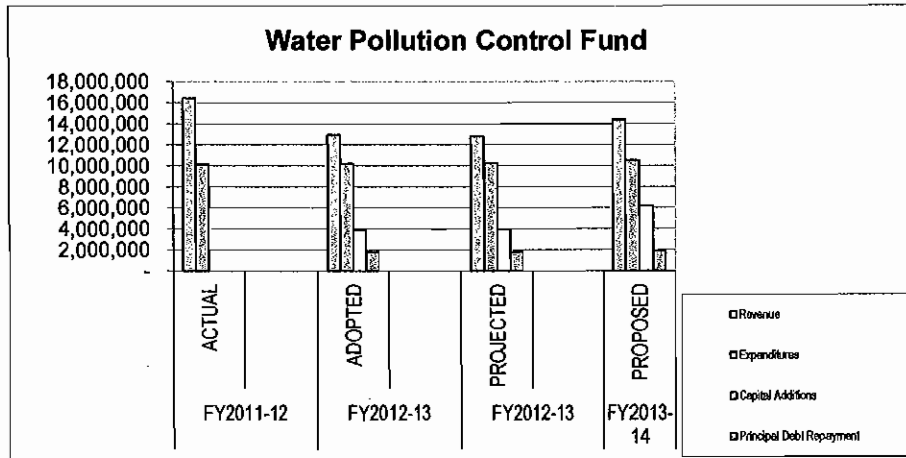
**City of Newport, Rhode Island  
Summary Budget Information  
FY2013-14 Proposed Budget**



Graphic representation of actual, budgeted, estimated and proposed general fund revenues and expenditures in summary format

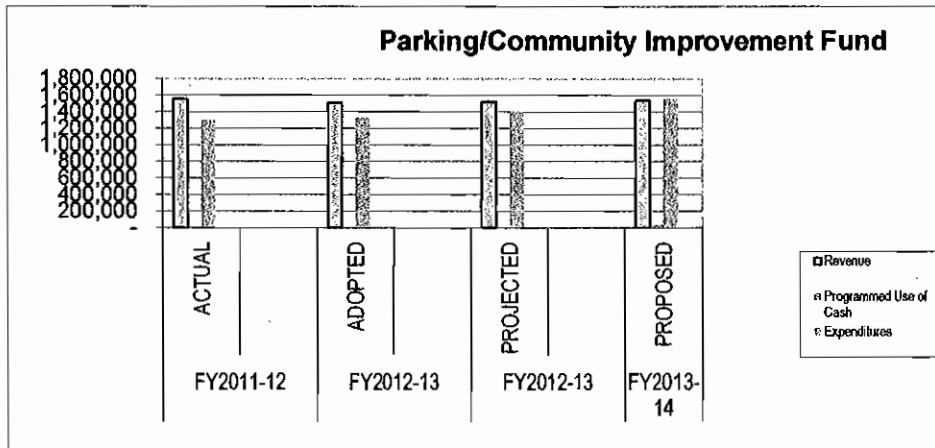


City of Newport, Rhode Island  
 Summary Budget Information  
 FY2013-2014 Proposed Budget



Graphic representation of actual, budgeted, estimated and proposed revenues and expenditures in summary format

City of Newport, Rhode Island  
 Summary Budget Information  
 FY2013-2014 Proposed Budget



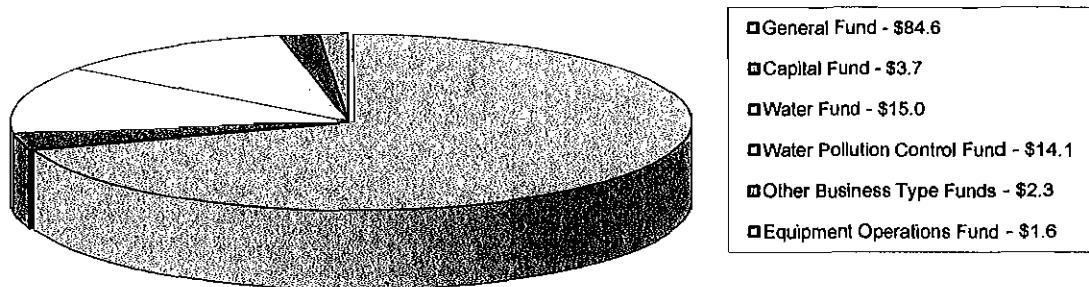
Graphic representation of actual, budgeted, estimated and proposed revenues and expenditures in summary forr

**CITY OF NEWPORT, RHODE ISLAND**

**COMBINED REVENUES – ALL BUDGETED FUNDS**

The City of Newport is proposing combined revenues of \$121,301,506 for Fiscal Year 2013-14 budgeted funds.

**Combined Revenues - All Funds**



Combined revenues for all funds decreased -1.0% from last year due to less revenues from other sources in the capital projects fund. A 5.8% increase in the Water Pollution Control Fund rates is proposed. The Water Fund revenues have decreased due to the timing of borrowing on the \$85 million water treatment plants project. The Other Business-Type Funds anticipated revenues increased from the prior year because the Parking/Community Improvement Fund was reclassified as an enterprise fund in FY2014.

### Combined Revenues – All Budgeted Funds – continued

The City of Newport General Fund Revenues increased by \$1,169,128 (1.4%) from last year primarily from a proposed tax increase. State aid has increased slightly because the Governor has proposed giving municipalities pension incentive aid that would amount to \$233,377 for Newport. The pension incentive aid is offset by an equal increase in the City's contribution to the police and fire pension funds. The amount would be above the actuarially calculated annual required contribution. Meals and Beverage tax and Hotel tax revenues are projected to decrease by \$350,000 because several large one-time events were held in Newport during FY13. A decrease in revenues of \$1,506,670 is the parking fund share of revenues included in FY13. That revenue will flow to the Parking/Community Improvement Fund in FY14. An increase in real estate tax revenues of 3.81% is proposed.

The City has had a decrease in significant redevelopment or additions to both residential and commercial properties due to the tightened credit markets and the economy in the past few years. We are starting to see improvement in the real estate market and construction activity. The City expects that redevelopment and renovation efforts will pick up in the next couple of years as the City continues to attract persons looking to retire and U.S. Navy personnel. The City also anticipates receiving surplus US Navy property which will be used for significant development opportunities.

The mortgage, housing and economic slowdown of the last few years has led to a reduction in interest rates. We expect that interest rates will start to increase sometime during the FY2014 year. A modest increase of \$150,000 has been proposed in the FY2014 budget.

The City has seen a steady decrease in VRT (electronic slot machines) revenue over the last several years. This is expected to continue.

More specific information on individual revenues is presented in the next sections.

**DESCRIPTION OF GENERAL FUND REVENUES**

**45101 – Current Year Real Estate Tax** – Real property taxes are valued in a full reassessment every 9 years, with a statistical update performed every 3<sup>rd</sup> year. The FY2014 budget includes numbers from the recent full reassessment update. The revaluation and statistical updates equalize the assessed value of property, but do not increase total tax revenue to the City. The City must, by state law, equalize taxes. This is done by reducing or increasing the tax rate for changes in property value. A law adopted by the State legislature in the FY2007 session changed the tax cap levy amount and evaluation for municipalities in the State of Rhode Island. The tax cap is reduced one-quarter percent every year from 5.5% in FY2007 to 4.00% in FY2013. The tax cap reached its legal threshold of 4.00% in FY2013. The tax cap applies to the total levy of real and personal property taxes (including motor vehicle). This has several implications for the municipality including that any growth to the tax base does not mean additional tax revenue will be realized. It also means that the municipality will no longer be able to set a tax rate but must determine the increase in levy and back into the tax rates. The City puts a separate line into the budget for abatements. The municipality must stay within the tax cap unless they receive permission to exceed the cap from the State Office of Municipal Affairs or the State Auditor General. Such exceptions are only granted under certain limited circumstances. Therefore, anticipated revenues from real and personal property taxes can only increase by 4.00% or \$2,607,119 in FY2014.

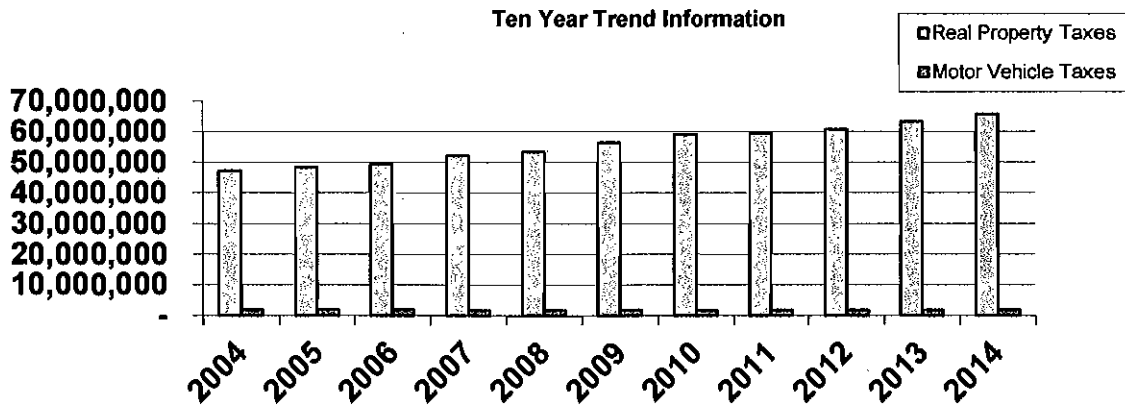
**PRINCIPAL PROPERTY TAX PAYERS  
LAST YEAR and TEN YEARS AGO**

	2011			2002		
	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value
Mass Mutual Life	\$ 44,738,801	1	0.78%	\$ 41,328,100	1	2.19%
LHO Viking Hotel, LLC	40,449,579	2	0.70%	27,932,700	3	1.48%
Narraganset Electric	39,743,805	3	0.69%	11,649,900	8	0.62%
Newport Restoration Foundation Historic Homes own/rent	34,723,800	4	0.60%	26,378,200	4	1.40%
One Goat Island	31,405,807	5	0.55%			
Eastern Resorts Company	20,655,814	6	0.36%	20,330,600	5	1.08%
RK Newport, LLC	17,296,800	7	0.30%	13,675,200	7	0.72%
Newport Jai Alai, LLC	16,777,900	8	0.29%	7,298,600	10	0.39%
Shaner Hotel Group	12,390,279	9	0.22%	15,493,027	6	0.82%
Oklahoma Newport Limited	10,035,300	10	0.17%			
H E Newport, LLC				34,259,865	2	1.82%
Vanderbilt Hall LP				8,246,800	9	0.44%
<b>Total</b>	<b>\$ 268,217,885</b>		<b>4.66%</b>	<b>\$ 206,592,992</b>		<b>10.95%</b>

Source: City of Newport Tax Assessor

Description of Revenues – continued

**45103 – Current Assessments Motor Vehicle** – During prior years, the motor vehicle tax was being phased out, with the State replacing the loss beginning in FY 1999. The City’s rate is and has been fixed at \$23.45 per \$1,000 of value. Motor Vehicle property owners were given an annual exemption on the first \$6,000 of value of their vehicle. The State reimbursed the City for the difference. During FY2011 the State changed the law so that the State will only reimburse the first \$500 of value. The City chose to keep the exemption at \$6,000 for City taxpayers. The budgeted revenue is estimated based upon the value of motor vehicles calculated in March of each year. The actual revenue may change by a small amount since the tax is based on the value of motor vehicles as of June 30. As noted above, the motor vehicle levy must be included with the real property levy when determining the tax cap.



**45323 – Public Service Corporation Aid** – This is the amount that the State gives to the City for the taxable value of utilities in the City. The budgeted amount is estimated based on the prior year and information from the Governor’s Budget Release and Message.

**45525 – Community Development Services** – This is the amount that the General Fund is reimbursed for the portion of salary and benefits of the Economic Development Coordinator’s time spent on federal and state programs (i.e. Community Development Block Grant).

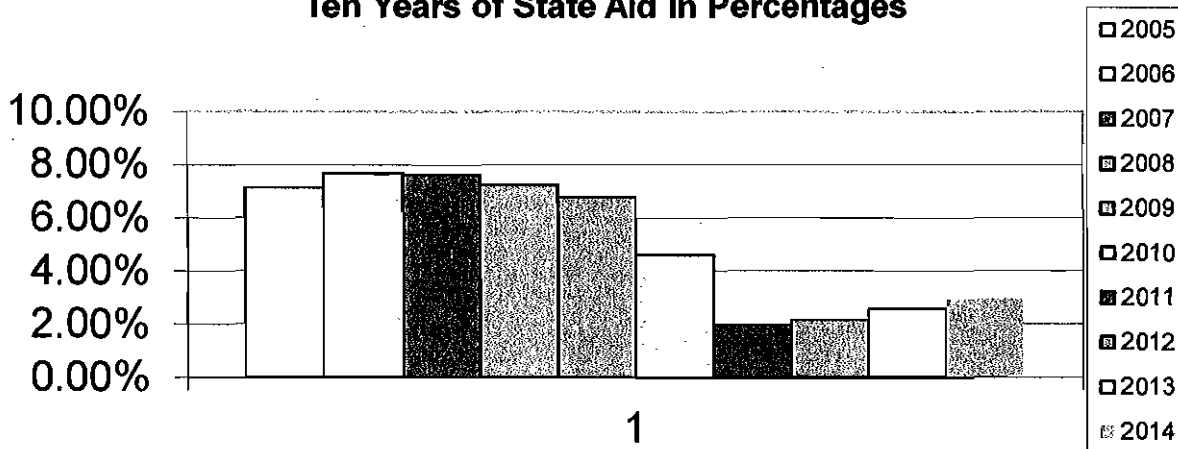
**45328 – PILOT – Payments in Lieu of Taxes** – represents the amount that the State pays the City for State tax-exempt properties located in the City. The State pays a maximum of 27% of what the tax would be if the property were taxable. The percentage is determined annually by the State legislature in their budget process. The budgeted amount is estimated based on information from the Governor’s Budget Release and Message.



Description of Revenues – continued

**45326 & 45329 – School Housing Aid & State Aid – Library Project** – These are the amounts the State gives the City to assist with debt service related to School Capital Improvements and the Library renovation project. It is a formula based on debt service.

**Ten Years of State Aid In Percentages**



**45505 – Police and Fire Special Detail** – The City bills companies, individuals and others for private services provided by police and fire personnel. The officer or firefighter who performed the service receives the billed amounts. The rate is calculated based on labor contract language, fringe benefits and equipment used to perform the service. This revenue is offset by matching expenditures in the public safety budget except for a small nominal amount used to offset administrative fees.

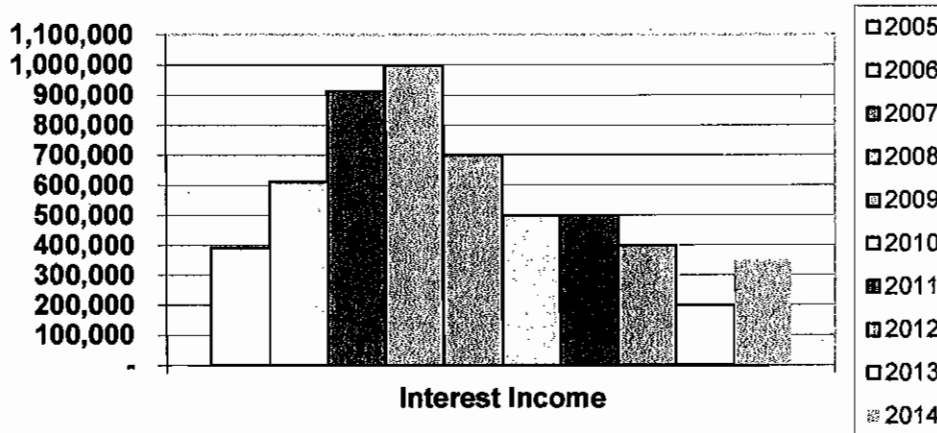
**45540 – Management Services** – the fees charged to other funds to reimburse for the time spent on administrative and management functions in those funds. This is based on actual costs or allocated costs. Costs are allocated based on a written Cost Allocation Manual that uses a variety of methods to determine the percentage of time spent on that particular fund. Examples include counting checks, purchase orders, by timesheets or as a percentage of the total budget.

**45700 – Rental of Property** – primarily revenues from the rental of tower space for telecommunications. Revenues are estimated based on contracts.

**45701 – Investment Interest** – amounts earned on cash deposits. This revenue is budgeted after reviewing financial management and investment literature to determine a reasonable interest earned rate. The interest earned rate is applied to the monthly cash flow analysis and rounded off for the budgeted revenue number.

Description of Revenues – continued

Ten Year Trend of Interest Income



**45116 – Hotel Occupancy Tax and 45115 – Meals & Beverage Tax** – these two taxes are collected in order to support tourism efforts in the State and to help offset service and infrastructure costs related to the tourism trade in the City of Newport. The Hotel Occupancy Tax started at 5% in June 2001. Proceeds are distributed 47% to the Newport County Convention and Visitors Bureau (NCCVB), 25% to the City of Newport, 7% to the Greater Providence/Warwick Convention and Visitors Bureau and 21% to the State Department of Economic Development. The collection rate increased to 6% effective January 2005 with the City of Newport retaining the additional 1%. The Meals and Beverage Tax increased by 1% in August 2004 with the additional 1% of revenue going to the municipality in which the revenue was generated. The State keeps the rest of the tax.

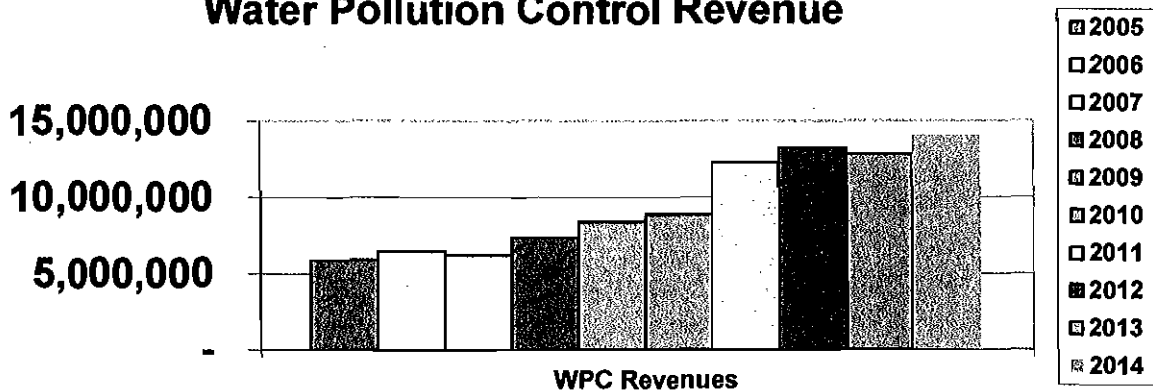
	Hotel Occupancy Tax		Meals & Beverage Tax		Combined
	Dollars Received	Percent Change	Dollars Received	Percent Change	Percent of Total Revenues
<b>FY2014</b>	1,750,000	-12.50%	1,800,000	-5.26%	4.20%
<b>FY2013</b>	2,000,000	17.24%	1,900,000	3.61%	4.67%
<b>FY2012</b>	1,705,873	8.81%	1,833,841	10.12%	4.52%
<b>FY2011</b>	1,567,820	8.39%	1,665,241	9.06%	2.97%
<b>FY2010</b>	1,446,464	-10.47%	1,526,834	-1.67%	2.55%
<b>FY2009</b>	1,615,538	-9.38%	1,552,832	-4.59%	4.17%
<b>FY2008</b>	1,782,797	5.20%	1,627,568	0.68%	4.19%
<b>FY2007</b>	1,694,623	6.74%	1,616,630	10.61%	4.10%
<b>FY2006</b>	1,587,685	58.97%	1,461,560	7.61%	4.02%

**DESCRIPTION OF OTHER FUND REVENUES**

The Water Fund is regulated by the Rhode Island Public Utilities Commission (RIPUC). All user rates must be approved by the RIPUC. The City of Newport starts with the cost of service for a test year. A cost of service rate model is then developed for the proposed rate year. The rate request is filed with the RIPUC who, along with eligible intervenors, can request additional information. A settlement may be reached and approved by the RIPUC or the request may go to a full hearing. The City was awarded a rate increase effective December 1, 2011. The budget reflects the amounts in the approved rate increase plus potential increases yet to be approved by the RIPUC or the City Council. The approved rates control all Water Fund revenues with the exception of investment income and miscellaneous revenue. These changes were necessary to comply with new federal clean water standards.

Rates are set by the City Council for the Water Pollution Control Fund. Sewer rates are based on the amount of water that is used. A proposed rate increase is included in the FY2014 budget. This will change the rates from the current \$11.27 per 1,000 gallons of water to \$11.92 per 1,000 gallons of water used. A fixed rate fee based on the connection size remains the same. That amount is restricted for Combined Sewer Overflow (CSO) capital needs. Capital costs related to an impending EPA consent decree drive the costs. Significant capital needs have and will continue to impact the rates.

**Water Pollution Control Revenue**



**City of Newport  
Combined City and School  
Consolidated Debt Service Requirements - Actual and Projected  
All Funds**

Year Ending June 30	GENERAL FUND		WPC FUND		WATER FUND		Total Requirement
	Principal	Interest	Principal	Interest	Principal	Interest	
2014	\$ 1,713,110	\$ 718,505	\$ 1,884,612	\$ 1,106,214	\$ 777,715	\$ 2,068,073	\$ 8,268,229
2015	1,743,110	450,925	1,944,830	1,054,879	2,752,231	2,095,341	10,041,316
2016	1,533,110	396,681	2,002,736	1,001,199	2,803,477	2,037,806	9,775,009
2017	1,440,000	348,037	2,073,200	942,223	2,861,724	1,974,727	9,639,911
2018	1,440,000	304,500	2,142,245	880,100	2,928,566	1,905,047	9,600,458
2019	1,450,000	257,137	2,214,047	814,406	3,003,770	1,827,899	9,567,259
2020	1,545,000	194,387	2,293,480	745,146	3,086,569	1,743,861	9,608,443
2021	1,565,000	123,144	2,374,567	672,194	3,171,164	1,653,088	9,559,157
2022	1,655,000	57,450	2,464,488	595,278	3,264,122	1,555,714	9,592,052
2023	250,000	21,563	2,558,117	514,278	3,364,878	1,452,441	8,161,277
2024	250,000	13,125	1,760,112	437,745	3,476,995	1,340,541	7,278,518
2025	250,000	4,375	1,828,300	366,008	3,590,939	1,220,985	7,260,607
2026	-	-	1,904,338	290,821	3,710,448	1,093,632	6,999,239
2027	-	-	1,981,376	212,057	3,846,118	959,041	6,998,592
2028	-	-	1,097,263	151,027	3,986,584	817,891	6,052,765
2029	-	-	1,137,998	108,580	3,362,847	687,842	5,297,267
2030	-	-	1,182,185	64,365	3,485,314	564,284	5,296,148
2031	-	-	838,000	25,585	3,181,766	438,716	4,484,067
2032	-	-	216,505	4,666	3,118,757	320,327	3,660,255
2033	-	-	-	-	3,236,457	199,872	3,436,329
2034	-	-	-	-	3,355,082	68,947	3,424,029
	<u>\$ 14,834,330</u>	<u>\$ 2,889,829</u>	<u>\$ 33,898,399</u>	<u>\$ 9,986,769</u>	<u>\$ 66,365,523</u>	<u>\$ 26,026,075</u>	<u>\$ 147,140,569</u>

Governmental bonds include bonds issued in 2001 and 2009 for library renovations and middle school renovations. Interest rates range from 2.0% to 5.0%. Voters have approved borrowing \$30,000,000 to rebuild an elementary school. Short-term bond anticipation notes have been issued for the school construction.

Water Pollution Control Fund Bonds include revenue bonds issued or proposed for a moat ultraviolet treatment system, combined sewer overflow (CSO) improvements, and sewer improvements. Interest rates range from 1.9% to 4.5%. The City receives a subsidized interest rate on sewer improvement bonds issued through Rhode Island Clean Water Finance Agency.

Water Fund Bonds include revenue bonds issued for water improvements and pipeline construction. Interest rates The City issued revenue bonds for \$53.1 million in FY2013 and anticipates issuing \$31.0 million by June 30, 2013 for a new water treatment plant and long-term improvements to the second water treatment plant. Interest rates range from 2.0% to 3.5%. The City receives a subsidized interest rate on revenue bonds issued through the Rhode Island Clean Water Finance Agency.

See individual funds for debt service by project.

**City of Newport, Rhode Island  
Debt Ratios**

<b>Year</b>	<b>Net Bonded Debt (1)</b>	<b>Population</b>	<b>Assessed Value</b>	<b>Debt Per Capita</b>	<b>% of Debt To Assessed Value</b>	<b>Direct Debt Service</b>	<b>GF Expend</b>	<b>Debt Service as a % of General Fund Expenditures</b>
1996	\$ 8,372,515	26,700	\$ 1,805,610,343	313.58	0.46%	\$ 840,695	\$ 42,592,627	1.97%
1997	7,643,984	26,734	1,789,303,783	285.93	0.43%	612,112	46,415,057	1.32%
1998	6,918,471	26,734	1,797,515,137	258.79	0.38%	572,477	47,714,870	1.20%
1999	6,230,503	26,475	1,815,870,935	235.34	0.34%	519,141	50,179,103	1.03%
2000	5,534,044	26,475	1,859,509,767	209.03	0.30%	487,797	48,751,147	1.00%
2001	4,948,033	26,345	1,876,786,530	187.82	0.26%	353,674	53,875,670	0.66%
2002	23,081,549	26,269	1,886,642,052	878.66	1.22%	320,143	55,250,369	0.58%
2003	22,195,538	26,059	3,493,610,922	851.74	0.64%	2,447,639	58,756,453	4.17%
2004	20,980,000	25,879	3,464,271,121	810.70	0.61%	2,367,252	68,210,050	3.47%
2005	19,950,218	25,879	3,478,880,394	770.90	0.57%	2,187,004	68,988,369	3.17%
2006	18,757,747	25,879	3,593,472,358	724.83	0.52%	2,165,448	71,018,944	3.05%
2007	17,565,277	25,879	6,164,832,536	678.75	0.28%	2,137,183	74,357,978	2.87%
2008	16,377,852	25,879	6,134,949,078	632.86	0.27%	1,943,082	73,666,150	2.64%
2009	15,153,587	25,879	6,172,924,917	585.56	0.25%	2,169,746	76,683,476	2.83%
2010	18,951,472	25,879	5,895,531,377	732.31	0.32%	2,037,041	76,451,469	2.66%
2011	19,763,292	25,879	5,724,320,438	763.68	0.35%	1,851,677	76,424,833	2.42%
2012	18,589,693	24,672	5,724,320,438	753.47	0.32%	2,490,368	78,768,266	3.16%
2013	16,700,372	24,672	5,435,506,203	676.90	0.31%	2,409,956	83,415,150	2.89%
2014	14,834,330	24,672	5,195,179,987	601.26	0.29%	2,431,615	84,604,109	2.87%

(1) Net bonded debt does not include bonded debt from enterprise funds.

Rhode Island General Laws cap the amount of each municipality's general obligation bonds that may be outstanding to 3% of its assessed property values. Exceptions apply to bonds financed from non-tax revenues and special exemptions are granted for other purposes as well. The assessed value of Newport properties is \$5,195,179,987 at December 31, 2012 (tax roll date). This limits the amount of outstanding non-excepted obligation bonds to \$155,855,399. Bonds of \$14,834,330 at June 30, 2013 are general obligations and subject to statutory limitations. The City of Newport is well below the maximum allowed by state law.

The City of Newport debt policy states that annual debt service expenditures shall be less than 9% of annual expenditures. The City is well below this at 2.87% of annual expenditures.

**CITY OF NEWPORT, RHODE ISLAND  
ESTIMATED FUND BALANCE  
GOVERNMENTAL FUNDS**

<u>FUND</u>	<u>GENERAL</u>	<u>CAPITAL</u>
<b>Fund Balance - 6/30/12</b>	\$ 9,284,049	\$ 7,902,015
Revenues (Estimated FY12-13)	82,183,321	943,250
Expenditures (Estimated FY12-13)	(80,031,806)	(9,910,179)
Transfers to Capital Projects Fund	(2,241,400)	2,241,400
<b>Fund Balance - Estimated 6/30/13</b>	\$ <b>9,194,164</b>	\$ <b>1,176,486 **</b>
Revenues (Proposed FY13-14)	84,604,109	869,907
Expenditures (Proposed FY13-14)	(81,773,209)	(3,291,900)
Transfers to Capital Projects Fund	(2,830,900)	2,830,900
<b>Fund Balance - Estimated 6/30/14</b>	\$ <b>9,194,164</b>	\$ <b>1,585,393 **</b>
<b>Reserve at 10% of Budgeted Expenditures</b>	<b>8,460,411</b>	<b>-</b>

\*\* Equipment Replacement Reserve

**CITY OF NEWPORT, RHODE ISLAND  
ESTIMATED NET ASSETS AND CASH BALANCES  
BUSINESS-TYPE FUNDS**

	NET ASSETS	CASH BASIS
Water Fund at June 30, 2013	\$ 45,629,844	\$ 7,378,692
Projected Results of FY2014 Operations	2,647,714	7,015,565
Water Fund at June 30, 2014	<u>\$ 48,277,558</u>	<u>\$ 14,394,257</u>
Water Pollution Control Fund at June 30, 2013	\$ 59,869,896	\$ 7,788,849
Projected Results of FY2014 Operations	3,544,206	(2,789)
Water Pollution Control Fund at June 30, 2014	<u>\$ 63,414,102</u>	<u>\$ 7,786,060</u>
Maritime Fund at June 30, 2013	\$ 4,722,908	\$ 1,048,259
Projected Results of FY2014 Operations	83,340	13,340
Maritime Fund at June 30, 2014	<u>\$ 4,806,248</u>	<u>\$ 1,061,599</u>
Parking Fund at June 30, 2013	\$ 4,814,928	\$ 2,942,298
Projected Results of FY2014 Operations	(14,760)	(34,760)
Parking Fund at June 30, 2014	<u>\$ 4,800,168</u>	<u>\$ 2,907,538</u>

Business-type funds are budgeted showing both a GAAP basis summary and a cash basis summary. The net assets number reflects the GAAP basis and the cash reflects the cash basis. Revenues and other sources of funds are budgeted to meet cash needs. Therefore a balanced budget where revenues equal expenditures should show zero for the projected results unless there is a programmed use of cash.

**The Water Fund** is regulated by the RIPUC and is required to raise additional revenues in order to fund restricted cash accounts. There are several restricted accounts including one for debt service, capital expenses, electricity, chemicals, new retiree health insurance, and new retiree severance payments. Payments can only be made out of these accounts for the specific purpose identified in the rate settlement. The Water Fund anticipates significant capital improvements in the next few years, some of which will be funded with bond proceeds.

**CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS  
GENERAL FUND REVENUES**

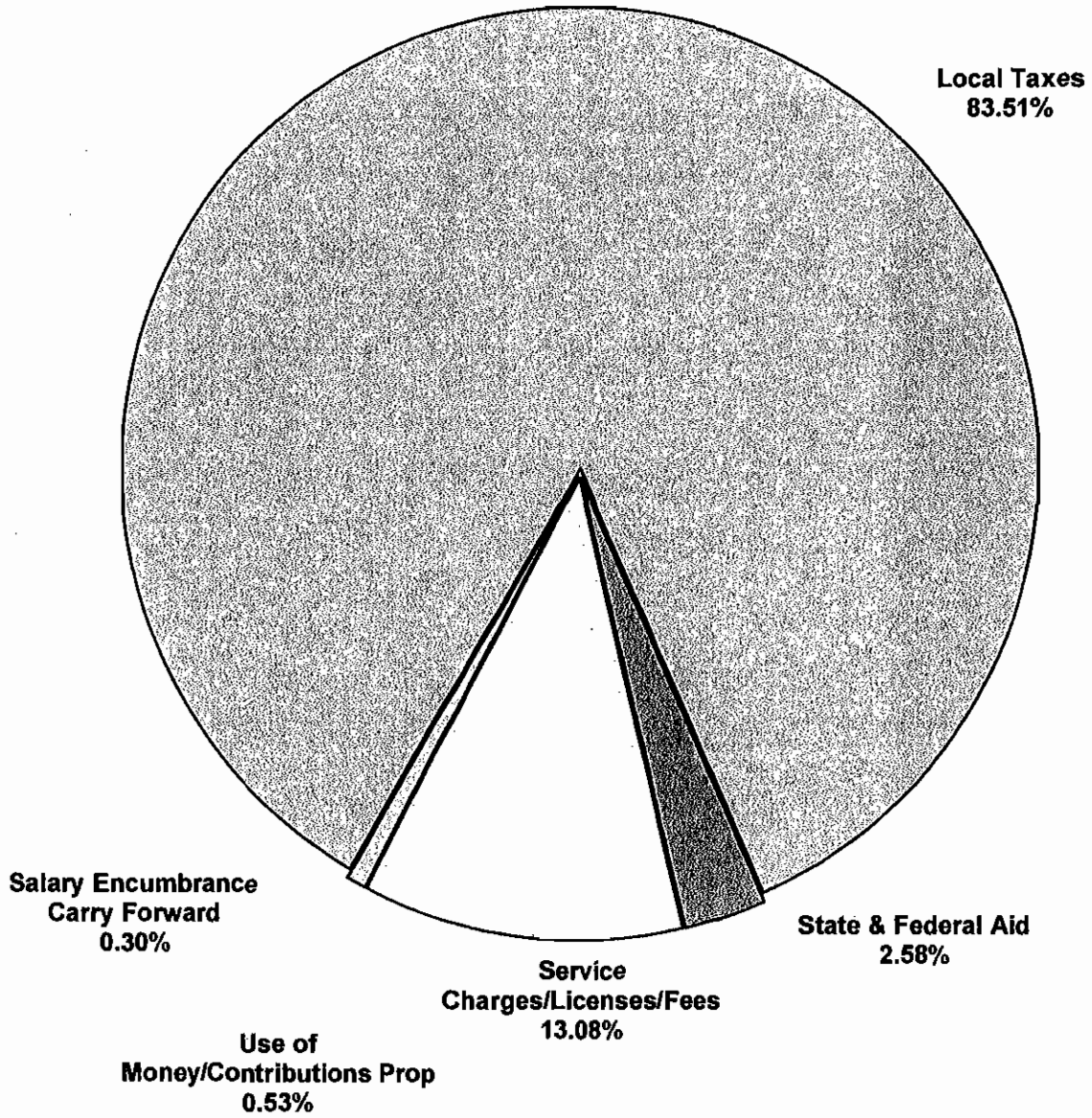
DESCRIPTION	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14	% Change	FY 2014-15
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FY2013 to FY2014	PROJECTED
<b>Local Taxes</b>						
45101 Current Year Real Estate Tax	\$ 60,237,359	\$ 63,298,671	\$ 63,291,282	\$ 65,709,069	3.81%	\$ 68,275,409
45103 Current Assessments - MV	1,622,970	1,700,000	1,886,684	1,800,000	5.88%	1,800,000
45105 Real Estate Delinquent	1,507,777	1,300,000	1,500,000	1,400,000	7.69%	1,400,000
45107 Motor Vehicle Delinquent	83,487	85,000	80,000	85,000	0.00%	85,000
45110 Penalties	377,813	350,000	375,000	375,000	7.14%	375,000
45111 Tax Liens	26,823	25,000	25,000	25,000	0.00%	25,000
45112 Abatements/Refunds	-	(1,000,000)	(1,000,000)	(1,000,000)	0.00%	(1,000,000)
45115 Meals & Beverage Tax	1,833,841	1,900,000	1,800,000	1,800,000	-5.26%	1,800,000
45116 Hotel Occupancy Tax	1,705,873	2,000,000	1,750,000	1,750,000	-12.50%	1,750,000
<b>Total Local Taxes</b>	<b>67,395,943</b>	<b>69,658,671</b>	<b>69,707,966</b>	<b>71,944,069</b>	<b>3.28%</b>	<b>74,510,409</b>
<b>State and Federal Aid</b>						
45323 Public Service Corporation Aid	277,691	275,000	296,928	296,828	7.94%	296,828
45325 MV Tax Phase Out	133,343	137,290	133,343	133,343	-2.87%	133,343
Pension Incentive Aid				233,377	100.00%	233,377
45326 School Housing Aid	511,556	631,256	510,000	567,931	-10.03%	567,931
45328 PILOT From State	932,980	900,000	905,365	1,038,696	15.41%	1,038,696
45329 State Aid - Library Project (Const)	219,628	213,200	213,200	213,200	0.00%	213,200
45330 Statistical Update Reimbursement		-	-	-	0.00%	150,000
Governor's Road Money						
45345 Federal/State Grants	34,399	-	54,000	-	0.00%	-
<b>Total State and Federal Aid</b>	<b>2,109,597</b>	<b>2,156,746</b>	<b>2,112,836</b>	<b>2,483,375</b>	<b>15.14%</b>	<b>2,633,375</b>
<b>Charges for Services</b>						
45502 Balfour Beatty Contract Service Charge	89,751	350,000	527,018	337,965	-3.44%	340,000
45503 Hope VI Project Service Charge	163,868	160,000	160,000	160,000	0.00%	163,000
45504 Salve Regina Service Charge	6,902	6,902	6,902	6,902	0.00%	6,902
45505 Special Detail	1,425,103	1,780,000	1,780,000	1,846,014	3.71%	1,847,994
45515 Document Prep and Handling	70,711	72,000	72,000	65,000	-9.72%	65,000
45516 Planning Services	980	400	400	400	0.00%	500
45517 Solid Waste Hauler Fees	2,250	4,500	4,500	4,500	0.00%	4,500
45525 Community Develop Services	59,629	59,629	59,629	59,629	0.00%	59,629
45530 Computer Processing Fees	331,123	334,567	331,123	317,033	-5.24%	317,033
45540 Management Services	928,749	932,877	928,749	850,551	-8.82%	850,551
45545 Fire Alarm Assessments	153,600	147,900	150,000	150,000	1.42%	150,000
45546 Recycling Bins	2,919	-	2,000	2,000	100.00%	2,000
45548 HR Regional Testing	6,000	3,500	3,500	3,500	0.00%	3,500
45549 Recreation Activity Fees	108,631	100,000	110,000	110,000	10.00%	110,000
45601 Ballfield Rentals	23,666	20,000	25,000	25,000	25.00%	25,000
45603 Parking Tickets	836,632	900,000	850,000	850,000	-5.56%	850,000
45605 Recording Fees	331,259	300,000	360,000	350,000	16.67%	350,000
45606 Real Estate Conveyance	393,355	450,000	600,000	550,000	22.22%	550,000
45607 Probate Fees	52,963	40,000	40,000	40,000	0.00%	40,000
45608 Rescue Fees	684,977	700,000	700,000	700,000	0.00%	700,000
45610 General Business	84,642	75,000	75,000	75,000	0.00%	75,000
45612 Hotel Registration Fees	6,150	6,000	6,000	6,000	0.00%	6,000
45614 Entertainment	22,470	20,000	20,000	20,000	0.00%	20,000
45616 Liquor	185,465	185,000	185,000	185,000	0.00%	185,000
45618 Mech Amusement	13,225	15,000	15,000	15,000	0.00%	15,000
45620 Sunday Selling	24,100	26,000	26,000	26,000	0.00%	26,000
45622 Taxi	2,632	1,000	1,000	1,000	0.00%	1,000
45624 Victualing	59,400	55,000	55,000	55,000	0.00%	55,000
45626 Animal	4,842	4,400	4,400	4,400	0.00%	4,400
45628 Marriage	5,296	5,000	5,000	5,000	0.00%	5,000
45640 Building	563,058	500,000	600,000	575,000	15.00%	651,430
45642 Plumbing	38,724	40,000	40,000	40,000	0.00%	50,000
45644 Mechanical	116,290	115,000	115,000	115,000	0.00%	125,000
45646 Electrical	110,283	103,000	115,000	115,000	11.65%	125,000



**CITY OF NEWPORT, RHODE ISLAND**  
**FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS**  
**GENERAL FUND REVENUES**

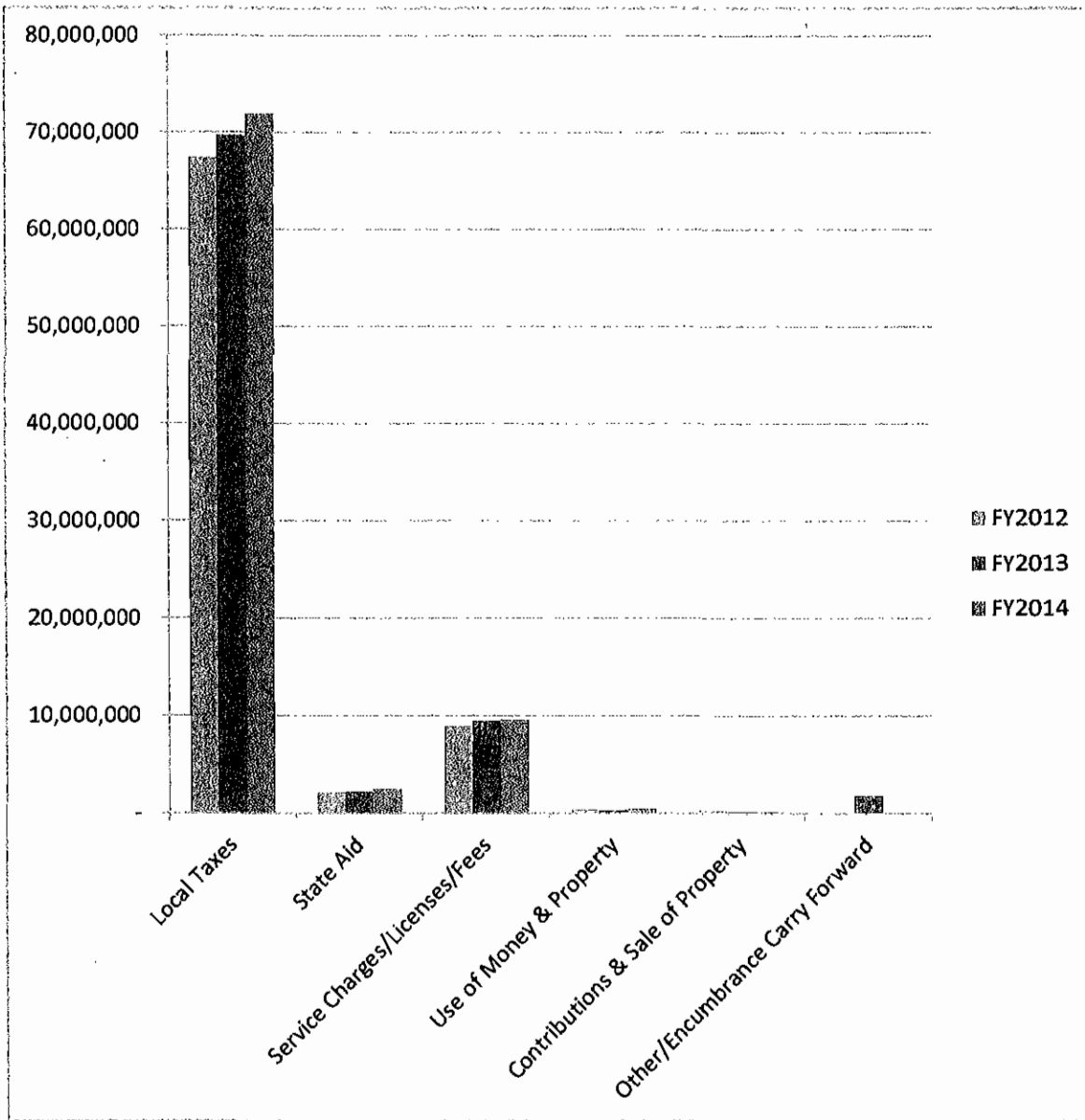
DESCRIPTION	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14	% Change	FY 2014-15
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FY2013 to FY2014	PROJECTED
45648 Board of Appeals	17,700	17,000	17,000	17,000	0.00%	17,000
45650 HDC Application Fee	19,800	16,000	16,000	16,000	0.00%	20,000
45652 Road Opening	84,541	60,000	60,000	60,000	0.00%	75,000
Bulky Waste Sticker Program				40,000		
45654 Fire Inspection & Permit Fees	63,731	45,000	45,000	45,000	0.00%	50,000
45656 Fire-Sundry	18,704	12,000	12,000	12,000	0.00%	12,000
45658 Police-Sundry	9,511	8,000	8,000	8,000	0.00%	8,000
45660 Municipal Court Cost Assessment	169,869	210,000	170,000	175,000	-16.67%	175,000
45662 Payphone Commissions	377	-	109	-	0.00%	-
45664 Vendor Rights	9,433	8,800	8,800	8,800	0.00%	8,800
45666 Newport Grand	524,051	498,331	450,000	425,000	-14.72%	400,000
45695 Miscellaneous Revenues	117,022	50,000	130,000	75,000	50.00%	75,000
45808 Parking Fund Salary Reimbursement	100,000	100,000	100,000	100,000	0.00%	100,000
458XX Cruise Ship Restricted Fees				67,500		
45820 Beach Bounce Fees	34,156	40,000	35,000	35,000	-12.50%	35,000
45821 Newport Beach Bathhouses	41,765	45,000	40,660	42,000	-6.67%	42,000
45822 Rotunda Rentals	140,718	160,385	145,563	142,000	-11.46%	160,000
45823 Carousel Income	16,274	20,000	19,968	20,000	0.00%	20,000
45824 Beach Bounce Food	1,085	1,500	1,161	1,500	0.00%	1,500
45825 Food Service Concessions	30,030	34,971	33,306	34,971	0.00%	34,971
45826 Outside Vendor Commissions	7,768	7,500	7,500	7,500	0.00%	7,500
45827 Newport Beach Parking	534,474	487,232	484,302	500,000	2.62%	500,000
45828 Beach Store Funds	40,770	35,000	33,255	35,000	0.00%	35,000
45829 Beach Parking Meters	40,343	50,000	56,989	50,000	0.00%	50,000
<b>Total Service Charges/Fees</b>	<b>8,931,767</b>	<b>9,423,394</b>	<b>9,856,019</b>	<b>9,587,165</b>	<b>1.74%</b>	<b>9,606,210</b>
<b>Use of Money and Property</b>						
45700 Rental of Property	106,883	95,000	95,000	95,000	0.00%	95,000
45701 Investment Interest	276,349	200,000	260,000	350,000	75.00%	350,000
<b>Total Use of Money and Property</b>	<b>383,232</b>	<b>295,000</b>	<b>355,000</b>	<b>445,000</b>	<b>50.85%</b>	<b>445,000</b>
<b>Contributions &amp; Sale of Property</b>						
45920 Trust Fund Donations	83,150	61,500	61,500	61,500	0.00%	61,500
45811 Contributions	137,120	30,000	30,000	30,000	0.00%	30,000
45929 Surplus Equipment Sales	3,017	3,000	10,000	3,000	0.00%	3,000
45940 Public Donations	50,000	50,000	50,000	50,000	0.00%	50,000
<b>Total Contributions &amp; Sale of Property</b>	<b>273,287</b>	<b>144,500</b>	<b>151,500</b>	<b>144,500</b>	<b>0.00%</b>	<b>144,500</b>
<b>TOTAL</b>	<b>79,093,826</b>	<b>81,678,311</b>	<b>82,183,321</b>	<b>84,604,109</b>	<b>3.58%</b>	<b>87,339,494</b>
<b>OTHER SOURCES (USES) OF FUNDS:</b>						
48002 Transfer (To) Other Funds	75,000	-	-	-		
45806 Salary Encumbrance Carry Forward		250,000	-	-		
Parking Fund Revenues		1,506,670	-	-		
Encumbrance Carry Over						
<b>TOTAL</b>	<b>\$ 79,168,826</b>	<b>\$ 83,434,981</b>	<b>\$ 82,183,321</b>	<b>\$ 84,604,109</b>	<b>1.40%</b>	<b>\$ 87,339,494</b>

**General Fund Revenues - FY 2013-2014**  
**\$84,604,109**



### Comparative Revenues

**FY 2011-12 Actual ~ \$79,168,826**  
**FY 2012-13 Adopted ~ \$83,434,981**  
**FY 2013-14 PROPOSED ~ \$84,604,109**



**CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2014 PROPOSED BUDGET  
PROPERTY TAX LEVY AND TAX RATE**

	<u>FY 12-13 ADOPTED</u>	<u>DOLLAR CHANGE</u>	<u>PERCENT CHANGE</u>	<u>FY 13-14 PROPOSED</u>
<b>Proposed General Fund Budget:</b>				
General Fund Services	\$ 34,110,775	\$ (378,685)	-1.11%	\$ 33,732,090
Benefits other than Police & Fire Pensions	9,814,010	248,030	2.53%	10,062,040
Road Maintenance in Operations	840,000	-	0.00%	840,000
Transfer to Equipment Replacement	880,000	(10,093)	-1.15%	869,907
Contribution to OPEB Trust	2,300,000	(1,300,000)	-56.52%	1,000,000
Contribution to Police & Fire Pensions	8,284,683	1,892,962	22.85%	10,177,645
Transfer for School Budget	22,564,157	-	0.00%	22,564,157
Debt Service	2,429,956	97,414	4.01%	2,527,370
Capital Budget Transfers	2,211,400	619,500	28.01%	2,830,900
<b>Total General Fund Budget</b>	<b>\$ 83,434,981</b>	<b>\$ 1,169,128</b>	<b>1.40%</b>	<b>\$ 84,604,109</b>
<b>Less Revenues:</b>				
All Revenues Other Than Property Tax	20,136,310	(1,241,270)	-6.16%	18,895,040
<b>Balance to be Raised by Property Tax Levy</b>	<b>63,298,671</b>	<b>2,410,398</b>	<b>3.81%</b>	<b>65,709,069</b>
Motor Vehicle Levy	1,700,000	100,000	5.88%	1,800,000
Final Tax Roll Adjustments	179,295	-	-	-
<b>Actual Final Levy</b>	<b>\$ 65,177,966</b>	<b>\$ 2,510,398</b>	<b>3.85%</b>	<b>\$ 67,509,069</b>
<b>Maximum Allowed By State Law</b>	<b>\$ 2,607,119</b>	<b>\$ 2,607,119</b>	<b>4.00%</b>	<b>\$ 67,785,066</b>

**Estimated Property Tax Rate - Please note that under the new tax cap law, the actual levy is adopted and the rate is subject to change based on any additional changes to the taxable assessed value prior to certification of the tax roll.**

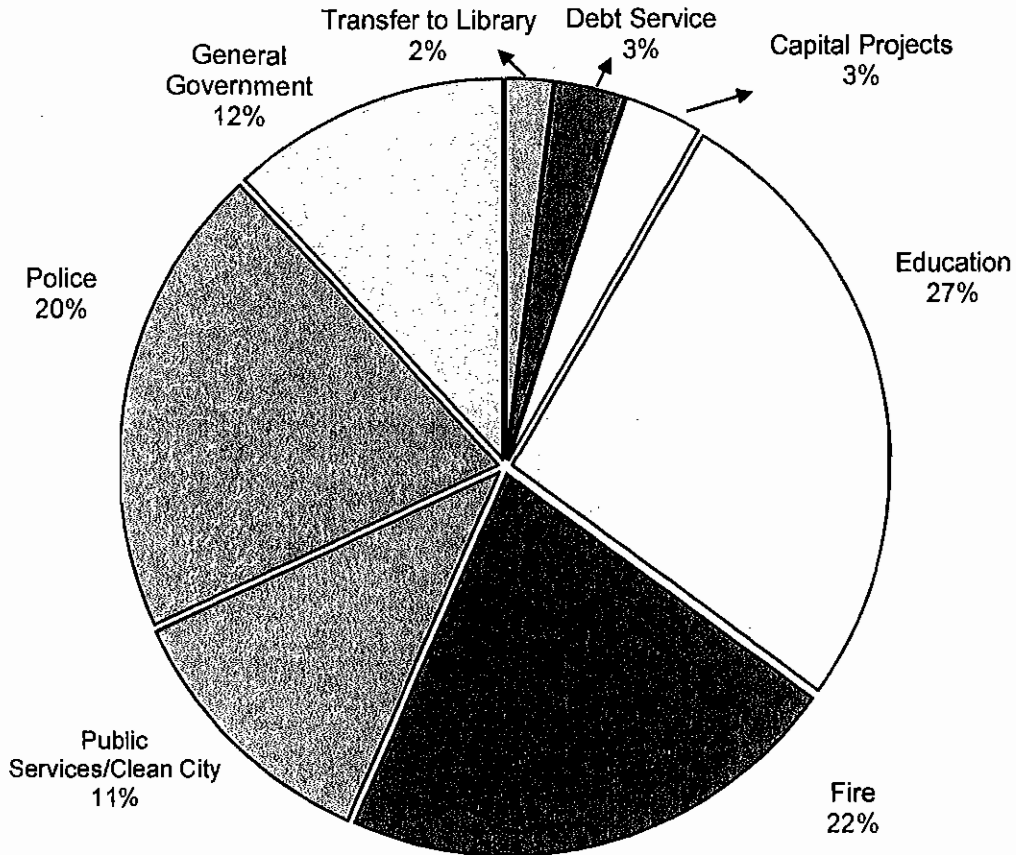
Residential Assessed Valuation (in thousands)				3,932,960
<b>Commercial Assessed Valuation (in thousands)</b>				1,067,106
Personal Property Tangible (in thousands)				114,573
<b>Residential Tax Rate</b>	<b>\$ 11.36</b>	<b>0.440</b>	<b>3.87%</b>	<b>\$ 11.60</b>
<b>Commercial Tax Rate</b>	<b>\$ 15.75</b>	<b>0.610</b>	<b>3.87%</b>	<b>\$ 18.36</b>

	<b>Assessed Value (in thousands)</b>	<b>14 Tax Rate</b>	<b>Tax Levy</b>
Residential Assessed Valuation	3,932,980	11.80	46,408,928
Commercial Assessed Valuation	1,067,106	16.36	17,457,854
Adjustments to Balance			(32,127)
Personal Property Tangible	114,573	18.36	1,874,414
<b>Tax Levy</b>			<b>66,709,069</b>

**CITY OF NEWPORT, RHODE ISLAND  
2013-2014 GENERAL FUND BUDGET  
EXPENDITURE SUMMARY BY PROGRAM**

	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED BUDGET</b>	<b>2014 PROPOSED BUDGET</b>
Public School Operations	22,564,157	22,564,157	22,564,157	22,564,157
Newport Public Library Support	1,671,719	1,687,279	1,687,279	1,721,025
Independent Audit/Stat. Update	319,228	75,000	68,500	68,500
Pension & Retiree Expense	3,935,092	3,394,498	3,597,200	2,424,460
Debt Service	2,505,855	2,564,581	2,564,581	2,527,370
Reserves	833,971	406,797	933,063	1,088,400
Civic Support	79,900	72,650	69,350	71,600
City Council	90,797	118,449	117,699	134,985
City Manager	751,369	715,564	716,339	744,245
City Solicitor	398,586	442,109	437,883	457,666
Canvassing	104,402	179,685	138,385	98,681
Finance	3,193,453	3,420,655	3,576,457	3,635,259
Police Department	14,359,080	16,125,055	16,121,904	16,939,678
Fire Department	16,123,623	17,089,520	16,855,475	18,289,607
Public Services	8,630,873	9,504,469	9,248,270	9,702,271
Civic Investment	370,491	422,962	432,962	517,253
Zoning & Inspections	794,030	884,152	884,302	788,072
Parking Services		1,507,999		
Transfer to Capital Fund	1,546,897	2,259,400	2,259,400	2,830,900
Transfer to Easton's Beach	75,000	-	-	-
<b>Total General Fund Expenditures</b>	<b>\$ 78,348,523</b>	<b>\$ 83,434,981</b>	<b>\$ 82,273,206</b>	<b>\$ 84,604,109</b>

**General Fund Expenditures - FY2013-14**  
**\$84,604,109**



CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS  
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-150-7210-50575	Public School Operations	22,564,157	22,564,157	22,564,157	22,564,157	0.00%	22,564,157
	Total School	<b>22,564,157</b>	<b>22,564,157</b>	<b>22,564,157</b>	<b>22,564,157</b>	<b>0.00%</b>	<b>22,564,157</b>
11-150-7100-50577	Public Library Operation	<b>1,671,719</b>	<b>1,687,279</b>	<b>1,687,279</b>	<b>1,721,025</b>	<b>2.00%</b>	<b>1,772,655</b>
11-150-8130-50225	Independent Audit		75,000	68,500	68,500	-8.67%	68,500
11-150-8130-50229	Statistical Update/Revaluation	319,228	-	-	-	0.00%	280,000
	<b>Audit/Statistical Reval</b>	<b>319,228</b>	<b>75,000</b>	<b>68,500</b>	<b>68,500</b>	<b>-8.67%</b>	<b>348,500</b>
11-150-8520-50051	Pension Expenses - Monthly	17,108	17,200	17,200	17,200		17,200
11-150-8520-50103	Pension Retired Insur Cover	606,794	627,298	580,000	607,260	-3.19%	637,623
11-150-8520-50155	Contribution to OPEB Trust	2,500,000	2,300,000	2,300,000	1,000,000	-56.52%	1,200,000
11-150-8520-50520	Severance Benefits	811,190	450,000	700,000	800,000	77.78%	800,000
	<b>Pensions</b>	<b>3,935,092</b>	<b>3,394,498</b>	<b>3,597,200</b>	<b>2,424,460</b>	<b>-28.58%</b>	<b>2,654,823</b>
	<b>TOTAL FIDUCIARY ACCOUNTS</b>	<b>28,490,196</b>	<b>27,720,934</b>	<b>27,917,136</b>	<b>26,778,142</b>	<b>-3.40%</b>	<b>27,340,135</b>
11-160-8540-50220	Debt Service Advisory Service	15,487	20,000	20,000	15,000	-25.00%	15,000
11-160-8540-50452	Bond Interest	601,047	678,539	678,539	1,462,025	115.47%	1,155,675
11-160-8540-50552	Bond Principal	1,889,321	1,866,042	1,866,042	1,050,345	-43.71%	1,119,115
	<b>Debt Service</b>	<b>2,505,855</b>	<b>2,564,581</b>	<b>2,564,581</b>	<b>2,527,370</b>	<b>-1.45%</b>	<b>2,289,790</b>
	<b>TOTAL DEBT SERVICE</b>	<b>2,505,855</b>	<b>2,564,581</b>	<b>2,564,581</b>	<b>2,527,370</b>	<b>-1.45%</b>	<b>2,289,790</b>
11-170-8560-50105	Insurance - W/C	316,332	300,797	300,000	300,000	-0.26%	300,000
11-170-8560-50505	Self Insurance	73,094	200,000	200,000	300,000	50.00%	300,000
11-170-8560-50510	Unemployment	122,723	100,000	125,000	125,000	25.00%	125,000
	<b>Insurance Reserves</b>	<b>512,149</b>	<b>600,797</b>	<b>625,000</b>	<b>725,000</b>	<b>20.67%</b>	<b>725,000</b>
11-170-8565-50175	Annual Leave Sell Back	307,024	275,000	300,000	375,000	36.36%	375,000
11-170-8565-50220	Consultants/Studies	5,958	-	2,063	5,000	100.00%	5,000
11-170-8565-50501	Salary Adjustment		300,000	-	77,400	-74.20%	93,683
11-170-8565-50502	Salary Vacancy Factor		(100,000)	-	(200,000)	100.00%	(200,000)
11-170-8565-50513	Hurricane Irene Expense	945	-	-	-	0.00%	-
11-170-8565-50515	General Contingency		100,000	-	100,000	0.00%	100,000
11-170-8565-50571	Hospital Insurance Pol & Fire	7,777	6,000	6,000	6,000	0.00%	7,000
11-170-8565-50573	Premium Cost Share		(325,000)	-	-	-100.00%	-
11-170-8565-50574	Plan 65 Cost Savings		(300,000)	-	-	-100.00%	-
11-170-8565-50578	Health Insurance Cost Savings		(150,000)	-	-	-100.00%	-
11-170-8565-50705	King Park Startup Expense	118	-	-	-	0.00%	-
	<b>TOTAL RESERVE ACCOUNTS</b>	<b>833,971</b>	<b>406,797</b>	<b>933,063</b>	<b>1,088,400</b>	<b>167.55%</b>	<b>1,105,683</b>
11-830-2111-50860	Visiting Nurse	10,000	10,000	10,000	10,000	0.00%	10,000
11-830-2111-50861	NPT Cty Community Mental Hea	10,500	10,500	10,500	10,500	0.00%	10,500
11-830-2111-50865	Newport Partnership for Familie	2,000	2,000	2,000	2,000	0.00%	2,000
11-830-2111-50867	New Visions (EBCAP)	15,500	15,500	15,500	15,500	0.00%	15,500
11-830-2111-50869	Lucy's Hearth	1,500	1,500	-	1,500	0.00%	1,500
11-830-2111-50870	Seaman's Church	1,050	1,050	1,050	1,050	0.00%	1,050
11-830-2111-50872	The Samaritans	250	250	-	250	0.00%	250
11-830-2111-50873	Newport PEF	500	500	-	500	0.00%	500
11-830-2111-50878	Women's Resource	3,250	3,250	3,250	3,250	0.00%	3,250
11-830-2111-50879	Newport In Bloom	500	1,500	1,500	1,500	0.00%	1,500
11-830-2111-50880	Fort Adams Trust	750	750	750	750	0.00%	750
11-830-2111-50882	Park Holm Sr Center	-	1,700	1,700	1,700	0.00%	1,700
11-830-2111-50883	American Red Cross	-	500	500	500	0.00%	500
11-830-2111-50884	Boys & Girls Club	7,750	7,750	7,750	7,750	0.00%	7,750
11-830-2111-50885	Boy Scouts Narragansett	250	250	250	250	0.00%	250
11-830-2111-50886	Newport Artillery	1,250	1,250	1,250	1,250	0.00%	1,250
11-830-2111-50887	Lions Club	750	750	750	750	0.00%	750

CITY OF NEWPORT, RHODE ISLAND  
 FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS  
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-830-2111-50889	Little League	2,100	2,100	2,100	2,100	0.00%	2,100
11-830-2111-50890	Martin Luther King Ctr	7,500	7,500	7,500	7,500	0.00%	7,500
11-830-2111-50891	Pop Warner Football	-	1,050	-	-	-100.00%	-
11-830-2111-50893	Fifth Ward Little League	1,000	1,000	1,000	1,000	0.00%	1,000
11-830-2111-50895	Rogers Booster Club	500	500	500	500	0.00%	500
11-830-2111-50896	RI Arts Foundation	500	500	500	500	0.00%	500
	Potter League	12,000	-	-	-	0.00%	-
11-830-2111-XXXXX	AIPC	-	-	-	-	0.00%	-
11-830-2111-50898	Ballard Park	500	1,000	1,000	1,000	0.00%	1,000
	<b>Total Donations</b>	<b>79,900</b>	<b>72,650</b>	<b>69,350</b>	<b>71,600</b>	<b>-1.45%</b>	<b>71,600</b>
11-010-8110-50004	Temp. Services	560	2,400	2,400	2,400	0.00%	2,400
11-010-8110-50051	Council Salaries	16,120	16,000	16,000	16,000	0.00%	16,000
11-010-8110-50104	Employee Benefits	40,038	51,404	51,404	67,920	32.13%	70,865
11-010-8110-50210	Dues & Subscript	18,415	18,415	18,415	18,415	0.00%	18,415
11-010-8110-50278	Council Expense	3,913	25,070	25,070	25,070	0.00%	25,070
11-010-8110-50285	Public Celebratons	9,118	-	-	-	0.00%	-
11-010-8110-50285	Navy Affairs Expense	269	910	910	910	0.00%	910
11-010-8110-50361	Office Supplies	1,414	2,000	2,000	2,000	0.00%	2,000
11-010-8110-50866	8d Tenant Affairs	950	2,250	1,500	2,250	0.00%	2,250
	<b>City Council</b>	<b>90,797</b>	<b>118,449</b>	<b>117,699</b>	<b>134,965</b>	<b>13.94%</b>	<b>137,910</b>
11-020-8200-50001	City Manager Salaries	259,473	263,716	263,716	268,143	1.68%	275,104
11-020-8200-50004	Temp & Seasonal	2,005	1,000	1,000	1,000	0.00%	1,000
11-020-8200-50005	Part-time Salaries	200	-	-	-	0.00%	-
11-020-8200-50100	Employee Benefits	81,860	90,377	90,377	85,811	-5.05%	90,891
11-020-8200-50205	Copying and Binding	1,620	100	875	100	0.00%	100
11-020-8200-50205	Annual Report	-	27,500	27,500	27,500	0.00%	27,500
11-020-8200-50210	Dues & Subscriptions	1,436	1,650	1,650	1,650	0.00%	1,650
11-020-8200-50212	Conferences & Training	1,709	4,500	4,500	4,500	0.00%	4,500
11-020-8200-50225	Contract Services	-	500	500	500	0.00%	500
11-020-8200-50251	Telephone & Comm	-	500	500	500	0.00%	500
11-020-8200-50271	Gasoline & Vehicle Maint.	8,744	10,515	10,515	11,043	5.02%	11,359
11-020-8200-50282	Official Expense	892	1,100	1,100	1,100	0.00%	1,100
11-020-8200-50361	Office Supplies	1,540	1,500	1,500	1,500	0.00%	1,500
	<b>City Manager</b>	<b>359,479</b>	<b>402,958</b>	<b>403,733</b>	<b>403,347</b>	<b>0.10%</b>	<b>415,704</b>
11-020-8210-50001	Human Resources Salaries	154,057	159,489	159,489	169,629	6.36%	179,310
11-020-8210-50004	Temp & Seasonal	12,110	12,780	12,780	12,780	0.00%	12,780
11-020-8210-50100	Employee Benefits	66,072	79,137	79,137	97,289	22.94%	103,247
11-020-8210-50205	Copying & Binding	-	200	200	200	0.00%	200
11-020-8210-50210	Dues & Subscriptions	429	500	500	500	0.00%	500
11-020-8210-50212	Conferences & Training	1,790	1,900	1,900	1,900	0.00%	1,900
11-020-8210-50214	Tuition Reimbursement	-	-	-	-	0.00%	-
11-020-8210-50215	Recruitment	52,118	20,000	20,000	20,000	0.00%	20,000
11-020-8210-50225	Contract Services	3,829	7,300	7,300	7,300	0.00%	7,300
11-020-8210-50311	Operating Supplies	5,840	5,000	5,000	5,000	0.00%	5,000
11-020-8210-50361	Office Supplies	2,405	3,000	3,000	3,000	0.00%	3,000
	<b>Human Resources</b>	<b>298,650</b>	<b>289,306</b>	<b>289,306</b>	<b>317,598</b>	<b>9.78%</b>	<b>333,237</b>
11-020-8220-50002	Overtime	36,932	23,000	23,000	23,000	0.00%	23,000
11-020-8220-50070	America's Cup Overtime, PD	36,667	-	-	-	0.00%	-
11-020-8220-50071	America's Cup Overtime, Fire	19,641	-	-	-	0.00%	-
11-020-8220-50100	Employee Benefits	-	-	-	-	0.00%	-
11-020-8220-50260	Rental - Equip & Facilities	-	300	300	300	0.00%	300
	<b>Special Events</b>	<b>93,240</b>	<b>23,300</b>	<b>23,300</b>	<b>23,300</b>	<b>0.00%</b>	<b>23,300</b>
<b>TOTAL CITY MANAGER</b>		<b>751,369</b>	<b>715,564</b>	<b>716,339</b>	<b>744,245</b>	<b>4.01%</b>	<b>772,241</b>



CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS  
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-030-8310-50001	City Solicitor Salaries	206,041	212,105	190,895	277,658	30.91%	286,172
11-030-8310-50004	Temp & Seasonal	67,516	77,153	98,364	-	-100.00%	-
11-030-8310-50100	Employee Benefits	97,374	124,151	111,736	151,308	21.87%	159,810
11-030-8310-50210	Dues & Subscriptions	9,124	-	7,919	10,000	100.00%	10,000
11-030-8310-50212	Conferences & Training	-	-	270	750	100.00%	750
11-030-8310-50225	Contract Services	6,403	17,000	17,000	6,000	-64.71%	6,000
11-030-8310-50247	Labor Relations	10,967	10,000	10,000	10,000	0.00%	12,000
11-030-8310-50268	Mileage Reimbursement	173	200	200	200	0.00%	200
11-030-8310-50361	Office Supplies	988	1,500	1,500	1,750	16.67%	1,750
	<b>City Solicitor</b>	<b>398,586</b>	<b>442,109</b>	<b>437,883</b>	<b>457,666</b>	<b>3.52%</b>	<b>476,682</b>
11-050-8120-50001	Canvassing Salaries	53,309	54,636	54,636	55,620	1.80%	56,955
11-050-8120-50002	Overtime	521	750	900	500	-33.33%	1,000
11-050-8120-50004	Seasonal & Temp	2,776	14,000	10,000	2,800	-80.00%	10,000
11-050-8120-50051	Monthly Salaries	2,360	2,650	2,650	2,650	0.00%	2,650
11-050-8120-50100	Employee Benefits	25,909	33,299	33,299	32,021	-3.84%	33,738
11-050-8120-50205	Copying & Binding	-	2,000	-	-	-100.00%	1,000
11-050-8120-50207	Legal Advertising	338	5,000	3,500	500	-90.00%	3,500
11-050-8120-50210	Dues & Subscriptions	12	100	-	40	-60.00%	25
11-050-8120-50212	Conferences & Training	43	50	-	50	0.00%	-
11-050-8120-50225	Contract Services	18,070	62,000	30,000	3,000	-95.16%	60,000
11-050-8120-50260	Equipment Rental	-	2,500	1,000	-	-100.00%	2,000
11-050-8120-50268	Mileage Reimbursement	474	1,200	1,200	750	-37.50%	1,500
11-050-8120-50361	Office Supplies	590	1,500	1,200	750	-50.00%	2,000
	<b>Canvassing</b>	<b>104,402</b>	<b>179,685</b>	<b>138,385</b>	<b>98,681</b>	<b>-45.08%</b>	<b>174,368</b>
11-100-8315-50001	Municipal Court Salaries	39,451	41,083	43,000	44,583	8.52%	46,961
11-100-8315-50002	Overtime	3,735	4,000	4,000	4,000	0.00%	4,000
11-100-8315-50100	Employee Benefits	14,531	11,217	26,000	29,495	162.95%	31,409
11-100-8315-50225	Contract Services	-	350	350	350	0.00%	350
11-100-8315-50268	Mileage Reimbursement	32	65	65	65	0.00%	65
11-100-8315-50361	Office Supplies	481	1,000	500	1,000	0.00%	1,000
	<b>Municipal Court</b>	<b>58,230</b>	<b>57,715</b>	<b>73,915</b>	<b>79,493</b>	<b>37.73%</b>	<b>83,785</b>
11-100-8320-50001	Finance Admin Salaries	310,772	317,163	317,163	344,593	8.65%	363,353
11-100-8320-50100	Employee Benefits	110,066	138,650	138,650	145,871	5.21%	156,954
11-100-8320-50205	Copying & Binding	4,717	6,500	5,000	6,000	-7.69%	6,000
11-100-8320-50207	Legal Advertising	12,461	10,000	15,000	15,000	50.00%	15,000
11-100-8320-50210	Dues & Subscriptions	2,786	3,500	3,500	3,500	0.00%	3,500
11-100-8320-50212	Conferences & Training	13,301	6,000	8,000	8,000	33.33%	8,000
11-100-8320-50225	Banking & Financial Services	38	2,000	-	-	-100.00%	-
11-100-8320-50361	Office Supplies	3,679	3,000	3,000	3,000	0.00%	3,000
	<b>Finance Admin</b>	<b>457,820</b>	<b>486,813</b>	<b>490,313</b>	<b>525,964</b>	<b>8.04%</b>	<b>555,807</b>
11-100-8328-50001	MIS Salaries	271,342	278,440	288,000	290,392	4.29%	301,851
11-100-8328-50100	Employee Benefits	108,370	116,707	116,707	120,635	3.37%	128,641
11-100-8328-50212	Technical Training	4,464	5,000	5,000	5,300	6.00%	3,000
11-100-8328-50226	Annual Software Maint Fees	311,011	346,561	346,561	381,004	9.94%	381,004
11-100-8328-50227	Annual Hardware Maint Fees	46,451	83,861	83,861	80,538	-3.96%	80,538
11-100-8328-50228	Software License Fees	9,454	16,450	20,000	48,875	197.11%	48,875
11-100-8328-50238	Postage	23,344	47,250	60,000	61,680	30.54%	61,680
11-100-8328-50251	Telephone & Comm	261,934	277,908	277,908	300,000	7.95%	300,000
11-100-8328-50268	Mileage Reimb	394	450	450	450	0.00%	450
11-100-8328-50311	Operating Supplies	22,068	22,388	22,388	22,540	0.68%	22,540
11-100-8328-50420	MIS Equipment	35,794	49,550	49,550	60,000	21.09%	65,350
11-100-8328-50556	Lease Purchases	15,092	8,177	15,000	6,980	-14.64%	6,980
	<b>MIS</b>	<b>1,109,718</b>	<b>1,252,742</b>	<b>1,285,425</b>	<b>1,378,394</b>	<b>10.03%</b>	<b>1,400,909</b>
11-100-8371-50001	Assessment Salaries	184,853	183,512	183,512	154,212	-15.97%	159,494
11-100-8371-50002	Overtime	4,751	-	5,000	5,000	100.00%	5,000

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ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-100-8371-50004	BAR Clerk/Temp & Seasonal	-	5,000	10,000	10,000	100.00%	10,000
11-100-8371-50100	Employee Benefits	112,309	126,744	126,744	93,301	-26.39%	98,639
11-100-8371-50205	Copying & Binding	366	500	500	600	20.00%	600
11-100-8371-50207	Legal Advertising	-	400	400	400	0.00%	400
11-100-8371-50210	Dues & Subscriptions	708	2,000	1,000	2,000	0.00%	2,000
11-100-8371-50212	Conferences & Training	336	1,000	1,000	1,000	0.00%	1,200
11-100-8371-50220	Consultant Fees	4,750	5,000	5,000	-	-100.00%	5,000
11-100-8371-50225	Contract Services	50,480	50,500	122,500	79,781	57.98%	80,000
11-100-8371-50311	Hard Copy of Tax Rolls	618	3,500	3,500	3,500	0.00%	3,500
11-100-8371-50311	Operating Supplies	-	800	800	800	0.00%	800
11-100-8371-50361	Office Supplies	5,579	8,500	8,500	8,500	0.00%	8,500
	<b>Assessment/Land Evidence</b>	<b>364,750</b>	<b>387,456</b>	<b>468,456</b>	<b>359,094</b>	<b>-7.32%</b>	<b>375,133</b>
11-100-8372-50001	Customer Services Salaries	310,814	336,585	336,585	370,223	9.99%	389,313
11-100-8372-50002	Overtime	1,448	2,000	2,500	2,000	0.00%	2,200
11-100-8372-50004	Temp and Seasonal	-	2,000	2,000	2,000	0.00%	2,500
11-100-8372-50100	Employee Benefits	186,440	217,283	217,283	219,637	1.08%	234,313
11-100-8372-50205	Copying & Binding	15,994	23,000	20,000	20,000	-13.04%	20,000
11-100-8372-50207	Legal Advertising	268	500	500	600	20.00%	600
11-100-8372-50210	Dues & Subscriptions	30	30	100	100	233.33%	100
11-100-8372-50268	Mileage Reimb	208	210	210	250	19.05%	250
11-100-8372-50361	Office Supplies	1,910	2,500	2,500	2,500	0.00%	2,500
	<b>Customer Services</b>	<b>517,112</b>	<b>584,108</b>	<b>581,678</b>	<b>617,310</b>	<b>5.68%</b>	<b>651,776</b>
11-100-8373-50001	Accounting Salaries	237,816	248,751	260,000	261,540	5.14%	272,946
11-100-8373-50002	Overtime	4,444	3,000	5,000	5,000	66.67%	5,000
11-100-8373-50004	Temporary and Seasonal	-	15,000	-	-	-100.00%	-
11-100-8373-50100	Employee Benefits	105,727	122,041	122,041	124,060	1.65%	132,284
11-100-8373-50205	Copying & Binding	1,053	2,500	1,200	2,000	-20.00%	2,200
11-100-8373-50210	Dues & Subscriptions	704	800	1,200	1,500	87.50%	1,700
11-100-8373-50212	Conferences & Training	1,936	5,000	7,000	7,500	50.00%	7,500
11-100-8373-50225	Contract Services	73,100	-	-	-	0.00%	-
11-100-8373-50730	Electronic Payment Rebate	-	(25,000)	-	(15,000)	-40.00%	(15,000)
11-100-8373-50361	Check Stock & Envelopes	4,140	3,500	4,000	4,000	14.29%	4,200
	<b>Accounting</b>	<b>428,920</b>	<b>375,592</b>	<b>400,441</b>	<b>390,600</b>	<b>4.00%</b>	<b>410,830</b>
11-060-8325-50001	City Clerk/Probate Salaries	162,638	169,305	169,305	175,839	3.86%	185,399
11-060-8325-50100	Employee Benefits	56,142	69,967	69,967	71,608	2.35%	77,120
11-060-8325-50207	Legal Advertising	11,535	9,500	9,500	9,500	0.00%	9,975
11-060-8325-50210	Dues & Subscriptions	415	505	505	505	0.00%	515
11-060-8325-50212	Conferences & Training	95	450	450	450	0.00%	450
11-060-8325-50225	Contract Services	18,396	18,144	18,144	18,144	0.00%	19,000
11-060-8325-50311	Operating Supplies	399	400	400	400	0.00%	400
11-060-8325-50361	Office Supplies	7,283	7,958	7,958	7,958	0.00%	8,355
	<b>City Clerk/Probate</b>	<b>256,903</b>	<b>276,229</b>	<b>276,229</b>	<b>284,404</b>	<b>2.96%</b>	<b>301,214</b>
<b>TOTAL FINANCE DEPT</b>		<b>3,193,453</b>	<b>3,420,655</b>	<b>3,576,457</b>	<b>3,635,259</b>	<b>0.29%</b>	<b>3,779,454</b>
11-200-1100-50001	Police Admin Salaries	1,288,329	1,364,415	1,364,415	1,296,372	-4.99%	1,347,480
11-200-1100-50002	Overtime	78,147	56,698	56,698	56,698	0.00%	56,698
11-200-1100-50003	Holiday Pay	43,277	54,178	54,178	54,178	0.00%	54,178
11-200-1100-50004	Temp & Seasonal	14,353	28,200	20,000	44,200	56.74%	44,200
11-200-1100-50007	Fitness Incentive Pay	-	2,500	2,500	2,500	0.00%	2,500
11-200-1100-50100	Employee Benefits	439,504	572,536	572,536	538,856	-5.88%	571,187
11-200-1100-50205	Copying & Binding	867	2,650	2,650	2,650	0.00%	2,650
11-200-1100-50210	Dues & Subscriptions	840	1,724	1,724	1,724	0.00%	1,724
11-200-1100-50212	Conferences & Training	31,129	20,500	25,500	10,000	-51.22%	10,000
11-200-1100-50214	Tuition Reimbursement	-	-	-	18,500	#DIV/0!	18,050
11-200-1100-50225	Contract Services	39,225	39,516	39,516	39,516	0.00%	39,516
11-200-1100-50235	Laundry Services	2,007	2,060	2,960	3,560	72.82%	3,560

CITY OF NEWPORT, RHODE ISLAND  
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ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-200-1100-50239	Liability Insurance	116,556	164,220	164,220	165,000	0.47%	169,147
11-200-1100-50251	Telephone & Comm	11,525	15,000	15,000	15,000	0.00%	15,000
11-200-1100-50256	Refuse Disposal	-	2,300	2,300	2,300	0.00%	2,300
11-200-1100-50271	Gasoline & Vehicle Maint	8,683	14,741	14,741	15,481	5.02%	15,925
11-200-1100-50274	Repairs and Maint of Buildings	22,604	30,000	30,000	30,000	0.00%	30,000
11-200-1100-50275	Repair & Maint of Equip	22,143	26,471	26,471	26,471	0.00%	26,471
11-200-1100-50305	Water Charges	4,609	3,708	3,708	6,000	61.81%	6,000
11-200-1100-50306	Electricity	45,758	44,980	44,980	44,980	0.00%	44,980
11-200-1100-50307	Natural Gas	10,961	15,450	15,450	15,450	0.00%	15,450
11-200-1100-50311	Operating Supplies	31,802	39,473	39,473	39,473	0.00%	39,473
11-200-1100-50320	Uniforms & Protective Gear	11,915	10,200	10,200	10,200	0.00%	10,200
11-200-1100-50361	Office Supplies	10,970	15,462	15,462	15,462	0.00%	15,462
	<b>Police Admin</b>	<b>2,235,204</b>	<b>2,526,982</b>	<b>2,524,682</b>	<b>2,454,571</b>	<b>-2.87%</b>	<b>2,542,151</b>
11-200-1111-50001	Uniform Station Salaries	3,444,645	3,503,715	3,503,715	3,713,702	5.99%	3,859,040
11-200-1111-50002	Overtime	486,399	409,402	409,402	409,402	0.00%	409,402
11-200-1111-XXXXX	Directed Enforcement	-	-	-	20,000	100.00%	20,000
11-200-1111-50003	Holiday Pay	158,593	167,111	167,111	167,111	0.00%	167,111
11-200-1111-50100	Employee Benefits	920,132	957,635	957,635	872,494	-8.89%	914,201
11-200-1111-50104	Retiree Benefits	1,004,796	1,106,854	1,106,854	1,158,876	4.70%	1,216,820
11-200-1111-50210	Dues & Subscriptions	-	104	104	104	0.00%	104
11-200-1111-50225	Contract Services	4,802	16,851	12,640	16,851	0.00%	16,851
11-200-1111-50246	Potter League Contract	73,000	85,000	88,360	90,360	6.31%	92,167
11-200-1111-50271	Gasoline & Vehicle Maint.	353,643	383,285	383,285	402,535	5.02%	414,061
11-200-1111-50275	Repair & Maintenance of Equip.	2,253	-	-	-	0.00%	-
11-200-1111-50304	Heating Fuel	903	1,347	1,347	1,347	0.00%	1,347
11-200-1111-50306	Electricity	1,418	2,360	2,360	2,360	0.00%	2,360
11-200-1111-50311	Operating Supplies	17,828	14,005	14,005	14,005	0.00%	14,005
11-200-1111-50320	Uniforms & Protective Gear	78,258	91,762	91,762	91,762	0.00%	91,762
11-200-1111-50424	Equipment >10,000	86,275	-	-	-	0.00%	-
11-200-1111-50851	Transfer to Equip Replacement	-	300,000	300,000	300,000	0.00%	300,000
	<b>Uniform Patrol</b>	<b>6,632,945</b>	<b>7,039,431</b>	<b>7,038,580</b>	<b>7,260,909</b>	<b>3.15%</b>	<b>7,519,231</b>
11-200-1130-50001	Police General Assign	1,158,703	1,256,134	1,256,134	1,309,480	4.25%	1,340,907
11-200-1130-50002	Overtime	82,626	89,693	89,693	89,693	0.00%	89,693
11-200-1130-50003	Holiday Pay	52,415	51,799	51,799	51,799	0.00%	51,799
11-200-1130-50100	Employee Benefits	252,930	328,980	328,980	324,905	-1.24%	340,496
11-200-1130-50210	Dues & Subscriptions	-	104	104	104	0.00%	104
11-200-1130-50271	Gasoline & Vehicle Maint.	74,706	147,248	147,248	154,643	5.02%	159,071
11-200-1130-50311	Operating Supplies	5,635	10,000	10,000	10,000	0.00%	10,000
11-200-1130-50320	Uniforms & Protective Gear	20,250	12,712	12,712	12,712	0.00%	12,712
	<b>Criminal Invest Services</b>	<b>1,647,265</b>	<b>1,896,670</b>	<b>1,896,670</b>	<b>1,953,336</b>	<b>2.99%</b>	<b>2,004,782</b>
	<b>SUBTOTAL POLICE - OPERATING</b>	<b>10,515,414</b>	<b>11,463,083</b>	<b>11,459,932</b>	<b>11,668,816</b>	<b>1.79%</b>	<b>12,066,164</b>
11-200-1111-50010	Special Detail Pay	944,087	1,200,000	1,200,000	1,200,000	0.00%	1,200,000
11-200-1111-50010	Contribution to Pension	2,899,579	3,461,972	3,461,972	4,070,862	17.59%	4,179,942
	<b>TOTAL POLICE</b>	<b>14,359,080</b>	<b>16,125,055</b>	<b>16,121,904</b>	<b>16,939,678</b>	<b>5.05%</b>	<b>17,446,106</b>
11-300-1300-50001	Fire Admin Salaries	279,368	297,333	189,788	314,024	5.61%	328,686
11-300-1300-50003	Holiday Pay	4,139	3,656	3,656	3,757	2.76%	3,870
11-300-1300-50004	Temp & Seasonal	-	154,970	-	163,838	5.72%	168,753
11-300-1300-50100	Employee Benefits	34,625	40,456	40,456	130,264	221.99%	136,023
11-300-1300-50205	Copying & Binding	-	500	-	500	0.00%	500
11-300-1300-50210	Dues & Subscriptions	464	500	300	500	0.00%	500
11-300-1300-50238	Postage	30	750	100	500	-33.33%	500
11-300-1300-50239	Liability Insurance	2,113	2,977	2,740	3,066	3.00%	3,058
11-300-1300-50251	Phone & Comm	8,120	10,000	8,400	10,000	0.00%	10,000
11-300-1300-50260	Equipment Rental	608,640	691,998	657,124	341,998	-50.58%	342,000

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ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-300-1300-50271	Gasoline & Vehicle Maint.	163,796	178,093	178,093	187,037	5.02%	192,393
11-300-1300-50274	Repair & Maint Buildings	14,624	20,000	18,000	20,000	0.00%	20,000
11-300-1300-50275	Repair & Maint Equip	14,677	31,000	21,000	31,000	0.00%	31,000
11-300-1300-50304	Heating Oil	8,632	10,000	8,000	10,000	0.00%	10,000
11-300-1300-50305	Water	9,785	9,000	9,000	9,000	0.00%	9,000
11-300-1300-50306	Electricity	26,865	25,876	25,000	25,876	0.00%	26,000
11-300-1300-50307	Natural Gas	7,712	8,000	8,000	8,000	0.00%	8,250
11-300-1300-50311	Operating Supplies	4,347	5,202	5,202	5,202	0.00%	5,202
11-300-1300-50320	Uniforms & Protective Gear	2,155	2,500	1,250	2,500	0.00%	2,500
11-300-1300-50361	Office Supplies	15,295	15,912	15,912	15,912	0.00%	16,000
11-300-1300-50851	Transfer to Equip Replacement	307,787	200,000	200,000	219,907	9.95%	219,907
	<b>Fire Admin</b>	<b>1,512,174</b>	<b>1,708,723</b>	<b>1,392,021</b>	<b>1,502,882</b>	<b>-12.05%</b>	<b>1,534,142</b>
11-300-1301-50001	Salaries	453,926	390,033	390,033	406,918	4.33%	425,185
11-300-1301-50002	Overtime	27,812	40,000	40,000	41,650	4.13%	40,000
11-300-1301-50003	Holiday Pay	16,594	18,923	18,923	19,443	2.75%	20,026
11-300-1301-50100	Employee Benefits	76,018	92,895	92,895	88,382	-4.86%	92,523
11-300-1301-50205	Copying & Binding	-	400	-	400	0.00%	400
11-300-1301-50210	Dues & Subscriptions	650	1,000	1,000	1,400	40.00%	1,400
11-300-1301-50212	Conferences & Training	3,724	7,500	7,500	7,500	0.00%	7,500
11-300-1301-50275	Repair & Maint Equip	2,036	10,644	3,000	10,000	-6.05%	10,000
11-300-1301-50311	Operating Supplies	4,308	6,500	5,500	6,500	0.00%	6,500
11-300-1301-50320	Uniforms & Protective Gear	3,125	6,250	3,125	6,250	0.00%	6,250
11-300-1301-50350	Equipment Parts	601	2,000	2,000	2,000	0.00%	2,000
	<b>Fire Prevention</b>	<b>588,794</b>	<b>576,145</b>	<b>563,976</b>	<b>590,443</b>	<b>2.48%</b>	<b>611,784</b>
11-300-1320-50001	Salaries	4,679,239	5,221,040	5,221,040	5,385,020	3.14%	5,691,400
11-300-1320-50002	Overtime	1,382,081	700,000	941,269	700,000	0.00%	700,000
11-300-1320-50003	Holiday Pay	218,203	265,023	265,023	272,311	2.75%	280,480
11-300-1320-50014	EMT Certificate Pay	103,565	115,000	107,730	115,000	0.00%	115,000
11-300-1320-50100	Employee Benefits	1,215,720	1,544,980	1,544,980	1,482,248	-4.06%	1,552,423
11-300-1320-50104	Retiree Benefits	1,204,498	1,252,010	1,190,225	1,246,166	-0.47%	1,308,474
11-300-1320-50212	Conferences & Training	2,087	15,000	8,000	8,000	-46.67%	8,000
11-300-1320-50214	Tuition Reimb	18,698	20,000	20,000	20,000	0.00%	20,000
11-300-1320-50225	Contract Services	-	35,000	-	35,000	0.00%	35,000
11-300-1320-50239	Liability Insurance	134,064	188,888	180,000	194,555	3.00%	194,555
11-300-1320-50275	Repairs & Maint Equip	14,541	18,000	10,000	18,000	0.00%	18,000
11-300-1320-50311	Operating Supplies	14,200	20,000	15,000	20,000	0.00%	20,000
11-300-1320-50313	Medical Supplies	17,209	20,000	21,000	22,500	12.50%	22,500
11-300-1320-50320	Uniform Allowance	50,557	105,000	52,500	106,200	1.14%	106,200
11-300-1320-50321	Protective Gear	25,816	52,000	50,000	54,500	4.81%	54,500
11-300-1320-50350	Equipment Parts	30,560	60,000	50,000	60,000	0.00%	60,000
	<b>Firefighting &amp; EMS</b>	<b>9,111,038</b>	<b>9,631,941</b>	<b>9,676,767</b>	<b>9,739,499</b>	<b>1.12%</b>	<b>10,186,532</b>
	<b>SUBTOTAL FIRE - OPERATING</b>	<b>11,212,006</b>	<b>11,916,809</b>	<b>11,632,764</b>	<b>11,832,824</b>	<b>-0.70%</b>	<b>12,332,458</b>
11-300-1320-50010	Special Detail Pay	350,876	350,000	400,000	350,000	0.00%	350,000
11-300-1320-50150	Contribution to Pension	4,560,741	4,822,711	4,822,711	6,106,783	26.63%	6,247,928
	<b>TOTAL FIRE</b>	<b>16,123,623</b>	<b>17,089,520</b>	<b>16,855,475</b>	<b>18,289,607</b>	<b>7.02%</b>	<b>18,930,386</b>
11-400-1400-50001	Public Works Salaries	305,282	277,978	200,000	357,445	28.59%	374,562
11-400-1400-50002	Overtime	231	-	-	-	0.00%	-
11-400-1400-50004	Temp & Seasonal Wages	5,208	-	-	-	0.00%	-
11-400-1400-50100	Employee Benefits	113,080	124,793	124,793	162,223	29.99%	173,586
11-400-1400-50210	Dues & Subscriptions	602	1,000	1,000	1,000	0.00%	1,000
11-400-1400-50212	Conf. & Training	1,411	1,500	1,500	1,500	0.00%	1,500
11-400-1400-50225	Contract Services	238	950	950	950	0.00%	1,000
11-400-1400-50251	Phone & Comm	6,797	6,500	6,800	6,800	4.62%	7,000
11-400-1400-50271	Gasoline & Vehicle Maint.	-	2,273	2,273	2,387	5.02%	2,456
11-400-1400-50361	Office Supplies	5,115	5,300	5,300	5,300	0.00%	5,300

CITY OF NEWPORT, RHODE ISLAND  
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GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-400-1400-50424	Vehicle Replacement	64,526	-	-	-	0.00%	-
11-400-1400-50851	Transfer to Equip Replacement	-	350,000	350,000	350,000	0.00%	350,000
	<b>PS Administration</b>	<b>502,490</b>	<b>770,294</b>	<b>692,616</b>	<b>887,605</b>	<b>15.23%</b>	<b>916,404</b>
11-400-1450-50001	Engineering Salaries	154,446	159,221	159,221	171,015	7.41%	176,655
11-400-1450-50002	Overtime	1,301	1,500	1,500	1,500	0.00%	1,500
11-400-1450-50100	Employee Benefits	49,480	48,585	60,000	53,895	10.93%	57,475
11-400-1450-50212	Conferences & Training	544	1,500	1,500	1,500	0.00%	1,500
11-400-1450-50225	Road /Trench Repair	1,013,491	840,000	840,000	840,000	0.00%	840,000
11-400-1450-50268	Mileage Reimbursement	1,690	2,000	2,000	2,000	0.00%	2,000
11-400-1450-50271	Gasoline & Vehicle Maint.	7,482	9,496	7,600	9,973	5.02%	10,258
11-400-1450-50311	Operating Supplies	1,056	1,500	1,500	1,500	0.00%	1,500
11-400-1450-50361	Office Supplies	6,868	4,000	4,000	4,000	0.00%	4,000
11-400-1450-50361	Copier Lease	-	3,991	3,991	3,991	0.00%	4,000
	<b>Engineering Services</b>	<b>1,236,358</b>	<b>1,071,793</b>	<b>1,081,312</b>	<b>1,089,374</b>	<b>1.64%</b>	<b>1,098,888</b>
11-400-1470-50001	Street/Sidewalk Salaries	320,701	337,662	300,000	367,889	8.95%	379,473
11-400-1470-50002	Overtime	2,702	2,500	2,500	2,500	0.00%	2,500
11-400-1470-50004	Temp/Seasonal Wages	22,265	24,000	24,000	24,000	0.00%	24,000
11-400-1470-50100	Employee Benefits	178,405	198,664	198,664	203,557	2.46%	215,437
11-400-1470-50210	Dues & Subscriptions	389	500	500	500	0.00%	500
11-400-1470-50212	Conferences & Training	60	1,500	1,500	1,500	0.00%	1,500
11-400-1470-50225	Contract Services	238	300	300	300	0.00%	300
11-400-1470-50271	Gasoline & Vehicle Maint.	174,459	204,939	204,939	215,232	5.02%	221,395
11-400-1470-50311	Operating Supplies	4,490	5,000	5,000	5,000	0.00%	5,000
11-400-1470-50313	Medical Supplies	189	500	500	500	0.00%	500
11-400-1470-50320	Uniforms & Protective Gear	874	1,000	1,000	1,000	0.00%	1,000
11-400-1470-50340	Road Supplies	27,251	35,000	35,000	35,000	0.00%	35,000
11-400-1470-50341	Sidewalk Supplies	16,936	30,000	30,000	30,000	0.00%	30,000
11-400-1470-50345	Building Materials	419	1,000	1,000	1,000	0.00%	1,000
11-400-1470-50361	Office Supplies	1,733	2,500	2,500	2,500	0.00%	2,500
	<b>Street/Sidewalk Mainten.</b>	<b>751,111</b>	<b>845,065</b>	<b>807,403</b>	<b>890,478</b>	<b>5.37%</b>	<b>920,105</b>
11-400-1480-50001	Traffic Salaries	80,494	81,990	81,990	89,152	8.74%	92,749
11-400-1480-50002	Overtime	1,396	2,000	2,000	2,000	0.00%	2,000
11-400-1480-50100	Employee Benefits	56,691	59,785	59,785	60,637	1.43%	64,282
11-400-1480-50271	Gasoline & Vehicle Maint.	11,266	24,634	20,000	25,871	5.02%	26,612
11-400-1480-50275	Repair & Maint. Equipment	-	10,000	10,000	10,000	0.00%	10,000
11-400-1480-50311	Operating Supplies	54,785	48,000	48,000	48,000	0.00%	48,000
11-400-1480-50320	Uniform & Protective Gear	200	250	250	250	0.00%	250
11-400-1480-50345	Building Materials	-	10,000	10,000	10,000	0.00%	10,000
	<b>Traffic Control</b>	<b>204,832</b>	<b>236,659</b>	<b>232,025</b>	<b>245,910</b>	<b>3.91%</b>	<b>253,893</b>
11-400-1490-50002	Overtime	11,309	50,000	50,000	50,000	0.00%	50,000
11-400-1490-50100	Employee Benefits	4,583	-	-	-	0.00%	-
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000	1,000	0.00%	1,000
11-400-1490-50305	Water Charges	1,362	900	900	1,000	11.11%	1,000
11-400-1490-50306	Electricity	109	100	125	125	25.00%	125
11-400-1490-50311	Operating Supplies	4,253	5,000	5,000	5,000	0.00%	5,000
11-400-1490-50340	Road Supplies	39,976	125,000	125,000	125,000	0.00%	125,000
11-400-1490-50350	Equipment Parts	1,285	1,500	1,500	1,500	0.00%	1,500
	<b>Snow Removal</b>	<b>62,877</b>	<b>183,500</b>	<b>183,525</b>	<b>183,625</b>	<b>0.07%</b>	<b>183,625</b>
11-400-1505-50001	Building and Grounds Salaries	726,161	821,983	700,000	822,384	0.05%	850,091
11-400-1505-50002	Overtime	12,929	23,000	20,000	23,000	0.00%	23,000
11-400-1505-50003	Holiday Pay	3,053	1,500	3,000	1,500	0.00%	1,500
11-400-1505-50004	Temp/Seasonal Wages	70,886	65,000	70,000	70,000	7.69%	70,000
11-400-1505-50100	Employee Benefits	375,060	462,571	375,000	448,616	-3.02%	475,187

CITY OF NEWPORT, RHODE ISLAND  
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<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Change FY2013 to FY2014</b>	<b>2015 PROJECTED BUDGET</b>
11-400-1505-50210	Dues & Subscriptions	510	1,200	1,200	1,200	0.00%	1,200
11-400-1505-50212	Conf. & Training	877	2,250	2,250	2,250	0.00%	2,250
11-400-1505-50225	Contract Services	53,081	57,900	57,900	57,900	0.00%	58,000
11-400-1505-50239	Liability Insurance	181,927	209,300	229,884	215,579	3.00%	225,000
11-400-1505-50257	Refuse Disposal	1,058	-	-	-	0.00%	-
11-400-1505-50271	Gasoline & Vehicle Maint	141,687	203,355	203,355	213,568	5.02%	219,684
11-400-1505-50275	Repair & Maint., Fac/Equip	29,383	31,300	31,300	31,300	0.00%	31,300
11-400-1505-50304	Heating Oil	16,790	20,000	20,000	20,000	0.00%	20,000
11-400-1505-50305	Water Charge	9,833	15,000	10,000	15,000	0.00%	15,000
11-400-1505-50306	Electricity	45,570	50,000	50,000	50,000	0.00%	50,000
11-400-1505-50307	Natural Gas	1,088	1,200	1,200	1,200	0.00%	1,200
11-400-1505-50311	Operating Supplies	30,506	28,000	28,000	28,000	0.00%	28,000
11-400-1505-50320	Uniforms and Protective Gear	2,865	2,800	2,800	2,800	0.00%	2,800
11-400-1505-50330	Landscape Supplies	5,723	4,500	4,500	5,500	22.22%	5,500
11-400-1505-50335	Chemicals	850	1,400	1,400	1,400	0.00%	1,400
11-400-1505-50345	Building Materials	25,545	24,000	24,000	30,000	25.00%	30,000
11-400-1505-50347	Grounds Maintenance Supplies	1,212	1,800	1,800	1,800	0.00%	1,800
11-400-1505-50350	Equipment Parts	6,534	7,800	7,800	7,800	0.00%	7,800
11-400-1505-50361	Office Supplies	193	2,000	2,000	2,000	0.00%	2,000
11-400-1505-50370	Mutt Mitt Supplies	11,246	11,250	11,250	11,250	0.00%	11,250
	<b>Buildings and Grounds</b>	<b>1,754,567</b>	<b>2,049,109</b>	<b>1,858,639</b>	<b>2,064,047</b>	<b>0.73%</b>	<b>2,133,962</b>
11-400-1530-50275	Repair & Maint., Equipment	52,599	45,000	53,000	45,000	0.00%	50,000
11-400-1530-50306	Electricity	528,677	500,000	530,000	530,000	6.00%	550,000
11-400-1530-50307	Natural Gas	17,558	20,000	20,000	20,000	0.00%	20,000
	<b>Street Lighting</b>	<b>598,834</b>	<b>565,000</b>	<b>603,000</b>	<b>595,000</b>	<b>5.31%</b>	<b>620,000</b>
11-400-1540-50001	Street Cleaning Salaries	78,588	86,189	86,189	95,044	10.27%	97,349
11-400-1540-50002	Overtime	408	2,000	1,000	2,000	0.00%	2,000
11-400-1540-50003	Holiday Pay	1,991	2,000	2,000	2,000	0.00%	2,000
11-400-1540-50100	Employee Benefits	53,623	60,799	60,799	61,962	1.91%	65,327
11-400-1540-50225	Sweep Disposal	6,503	15,000	15,000	15,000	0.00%	15,000
11-400-1540-50271	Gasoline & Vehicle Maint.	20,931	22,735	22,735	23,877	5.02%	24,561
11-400-1540-50311	Operating Supplies	682	2,500	2,500	2,500	0.00%	2,500
11-400-1540-50320	Uniforms & Protective Gear	355	500	500	500	0.00%	500
	<b>Street Cleaning</b>	<b>163,081</b>	<b>191,723</b>	<b>190,723</b>	<b>202,883</b>	<b>5.82%</b>	<b>209,237</b>
11-400-1550-50001	Solid Waste Salaries	52,445	53,419	53,419	58,086	8.74%	61,255
11-400-1550-50002	Overtime	1,345	600	2,000	600	0.00%	600
11-400-1550-50004	Temp/Seasonal Wages	12,863	15,600	15,600	31,600	102.56%	31,600
11-400-1550-50100	Employee Benefits	32,807	32,995	32,995	33,327	1.01%	35,604
11-400-1550-50205	Copying & Binding	367	1,000	2,000	1,000	0.00%	1,000
11-400-1550-50210	Dues & Subscriptions	-	300	300	300	0.00%	300
11-400-1550-50212	Conferences & Training	25	500	500	500	0.00%	500
11-400-1550-50248	Downtown Litter Cleanup	34,307	36,000	36,000	-	-100.00%	-
11-400-1550-50250	City Street/Park Barrels	189,606	205,000	200,000	205,000	0.00%	205,000
11-400-1550-50253	Yard Waste Composting	172,841	185,000	185,000	185,000	0.00%	195,000
11-400-1550-50256	Refuse Collection	749,458	775,000	775,000	795,000	2.58%	800,000
11-400-1550-50257	Refuse Disposal	227,110	265,000	265,000	265,000	0.00%	275,000
11-400-1550-50258	Recycling - Collection	536,442	560,000	560,000	570,000	1.79%	570,000
11-400-1550-50259	Bulky Waste Disposal	39,921	45,000	45,000	45,000	0.00%	50,000
11-400-1550-50271	Gasoline & Vehicle Maint.	6,439	11,200	11,200	11,762	5.02%	12,099
11-400-1550-50311	Operating Supplies	13,346	10,000	10,000	10,000	0.00%	10,000
11-400-1550-50320	Uniforms & Protective Gear	54	200	200	200	0.00%	200
11-400-1550-50361	Office Supplies	199	200	200	200	0.00%	200
11-400-1550-50374	Graffiti Mitigation	1,228	3,000	3,000	3,000	0.00%	3,000
	<b>Solid Waste Collect/Disp</b>	<b>2,070,803</b>	<b>2,200,014</b>	<b>2,197,414</b>	<b>2,215,575</b>	<b>0.71%</b>	<b>2,251,358</b>

CITY OF NEWPORT, RHODE ISLAND  
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ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-700-3102-50001	Recreation Admin Salaries	32,958	33,683	33,683	36,624	8.73%	38,622
11-700-3102-50100	Employee Benefits	23,529	28,067	28,067	27,417	-2.32%	29,140
11-700-3102-50120	Bank Fees	944	1,000	3,000	3,000	200.00%	3,105
11-700-3102-50210	Dues & Subscriptions	250	285	285	290	1.75%	300
11-700-3102-50225	Contract Services	339	400	400	400	0.00%	400
11-700-3102-50239	Liability Insurance	114	161	161	161	0.00%	161
11-700-3102-50271	Gasoline & Vehicle Maint.	7,416	11,725	11,725	12,314	5.02%	12,666
11-700-3102-50275	Repair & Maint.	-	200	200	200	0.00%	205
11-700-3102-50311	Operating Supplies	25	250	250	250	0.00%	250
11-700-3102-50361	Office Supplies	4,186	6,125	6,125	6,125	0.00%	6,200
	<b>Recreation Admin</b>	<b>69,761</b>	<b>81,896</b>	<b>83,896</b>	<b>86,781</b>	<b>5.96%</b>	<b>91,049</b>
11-700-3103-50001	Recreation Salaries	132,349	136,954	136,954	143,255	4.60%	149,257
11-700-3103-50002	Overtime	1,320	2,550	2,550	2,600	1.96%	2,650
11-700-3103-50004	Temp/Seasonal Wages	65,763	106,970	106,970	110,000	2.83%	112,500
11-700-3103-50100	Employee Benefits	72,186	73,510	73,510	73,481	-0.04%	78,179
11-700-3103-50210	Dues & Subscriptions	35	630	630	630	0.00%	635
11-700-3103-50225	Contract Services	1,357	2,550	2,550	2,600	1.96%	2,650
11-700-3103-50239	Liability Insurance	2,174	3,064	3,064	3,064	0.00%	3,064
11-700-3103-50260	Rental - Equip. & Facilities	1,444	2,700	2,700	2,750	1.85%	2,800
11-700-3103-50305	Water Charge	15,719	5,500	7,500	7,000	27.27%	7,250
11-700-3103-50306	Electricity	13,548	12,750	11,500	13,000	1.96%	13,250
11-700-3103-50307	Natural Gas	8,968	12,500	9,750	11,000	-12.00%	11,250
11-700-3103-50309	Household Supplies	2,023	3,300	3,300	3,350	1.52%	3,350
11-700-3103-50311	Operating Supplies	4,327	4,500	4,500	4,500	0.00%	4,550
11-700-3103-50334	Recreation Programs	29,032	36,030	36,030	37,400	3.80%	38,000
11-700-3103-50350	Equipment Parts	1,501	1,500	1,500	1,500	0.00%	1,525
11-700-3103-50361	Office Supplies	483	500	500	500	0.00%	510
	<b>Recreation Activities</b>	<b>352,229</b>	<b>405,508</b>	<b>403,508</b>	<b>416,630</b>	<b>2.74%</b>	<b>431,420</b>
11-700-3105-50001	Salaries	112,361	103,286	103,286	111,157	7.62%	115,916
11-700-3105-50002	Overtime	8,038	7,500	19,275	19,853	164.71%	20,449
11-700-3105-50003	Holiday Pay	-	500	500	515	3.00%	530
11-700-3105-50004	Temp/Seasonal Wages	259,390	275,000	277,253	288,750	5.00%	297,413
11-700-3105-50004	Temp/Seasonal Wages-Mainten	-	20,000	20,000	20,600	3.00%	21,218
11-700-3105-50010	Special Detail Pay	2,400	10,000	10,096	10,399	3.99%	10,711
11-700-3105-50105	Worker's Compensation	4,508	4,553	4,553	4,690	3.01%	4,830
11-700-3105-50100	Employee Benefits	61,901	63,480	63,480	65,000	2.39%	65,000
11-700-3105-50120	Bank Fees	2,844	2,500	2,847	3,500	40.00%	3,500
11-700-3105-50205	Copying & Binding	-	500	468	482	-3.60%	497
11-700-3105-50207	Legal Advertisement	7,893	7,500	10,432	7,750	3.33%	7,983
11-700-3105-50212	Conferences & Training	656	750	700	721	-3.87%	743
11-700-3105-50225	Contract Services	60,642	50,000	50,450	51,964	3.93%	53,522
11-700-3105-50239	Liability Insurance	10,191	14,358	14,358	14,789	3.00%	15,232
11-700-3105-50305	Water Charge	23,147	26,272	25,643	26,413	0.54%	27,205
11-700-3105-50306	Electricity	8,053	13,915	7,297	8,000	-42.51%	8,200
11-700-3105-50307	Natural Gas	3,938	6,991	3,844	4,000	-42.78%	4,000
11-700-3105-50266	Legal & Administrative Expense	78,198	78,198	78,198	-	-100.00%	-
11-700-3105-50267	Data Processing Expense	14,090	14,090	14,090	-	-100.00%	-
11-700-3105-50271	Gasoline & Vehicle Maintenance	15,923	9,757	9,757	10,247	5.02%	10,540
11-700-3105-50223	Carousel	1,363	2,500	2,350	2,421	-3.16%	2,493
11-700-3105-50224	Rotunda Expense	6,753	5,000	4,700	4,841	-3.18%	4,986
11-700-3105-50231	Seaweed Removal	15,552	25,000	12,075	16,000	-36.00%	17,000
11-700-3105-50260	Rental Equip & Facilities	3,195	6,000	1,058	5,000	-16.67%	5,150
11-700-3105-50275	Repair & Maintenance of Proper	32,301	35,000	60,718	41,000	17.14%	42,230
11-700-3105-50309	Household Supplies	6,523	5,000	6,891	5,150	3.00%	5,305
11-700-3105-50311	Operating Supplies	10,726	10,000	8,511	9,750	-2.50%	10,043
11-700-3105-50313	Medical Supplies	794	1,000	32	975	-2.50%	1,004

CITY OF NEWPORT, RHODE ISLAND  
 FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS  
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
11-700-3105-50320	Uniforms & Protective Gear	2,463	3,000	2,441	2,900	-3.33%	2,987
11-700-3105-50328	Beach Store Expense	18,583	20,000	20,244	20,750	3.75%	21,373
11-700-3105-50330	Landscaping Supplies	63	250	42	250	0.00%	258
11-700-3105-50345	Building Materials	5,701	5,000	6,576	6,500	30.00%	5,305
11-700-3105-50361	Office Supplies	1,487	1,500	1,090	1,450	-3.33%	1,494
11-700-3105-50558	Interest Expense	2,215	2,615	1,655	2,550	-2.49%	2,627
11-700-3105-50440	Equipment	-	15,000	11,110	20,000	33.33%	-
11-700-3105-50440	Other Improvement	82,038	22,513	22,513	-	-100.00%	-
11-700-3105-50233	New UDAG Seaweed	-	3,553	3,849	3,849	8.33%	3,849
11-700-3105-50551	Harvester	-	31,827	31,827	32,147	1.01%	32,470
	<b>Easton's Beach</b>	<b>863,930</b>	<b>903,908</b>	<b>914,209</b>	<b>824,363</b>	<b>-8.80%</b>	<b>826,063</b>
	<b>TOTAL PUBLIC SERVICES</b>	<b>8,630,873</b>	<b>9,504,469</b>	<b>9,248,270</b>	<b>9,702,271</b>	<b>2.08%</b>	<b>9,936,004</b>
11-600-3120-50001	Planning Salaries	201,412	210,783	210,783	282,020	33.80%	291,759
11-600-3120-50002	Overtime	1,020	600	600	600	0.00%	600
11-600-3120-50100	Employee Benefits	78,466	99,980	99,980	118,236	18.26%	125,695
11-600-3120-50207	Legal Advertising	270	500	500	500	0.00%	500
11-600-3120-50210	Dues & Subscriptions	18,000	18,000	18,000	8,000	-55.56%	8,000
11-600-3120-50212	Conf. & Training	25	500	500	500	0.00%	500
11-600-3120-50225	Contract Services	-	-	10,000	10,000	100.00%	10,000
11-600-3120-50251	Phones and Communications	1,177	1,300	1,300	1,300	0.00%	1,300
11-600-3120-50268	Mileage Reimb.	821	800	800	800	0.00%	800
11-600-3120-50361	Office Supplies	4,687	5,600	5,600	5,600	0.00%	5,600
	<b>Planning Services</b>	<b>305,878</b>	<b>338,063</b>	<b>348,063</b>	<b>427,556</b>	<b>26.47%</b>	<b>444,754</b>
11-600-3123-50001	Community Dev Salaries	40,987	51,887	51,887	56,419	8.73%	59,496
11-600-3123-50100	Employee Benefits	23,626	32,612	32,612	32,878	0.82%	35,112
11-600-3123-50212	Conf. & Training	-	100	100	100	0.00%	100
11-600-3123-50225	Contract Services	-	200	200	200	0.00%	200
11-600-3123-50238	Postage	-	100	100	100	0.00%	100
	<b>Community Development</b>	<b>64,613</b>	<b>84,899</b>	<b>84,899</b>	<b>89,697</b>	<b>5.65%</b>	<b>95,008</b>
	<b>TOTAL CIVIC INVESTMENT</b>	<b>370,491</b>	<b>422,962</b>	<b>432,962</b>	<b>517,253</b>	<b>22.29%</b>	<b>539,762</b>
11-650-3121-50001	Zoning Salaries	125,993	128,283	128,283	132,998	3.68%	138,489
11-650-3121-50003	Holiday Pay	600	500	600	600	20.00%	650
11-650-3121-50004	Temp/Seasonal Wages	15,956	17,000	17,000	8,500	-50.00%	8,500
11-650-3121-50100	Employee Benefits	56,698	59,723	59,723	60,257	0.89%	64,227
11-650-3121-50207	Legal Advertisement	11,136	12,000	12,000	12,000	0.00%	12,360
11-650-3121-50212	Conf. & Training	-	1,000	1,000	1,000	0.00%	1,000
11-650-3121-50225	Contract Services	11,406	14,000	14,000	14,000	0.00%	14,420
11-650-3121-50251	Phones & Communication	1,890	1,800	1,800	1,800	0.00%	1,900
11-650-3121-50268	Mileage Reimbursement	254	1,000	1,000	1,000	0.00%	1,000
11-650-3121-50311	Operating Supplies	770	450	500	500	11.11%	500
11-650-3121-50361	Office Supplies	2,423	3,000	3,000	3,000	0.00%	3,100
	<b>Zoning Enforcement</b>	<b>227,126</b>	<b>238,756</b>	<b>238,906</b>	<b>235,655</b>	<b>-1.30%</b>	<b>246,146</b>
11-650-3122-50001	Bldg Insp Salaries	349,771	362,902	362,902	328,618	-9.45%	397,860
11-650-3122-50002	Overtime	575	2,000	2,000	2,000	0.00%	2,000
11-650-3122-50004	Temp/Seasonal Wages	22,014	25,000	25,000	25,000	0.00%	25,000
11-650-3122-50100	Employee Benefits	162,343	185,144	185,144	154,947	-16.31%	180,671
11-650-3122-50210	Dues & Subscriptions	852	300	300	300	0.00%	400
11-650-3122-50212	Conf. & Training	507	1,000	1,000	1,000	0.00%	1,100
11-650-3122-50251	Phones & Communication	1,844	2,640	2,640	2,640	0.00%	2,720
11-650-3122-50268	Mileage Reimbursement	1,121	2,000	2,000	2,000	0.00%	2,000
11-650-3122-50271	Gasoline & Vehicle Maint.	24,355	29,910	29,910	31,412	5.02%	32,312
11-650-3122-50361	Office Supplies	3,522	4,500	4,500	4,500	0.00%	4,600
11-650-3122-50851	Transfer to Equip Replacement	-	30,000	30,000	-	-100.00%	-



CITY OF NEWPORT, RHODE ISLAND  
 FISCAL YEAR 2014 PROPOSED AND FISCAL YEAR 2015 PROJECTED BUDGETS  
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Change FY2013 to FY2014	2015 PROJECTED BUDGET
	Building Inspect Services	566,904	645,396	645,396	552,417	-14.41%	648,663
<b>TOTAL ZONING &amp; INSPECTIONS</b>		<b>794,030</b>	<b>884,152</b>	<b>884,302</b>	<b>788,072</b>	<b>-10.87%</b>	<b>894,809</b>
	Parking Services		1,507,999			-100.00%	-
	Transfer to Capital Improvement Fund	1,494,097	2,241,400	2,241,400	2,830,900	26.30%	3,194,064
	Transfer to Library Capital Account	52,800	18,000	18,000	-	-100.00%	250,500
	Transfer to School Capital Improvements Account		-	-	-	0.00%	-
	Transfer to Easton's Beach Capital Improvement	75,000	-	-	-	0.00%	-
	Transfer to Other Funds - CP	-	-	-	-	0.00%	-
	Transfer to Maritime Fund						
	<b>TOTAL GENERAL FUND</b>	<b>\$ 78,348,523</b>	<b>\$ 83,434,981</b>	<b>\$ 82,273,206</b>	<b>\$ 84,604,109</b>	<b>1.40%</b>	<b>\$ 87,339,494</b>

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# CITY COUNCIL

## City Council Vision Statement:

*"The vision of Newport is to be the most livable and welcoming city in New England."*

## City Council Mission Statement:

*To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage;*

*to ensure that Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;*

*to exercise the prudent financial planning and management needed to achieve our strategic goals;*

*to achieve excellence in everything we do, invest in the future of our community, especially the education of our children, and work closely with our businesses and institutions to sustain a healthy economic and tourism climate;*

*to promote and foster outstanding customer service for all who come in contact with the City;*

*to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that results in the highest achievable levels of customer satisfaction; and*

*to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model.*

## City Council Strategic Goals:

- 1. Improve communications between City government and the citizens of Newport.*
- 2. Emphasize major City thoroughfares in infrastructure improvement planning.*
- 3. Develop a proactive business environment in Newport.*
- 4. Initiate a plan for continuous improvement.*

# CITY COUNCIL

## FY 2013 Short-term goals and measures:

Goal #1: Hold annual Council strategy action planning retreat to update priority action and work plans

Measure: Number of sessions held during the fiscal year to updated identification of priorities

<b>PERFORMANCE MEASURES</b>	<b>FY2013 YTD</b>
A. Continuous improvement analysis on action plan implementations	50%
B. Number of quarterly update/review meetings	

Associated Council Objectives:  To provide leadership, direction and governance that continuously improves our community

Goal #2: Continued implementation of top 3 or 4 strategic actions identified in Council's Strategic Plan

Measure: Percentage of each strategic action to move forward with implementation or adoption

<b>Communications</b>	<b>FY 2013 YTD</b>
A. Web Site Redesign	50%
B. Facebook - Police Department	100%
C. IT Advisory Group	100%

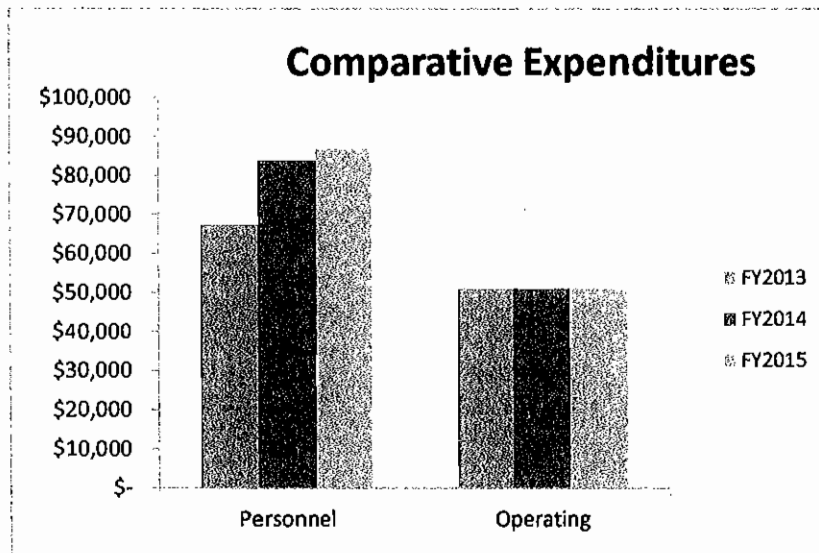
<b>Economic Development Initiatives</b>	<b>FY 2013 YTD</b>
A. Hiring of Dir. of Economic Development	100%
B. Establishment of Business Round Table	100%
C. Establishment of IT Advisory Group	100%

<b>Continous Improvement (CI)</b>	<b>FY 2013 YTD</b>
A. Two Pilot Projects Completed	100%
B. Implementation of Pilot Teams' Recommendations	20%
C. Establishment of two new CI Project Teams	0%

Associated Council Objectives:  To provide leadership, direction and governance that continuously improves our community

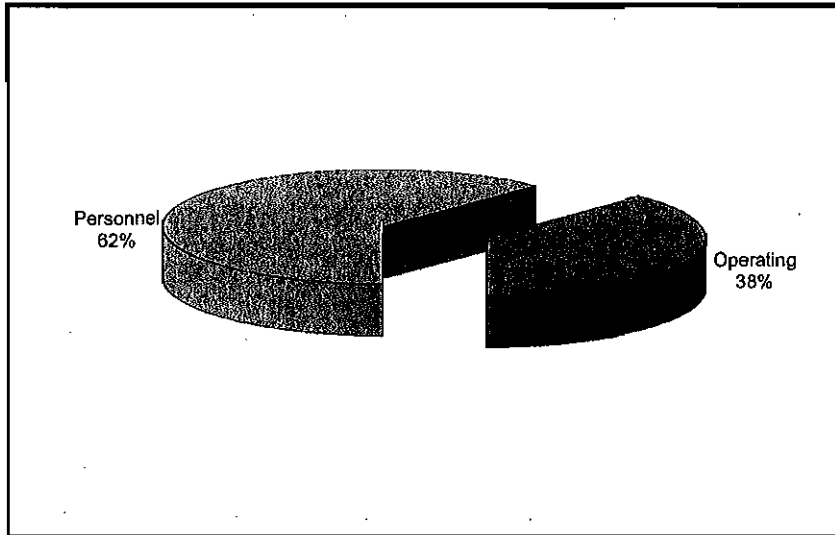
**CITY COUNCIL  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 16,120	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
FRINGE BENEFITS	40,038	51,404	51,404	67,920	70,865
PURCHASED SERVICES	-	-	-	-	-
OTHER CHARGES	33,225	49,045	48,295	49,045	49,045
SUPPLIES & MATERIALS	1,414	2,000	2,000	2,000	2,000
<b>TOTAL</b>	<b>\$ 90,797</b>	<b>\$ 118,449</b>	<b>\$ 117,699</b>	<b>\$ 134,965</b>	<b>\$ 137,910</b>

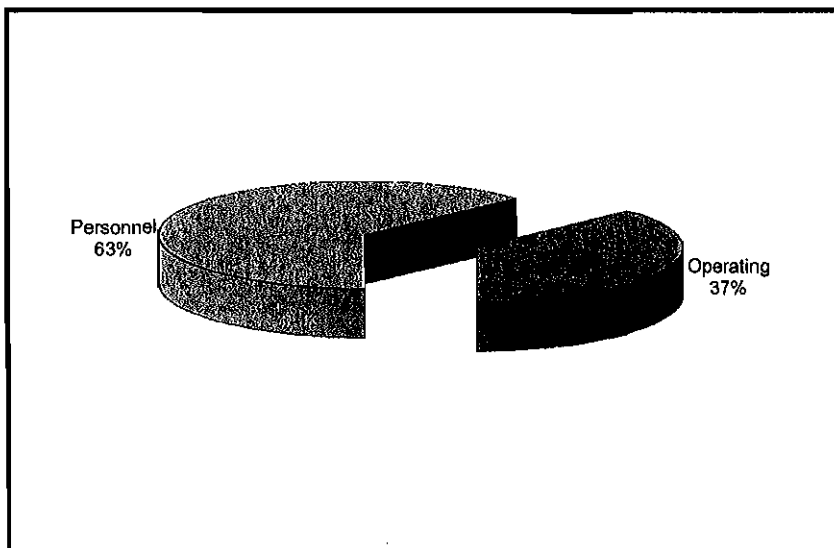


City Council

FY 2014 Expenditures \$134,965



FY 2015 Projected Expenditures \$137,910



**COST CENTER 11-010-8110: CITY COUNCIL**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 16,120	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
FRINGE BENEFITS	40,038	51,404	51,404	67,920	70,865
PURCHASED SERVICES	-	-	-	-	-
OTHER CHARGES	33,225	49,045	48,295	49,045	49,045
SUPPLIES & MATERIALS	1,414	2,000	2,000	2,000	2,000
<b>COST CENTER TOTAL</b>	<b>\$ 90,797</b>	<b>\$ 118,449</b>	<b>\$ 117,699</b>	<b>\$ 134,965</b>	<b>\$ 137,910</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Councilors-at-large		4.0	4.0	4.0	4.0	4.0
First Ward Councilor		1.0	1.0	1.0	1.0	1.0
Second Ward Councilor		1.0	1.0	1.0	1.0	1.0
Third Ward Councilor		1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

**CITY OF NEWPORT, RHODE ISLAND  
FY2014 PROPOSED BUDGET (with FY2015 projections included)  
GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-010-8110-50004	Temp. Services	\$ 560	\$ 2,400	\$ 2,400	\$ 2,400	0.0%	\$ 2,400
11-010-8110-50051	Council Salaries	16,120	16,000	16,000	16,000	0.0%	16,000
11-010-8110-50100	Employee Benefits	40,038	51,404	51,404	67,920	32.1%	70,865
11-010-8110-50210	Dues & Subscript	18,415	18,415	18,415	18,415	0.0%	18,415
11-010-8110-50278	Council Expense	3,913	25,070	25,070	25,070	0.0%	25,070
11-010-8110-50285	Public Celebrations	9,118		-	-		-
11-010-8110-50285	Navy Affairs Expense	269	910	910	910	0.0%	910
11-010-8110-50361	Office Supplies	1,414	2,000	2,000	2,000	0.0%	2,000
11-010-8110-50866	Bd. Of Tenant Affairs	950	2,250	1,500	2,250	0.0%	2,250
	<b>City Council</b>	<b>\$ 90,797</b>	<b>\$ 118,449</b>	<b>\$ 117,699</b>	<b>\$ 134,965</b>	<b>13.9%</b>	<b>\$ 137,910</b>



# CITY MANAGER'S OFFICE

The Mission of the City Manager's Office is to provide a full range of municipal services to its residents, businesses, institutions and visitors. This includes all elements of public safety, transportation, recreation, land use control and sanitation. Newport is a major tourism destination in southern New England and has a significant military presence.

As a direct service supplier the City of Newport uses a skilled work force and proven service industry technology to provide services, and protect the City's nationally significant natural and historic resources.

The following divisions and functions fall under the City Manager:

The City Manager - appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City. The City Manager carries out the policies and goals of the City Council and performs the administrative functions of City government. He provides guidance to departments in developing goals for achieving their mission and for use of resources necessary to successfully attain those goals.

*The City Manager's Division utilizes 0.48% (0.48% FY 13; 0.49% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$16.35 during FY 14.*

Human Resources Division – Provides personnel and labor relations support as a division of the City Manager's Office. Responsibilities include employee information; safety and skills training programs; compliance with the provisions of various labor contracts; City Manager representative in union grievance proceedings and collective bargaining negotiations; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and ensures adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions.

*The Human Resources Division 0.38% (0.35% FY13; 0.36% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$12.87 during FY 14.*

Special Events – This is a section set up to track costs related to special events such as parades, fireworks, Tall Ships and others. Costs have historically been charged to individual departments where they were not budgeted.

**CITY MANAGER'S OFFICE**  
**FY 2013 Short-term goals and measures:**

**Goal #1:** To achieve a high rate of responsiveness regarding intergovernmental relations.

**Measure:** Provide response back to Council or citizen with an initial plan of action on 95% of their inquiries within 7 working days.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 YTD
Percentage of responses back to Council/citizen with initial plan of action within 7 working days	95%	96%	98%	97%	97%



Associated Council Mission: **BEST SERVICE** to promote and foster outstanding customer service for all who come in contact with the City.

**Goal #2:** To have all former personnel employment records prior to 1990 manually scanned in house and stored digitally over a five year period.

**Measure:** One hundred percent completion within five years.

PERFORMANCE MEASURES	FY 2011 ACTUAL	FY2012 ACTUAL	FY2013 YTD
Percent former personnel employment records scanned & stored digitally over 5 years	28%	38%	60%



Associated Council Mission: **SVP Excellence** to achieve excellence in everything we do

**Goal #3** Management of projects and infrastructure improvements within identified parameters (on time, within budget) and in conformance with identified phases

**Measure #1:** Develop 5 and 10 year strategic goals for major capital improvement projects with cost and time lines.  
*Five year projected capital expense plan is annually updated in the City's Capital Improvement Program. The program considers mandated capital projects as well as in-house capital project goals and equipment:*

	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 PROPOSED	FY2015 PROPOSED
Percentage of identified annual CIP projects funded through Adopted Budget	34.34%	58.73%	66%	90%

**CITY MANAGER'S OFFICE**

**FY 2013 Short-term goals and measures (continued):**

**Measure #2a:** % of work initiatives completed as per specifications

	FY2013 YTD
Replacement of existing Ann Street Pier	50%

**Measure #2b:** % of work initiatives completed as per specifications

	FY 2014 TARGET
Broadway Streetscape Implementation	100%

**Measure #2c:** % of work initiatives completed as per specifications

	FY 2014 TARGET
Lower Thames Street (design)	100%

**Measure #2d:** % of work initiatives completed as per specifications

	FY 2013 YTD	FY 2014 TARGET
Information Technology		
a) Web Site Redesign	20%	100%
b) GIS	20%	50%
c) On-line Bill Payment	0%	50%

**Measure #2e:** % of work initiatives completed as per specifications

	FY 2014 TARGET
Ambassador Program	100%

**CITY MANAGER'S OFFICE**  
**FY 2013 Short-term goals and measures (continued):**

**Measure #2f:** % of work initiatives completed as per specifications

	FY 2013 TARGET	FY 2013 YTD
Continuous Improvement Program (Joint with Council) - Number of Pilot Projects to be completed	2	2

Associated Council Objectives:



to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model.

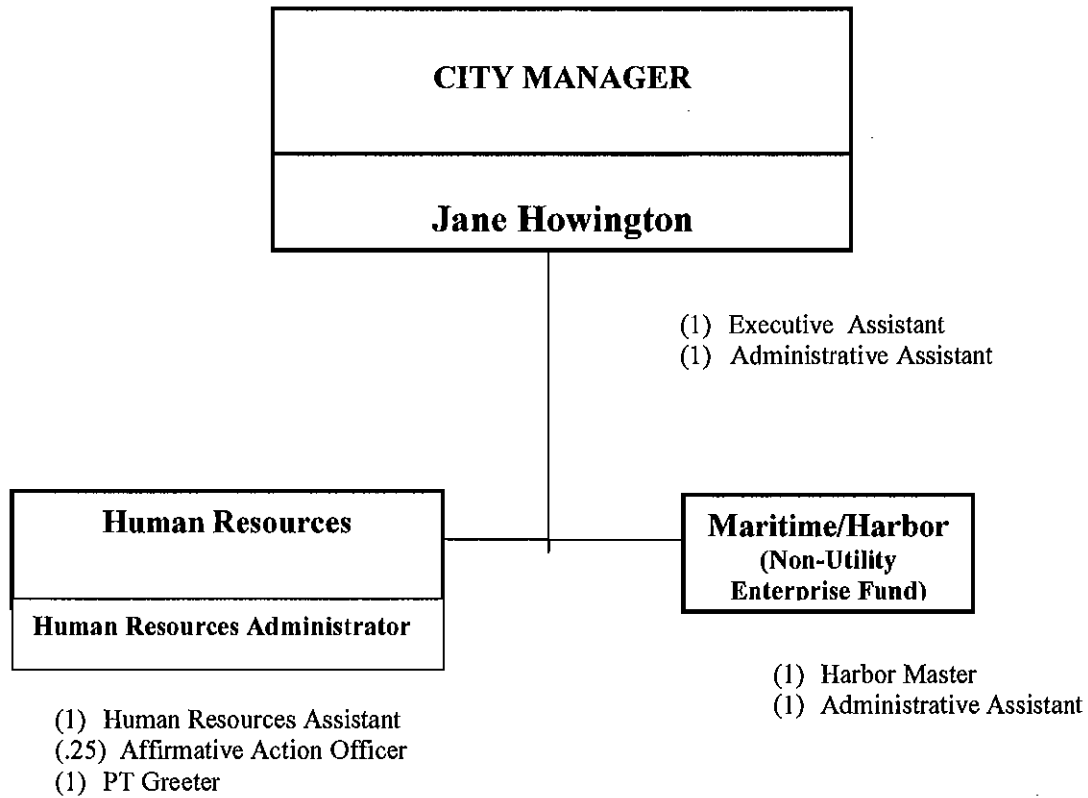
Associated Council Tactical Area:



to provide a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community.

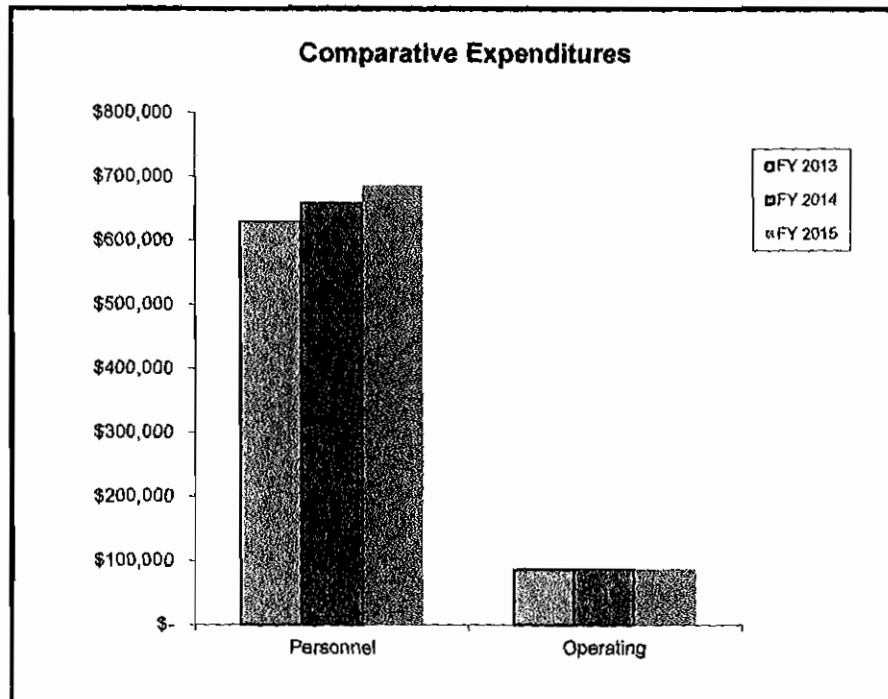
**Goals for FY 2013 continue to apply; Measures 2b, 2c, 2d, and 2f for Goal #3 are new for FY2014**

# CITY MANAGER



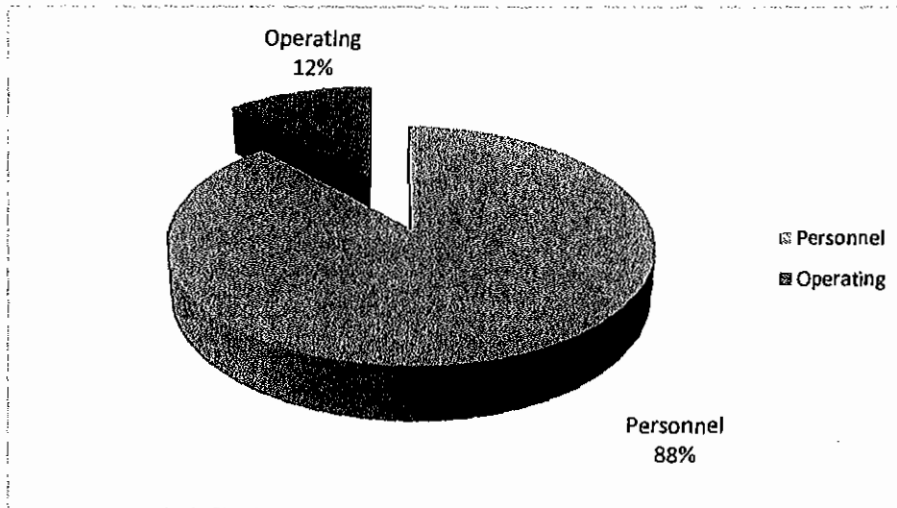
**CITY MANAGER  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 521,085	\$ 459,985	\$ 459,985	\$ 474,552	\$ 491,194
FRINGE BENEFITS	147,932	169,514	169,514	183,100	194,138
PURCHASED SERVICES	5,449	35,900	36,675	35,900	35,900
UTILITIES	-	500	500	500	500
INTERNAL SERVICES	8,744	10,515	10,515	11,043	11,359
OTHER CHARGES	58,373	29,650	29,650	29,650	29,650
SUPPLIES & MATERIALS	9,785	9,500	9,500	9,500	9,500
<b>TOTAL</b>	<b>\$ 751,369</b>	<b>\$ 715,564</b>	<b>\$ 716,339</b>	<b>\$ 744,245</b>	<b>\$ 772,241</b>

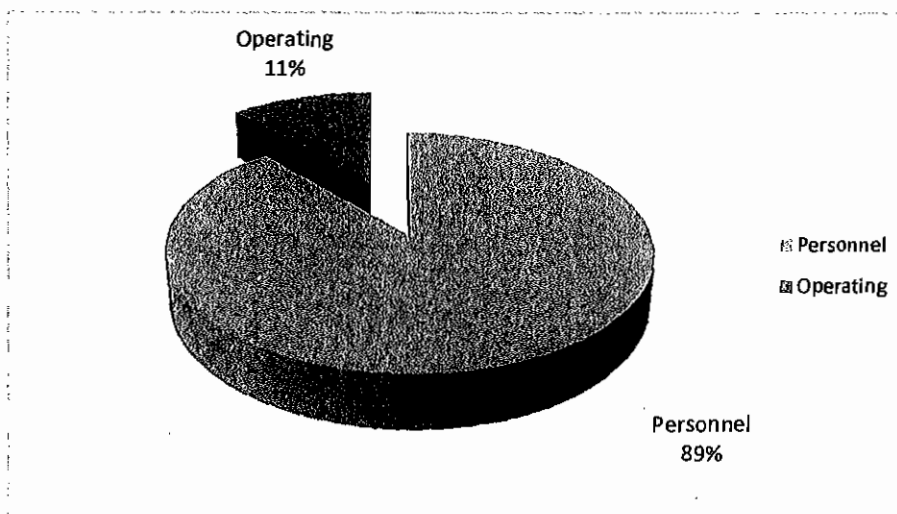


**City Manager**

**FY 2014 Expenditures \$744,245**



**FY 2015 Projected Expenditures \$772,241**



**FUNCTION: City Manager**  
**DEPARTMENT: City Manager's Office**  
**DIVISION OR ACTIVITY: City Manager**

**BUDGET COMMENTS:**

Costs in this division are primarily for salaries and benefits. Costs have increased \$389 (0.10%) in FY 2014, due almost exclusively to personnel. An offsetting decrease of \$4,566 (-5.05) in employee benefits for FY 2014 has been proposed to better align that cost with actual expenditures.

**PROGRAM:**

This program provides funds for the operation of the City Manager's Office. The City Manager is appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City.

**OBJECTIVES:**

To carry out the policies and goals of the City Council and to perform the administrative functions of City government; to provide the guidance each department needs in developing goals to achieve its mission and to furnish the resources necessary to successfully attain those goals.

**SERVICES AND PRODUCTS:**

- Annual operating and capital budget
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries



**COST CENTER 11-020-8200: CITY MANAGER**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 261,678	264,716	264,716	269,143	\$ 276,104
FRINGE BENEFITS	81,860	90,377	90,377	85,811	90,891
PURCHASED SERVICES	1,620	28,100	28,875	28,100	28,100
UTILITIES	-	500	500	500	500
INTERNAL SERVICES	8,744	10,515	10,515	11,043	11,359
OTHER CHARGES	4,037	7,250	7,250	7,250	7,250
SUPPLIES & MATERIALS	1,540	1,500	1,500	1,500	1,500
<b>COST CENTER TOTAL</b>	<b>\$ 359,479</b>	<b>402,958</b>	<b>403,733</b>	<b>403,347</b>	<b>\$ 415,704</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
City Manager	C	1.0	1.0	1.0	1.0	1.0
Executive Assistant	S05	1.0	1.0	1.0	1.0	1.0
Admin. Assistant	S03	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**FUNCTION: City Manager**  
**DEPARTMENT: City Manager's Office**  
**DIVISION OR ACTIVITY: Human Resources**

**BUDGET COMMENTS:**

This cost center has increased \$28,292 (9.78%) in FY 2014 due exclusively to personnel. There are no offsetting decreases in this cost center. Recruitment costs of \$20,000 remain a significant expense for this cost center.

**PROGRAM:**

The Office of Human Resources is a direct staff support function to the City Manager. Responsibilities include employee relations; safety and other training programs; compliance with the provisions of various labor contracts; City Manager representative in union grievance proceedings and collective bargaining negotiations; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions; and the representative to 333 active FTE, 309 retired employees and 150 seasonal municipal employees and their dependents.

**OBJECTIVES:**

The objective of the Human Resources Office is to assist all City departments attract, motivate, retain, manage, and develop qualified and productive employees while ensuring the highest quality of customer service is provided to employees and their dependents, as well as the general public, in an efficient, effective and compassionate manner.

**SERVICES AND PRODUCTS:**

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities - award breakfast, health fair, wellness clinic
- Personnel records
- Training
- Tuition aid reimbursement
- Benefits
- Employee relations assistance

**COST CENTER 11-020-8210: HUMAN RESOURCES**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 166,167	\$ 172,269	\$ 172,269	\$ 182,409	\$ 192,090
FRINGE BENEFITS	66,072	79,137	79,137	97,289	103,247
PURCHASED SERVICES	3,829	7,500	7,500	7,500	7,500
OTHER CHARGES	54,337	22,400	22,400	22,400	22,400
SUPPLIES & MATERIALS	8,245	8,000	8,000	8,000	8,000
<b>COST CENTER TOTAL</b>	<b>\$ 298,650</b>	<b>\$ 289,306</b>	<b>\$ 289,306</b>	<b>\$ 317,598</b>	<b>\$ 333,237</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Human Resources Admin.	S10	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant	S04	1.0	1.0	1.0	1.0	1.0
Affirmative Action Officer	N/A	0.25	0.25	0.25	0.25	0.25
<b>Total Positions</b>		<b>2.3</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>

**FUNCTION: City Manager**  
**DEPARTMENT: City Manager's Office**  
**DIVISION OR ACTIVITY: Special Events**

**BUDGET COMMENTS:**

Many of the Special Events held in Newport are self supported. Others are supported, in part, by City personnel during the regular course of employment, with no additional cost to the taxpayer. This cost center captures Special Event expenses that are subsidized by taxes. The objective of the Special Events Budget is to remove these unusual costs from individual Department budgets, thereby providing a more meaningful comparison among budget years. A total of \$23,300 is proposed in FY 2014, with the greatest amount reflecting expenses for the St. Patrick's Day Parade.

**SPECIAL EVENTS SUBSIDIZED**

- Polar Bear Plunge
- St. Patrick's Day Parade
- Police Parade
- Fourth of July Fireworks
- Misc. Festivals

**COST CENTER 11-020-8220: SPECIAL EVENTS**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 93,240	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
PURCHASED SERVICES	-	300	300	300	300
<b>COST CENTER TOTAL</b>	<b>\$ 93,240</b>	<b>\$ 23,300</b>	<b>\$ 23,300</b>	<b>\$ 23,300</b>	<b>\$ 23,300</b>

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections included)**  
**GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ACTUAL EXPEND</u>	<u>2013 ADOPTED BUDGET</u>	<u>2013 PROJECTED RESULTS</u>	<u>2014 PROPOSED BUDGET</u>	<u>% Chge FY13 to FY14</u>	<u>2015 PROJECTED BUDGET</u>
11-020-8200-50001	City Manager Salaries	\$ 259,473	\$ 263,716	\$ 263,716	\$ 268,143	1.7%	\$ 275,104
11-020-8200-50004	Temp & Seasonal	2,005	1,000	1,000	1,000	0.0%	1,000
11-020-8200-50005	Part-time Salaries	200	-	-	-		-
11-020-8200-50100	Employee Benefits	81,860	90,377	90,377	85,811	-5.1%	90,891
11-020-8200-50205	Copying and Binding	1,620	100	875	100	0.0%	100
11-020-8200-50205	Annual Report	-	27,500	27,500	27,500	0.0%	27,500
11-020-8200-50210	Dues & Subscriptions	1,436	1,650	1,650	1,650	0.0%	1,650
11-020-8200-50212	Conferences & Training	1,709	4,500	4,500	4,500	0.0%	4,500
11-020-8200-50225	Contract Services	-	500	500	500	0.0%	500
11-020-8200-50251	Telephone & Comm	-	500	500	500	0.0%	500
11-020-8200-50271	Gasoline & Vehicle Maint.	8,744	10,515	10,515	11,043	5.0%	11,359
11-020-8200-50282	Official Expense	892	1,100	1,100	1,100	0.0%	1,100
11-020-8200-50361	Office Supplies	1,540	1,500	1,500	1,500	0.0%	1,500
	<b>City Manager</b>	<b>\$ 359,479</b>	<b>\$ 402,958</b>	<b>\$ 403,733</b>	<b>\$ 403,347</b>	<b>0.1%</b>	<b>\$ 415,704</b>
11-020-8210-50001	Human Resources Salaries	\$ 154,057	\$ 159,489	\$ 159,489	\$ 169,629	6.4%	\$ 179,310
11-020-8210-50004	Temp & Seasonal	12,110	12,780	12,780	12,780	0.0%	12,780
11-020-8210-50100	Employee Benefits	66,072	79,137	79,137	97,289	22.9%	103,247
11-020-8210-50205	Copying & Binding	-	200	200	200	0.0%	200
11-020-8210-50210	Dues & Subscriptions	429	500	500	500	0.0%	500
11-020-8210-50212	Conferences & Training	1,790	1,900	1,900	1,900	0.0%	1,900
11-020-8210-50215	Recruitment	52,118	20,000	20,000	20,000	0.0%	20,000
11-020-8210-50225	Contract Services	3,829	7,300	7,300	7,300	0.0%	7,300
11-020-8210-50311	Operating Supplies	5,840	5,000	5,000	5,000	0.0%	5,000
11-020-8210-50361	Office Supplies	2,405	3,000	3,000	3,000	0.0%	3,000
	<b>Human Resources</b>	<b>\$ 298,650</b>	<b>\$ 289,306</b>	<b>\$ 289,306</b>	<b>\$ 317,598</b>	<b>9.8%</b>	<b>\$ 333,237</b>
11-020-8220-50002	Overtime	\$ 36,932	\$ 23,000	\$ 23,000	\$ 23,000	0.0%	\$ 23,000
11-020-8220-50070	America's Cup Overtime, PD	\$ 36,667					
11-020-8220-50071	America's Cup Overtime, Fire	\$ 19,641					
11-020-8220-50260	Rental - Equip & Facilities	-	300	300	300	0.0%	300
	<b>Special Events</b>	<b>\$ 93,240</b>	<b>\$ 23,300</b>	<b>\$ 23,300</b>	<b>\$ 23,300</b>	<b>0.0%</b>	<b>\$ 23,300</b>
<b>TOTAL CITY MANAGER</b>		<b>\$ 751,369</b>	<b>\$ 715,564</b>	<b>\$ 716,339</b>	<b>\$ 744,245</b>	<b>4.0%</b>	<b>\$ 772,241</b>

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## DEPARTMENT OF LAW

The following division and functions fall under the Department of Law:

The City Solicitor serves for a term concurrent with the term of office of the City Council. He provides expert legal advice and advocacy to and on behalf of the City Council, City Manager, Boards and Commissions, Bureaus, and all City Departments thereof, in matters relating to their official powers and duties

In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

*The Department of Law utilizes 0.55% (0.53% FY13; 0.52% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$18.55 during FY 14.*



# DEPARTMENT OF LAW

## FY 2013 Short-term goal and measure:

Goal: Prosecute and defend all legal actions involving the City and Redevelopment Agency, including workers' compensation matters.

Measure: Resolve at least 50 percent of cases by pre-trial evaluation and /or non-binding arbitration

Settle at least 30 percent of pre-litigation claims

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 YTD
Minimum % pre-litigation claims settled	30%	30%	30%	30%	30%

Associated Council Mission:

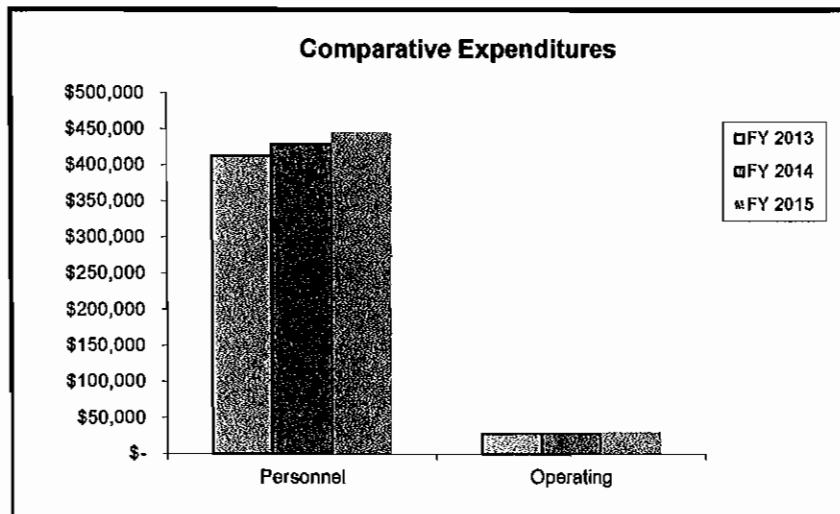


to achieve excellence in everything we do

**Goal and measure for FY 2013 continues to apply. There are no new goals for FY 2014**

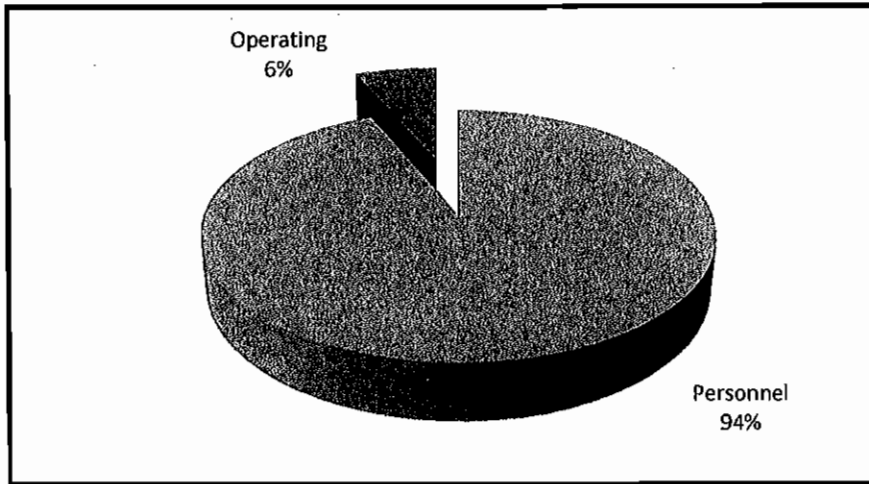
**CITY SOLICITOR  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b><u>EXPENDITURES</u></b>					
SALARIES	\$ 273,557	\$ 289,258	\$ 289,259	\$ 277,658	\$ 286,172
FRINGE BENEFITS	97,374	124,151	111,736	151,308	159,810
PURCHASED SERVICES	6,403	17,000	17,000	6,000	6,000
UTILITIES	-	-	-	-	-
OTHER CHARGES	20,264	10,200	18,389	20,950	22,950
SUPPLIES & MATERIALS	988	1,500	1,500	1,750	1,750
<b>TOTAL</b>	<b>\$ 398,586</b>	<b>\$ 442,109</b>	<b>\$ 437,883</b>	<b>\$ 457,666</b>	<b>\$ 476,682</b>

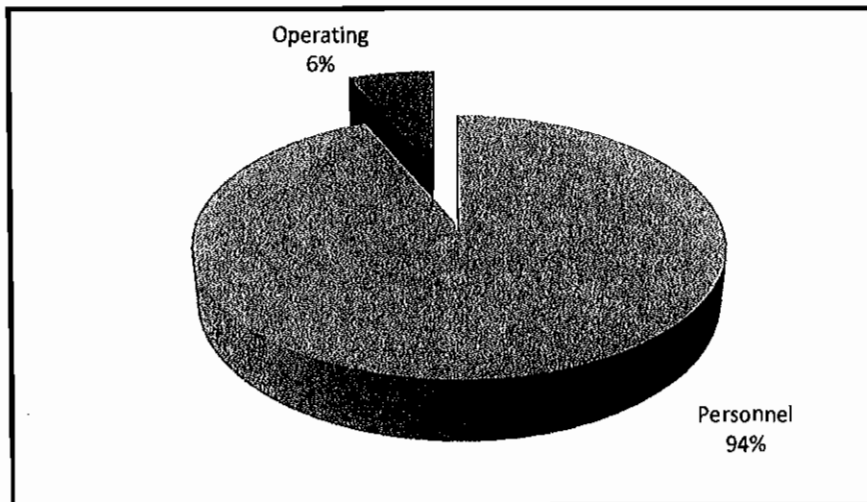


**City Solicitor**

**FY 2014 Expenditures \$457,666**



**FY 2015 Projected Expenditures \$476,682**



**FUNCTION: General and Finance**  
**DEPARTMENT: Law**  
**DIVISION OR ACTIVITY: City Solicitor**

**BUDGET COMMENTS:**

This cost center has increased \$15,557 (3.52%) in FY 2014. A line item change in FY 2014 combines salaries and temporary & seasonal help in order to properly include our judges' compensation. Costs have been reallocated from contract services to other expense lines to more properly match expenditures.

**PROGRAM:**

This program provides funds for the operation of the City Solicitor's Office. The City Solicitor serves for a term concurrent with the term of office of the City Council. He is legal advisor to and attorney and counsel for the City and all boards, commissions, bureaus and offices thereof, in matters relating to their official powers and duties. In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

**OBJECTIVES:**

To protect the interests of the City of Newport by serving as legal advisor to the City Council, the City Manager, Boards and Commissions and staff members.

**SERVICES AND PRODUCTS:**

- Legal advice
- Ordinances
- Legal representation
- Prosecution in City Court

**COST CENTER 11-030-8310: CITY SOLICITOR**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 273,557	\$ 289,258	\$ 289,259	\$ 277,658	\$ 286,172
FRINGE BENEFITS	97,374	124,151	111,736	151,308	159,810
PURCHASED SERVICES	6,403	17,000	17,000	6,000	6,000
UTILITIES	-	-	-	-	-
OTHER CHARGES	20,264	10,200	18,389	20,950	22,950
SUPPLIES & MATERIALS	988	1,500	1,500	1,750	1,750
<b>COST CENTER TOTAL</b>	<b>\$ 398,586</b>	<b>\$ 442,109</b>	<b>\$ 437,883</b>	<b>\$ 457,666</b>	<b>\$ 476,682</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
City Solicitor	n/a	0.5	0.5	0.5	0.5	0.5
Asst. City Solicitor (Civil Lit)	n/a	0.5	0.5	0.5	0.5	0.5
Asst. City Sol (Law Enforce)	n/a	0.5	0.5	0.5	0.5	0.5
Legal Assistant	S05	1.0	1.0	1.0	1.0	1.0
Municipal Court Judge	n/a	0.5	0.5	0.5	0.5	0.5
Probate Court Judge	n/a	0.5	0.5	0.5	0.5	0.5
<b>Total Positions</b>		<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections included)**  
**GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ACTUAL EXPEND</u>	<u>2013 ADOPTED BUDGET</u>	<u>2013 PROJECTED RESULTS</u>	<u>2014 PROPOSED BUDGET</u>	<u>% Chge FY13 to FY14</u>	<u>2015 PROJECTED BUDGET</u>
11-030-8310-50001	City Solicitor Salaries	\$ 206,041	\$ 212,105	\$ 190,895	\$ 277,658	30.9%	\$ 286,172
11-030-8310-50004	Temp & Seasonal	67,516	77,153	98,364	-	-100.0%	-
11-030-8310-50100	Employee Benefits	97,374	124,151	111,736	151,308	21.9%	159,810
11-030-8310-50210	Dues & Subscriptions	9,124	-	7,919	10,000	100.0%	10,000
11-030-8310-50212	Conferences & Training			270	750	100.0%	750
11-030-8310-50225	Contract Services	6,403	17,000	17,000	6,000	-64.7%	6,000
11-030-8310-50247	Labor Relations	10,967	10,000	10,000	10,000	0.0%	12,000
11-030-8310-50268	Mileage Reimbursement	173	200	200	200	0.0%	200
11-030-8310-50361	Office Supplies	988	1,500	1,500	1,750	16.7%	1,750
	<b>City Solicitor</b>	<b>\$ 398,586</b>	<b>\$ 442,109</b>	<b>\$ 437,883</b>	<b>\$ 457,666</b>	<b>3.5%</b>	<b>\$ 476,682</b>

# CANVASSING AUTHORITY

The Mission of the Canvassing Authority is to conduct all elections in the City of Newport.

The Canvassing Authority is authorized under Rhode Island General Law 17-8-1. The legislative body (City Council) appoints a bipartisan canvassing authority of three (3) qualified electors of the City, not more than two (2) of whom shall belong to the same political party. The Mayor nominates the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the City's political committees.

The Canvassing Authority is responsible for maintaining an accurate list of registered voters and is responsible for administering elections fairly and efficiently in an open, transparent, and equitable manner. Upon request, the Canvassing Authority also assists with elections for entities such as the Housing Authority and the Newport City Personnel Appeals Board.

The Help America Vote Act of 2002 (HAVA) under section 303 required the state to implement, "in a uniform and non-discriminatory manner, a single, uniform, official, centralized, interactive computerized statewide voter registration list...that contains the name and registration information of every legally registered voter in the state and assigns a unique identifier to each legally registered voter in the state." This list now serves as the official voter registration list for the conduct of elections in the state, and must be coordinated with the databases of other state agencies.

The purpose of this list is to have a central source of voter registration for state and local election officials; therefore, any election official in the state shall be able to obtain immediate electronic access to the information contained in the computerized list. Information obtained by local election officials is electronically entered on an "expedited basis" and is available to the public on the city website: [www.cityofnewport.com](http://www.cityofnewport.com)

In order to maintain up to date and accurate data, the appropriate state or local election official must perform regular maintenance on the list. Removal of an individual from this list must be done in accordance to the National Voter Registration Act of 1993 (NVRA). The state must coordinate with other agencies for the purposes of cross-referencing death and felony records against the registration list. Maintenance must be performed to ensure that the names of registered voters appear on the list correctly, the names of ineligible voters are removed, and that duplicate names are deleted. A system of file maintenance is in place so that voters who have not responded to a notice and have not voted in two consecutive federal elections are removed from the list. Safeguards are in place so that eligible voters are not removed in error.

*The Canvassing Authority utilizes 0.12% (0.22% FY13; 0.13% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$4.00 during FY 14.*

# CANVASSING AUTHORITY

## FY 2013 Short-term goals, performance measures and status

**Goal # 1:** To continuing working with the Secretary of State Elections Division and the Board of Elections to implement the next phase of the National Change of Address (NCOA) process.

**Measures:** Review all registration records for accuracy and make the necessary changes in order to be in compliance with election standards.  
*A continual process and is in compliance with election standards.*

Associated Council Tactical Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

**Goal #2:** To recruit new poll workers from high school and college and from diverse multi-cultural groups.

**Measures:** Have up to 15% of our pool of poll workers under age of 25.  
*Work in progress via community outreach.*

Associated Council Tactical Area:

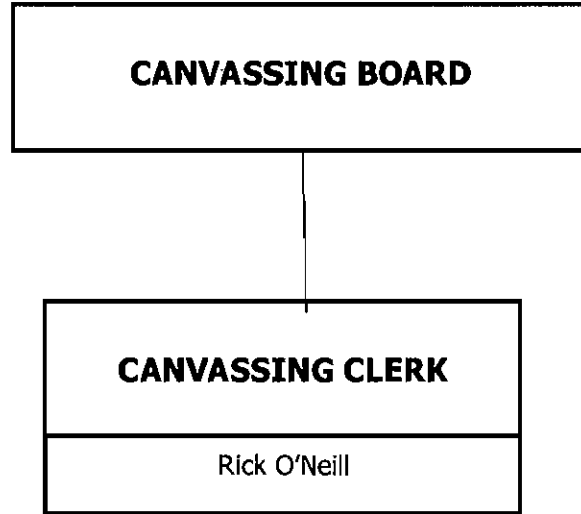


Instill quality, efficiency and effectiveness into every aspect of the City's performance

**Goals and measures for FY 2013 continue to apply.  
There are no new goals for FY 2014**

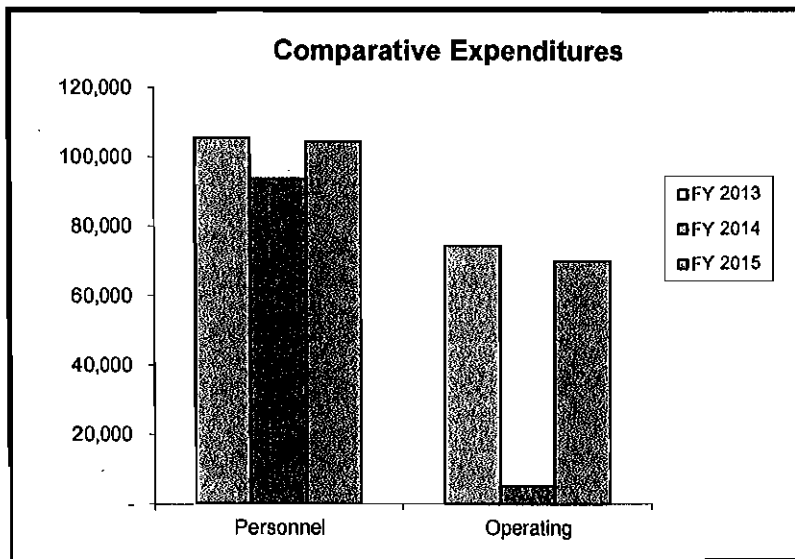


# CANVASSING AUTHORITY



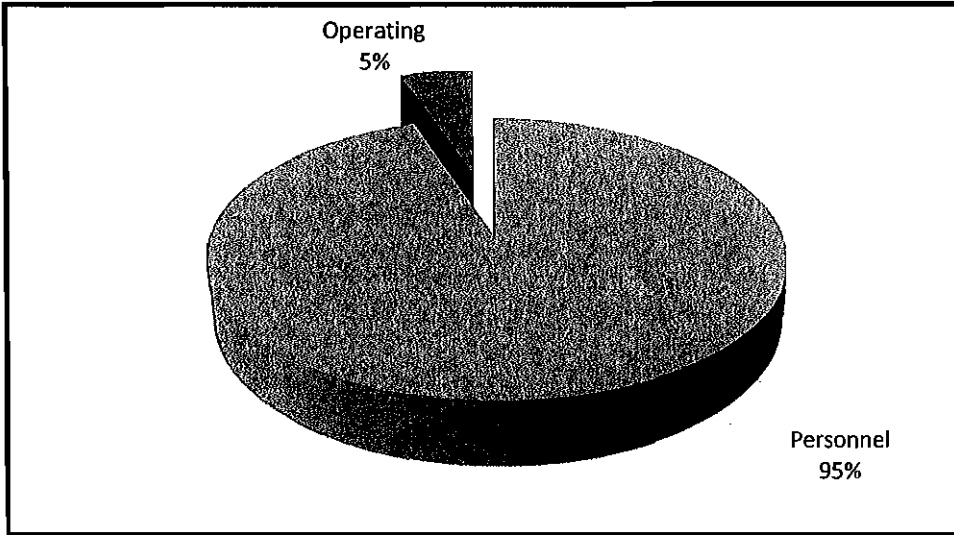
**CANVASSING AUTHORITY  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b><u>EXPENDITURES</u></b>					
SALARIES	\$ 58,966	\$ 72,036	\$ 68,186	\$ 61,570	\$ 70,605
FRINGE BENEFITS	25,909	33,299	33,299	32,021	33,738
PURCHASED SERVICES	18,408	69,000	33,500	3,500	64,500
OTHER CHARGES	529	1,350	1,200	840	1,525
SUPPLIES & MATERIALS	590	4,000	2,200	750	4,000
<b>TOTAL</b>	<b>\$ 104,402</b>	<b>\$ 179,685</b>	<b>\$ 138,385</b>	<b>\$ 98,681</b>	<b>\$ 174,368</b>

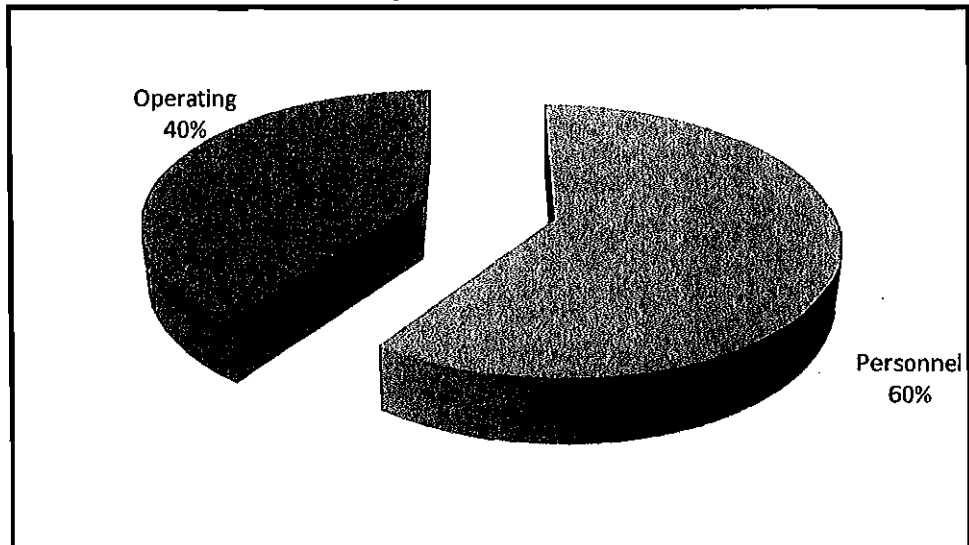


### Canvassing Authority

**FY2014 Expenditures \$98,681**



**FY2015 Projected Expenditures \$174,368**



**FUNCTION: Canvassing**  
**DEPARTMENT: Canvassing Authority**  
**DIVISION OR ACTIVITY: Canvassing/General Registrar**

**BUDGET COMMENTS:**

This cost center has decreased \$78,374 (-30.69%) in FY 2014 and is expected to increase \$78,501 (44.35%) in FY2015 driven by the removal of and reinstatement of upcoming fall elections in each of the two fiscal years.

**PROGRAM:**

This program provides funds for the operation of the Canvassing Authority, which is responsible for conducting all elections held in the City of Newport. The Authority is comprised of three bi-partisan members appointed by the City Council. Under direction of the State Board of Elections, and in cooperation with the Secretary of State, the Authority is involved in all phases of the electoral process, from voter registration to tallying the votes after the polls close on Election Day. There are approximately 13,766 registered voters in the City of Newport.

**OBJECTIVES:**

To ensure the will of the majority of the City's citizens is accurately voiced in each Municipal, State, and General Election; and to serve the City Council and the citizens of Newport by registering as many new voters as possible and encouraging all citizens to vote.

**SERVICES AND PRODUCTS:**

- Provide voter registration for all eligible community members
- Provide absentee voting for those who cannot go to the polls
- Maintain accurate voter registration rolls
- Ensure the maintenance and integrity of electronic voting machines
- Encourage all citizens to vote
- Update the list of eligible voters
- Draft and publish legal notices, as required, advising the public of upcoming elections
- Recruit and train competent election workers

**COST CENTER 11-050-8120: CANVASSING AUTHORITY**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 58,966	\$ 72,036	\$ 68,186	\$ 61,570	\$ 70,605
FRINGE BENEFITS	25,909	33,299	33,299	32,021	33,738
PURCHASED SERVICES	18,408	69,000	33,500	3,500	64,500
OTHER CHARGES	529	1,350	1,200	840	1,525
SUPPLIES & MATERIALS	590	4,000	2,200	750	4,000
<b>COST CENTER TOTAL</b>	<b>\$ 104,402</b>	<b>\$ 179,685</b>	<b>\$ 138,385</b>	<b>\$ 98,681</b>	<b>\$ 174,368</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Canvassing Clerk		1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		1.0	1.0	1.0	1.0	1.0

**CITY OF NEWPORT, RHODE ISLAND  
FY2014 PROPOSED BUDGET (with FY2015 projections included)  
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ACTUAL EXPEND</u>	<u>2013 ADOPTED BUDGET</u>	<u>2013 PROJECTED RESULTS</u>	<u>2014 PROPOSED BUDGET</u>	<u>% Chge FY13 to FY14</u>	<u>2015 PROJECTED BUDGET</u>
11-050-8120-50001	Canvassing Salaries	\$ 53,309	\$ 54,636	\$ 54,636	\$ 55,620	1.8%	\$ 56,955
11-050-8120-50002	Overtime	521	750	900	500	-33.3%	1,000
11-050-8120-50004	Seasonal & Temp	2,776	14,000	10,000	2,800	-80.0%	10,000
11-050-8120-50051	Monthly Salaries	2,360	2,650	2,650	2,650	0.0%	2,650
11-050-8120-50100	Employee Benefits	25,909	33,299	33,299	32,021	-3.8%	33,738
11-050-8120-50205	Copying & Binding	-	2,000	-	-	100.0%	1,000
11-050-8120-50207	Legal Advertising	338	5,000	3,500	500	-90.0%	3,500
11-050-8120-50210	Dues & Subscriptions	12	100	-	40	-60.0%	25
11-050-8120-50212	Conferences & Training	43	50	-	50	0.0%	-
11-050-8120-50225	Contract Services	18,070	62,000	30,000	3,000	-95.2%	60,000
11-050-8120-50260	Equipment Rental	-	2,500	1,000	-	-100.0%	2,000
11-050-8120-50268	Mileage Reimbursement	474	1,200	1,200	750	-37.5%	1,500
11-050-8120-50361	Office Supplies	590	1,500	1,200	750	-50.0%	2,000
	<b>Canvassing</b>	<b>\$ 104,402</b>	<b>\$ 179,685</b>	<b>\$ 138,385</b>	<b>\$ 98,681</b>	<b>-45.1%</b>	<b>\$ 174,368</b>

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# DEPARTMENT OF FINANCE

The Mission of the Finance Administration Division is to provide City officials with the accurate and timely financial reporting that is necessary for informed decision-making. It also provides effective administrative support, leadership, and coordination of the Finance Department activities. The Finance Administration Division develops and implements the City's financial policies and procedures, and responds to public inquiries concerning financial operations. It also oversees the functions of the City Clerk's office.

The following divisions and functions fall under the Department of Finance:

Finance Administration - Public and departmental reporting functions – provides accurate and timely financial information for informed decision-making and to comply with various federal, state and local regulations; prepares workpapers and financial statements for annual audit.

Budget functions - preparation of capital and operating budgets under the direction of the City Manager. Monitors budget on a regular basis.

Treasury functions – Oversight of investment of all City funds, including those managed by the Trust and Investment Commission. Ensures that cash and financing is available to provide services and support initiatives.

Purchasing – responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

*The Finance Administration Division utilizes 0.63% (0.58% FY 13; 0.62% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.32 during FY 14.*

Municipal Court Clerk Division- provides administrative staffing to the Municipal Court.

*The Municipal Court Division utilizes 0.09% (0.07% FY 13; 0.07% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$3.22 during FY 14.*



## DEPARTMENT OF FINANCE (continued)

Management Information Systems Division (MIS) – provides support and oversight of school financial and all City computer hardware, software and communications equipment. This department also ensures that users are properly trained in use of computer software and applications. Develops and implements a multi-year technology plan to promote goals of efficiency and enhanced residential access to City information.

*The MIS Division utilizes 1.64% (1.50% FY 13; 1.48% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$55.87 during FY 14.*

Assessment Division – responsible for distributing the total tax burden in an equitable manner through the use of acceptable valuation methods; is also responsible for processing and approving tax exemptions in accordance with federal, state and city regulations.

*The Assessment Division utilizes 0.34% (0.37% FY 13; 0.39% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$11.47 during FY 14.*

Billings and Collection Division – collects taxes, licenses, fees, utility charges, fines and other revenues for the City; is also responsible for issuing various municipal permits.

*The Billings and Collection Division utilizes 0.47% (0.40% FY 13; 0.40% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$15.87.*

Accounting Division – Responsible for timely processing of City vendor payments; processing and issuing payroll checks for City employees; preparing regulatory reports for the City and School District. Maintains the City's general ledger and subsidiary ledgers; also responsible for the day-to-day monitoring of the annual budget to ensure proper recording of revenues and expenditures and amounts are properly appropriated and authorized.

*The Accounting Division utilizes 0.47% (0.45% FY 13; 0.46% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$15.83 during FY 14.*

City Clerk – serves as Clerk of the Council, Clerk of the Board of License Commissioners, Probate Clerk, Registrar of Vital Statistics, Recorder of Deeds, and Clerk for other State-mandated functions. The clerk gives notice of the meetings of the Council, keeps a journal of its proceedings, and certifies by signature all actions of the Council.

*The City Clerk's Division utilizes 0.44% (0.42% FY 13; 0.43% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$14.88 during FY 14.*

Probate Court – supports the operation of the Probate Court. The Probate Judge holds regular sessions twice each month, and special sessions, as the need arises. The Deputy City Clerk assists the judge at court sessions, swears witnesses, and records all judges' decrees. It is the responsibility of the Deputy Clerk to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties.

*The Probate Court Division utilizes 0.12% (0.12% FY 13; 0.12% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$4.24 during FY 14.*

Land Evidence – responsible for recording all deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

*The Land Evidence Division utilizes 0.09% (0.09% FY13; 0.09% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$3.16 during FY 14.*

# DEPARTMENT OF FINANCE

## FY 2013 Short-term goals, measures & status:

Goal #1: To provide the highest levels of financial communication to our citizenry through timely and accurate financial and operational reporting and disclosure.

Measure #1: The Annual CAFR is awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.

<b>GFOA's Cert. of Achievement for Excellence in Financial Reporting</b>		
Fiscal Year	Date Submitted	Award Received
2012	12/31/2012	Unknown
2011	12/29/2011	Yes
2010	12/28/2010	Yes
2009	12/28/2009	Yes
2008	1/13/2009	Yes
2007	12/27/2007	Yes
2006	12/18/2006	Yes
2005	12/28/2005	Yes

Measure #2: The Comprehensive Annual Audited Financial Report (CAFR) is completed and posted to the City's website within 6 months following year end.

<b>CAFR Posted to City's Website</b>		
Fiscal Year	Date Trans. to Council	Date Posted
2012	1/17/2013	1/18/2013
2011	1/11/2012	12/28/2011
2010	12/16/2010	1/28/2011
2009	12/30/2009	1/25/2010
2008	12/11/2008	1/6/2009
2007	11/21/2007	2/20/2008
2006	12/1/2006	2/20/2008

# DEPARTMENT OF FINANCE

## FY 2013 Short-term goals, measures & status (continued)

Measure #3: Adopted Budget is awarded the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award

<b>GFOA's Distinguished Budget Presentation</b>			
Fiscal Year	Date Council Approved	Date Submitted	Award Received
2013	6/27/2012	9/26/2012	Yes
2012	6/08/2011	9/07/2011	Yes
2011	6/23/2010	9/21/2010	Yes
2010	6/24/2009	8/24/2009	Yes
2009	6/25/2008	9/25/2008	Yes
2008	6/13/2007	9/10/2007	Yes
2007	6/14/2006	9/8/2006	Yes
2006	6/22/2005	9/19/2005	Yes

Measure #4: Adopted Budget is posted to the City's website within 90 days following the budget approval;

<b>Adopted Budget Posted to City's Website</b>		
Fiscal Year	Date Council Approved	Date Posted
2013	6/27/2012	9/27/2012
2012	6/08/2011	9/09/2011
2011	6/23/2010	9/23/2010
2010	6/24/2009	8/31/2009
2009	6/25/2008	9/25/2008
2008	6/13/2007	9/13/2007
2007	6/14/2006	9/1/2006
2006	6/22/2005	9/9/2005

Associated Council Tactical Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to exercise the prudent financial planning and management needed to achieve our strategic goals

Goal #2: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall to pay city taxes and fees or inquire on financial issues.

# DEPARTMENT OF FINANCE

## FY 2013 Short-term goals, measures & status (continued)

Measures: Cards in Offices of Collections Dept. and Assessment Dept.  
*This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.*

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 YTD
Number of Collections citizen survey cards completed at fiscal year end	26	76	74	68	13
Percent scoring Excellent in all six areas of satisfaction	92.31%	86.84%	95.95%	91.18%	100%

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL
Number of Assessing citizen survey cards completed at fiscal year end	17	34	10	5	27
Percent scoring Excellent in all six areas of satisfaction	94.12%	97.06%	100%	80.00%	74.07%

Associated Council Tactical Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Goal #3: Administer grant funding in full compliance with funding source requirements.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 YTD
Percentage of compliance achieved with requirements for grants received from the State and Federal governments as per Single Audit	100%	100%	100%	100%	100% (unaudited)

Assoc. Council Mission Statement:



to exercise the prudent financial planning and management needed to achieve our strategic goals

## DEPARTMENT OF FINANCE

### FY 2013 Short-term goals, measures & status (continued)

#### Quantifying MIS Effort

The Management of Information Services (MIS) Division fields many requests for assistance. Normally these are taken on a first come first served basis. Requests vary in complexity from a simple question that could take a couple minutes to answer or a repair that could take an hour or a week to complete, to a full project that could take months. An added issue faced by MIS in dealing with requests is rapidly changing priorities. A first come first served structure will not work all the time.

The MIS Division has a technical support side and a web support side. Technical support comprises all aspects of information systems including; hardware, software, network, and communications. Web support comprises all aspects of web development and support including the City's web site and internally developed web-enabled databases.

This Division is staffed by an MIS Manager, two Helpdesk Coordinators, and a Web Developer. A Computer Manager at the Police Department also assists with technical support of roughly 100 systems. This individual does not factor into the following goals.

Roughly 420 workstations and servers are supported in total. This is a ratio of one technician to 105+ computer systems plus peripherals. Typically, this ratio is one technician to 75-100 computers. The MIS Manager and Web Designer assist the Helpdesk Coordinators where necessary.

To quantify the work effort of the MIS Division, two major request categories are set; HelpDesk and Projects. Each category is broken down further as small, medium, and large. Requests will fall in one of the six sub-categories based on the expected time frame. A percentage of successful resolutions are expected within each of these time frames. There is no distinction between technical support and web support type requests.

This is the third year the MIS Division is tracking their performance. These figures cover a period from July 1, 2012 through Dec. 31, 2012

**Goal #4** To provide City staff with quick resolution to Help Desk requests, thereby supporting high-quality information services.

**Measure #1:** Small Help Desk Requests will be resolved in less than one hour.  
*Of the 1217 requests made during the period, 588 (48.4%) were closed within one hour of assignment.*

**Measure #2:** Medium Help Desk Requests will be resolved within eight hours.  
*Of the 1217 requests made during the period, 16 (1.3%) were closed within eight hours of assignment.*

## DEPARTMENT OF FINANCE

### FY 2013 Short-term goals, measures & status (continued)

**Measure #3:** Large help Desk requests will be resolved with 40 hours.

*Of the 1217 requests made during the period, 387 (31.97%) were closed within forty hours of assignment.*

*A number of helpdesk items were not resolved in less than 40 hours. This is due to outside factors waiting for parts, third parties, etc. In some cases the request was put on hold pending availability of funds/equipment.*

*Of the 1217 requests made during the period, 73 (5.9%) were closed within 1 to 2 weeks of assignment.*

*Of the 1217 requests made during the period, 58 (4.7%) were closed within 2 weeks to 4 weeks of assignment.*

*Of the 1217 requests made during the period, 95 (7.8%) were closed within 1 month to 12 months of assignment.*

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

**Goal #5** To provide City staff with quick resolve to Project Requests, thereby providing high-quality information services.

**Measure #1:** Small Project Requests will be resolved within 1-2 workweeks.

*All planned projects were postponed due to shortages of staff and fiscal constraints.*

**Measure #2:** Medium Project Requests will be resolved 2-4 workweeks.

*All planned projects were postponed due to shortages of staff and fiscal constraints.*

**Measure #3:** Large Project Requests will be resolved within 1-12 months.

*There were no large projects during this period.*

# DEPARTMENT OF FINANCE

## FY 2013 Short-term goals, measures & status (continued)

Goal #6 Upgrade aged servers using virtual environments.  
*This project will see upgrades to servers during Q3FY13 and throughout Q4FY13*

Measure: Percentage of aged servers upgraded

PERFORMANCE MEASURES	FY 2013 YTD
Percent of aged servers upgraded to use virtual environments	50.00%

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Goal #7 Upgrade all PCs at the Utilities Department and City Hall.

Measure: Percentage of PCs upgraded

PERFORMANCE MEASURES	FY 2013 YTD
Percent of PCs upgraded at the Utilities Dept.	100%

PERFORMANCE MEASURES	FY 2013 YTD
Percent of PCs upgraded at City Hall	75%

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Goal #8: To enable the Council to make decisions by delivering complete Council agenda packets at least five days before meeting.


Measure: One hundred percent of Council packets delivered at least five days before each Council Meeting throughout the fiscal year.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 YTD
Percent of Council packets delivered at least five days prior to meeting	100%	100%	100%	100%	100%



# DEPARTMENT OF FINANCE


## FY 2013 Short-term goals, measures & status (continued)

Associated Council Tactical Area:  to provide effective 2-way communication with the community through a unified council operating as a team and interacting with City staff productively

Goal #9: To implement a disaster plan using **dPlan-RI** templates. This plan will protect and preserve the permanent records kept in the City Clerk’s Office, Property Records office and the vaults located in the both offices and the hallway of the ground floor of City Hall in the event of a natural or man-made disaster.

Measure: One hundred percent completion within one year.

PERFORMANCE MEASURES	FY 2011 TARGET	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 YTD
Percent disaster plan developed using <b>dPlan-RI</b>	100%	50%	85%	90%

Associated Council Tactical Area:  to provide effective 2-way communication with the community through a unified council operating as a team and interacting with City staff productively

Goal #10: Solicitation of bids for microfilming of Probate Records (01/01/2000 to present).

Measure: Bid for microfilming of Probate Records (01/01/2000 to present will be awarded.

PERFORMANCE MEASURES	FY 2013 TARGET	FY 2013 YTD
Award of bid for microfilming of Probate Records (01/01/2000 to present).	100%	50%

*This goal may be completed prior to FY2014.*

Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

# DEPARTMENT OF FINANCE

## FY 2013 Short-term goals, measures & status (continued)

Goal #11: To go paperless with Council agendas.

Measure: Council Members will be provided copies of dockets and back-up paperwork via a laptop or I-pad, for use at home and during council meetings. Purchase of the equipment can be funded through the Archival Trust account.

PERFORMANCE MEASURES	FY 2014 TARGET
Council members provided laptops or I-pads for Council purposes	100%

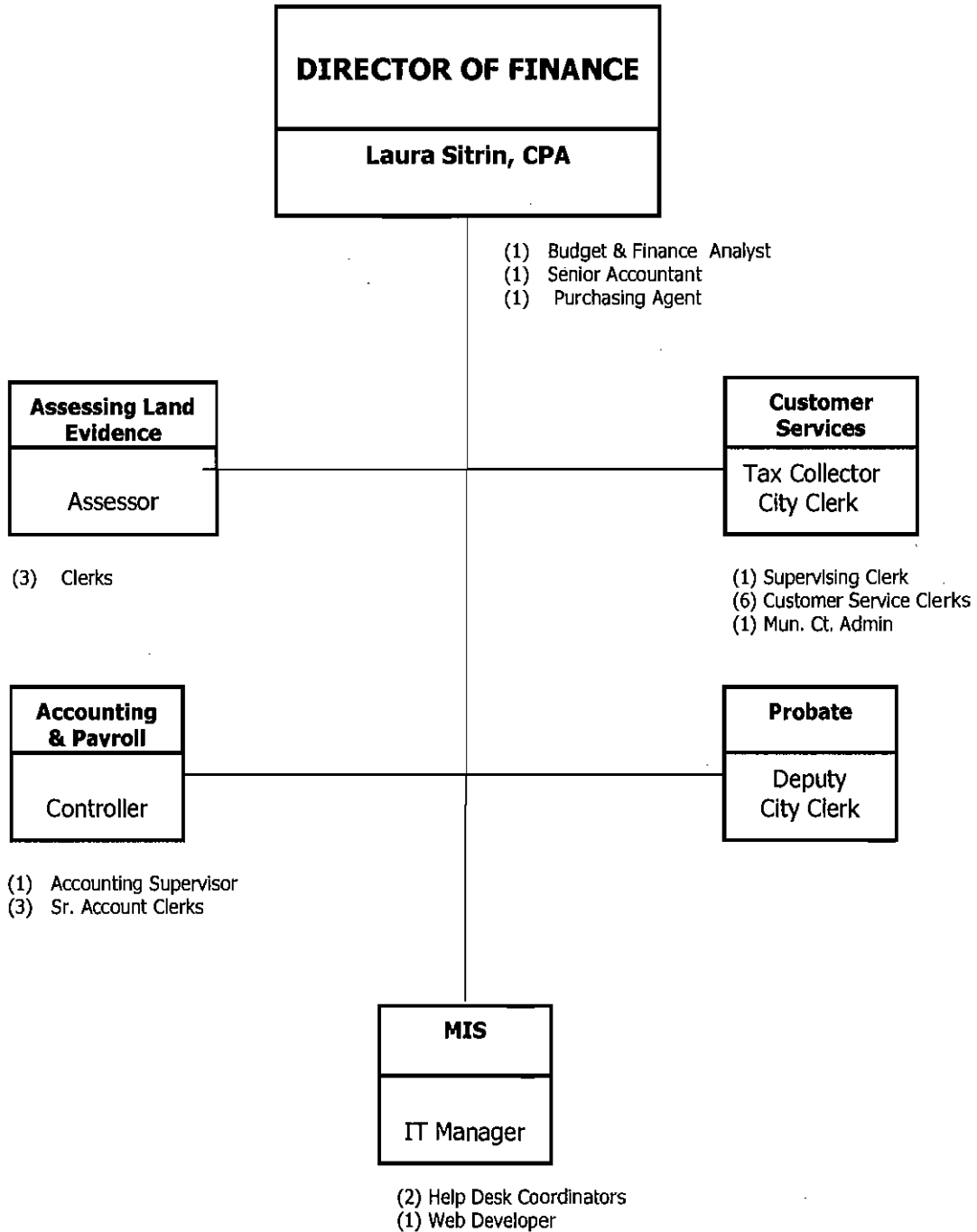
Associated Council Tactical Area:



to provide effective 2-way communication with the community through a unified council operating as a team and interacting with City staff productively

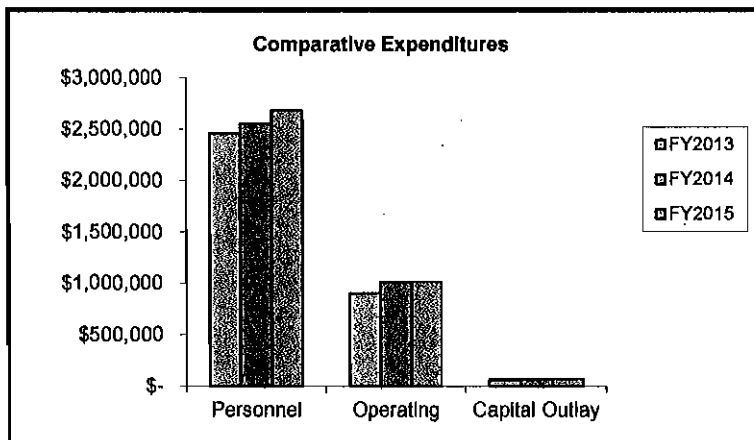
**Goals and Measures (#1 – 10) for FY 2013 continue to apply;  
Goal 11 is a new goal and measure for FY 2014.**

# DEPARTMENT OF FINANCE



**FINANCE DEPARTMENT  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 1,582,544	\$ 1,656,339	\$ 1,748,565	\$ 1,749,163	\$ 1,828,017
FRINGE BENEFITS	693,585	802,609	817,392	804,607	859,360
PURCHASED SERVICES	532,938	572,516	586,016	644,691	651,222
UTILITIES	261,934	277,908	277,908	300,000	300,000
OTHER CHARGES	26,027	28,510	31,980	34,120	32,230
SUPPLIES & MATERIALS	45,539	25,046	50,046	35,698	36,295
CAPITAL OUTLAY	50,886	57,727	64,550	66,980	72,330
<b>TOTAL</b>	<b>\$3,193,453</b>	<b>\$3,420,655</b>	<b>\$3,576,457</b>	<b>\$3,635,259</b>	<b>\$3,779,454</b>

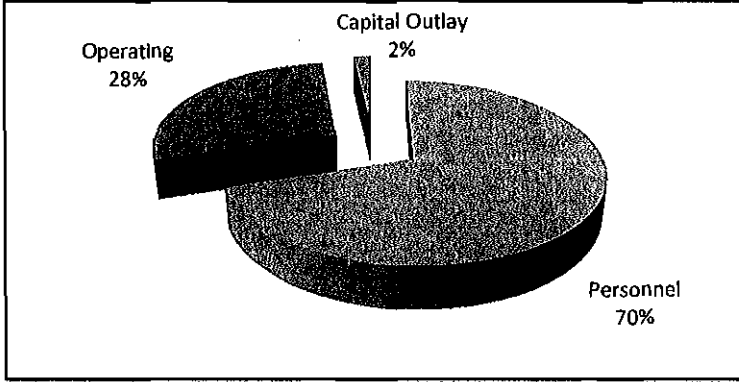


**REVENUES**

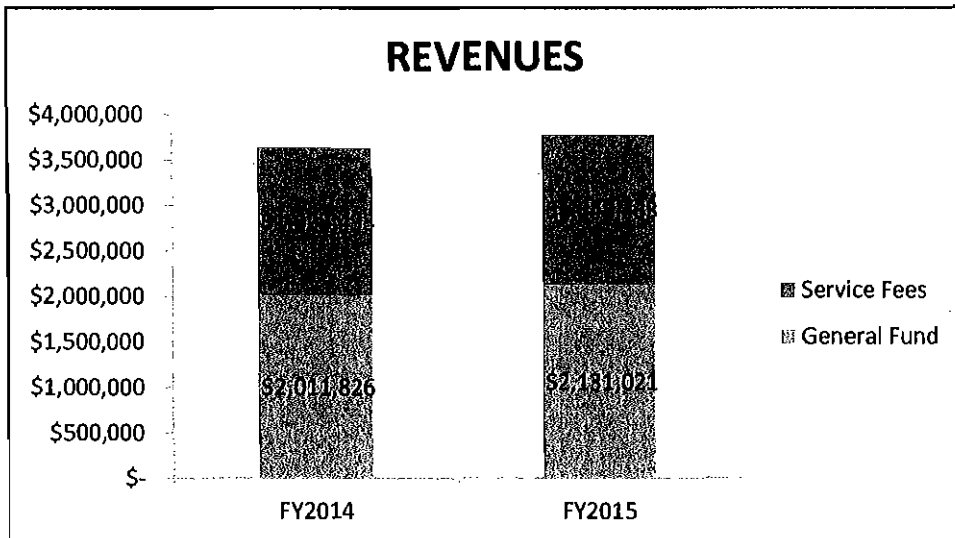
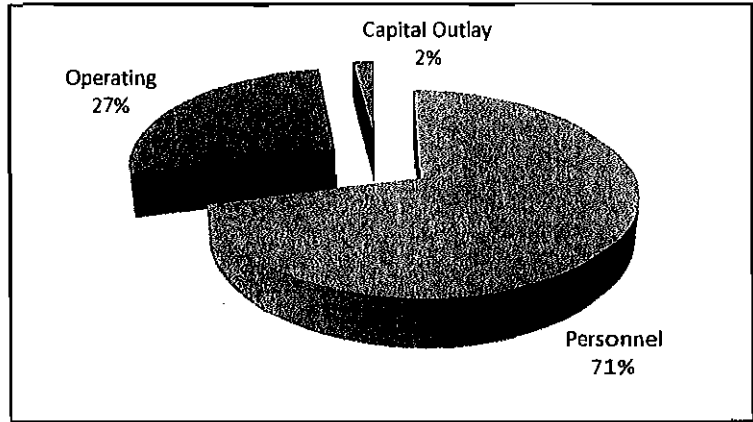
ACCT NO.	ACCT TITLE					
45530	Computer Processing Fees	\$ 331,123	\$ 334,567	\$ 331,123	\$ 317,033	\$ 317,033
45660	Mun. Ct. Cost Assessment	169,869	210,000	170,000	175,000	175,000
45701	Investment Interest	276,349	200,000	260,000	350,000	350,000
45605	Recording Fees	331,259	300,000	360,000	350,000	375,000
45614	Entertainment	22,470	20,000	20,000	20,000	20,000
45610	General Business	84,642	75,000	75,000	75,000	75,000
45607	Probate Fees	52,963	40,000	40,000	40,000	40,000
45612	Hotel Registration Fees	6,150	6,000	6,000	6,000	6,000
45616	Liquor	185,465	185,000	185,000	185,000	185,000
45618	Mech. Amusement	13,225	15,000	15,000	15,000	15,000
45620	Sunday Selling	24,100	26,000	26,000	26,000	26,000
45624	Virtualing	59,400	55,000	55,000	55,000	55,000
45626	Animal	4,842	4,400	4,400	4,400	4,400
45628	Marriage	5,296	5,000	5,000	5,000	5,000
<b>TOTAL</b>		<b>\$1,567,153</b>	<b>\$1,475,967</b>	<b>\$1,552,523</b>	<b>\$1,623,433</b>	<b>\$1,648,433</b>
<b>BALANCE</b>		<b>\$1,626,300</b>	<b>\$1,944,688</b>	<b>\$2,023,934</b>	<b>\$2,011,826</b>	<b>\$2,131,021</b>

### Finance Department

**FY2014 Expenditures \$3,635,259**



**FY2015 Projected Expenditures \$3,779,454**



**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: Municipal Court Clerk**

**BUDGET COMMENTS:**

This cost center has an overall increase of \$21,778 (37.73%) in FY2014. Increases are due solely to personnel costs.

**PROGRAM:**

This program provides for the operation of the Municipal Court, which was established in 1988 and has jurisdiction over cases arising from violations of City ordinances. It also has jurisdiction over certain motor vehicle moving violations, as described in the State Municipal Court Compact, which became effective January 1, 1993. In addition, the Court assists in the collection of parking ticket fines and provides an opportunity for hearings.

**OBJECTIVES:**

To establish a positive liaison among the Police Department, Municipal Court personnel, and defendants while providing service to those involved in the Municipal Court system.

**COST CENTER 11-100-8315: MUNICIPAL COURT CLERK**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 43,186	\$ 45,083	\$ 47,000	\$ 48,583	\$ 50,961
FRINGE BENEFITS	14,531	11,217	26,000	29,495	31,409
PURCHASED SERVICES	-	350	350	350	350
OTHER	32	65	65	65	65
SUPPLIES & MATERIALS	481	1,000	500	1,000	1,000
<b>COST CENTER TOTAL</b>	<b>\$ 58,230</b>	<b>\$ 57,715</b>	<b>\$ 73,915</b>	<b>\$ 79,493</b>	<b>\$ 83,785</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Municipal Ct. Administrator N01	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: Finance Administration**

**BUDGET COMMENTS:**

The overall increase of 39,151 (8.04%) in FY2014 is due to personnel costs. The only significant cost other than personnel is for legal advertising costs related to the purchasing function.

**PROGRAM:**

This program provides funds for the operation of the Office of the Director of Finance which is responsible for the overall administration of the Finance Department and provision of support services to all other City Departments. Responsibilities include the review and analysis of all Departmental budget requests, the preparation of the operating budget, monitoring of expenditures during the course of the year, oversight of investment of all City funds, including those managed by the Trust and Investment Commission, and financial reporting for all Departments.

In addition, this division is responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

**OBJECTIVES**

To provide City officials with accurate and timely financial reporting necessary for informed decision-making; to provide effective administration and coordination of City-wide support services, including budgeting, management information systems, collections, and assessment; to provide administrative support, leadership and coordination of Finance Department activities to facilitate the satisfactory completion of division goals and objectives.

To minimize taxpayer and service-user costs by procuring goods and services through appropriate means at the lowest possible cost; to process claims as quickly as possible, to collect reimbursements as soon as possible; to process claims against the City in a timely manner, and to monitor contracts.

**SERVICES AND PRODUCTS**

- Work with Department heads and finance department staff in the development of the operating budget and to insure timely submission of the budget to the City Manager and City Council.
- Insure that all current regulations and standards related to payroll, accounting, cash management and financial reporting are properly applied and in a timely manner.
- Staff the Trust and Investment Commission including coordination with investment advisors.
- Prudently manage all City assets, including short- and long-term investments.
- Oversee the procurement process
- Procure goods and services needed by the City in a timely manner
- When required by State statute and City Ordinance, to prepare and solicit bids for goods and services including specifications, advertising, follow-up with vendors and preparation of recommendation on vendor selection to the City Manager and City Council.



**COST CENTER 11-100-8320: FINANCE ADMINISTRATION**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 310,772	\$ 317,163	\$ 317,163	\$ 344,593	\$ 363,353
FRINGE BENEFITS	110,066	138,650	138,650	145,871	156,954
PURCHASED SERVICES	17,216	18,500	20,000	21,000	21,000
OTHER CHARGES	16,087	9,500	11,500	11,500	11,500
SUPPLIES & MATERIALS	3,679	3,000	3,000	3,000	3,000
<b>COST CENTER TOTAL</b>	<b>\$ 457,820</b>	<b>\$ 486,813</b>	<b>\$ 490,313</b>	<b>\$ 525,964</b>	<b>\$ 555,807</b>

<b>PERSONNEL CLASSIFICATION</b>		<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Director of Finance	S13	1.0	1.0	1.0	1.0	1.0
Budget & Finance Analyst	S07	1.0	1.0	1.0	1.0	1.0
Sr. Accountant	S07	1.0	1.0	1.0	1.0	1.0
Purchasing Agent	N03	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: Management Information Systems**

**BUDGET COMMENTS:**

With the exception of the Police Department and the Water Fund, all departmental requests for technology hardware, software, and support are charged to this cost center. The proposed budget has increased by \$125,652 (10.03%) in FY2014. Increases in FY2014 include \$15,880 (4.02%) in personnel, \$31,120 (7.23%) in annual maintenance fees, \$32,425 (197.11%) in software license fees and \$22,092 (7.95%) in telephone and communications. This division also pays for all Postage (\$61,680) for the City except for the Water Fund. Another major expense is \$300,000 for Telephone & Communication expenses for the City. The division also pays for all copier and computer paper and related supplies for the City.

**PROGRAM:**

This program provides funds for the operation and maintenance of the City's centralized data processing center. This includes all applicable computer hardware and software, networking and all other tele-communications equipment. All Municipal application software modules - general ledger, payroll, purchasing, budgeting, tax assessment, tax collections, Municipal Court, voter registration, property records, human resources, building permits, and utility bills - are supported on various computer systems that are the responsibility of the MIS staff. In addition to overseeing these applications and the operations associated with these modules and the network, the MIS staff trains and assists over 200 users spanning all Departments.

**OBJECTIVES:**

To both maximize the quality and minimize the cost of service provided to the general public and user departments through the use of sophisticated computer and telephone systems, use of World Wide Web and various other computer-related systems, and to assist all departments in their use of Information Technology so that they can enhance the efficiency and effectiveness of City operations.

**SERVICES AND PRODUCTS:**

- Provide support to City employees in the use of new computerized systems.
- Update and support city-wide information systems.
- Ensure that phone and computer communication systems are operating at full capacity at all times.

**COST CENTER 11-100-8328: MANAGEMENT INFORMATION SYSTEMS**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 271,342	\$ 278,440	\$ 288,000	\$ 290,392	\$ 301,851
FRINGE BENEFITS	108,370	116,707	116,707	120,635	128,641
PURCHASED SERVICES	390,260	494,122	510,422	572,097	572,097
UTILITIES	261,934	277,908	277,908	300,000	300,000
OTHER CHARGES	4,858	5,450	5,450	5,750	3,450
SUPPLIES & MATERIALS	22,068	22,388	22,388	22,540	22,540
CAPITAL OUTLAY	50,886	57,727	64,550	66,980	72,330
<b>COST CENTER TOTAL</b>	<b>\$1,109,718</b>	<b>\$1,252,742</b>	<b>\$1,285,425</b>	<b>\$1,378,394</b>	<b>\$1,400,909</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Info. Technology Manager S10	1.0	1.0	1.0	1.0	1.0
Help Desk Coordinator N02	2.0	2.0	2.0	2.0	2.0
Web Developer N04	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: Assessment/Land Evidence**

**BUDGET COMMENTS:**

This redefined cost center represents the combined personnel and programs of Assessment and Land Evidence, due to the proposed reorganization of the Finance Department. The combined Division better aligns City functions, in keeping with all four points of City Council's Strategic Roadmap. The cost center has an overall decrease of \$28,362 (-7.32%) in FY2014, due, in part, to the retirement of the former tax assessor.

**PROGRAM:**

This program provides funds for the operation of the Tax Assessor's/Land Evidence Office, which has the responsibility to discover, list and assess the ratable property in the City, produce and maintain the tax roll, and prepare tax notices. In addition, this office also provides staff assistance, as required, to other Departments and Divisions in matters relating to property tax administration. This office is also responsible for recording of all deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

**OBJECTIVES:**

Through acceptable valuation methods, to minimize the costs of municipal services to taxpayers by distributing the total tax burden in as equitable a manner possible and to preserve that equality by continuous monitoring of the value of properties throughout the City via the application of comparable sales data; To maximize the quality of service provided to the general public by timely recording, preserving, and retrieving legal documents.

**SERVICES AND PRODUCTS**

- Property inspections to update real estate records based on Improvements as noted in building permits.
- Maintain all real estate information on a real-time basis on the Computer Assisted Mass Appraisal (CAMA) system to make assessment data more accurate and accessible.
- Revise property values as appropriate.
- Review appeals to and exemptions of property value.
- Annually review and update all motor vehicle assessments.
- Prepare and certify the tax roll.
- Respond to inquiries from the public.
- Record all land transactions in a timely manner
- Maintain updated Indices for record retrieval
- Instruct the public user in record retrieval
- Provide updated information to the Tax Assessor

**COST CENTER 11-100-8371: ASSESSMENT/LAND EVIDENCE**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 240,084	\$ 239,012	\$ 321,012	\$ 248,993	\$ 254,494
FRINGE BENEFITS	112,309	126,744	126,744	93,301	98,639
PURCHASED SERVICES	5,116	5,900	5,900	1,000	6,000
OTHER CHARGES	1,662	6,500	5,500	6,500	6,700
SUPPLIES & MATERIALS	5,579	9,300	9,300	9,300	9,300
<b>COST CENTER TOTAL</b>	<b>\$ 364,750</b>	<b>\$ 387,456</b>	<b>\$ 468,456</b>	<b>\$ 359,094</b>	<b>\$ 375,133</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Assessor S08	1.0	1.0	1.0	1.0	1.0
Sr. Clert Typist UC2	2.0	2.0	2.0	0.0	0.0
Sr. Clerk UC1	1.0	1.0	1.0	0.0	0.0
Customer Service Represent: UC2	0.0	0.0	0.0	3.0	3.0
<b>Total Positions</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: Customer Services**

**BUDGET COMMENTS:**

In keeping with City's Council's Strategic Plan and Tactical Priority Areas, this Division is proposing a realignment of personnel and a new, more appropriate name in order to focus on Customer Service and to enhance the capacity of staff resources. Four clerks from two Divisions (one from Canvassing and three from City Clerk) are proposed to be reassigned to the new Customer Services Division in order to provide "one stop shopping" for City residents and visitors. Through this melding of resources, City Council's strategic objectives will be better met from all four critical perspectives.

**PROGRAM:**

This program provides funds for the operation of the Division Customer Services, which is charged with assisting residents, businesses and visitors to City Hall in the functions of license applications, the collection of taxes, license fees, water and sewer charges, fines for municipal parking infractions and violation of City ordinances, vital records, and all other revenues and receipts of the City, its departments and agencies. The Division is also responsible for the issuance of various municipal permits as well as verification and deposit of funds received by other departments.

**OBJECTIVES:**

To provide customer service to residents, businesses and visitors to City Hall.

**SERVICES AND PRODUCTS:**

- Maintain or improve the real estate and motor vehicle tax collection rates.
- Provide a high level of service to City customers when responding to inquiries, and providing assistance, when needed, while ensuring equal application of all relevant laws, statutes and ordinances.

**COST CENTER 11-100-8372: CUSTOMER SERVICES**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 312,262	\$ 340,585	\$ 341,085	\$ 374,223	\$ 394,013
FRINGE BENEFITS	186,440	217,283	217,283	219,637	234,313
PURCHASED SERVICES	16,262	23,500	20,500	20,600	20,600
OTHER CHARGES	238	240	310	350	350
SUPPLIES & MATERIALS	1,910	2,500	2,500	2,500	2,500
<b>COST CENTER TOTAL</b>	<b>\$ 517,112</b>	<b>\$ 584,108</b>	<b>\$ 581,678</b>	<b>\$ 617,310</b>	<b>\$ 651,776</b>

<b>PERSONNEL CLASSIFICATION</b>		<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Tax Collector	S08	1.0	1.0	1.0	1.0	1.0
Sr. Account Clerk	UC4	1.0	1.0	1.0	1.0	1.0
Account Clerk	UC1	2.0	2.0	2.0	0.0	0.0
Sr. Clerk Typist	UC2	1.0	1.0	1.0	0.0	0.0
Senior Clerk	UC1	3.0	3.0	3.0	0.0	0.0
Customer Service Represent	UC2	0.0	0.0	0.0	6.0	6.0
<b>Total Positions</b>		<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: Accounting**

**BUDGET COMMENTS:**

This cost center has an overall increase of \$15,008 (4.00%) in FY 2014. Personnel costs have increased \$1,808 (0.47%) in FY2014, which considers a savings of \$15,000 (100%) in temporary and seasonal costs. Other increases include \$2,500 (50%) in conference & training and a \$10,000 decrease (-50%) in electronic payment rebates.

**PROGRAM:**

This program provides funds for the operation of the Division of Accounting, which is responsible for the timely processing of vendor payments and City payroll checks; W-2's, preparation of various reports for City Departments and the Federal and State governments; accounting for State and Federal grants; and the accounting of all revenues and expenditures.

**OBJECTIVES:**

To minimize the cost to taxpayers of City operations through the cost-effective use and management of tax revenues for their intended purpose by maintaining a system of internal controls which safeguard those resources and preserves their accountability.

**SERVICES AND PRODUCTS:**

- Timely processing of all payrolls
- Timely payment to vendors
- Federal, state and local payroll reports
- Administration of deferred compensation program
- Administration, processing and reporting for Police and Fire Pension Plans
- Weekly finance reports to departments



**COST CENTER 11-100-8373: ACCOUNTING**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 242,260	\$ 266,751	\$ 265,000	\$ 266,540	\$ 277,946
FRINGE BENEFITS	105,727	122,041	122,041	124,060	132,284
PURCHASED SERVICES	74,153	2,500	1,200	2,000	2,200
OTHER CHARGES	2,640	5,800	8,200	9,000	9,200
SUPPLIES & MATERIALS	4,140	(21,500)	4,000	(11,000)	(10,800)
<b>COST CENTER TOTAL</b>	<b>\$ 428,920</b>	<b>\$ 375,592</b>	<b>\$ 400,441</b>	<b>\$ 390,600</b>	<b>\$ 410,830</b>

<b>PERSONNEL CLASSIFICATION</b>		<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Controller	S08	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	S07	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	UC2	2.0	2.0	2.0	2.0	2.0
<b>Total Positions</b>		<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**FUNCTION: Finance**  
**DEPARTMENT: Finance**  
**DIVISION OR ACTIVITY: City Clerk/Probate**

**BUDGET COMMENTS:**

This renamed cost center proposes to combine City Clerk and Probate. Increases of \$8,175 (2.96%) in FY2014 are due, almost exclusively, to personnel costs.

**PROGRAM:**

This program provides funds for the operation of the City Clerk's Office. The City Clerk serves as Clerk of the Council, Clerk of the Board of License Commissioners, Registrar of Vital Statistics, and Clerk for other State-mandated functions.

This program provides funds for the operation of the Probate Court. The Probate Judge holds regular sessions twice a month, and special sessions as the need arises. The Deputy City Clerk, who serves as Probate Clerk, assists the judge at court sessions, swears witnesses, and records all judge's decrees. It is the responsibility of the Clerk of Probate to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties.

**OBJECTIVES:**

To maximize the quality of service provided to the general public with the timely completion of minutes of council meetings; To prepare all dockets for all regular and special Council meetings; To prepare all dockets for regular and special Board of Licensing Committee (BLC) meetings; Recording and Issuance of vital records, including birth, marriage, and death certificates; the timely processing of requests for licenses in the most convenient manner possible; the proper dissemination of information in accordance with the requirements of State Law; and the preservation of some temporary and all permanent records.

To maintain a smooth flow of documents into the filed estates, including wills, administrations, guardianships, and adult name changes; record all proceedings, including advertising for notice of hearings; maintain computerized ledger files; work closely with members of the bar, and to minimize an estate's costs through facilitation of its satisfaction of legal obligations to decedents, executors, administrators, heirs, and other administrative and judicial parties.

**SERVICES AND PRODUCTS:**

- Process all City licenses and registrations
- Record vital records of the City
- Provide copies of vital records to residents and others
- Issue marriage licenses to Newport residents and to those from out of state desiring to get married in Newport
- Provide dockets and copies of minutes of all official meetings
- Staff Probate Court and record all proceedings of hearings
- Maintain computerized ledger files of all estates

**COST CENTER 11-060-8325: CITY CLERK/PROBATE**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 162,638	\$ 169,305	\$ 169,305	\$ 175,839	\$ 185,399
FRINGE BENEFITS	56,142	69,967	69,967	71,608	77,120
PURCHASED SERVICES	29,931	27,644	27,644	27,644	28,975
OTHER CHARGES	510	955	955	955	965
SUPPLIES & MATERIALS	7,682	8,358	8,358	8,358	8,755
<b>COST CENTER TOTAL</b>	<b>\$ 256,903</b>	<b>\$ 276,229</b>	<b>\$ 276,229</b>	<b>\$ 284,404</b>	<b>\$ 301,214</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
City Clerk	S11	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	S04	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>

**CITY OF NEWPORT, RHODE ISLAND  
FY2014 PROPOSED BUDGET (with FY2015 projections Included)  
GENERAL FUND EXPENDITURES**

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED RESULTS	2014 PROPOSED BUDGET	% Chge FY13 to FY14	2015 PROJECTED BUDGET
11-100-8315-50001	Municipal Court Salaries	39,451	41,083	43,000	44,583	8.5%	46,961
11-100-8315-50002	Overtime	3,735	4,000	4,000	4,000	0.0%	4,000
11-100-8315-50100	Employee Benefits	14,531	11,217	26,000	29,495	162.9%	31,409
11-100-8315-50225	Contract Services	-	350	350	350	0.0%	350
11-100-8315-50268	Mileage Reimbursement	32	65	65	65	100.0%	65
11-100-8315-50361	Office Supplies	481	1,000	500	1,000	0.0%	1,000
	<b>Municipal Court</b>	<b>58,230</b>	<b>57,715</b>	<b>73,915</b>	<b>79,493</b>	<b>37.7%</b>	<b>83,785</b>
11-100-8320-50001	Finance Admin Salaries	310,772	317,163	317,163	344,593	8.6%	363,353
11-100-8320-50100	Employee Benefits	110,066	138,650	138,650	145,871	5.2%	156,954
11-100-8320-50205	Copying & Binding	4,717	6,500	5,000	6,000	-7.7%	6,000
11-100-8320-50207	Legal Advertising	12,461	10,000	15,000	15,000	50.0%	15,000
11-100-8320-50210	Dues & Subscriptions	2,786	3,500	3,500	3,500	0.0%	3,500
11-100-8320-50212	Conferences & Training	13,301	6,000	8,000	8,000	33.3%	8,000
11-100-8320-50225	Banking & Financial Services	38	2,000	-	-	-100.0%	-
11-100-8320-50361	Office Supplies	3,679	3,000	3,000	3,000	0.0%	3,000
	<b>Finance Admin</b>	<b>457,820</b>	<b>486,813</b>	<b>490,313</b>	<b>525,964</b>	<b>8.0%</b>	<b>555,807</b>
11-100-8328-50001	MIS Salaries	271,342	278,440	288,000	290,392	4.3%	301,851
11-100-8328-50100	Employee Benefits	108,370	116,707	116,707	120,635	3.4%	128,641
11-100-8328-50212	Technical Training	4,464	5,000	5,000	5,300	6.0%	3,000
11-100-8328-50226	Annual Software Maint Fees	311,011	346,561	346,561	381,004	9.9%	381,004
11-100-8328-50227	Annual Hardware Maint Fees	46,451	83,861	83,861	80,538	-4.0%	80,538
11-100-8328-50228	Software License Fees	9,454	16,450	20,000	48,875	197.1%	48,875
11-100-8328-50238	Postage	23,344	47,250	60,000	61,680	30.5%	61,680
11-100-8328-50251	Telephone & Comm	261,934	277,908	277,908	300,000	7.9%	300,000
11-100-8328-50268	Mileage Reimb	394	450	450	450	0.0%	450
11-100-8328-50311	Operating Supplies	22,068	22,388	22,388	22,540	0.7%	22,540
11-100-8328-50420	MIS Equipment	35,794	49,550	49,550	60,000	21.1%	65,350
11-100-8328-50556	Lease Purchases	15,092	8,177	15,000	6,980	-14.6%	6,980
	<b>MIS</b>	<b>1,109,718</b>	<b>1,252,742</b>	<b>1,285,425</b>	<b>1,378,394</b>	<b>10.0%</b>	<b>1,400,909</b>
11-100-8371-50001	Salaries	184,853	183,512	183,512	154,212	-16.0%	159,494
11-100-8371-50002	Overtime	4,751	-	5,000	5,000	100.0%	5,000
11-100-8371-50004	BAR Clerk	-	5,000	10,000	10,000	0.0%	10,000
11-100-8371-50100	Employee Benefits	112,309	126,744	126,744	93,301	-26.4%	98,639
11-100-8371-50205	Copying & Binding	366	500	500	600	20.0%	600
11-100-8371-50207	Legal Advertising	-	400	400	400	0.0%	400
11-100-8371-50210	Dues & Subscriptions	708	2,000	1,000	2,000	0.0%	2,000
11-100-8371-50212	Conferences & Training	336	1,000	1,000	1,000	0.0%	1,200
11-100-8371-50220	Consultant Fees	4,750	5,000	5,000	-	-100.0%	5,000
11-100-8371-50225	Contract Services	50,480	50,500	122,500	79,781	58.0%	80,000
11-100-8371-50311	Hard Copy of Tax Rolls	618	3,500	3,500	3,500	0.0%	3,500
11-100-8371-50320	Safety Equipment	-	800	800	800	100.0%	800
11-100-8371-50361	Office Supplies	5,579	8,500	8,500	8,500	0.0%	8,500
	<b>Assessment/Land Evidence</b>	<b>364,750</b>	<b>387,456</b>	<b>468,456</b>	<b>359,094</b>	<b>-7.3%</b>	<b>375,133</b>
11-100-8372-50001	Customer Service Salaries	310,814	336,585	336,585	370,223	10.0%	389,313
11-100-8372-50002	Overtime	1,448	2,000	2,500	2,000	0.0%	2,200
11-100-8372-50004	Temp and Seasonal	-	2,000	2,000	2,000	0.0%	2,500
11-100-8372-50100	Employee Benefits	186,440	217,283	217,283	219,637	1.1%	234,313
11-100-8372-50205	Copying & Binding	15,994	23,000	20,000	20,000	-13.0%	20,000
11-100-8372-50207	Legal Advertising	268	500	500	600	20.0%	600
11-100-8372-50210	Dues & Subscriptions	30	30	100	100	100.0%	100
11-100-8372-50212	Conferences & Training	-	-	-	-	0.0%	-
11-100-8372-50268	Mileage Reimb	208	210	210	250	19.0%	250
11-100-8372-50361	Office Supplies	1,910	2,500	2,500	2,500	0.0%	2,500
	<b>Customer Services</b>	<b>517,112</b>	<b>584,108</b>	<b>581,678</b>	<b>617,310</b>	<b>5.7%</b>	<b>651,776</b>
11-100-8373-50001	Accounting Salaries	237,816	248,751	260,000	261,540	5.1%	272,946
11-100-8373-50002	Overtime	4,444	3,000	5,000	5,000	66.7%	5,000
11-100-8373-50004	Temporary & Seasonal	-	15,000	-	-	100.0%	-
11-100-8373-50100	Employee Benefits	105,727	122,041	122,041	124,060	1.7%	132,284
11-100-8373-50205	Copying & Binding	1,053	2,500	1,200	2,000	-20.0%	2,200
11-100-8373-50210	Dues & Subscriptions	704	800	1,200	1,500	87.5%	1,700
11-100-8373-50212	Conferences & Training	1,936	5,000	7,000	7,500	50.0%	7,500
11-100-8373-50225	Contract Services	73,100	-	-	-	-	-
11-100-8373-50730	Electronic Payment Rebate	-	(25,000)	-	(15,000)	-	(15,000)
11-100-8373-50361	Check Stock & Envelopes	4,140	3,500	4,000	4,000	14.3%	4,200
	<b>Accounting</b>	<b>428,920</b>	<b>375,592</b>	<b>400,441</b>	<b>390,600</b>	<b>4.0%</b>	<b>410,830</b>

**CITY OF NEWPORT, RHODE ISLAND  
FY2014 PROPOSED BUDGET (with FY2015 projections included)  
GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-060-8325-50001	City Clerk/Probate Salaries	162,638	169,305	169,305	175,839	3.9%	185,399
11-060-8325-50100	Employee Benefits	56,142	69,967	69,967	71,608	2.3%	77,120
11-060-8325-50207	Legal Advertising	11,535	9,500	9,500	9,500	0.0%	9,975
11-060-8325-50210	Dues & Subscriptions	415	505	505	505	0.0%	515
11-060-8325-50212	Conferences & Training	95	450	450	450	0.0%	450
11-060-8325-50225	Contract Services	18,396	18,144	18,144	18,144	0.0%	19,000
11-060-8325-50311	Operating Supplies	399	400	400	400	0.0%	400
11-060-8325-50361	Office Supplies	7,283	7,958	7,958	7,958	0.0%	8,355
	<b>City Clerk/Probate</b>	<b>256,903</b>	<b>276,229</b>	<b>276,229</b>	<b>284,404</b>	<b>3.0%</b>	<b>301,214</b>
<b>TOTAL FINANCE DEPT</b>		<b>3,193,453</b>	<b>3,420,655</b>	<b>3,576,457</b>	<b>3,635,259</b>	<b>6.3%</b>	<b>3,779,454</b>

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# POLICE DEPARTMENT

The Mission of the Newport Police Department is to provide excellence in police service. This is accomplished by forging a partnership with the citizenry of Newport: to enhance the quality of life, reduce the fear of crime, preserve the peace, and impartially enforce the law.

The following divisions and functions fall under the Police Department:

**Administrative Services Division** – responsible for achieving excellence in the delivery of municipal police services through progressive management and utilization of personnel and other Department resources.

*The Administrative Services Division utilizes 2.90% (3.03% FY13; 2.99% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$99.49.*

**Uniform Patrol Division** – most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

*The Uniform Patrol Division utilizes 14.81% (14.02% FY13; 14.18% FY12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$507.93.*

**Criminal Investigation Division** – The General Assignment, Juvenile, Court and Vice Enforcement sections, within this division, provide investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of the general investigative process.

*The Criminal Investigation Division utilizes 2.31% (2.27% FY 13; 2.38% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$79.17.*

# POLICE DEPARTMENT

## FY 2013 Short-term goals & measures:

Goal #1: Foster a diverse organization that promotes continual learning and improvement.

Measure #1: Provide a minimum of 40 hours of training for sworn personnel.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @ 12/31/12
Hours of training for sworn personnel	45	48.5	64	63.65	62.26	40.80

Measure #2: Provide training for supervisory staff. **Status @ 12/31/12:**  
*Subject matter included policy review, legislative updates, operational planning, assault/sexual assault differences, cyberstalking, breathalyzer recertification, incident command system, firearm instructor, access to public records, patrol rifle, cultural diversity, new supervisor orientation, money laundering, firearms simulator, community cyber security, emergency management, DARE, work zone safety, internal affairs, domestic violence, intelligence function, department computer software operating system.*

Measure #3: Provide a variety of organizational experiences for sworn supervisors. **Status @ 12/31/12:** *Supervisors at all levels and positions continue to be exposed to areas outside their normal duties and responsibilities. Exposure has been offered to personnel in the topic areas of the budget process, grant application and management process, emergency preparedness, special project research and management, special event planning and management, new employee applicant interviews, police department liability assessment, line personnel performing staff functions, serving in the next higher level of command, partnership with private organizations, networking with other City Departments, policy research and preparation, goal setting and status updates, management of labor issues, participation in community meetings. In addition, 3 personnel were promoted to entry level supervisory positions, thus exposing them to a variety of organizational experiences, duties and responsibilities specific to that role.*

Assoc. Council Tactical Priority Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

Goal #2: Improve traffic safety and enhance traffic flow.

Measure #1: Traffic Unit will attend and/or hold a minimum of 40 meetings.



# POLICE DEPARTMENT

## FY 2013 Short-term goals & measures (continued):

PERFORMANCE MEASURES	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @ 12/31/12
Number of meetings attended/held by Traffic Unit	Unknown	107	57

*Minimum of 40 meetings to continue while Police Dept. establishes continuity among staff.*

**Measure #2:** Conduct a minimum of 140 supplemental enforcement details that focus on accident reduction, detection, and deterrence of drunk driving and other traffic violations.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @ 12/31/12
Number of supplemental enforcement details	166	183	210	242	258	62

*Goal of 140 supplemental enforcement details reduced from 170 to 140 with the removal of hit-and-run statistics.*



**Assoc. Council Tactical Priority Area:** Instill quality, efficiency and effectiveness into every aspect of the City's performance



**Assoc. Council Mission Statement:** to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

**Goal #3:** Foster a diverse organization that promotes continual learning and improvement for all personnel.

**Measure:** Number of training hours, types of career development seminars, exposure to different responsibilities within the organization. *Subject matter included crisis negotiations, amber alert, active shooter response, field training officer, new police officer orientation, crime scene investigator, narcotic operations, patterns of injury, firearm armorer, patrol rifle, coyote management, dispatch operations, domestic violence, drug recognition expert, advanced roadside impaired driving enforcement, child passenger safety seat, school safety. In addition, 6 personnel experienced promotions or appointment to advanced positions, resulting from retirements. These personnel are learning their new roles and the duties and experiences associated with each. Also, the organization was assigned the city Parking Fund during this period, a new element to the department and new associated duties and responsibilities for those involved.*

# POLICE DEPARTMENT

## FY 2013 Short-term goals & measures (continued):

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @ 12/31/12
Number of Training Hours	72	53.96	56.61	41.4



Assoc. Council Tactical Priority Area: **Instill quality, efficiency and effectiveness into every aspect of the City's performance**



Assoc. Council Mission Statement: **to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life**

Goal #4: Continue the efforts of the Community and Traffic Services Unit in identification of neighborhood problems and concerns.

Measure: Community Police Officers will hold a minimum of 200 meetings.

PERFORMANCE MEASURES	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @ 12/31/12
Number of meetings held by Community Policing Unit	Unknown	286	149



Assoc. Council Mission Statement: **to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life**

Goal #5: Enhance the customer service experience for citizens regarding reporting crimes to the police department.

Measure #1: Research, develop and implement the kiosk reporting system inside the police station front lobby. *Status @ 12/31/12: Unanticipated circumstances and needs required redirection of funds and project initiation. This project remains a desired goal.*

Measure #2: Research, develop and implement an on-line reporting process for citizens to file police reports. *Status @ 12/31/12: Unanticipated circumstances and needs required redirection of funds and project initiation. This project remains a desired goal. In the alternative, during the month of September 2012, the department developed and implemented a Facebook social media site as a method of providing and receiving information.*

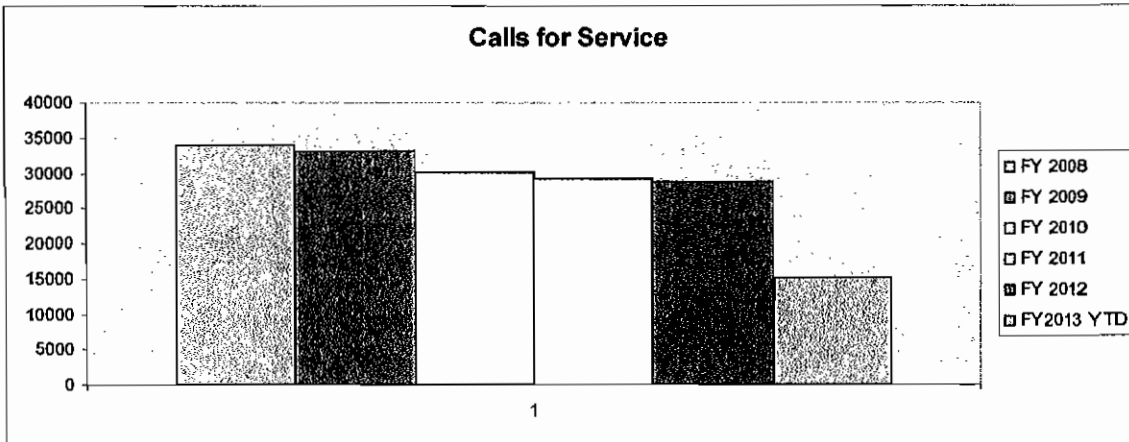
# POLICE DEPARTMENT

## FY 2013 Short-term goals & measures (continued):

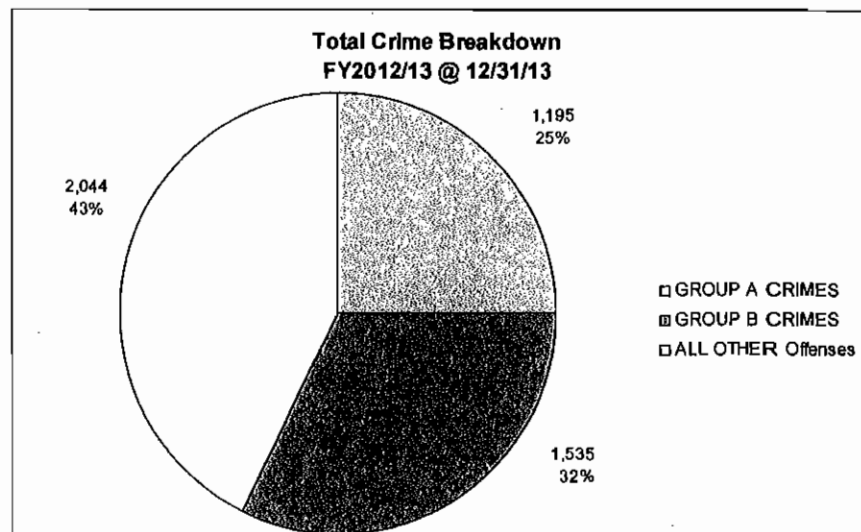
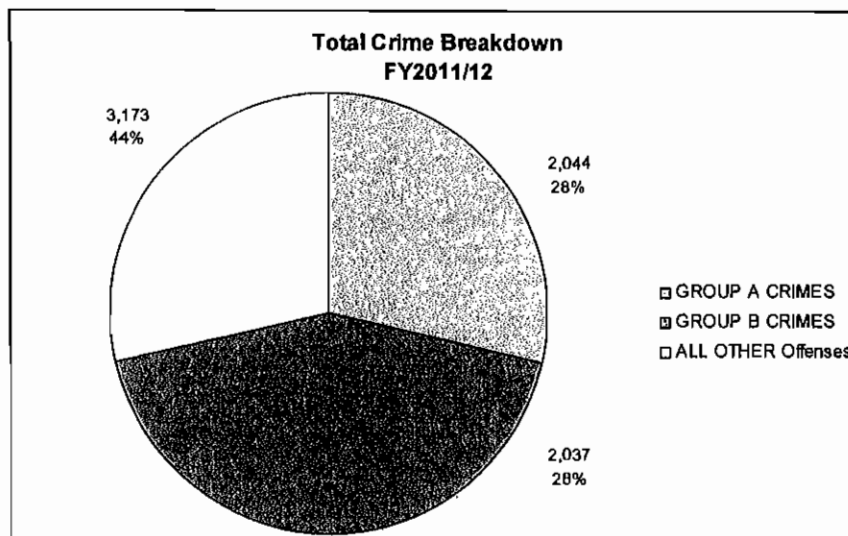
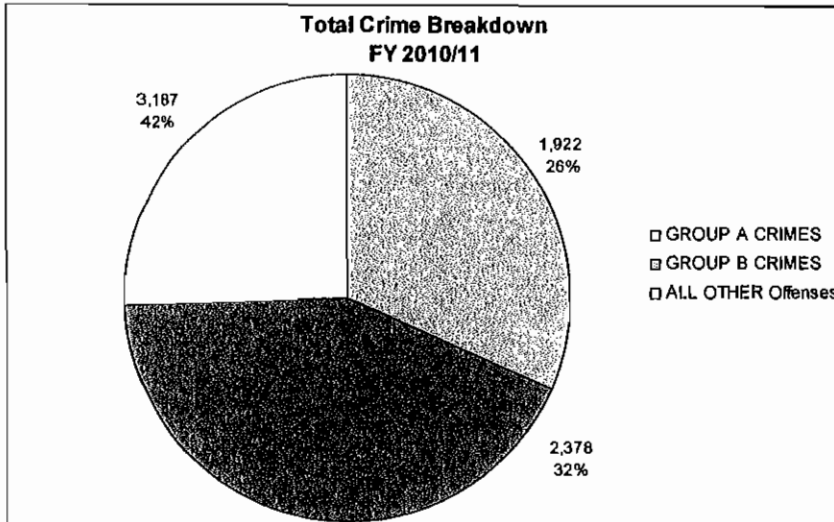


Assoc. Council Tactical Priority Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance

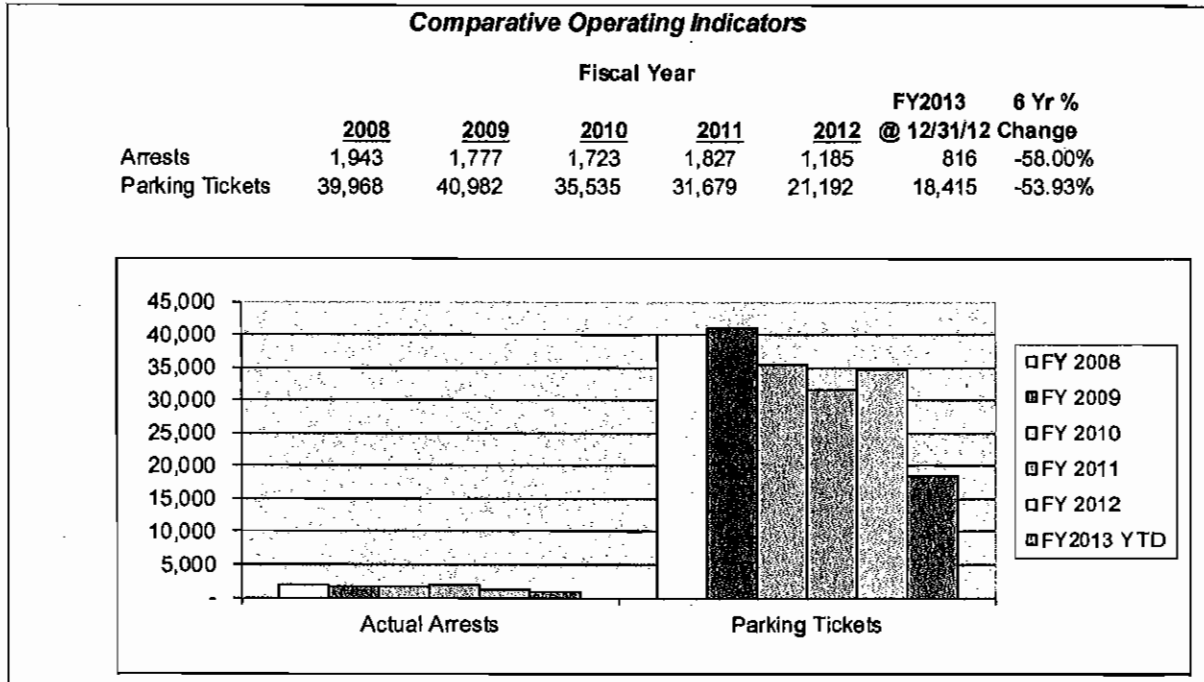
### Police Department Statistics



# POLICE DEPARTMENT STATISTICS (continued):

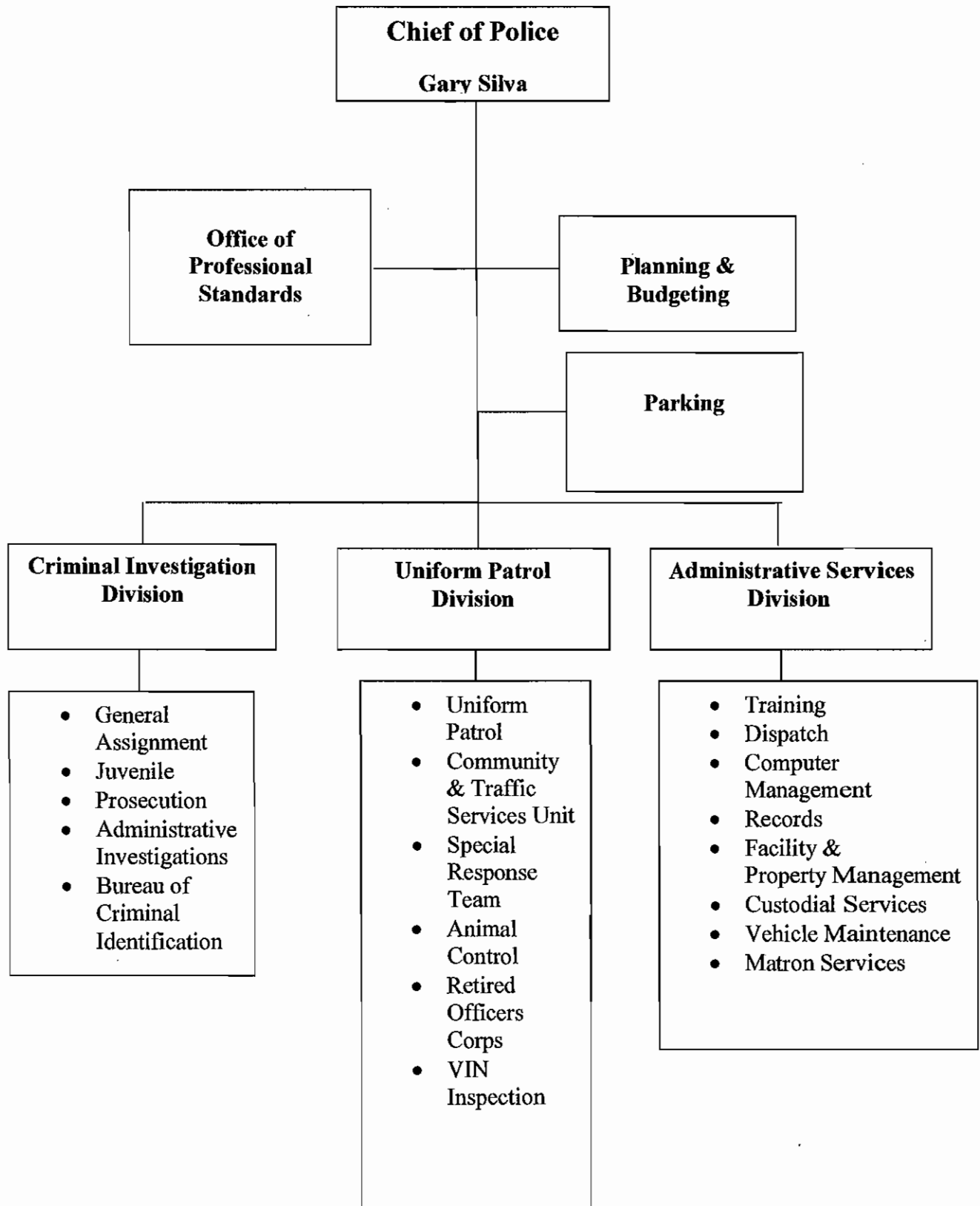


# POLICE DEPARTMENT STATISTICS (continued):



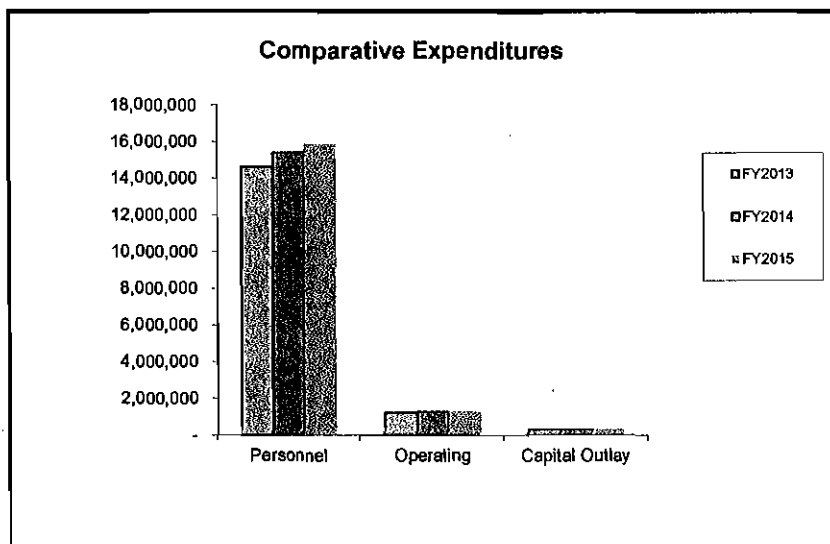
**Goals and measures for FY 2013 continue to apply.  
There are no new goals for FY 2014**

# POLICE DEPARTMENT



**POLICE DEPARTMENT  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 7,751,574	\$ 8,183,845	\$ 8,175,645	\$ 8,415,135	\$ 8,643,008
FRINGE BENEFITS	5,516,941	6,427,977	6,427,977	6,965,993	7,222,646
PURCHASED SERVICES	236,457	312,597	312,646	320,237	326,191
UTILITIES	75,174	82,845	82,845	85,137	85,137
INTERNAL SERVICES	437,032	545,274	545,274	572,659	589,057
OTHER CHARGES	31,969	22,432	27,432	30,432	29,982
SUPPLIES & MATERIALS	223,658	250,085	250,085	250,085	250,085
CAPITAL OUTLAY	86,275	300,000	300,000	300,000	300,000
<b>TOTAL POLICE</b>	<b>\$ 14,359,080</b>	<b>\$ 16,125,055</b>	<b>\$ 16,121,904</b>	<b>\$ 16,939,678</b>	<b>\$ 17,446,106</b>

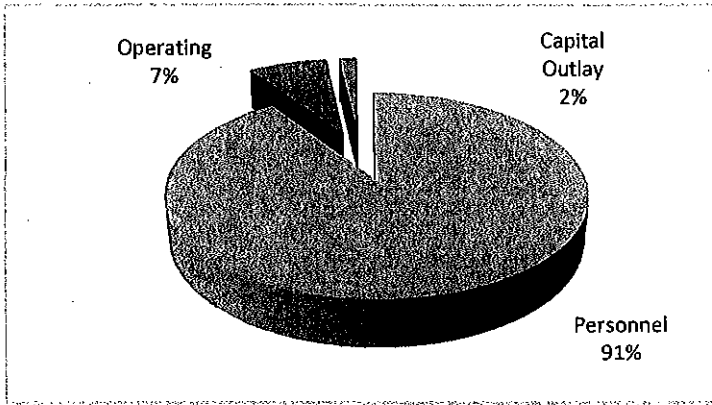


**REVENUES**

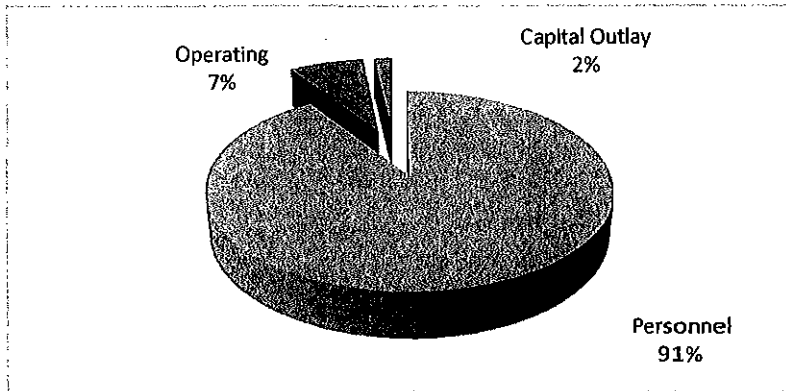
ACCT NO.	ACCT TITLE					
45505	Special Detail	\$ 1,087,354	\$ 1,358,140	\$ 1,358,140	\$ 1,408,509	\$ 1,410,019
45658	Sundry	8,286	8,000	8,000	8,000	8,000
	<b>TOTAL</b>	<b>\$ 1,095,640</b>	<b>\$ 1,366,140</b>	<b>\$ 1,366,140</b>	<b>\$ 1,416,509</b>	<b>\$ 1,418,019</b>
	<b>BALANCE</b>	<b>\$ 13,263,440</b>	<b>\$ 14,758,915</b>	<b>\$ 14,755,764</b>	<b>\$ 15,523,169</b>	<b>\$ 16,028,087</b>

**Police Department**

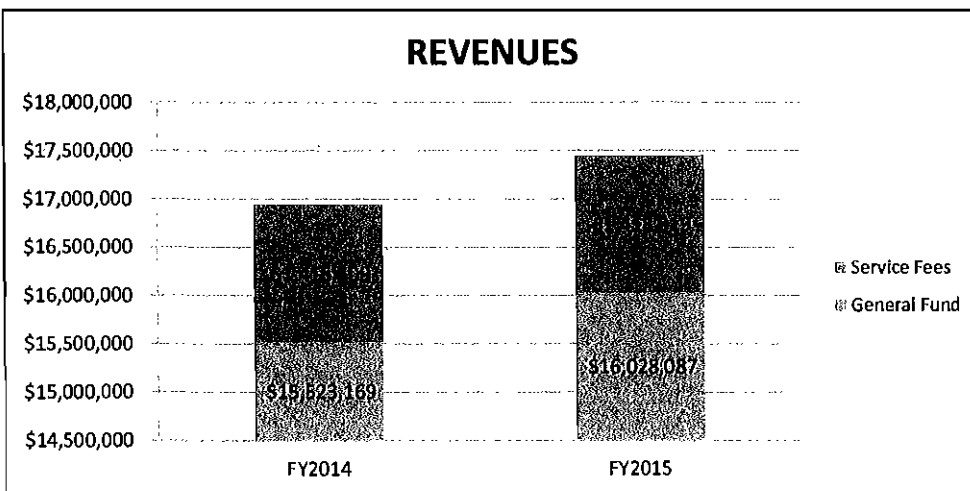
**FY2014 Proposed Expenditures \$16,939,678**



**FY2015 Projected Expenditures \$17,446,106**



**REVENUES**





**FUNCTION: Public Safety**  
**DEPARTMENT: Police**  
**DIVISION OR ACTIVITY: Administrative and Support Services**

**BUDGET COMMENTS:**

This cost center has decreased \$72,411 (-2.87%), due almost entirely to personnel. Decreases include \$68,043 (-4.99%) in salaries, \$33,680 (-5.88%) in employee benefits, \$52,022 (4.70%) in retiree benefits, and \$10,500 (-51.22%) in conferences and training. Offsetting increases include \$18,500 (100%) in tuition reimbursement and \$2,292 (61.81%) in water charges. The vacant positions of Executive Secretary and two Clerk Typists continue to be unfunded.

**DEPARTMENT GOAL:**

To protect persons and property in the City of Newport through the fair and impartial enforcement of the laws of the State of Rhode Island and Providence Plantations and the City of Newport.

**PROGRAM:**

The mission statement for this budget program parallels the overall mission for the Police Department, which is to deliver to the citizenry a total complement of professional municipal law enforcement services in an efficient and effective manner, ensuring a desirable level of public safety and community security.

**OBJECTIVES:**

To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department.

**SERVICES AND PRODUCTS:**

- Management and coordination of all police functions
- Protect persons and property in the City of Newport

**COST CENTER 11-200-1100: POLICE ADMINISTRATIVE & SUPPORT SERVICES**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 1,424,106	\$ 1,505,991	\$ 1,497,791	\$ 1,453,948	\$ 1,505,056
FRINGE BENEFITS	439,504	572,536	572,536	538,856	571,187
PURCHASED SERVICES	158,655	210,746	211,646	213,026	217,173
UTILITIES	72,853	79,138	79,138	81,430	81,430
INTERNAL SERVICES	8,683	14,741	14,741	15,481	15,925
OTHER CHARGES	31,969	22,224	27,224	30,224	29,774
SUPPLIES & MATERIALS	99,434	121,606	121,606	121,606	121,606
CAPITAL OUTLAY					
<b>COST CENTER TOTAL</b>	<b>\$ 2,235,204</b>	<b>\$ 2,526,982</b>	<b>\$ 2,524,682</b>	<b>\$ 2,454,571</b>	<b>\$ 2,542,151</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Police Chief	S13	1.0	1.0	1.0	1.0	1.0
Deputy Police Chief	S10	0.0	0.0	0.0	0.0	0.0
Captain	P05	1.0	1.0	1.0	1.0	1.0
R & D Administrator	N4	1.0	1.0	1.0	1.0	1.0
Planning & Budget Assist	UC2	1.0	1.0	1.0	1.0	1.0
Sergeant	P03	2.0	2.0	2.0	2.0	2.0
Lieutenant	P04	2.0	2.0	2.0	2.0	2.0
Computer Manager	N2	1.0	1.0	1.0	1.0	1.0
Senior Clerk	UC1	0.0	0.0	0.0	0.0	0.0
PD Prin. Rcrds/PR Acct Clk	UC4	1.0	1.0	1.0	1.0	1.0
Police Clerk Typist	UC1	6.0	6.0	6.0	6.0	6.0
Custodian	UT1	1.5	1.5	1.5	1.5	1.5
Public Safety Dispatchers	UC3	9.0	9.0	9.0	9.0	9.0
Property Mgmt Aide		0.5	0.5	0.5	0.5	0.5
Executive Secretary	N1	1.0	1.0	1.0	1.0	1.0
Matrons (Part-time, FTE)		0.5	0.5	0.5	0.5	0.5
<b>Total Positions</b>		<b>28.5</b>	<b>28.5</b>	<b>28.5</b>	<b>28.5</b>	<b>28.5</b>

**FUNCTION: Public Safety**  
**DEPARTMENT: Police**  
**DIVISION OR ACTIVITY: Uniform Patrol Division**

**BUDGET COMMENTS:**

This cost center has an overall increase of \$830,368 (7.10%) in its operating budget due to increases of \$608,890 (17.59%) in the City's Actuarial Required Contribution to pension, \$144,846 (2.88%) in personnel, \$52,022 (4.70%) in retiree benefits, and \$5,360 (6.31%) in the Potter League contract. There are no offsetting decreases.

**PROGRAM:**

The Uniform Patrol Division is the most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

**OBJECTIVES:**

To ensure a high degree of citizen security from criminal activity by providing timely and appropriate response to citizens' calls for service.

**SERVICES AND PRODUCTS:**

Apprehension of criminal offenders  
Emergency communication services  
Property/evidence security and control  
Citizen Report/Incident Information dissemination  
Animal control services

**COST CENTER 11-200-1111: UNIFORM PATROL**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 5,033,724	\$ 5,280,228	\$ 5,280,228	\$ 5,510,215	\$ 5,655,553
FRINGE BENEFITS	4,824,507	5,526,461	5,526,461	6,102,232	6,310,963
PURCHASED SERVICES	77,802	101,851	101,000	107,211	109,018
UTILITIES	2,321	3,707	3,707	3,707	3,707
INTERNAL SERVICES	353,643	383,285	383,285	402,535	414,061
OTHER CHARGES	-	104	104	104	104
SUPPLIES & MATERIALS	98,339	105,767	105,767	105,767	105,767
CAPITAL OUTLAY	86,275	300,000	300,000	300,000	300,000
<b>COST CENTER TOTAL</b>	<b>\$ 10,476,611</b>	<b>\$ 11,701,403</b>	<b>\$ 11,700,552</b>	<b>\$ 12,531,771</b>	<b>\$ 12,899,173</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Police Captain	P05	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	P04	4.0	4.0	4.0	4.0	4.0
Police Sergeant	P03	10.0	10.0	10.0	10.0	10.0
Police Officer	P09	37.0	37.0	37.0	37.0	37.0
Sr. Principal Clerk	UC3	1.0	1.0	1.0	1.0	1.0
Animal Control Officer	UT4	1.0	1.0	1.0	1.0	1.0
Community Police Officers	P06	4.0	4.0	4.0	4.0	4.0
<b>Total Positions</b>		<b>58.0</b>	<b>58.0</b>	<b>58.0</b>	<b>58.0</b>	<b>58.0</b>

**FUNCTION: Public Safety**  
**DEPARTMENT: Police**  
**DIVISION OR ACTIVITY: Criminal Investigative Services**

**BUDGET COMMENTS:**

This Division shows an overall increase of \$56,666 (2.99%), due almost exclusively to personnel, which has increased \$49,271 (2.85%). The only other increase is \$7,395 (5.02%) in gasoline & vehicle maintenance. All remaining line items have stayed consistent with current funding.

**PROGRAM:**

The Juvenile, Court and Vice Enforcement Division provides investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of general investigative work.

**OBJECTIVES:**

To maximize successful criminal case resolution through investigative follow-up and through examination of reported incidents; To successfully prosecute adult offenders in District, Superior and Municipal Court; To minimize juvenile criminal activity by identifying environments which support criminal behavior, investigating criminal incidents, and prosecuting cases in a manner which maximizes future deterrence; To minimize the occurrence of crime involving narcotics and other illicit activity through an investigative and prosecutorial presence.

**SERVICES AND PRODUCTS:**

Adult crime control and investigation  
Juvenile Crime control and investigation  
Family Court referrals  
Internal disposition of juvenile cases

**COST CENTER 11-200-1130: CRIMINAL INVESTIGATIVE SERVICES**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 PROJECTED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 1,293,744	\$ 1,397,626	\$ 1,397,626	\$ 1,450,972	\$ 1,482,399
FRINGE BENEFITS	252,930	328,980	328,980	324,905	340,496
PURCHASED SERVICES	-	-	-	-	-
INTERNAL SERVICES	74,706	147,248	147,248	154,643	159,071
OTHER CHARGES	-	104	104	104	104
SUPPLIES & MATERIALS	25,885	22,712	22,712	22,712	22,712
CAPITAL OUTLAY	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 1,647,265</b>	<b>\$ 1,896,670</b>	<b>\$ 1,896,670</b>	<b>\$ 1,953,336</b>	<b>\$ 2,004,782</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Captain	P05	1.0	1.0	1.0	1.0	1.0
Lieutenant	P04	1.0	1.0	1.0	1.0	1.0
Investigator	P02	12.0	12.0	12.0	12.0	12.0
Sergeant	P03	2.0	2.0	2.0	2.0	2.0
BCI Officer	P08	1.0	1.0	1.0	1.0	1.0
Senior Principal Clerk	UC3	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections included)**  
**GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
<b>Police Administration &amp; Support Services</b>							
11-200-1100-50001	Police Admin Salaries	1,288,329	1,364,415	1,364,415	1,296,372	-5.0%	1,347,480
11-200-1100-50002	Overtime	78,147	56,698	56,698	56,698	0.0%	56,698
11-200-1100-50003	Holiday Pay	43,277	54,178	54,178	54,178	0.0%	54,178
11-200-1100-50004	Temp & Seasonal	14,353	28,200	20,000	44,200	56.7%	44,200
11-200-1100-50007	Fitness Incentive Pay	-	2,500	2,500	2,500	0.0%	2,500
11-200-1100-50100	Employee Benefits	439,504	572,536	572,536	538,856	-5.9%	571,187
11-200-1100-50205	Copying & Blndng	867	2,650	2,650	2,650	0.0%	2,650
11-200-1100-50210	Dues & Subscriptions	840	1,724	1,724	1,724	0.0%	1,724
11-200-1100-50212	Conferences & Training	31,129	20,500	25,500	10,000	-51.2%	10,000
11-200-1100-50214	Tuition Reimbursement	-	-	-	18,500	0.0%	18,050
11-200-1100-50225	Contract Services	39,225	39,516	39,516	39,516	0.0%	39,516
11-200-1100-50235	Laundry Services	2,007	2,060	2,960	3,560	72.8%	3,560
11-200-1100-50239	Liability Insurance	116,556	164,220	164,220	165,000	0.5%	169,147
11-200-1100-50251	Telephone & Comm	11,525	15,000	15,000	15,000	0.0%	15,000
11-200-1100-50257	Refuse Disposal	-	2,300	2,300	2,300	0.0%	2,300
11-200-1100-50271	Gasoline & Vehicle Maint	8,683	14,741	14,741	15,481	5.0%	15,925
11-200-1100-50274	Repairs and Maint of Buildings	22,604	30,000	30,000	30,000	0.0%	30,000
11-200-1100-50275	Repair & Maint of Equip	22,143	26,471	26,471	26,471	0.0%	26,471
11-200-1100-50305	Water Charges	4,609	3,708	3,708	6,000	61.8%	6,000
11-200-1100-50306	Electricity	45,758	44,980	44,980	44,980	0.0%	44,980
11-200-1100-50307	Natural Gas	10,961	15,450	15,450	15,450	0.0%	15,450
11-200-1100-50311	Operating Supplies	31,802	39,473	39,473	39,473	0.0%	39,473
11-200-1100-50320	Uniforms & Protective Gear	11,915	10,200	10,200	10,200	0.0%	10,200
11-200-1100-50361	Office Supplies	10,970	15,462	15,462	15,462	0.0%	15,462
	<b>Police Admin</b>	<b>2,235,204</b>	<b>2,526,982</b>	<b>2,524,682</b>	<b>2,454,571</b>	<b>-2.9%</b>	<b>2,542,151</b>
<b>Uniform Patrol Division</b>							
11-200-1111-50001	Uniform Station Salaries	3,444,645	3,503,715	3,503,715	3,713,702	6.0%	3,859,040
11-200-1111-50002	Overtime	486,399	409,402	409,402	409,402	0.0%	409,402
11-200-1111-xxxxx	Directed Enforcement	-	-	-	20,000		20,000
11-200-1111-50003	Holiday Pay	158,593	167,111	167,111	167,111	0.0%	167,111
11-200-1111-50100	Employee Benefits	920,132	957,635	957,635	872,494	-8.9%	914,201
11-200-1111-50104	Retiree Benefits	1,004,796	1,106,854	1,106,854	1,158,876	4.7%	1,216,820
11-200-1111-50210	Dues & Subscriptions	-	104	104	104	0.0%	104
11-200-1111-50225	Contract Services	4,802	16,851	12,640	16,851	0.0%	16,851
11-200-1111-50246	Potter League Contract	73,000	85,000	88,360	90,360	6.3%	92,167
11-200-1111-50271	Gasoline & Vehicle Maint.	353,643	383,285	383,285	402,535	5.0%	414,061
11-200-1111-50275	Repair & Maint. of Equip.	2,253	-	-	-		-
11-200-1111-50304	Heating Fuel	903	1,347	1,347	1,347	0.0%	1,347
11-200-1111-50306	Electricity	1,418	2,360	2,360	2,360	0.0%	2,360
11-200-1111-50311	Operating Supplies	17,828	14,005	14,005	14,005	0.0%	14,005
11-200-1111-50320	Uniforms & Protective Gear	78,258	91,762	91,762	91,762	0.0%	91,762
11-200-1111-50424	Equipment >10,000	86,275	-	-	-	0.0%	-
11-200-1111-50851	Transfer to Equip Replacemer	-	300,000	300,000	300,000	0.0%	300,000
	<b>Uniform Patrol</b>	<b>6,632,945</b>	<b>7,039,431</b>	<b>7,038,580</b>	<b>7,260,909</b>	<b>3.1%</b>	<b>7,519,231</b>
<b>Criminal Investigative Services</b>							
11-200-1130-50001	Police General Assgn	1,158,703	1,256,134	1,256,134	1,309,480	4.2%	1,340,907
11-200-1130-50002	Overtime	82,626	89,693	89,693	89,693	0.0%	89,693
11-200-1130-50003	Holiday Pay	52,415	51,799	51,799	51,799	0.0%	51,799
11-200-1130-50100	Employee Benefits	252,930	328,980	328,980	324,905	-1.2%	340,496
11-200-1130-50210	Dues & Subscriptions	-	104	104	104	0.0%	104
11-200-1130-50271	Gasoline & Vehicle Maint.	74,706	147,248	147,248	154,643	5.0%	159,071
11-200-1130-50311	Operating Supplies	5,635	10,000	10,000	10,000	0.0%	10,000
11-200-1130-50320	Uniforms & Protective Gear	20,250	12,712	12,712	12,712	0.0%	12,712
	<b>Criminal Invest Services</b>	<b>1,647,265</b>	<b>1,896,670</b>	<b>1,896,670</b>	<b>1,953,336</b>	<b>3.0%</b>	<b>2,004,782</b>
<b>SUBTOTAL POLICE - OPERATING</b>		<b>10,515,414</b>	<b>11,463,083</b>	<b>11,459,932</b>	<b>11,668,816</b>	<b>1.8%</b>	<b>12,066,164</b>
11-200-1111-50010	Special Detail Pay	944,087	1,200,000	1,200,000	1,200,000	0.0%	1,200,000
11-200-1111-50150	Contribution to Pension	2,899,579	3,461,972	3,461,972	4,070,862	17.6%	4,179,942
	<b>TOTAL POLICE</b>	<b>14,359,080</b>	<b>16,125,055</b>	<b>16,121,904</b>	<b>16,939,678</b>	<b>5.1%</b>	<b>17,446,106</b>

# FIRE DEPARTMENT

The Mission of the Newport Fire Department is to preserve lives and property within the community by providing services directed at the prevention and control of fires, accidents, and other emergencies, while maintaining the highest standards of professionalism, efficiency, and effectiveness.

The following divisions and functions fall under the Fire Department:

Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief of Department coordinates the activities of the individual shifts and stations, manages short and long-term planning, operational analysis, and budget coordination and management. The Chief of Department also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, and department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

*The Fire Administration Division utilizes 1.78% (2.05% FY 13; 1.74 FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$60.91.*

Fire Prevention Division is responsible for fire safety and education, code enforcement (inspection and plans review), and fire investigation. The Division seeks to reduce the number of fires and fire related incidents through plans review, inspection, public education, research and enforcement of fire prevention codes. The Division is also responsible for the review of fire alarm design prior to installation of systems; inspection of all fire alarm systems upon completion of installation, and preserving the operational readiness of the fire departments dispatch center and radio communications system. The latter task involves coordination of maintenance of all City of Newport owned alarm and communication equipment.

*The Fire Prevention Division utilizes 0.70% (0.69% FY 13; 0.66% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$23.93.*

Firefighting & Emergency Medical Services is responsible for fire suppression, property conservation, pre-hospital emergency medical care and transportation, and the mitigation of other incidents which potentially could cause harm to the general public and the environment. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of firefighters ranging from 20 to 21 members. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies such as multi-alarm fires, minimum staffing requirements, and civic details. The rescue wagons are staffed from within the compliment of the firefighting shift staffing. There are two rescue wagons in the City staffed at all times. They respond from the Headquarters and the Old Fort Road Stations. Each rescue wagon is staffed with one officer and one firefighter and provides Advanced Life Support (ALS) capabilities. In addition to the rescue wagons, the pumpers at each station are also equipped as Advanced Life Support vehicles to assist people in need of critical medical care. Firefighters are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

*The Firefighting & Emergency Medical Services Division utilizes 19.14% (17.74% FY 13; 18.40% FY 12) of the FY 14 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$656.46.*

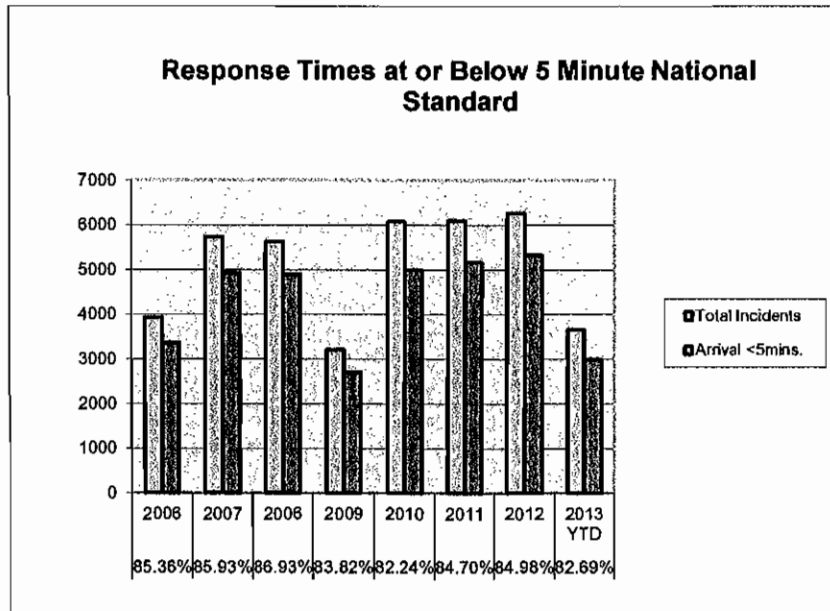


# FIRE DEPARTMENT

## FY 2013 Short-term goals and measures:

**Goal #1:** To minimize loss to life and property through efficient response and effective use of suppression forces to an incident.

**Measure:** Percent of targeted response times at or below the National Standard of five minutes or less.



Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

**Goal #2:** Improve the breadth of training through the utilization of outside resources. Instructors from varied backgrounds generally provide a broader perspective of the fire service which fosters a more global approach to local operations.

**Measure:** Increase the use of outside instructors to 24 hours per year per firefighter.


PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Percent of firefighters who obtained 24 training hours from an outside instructor	41.58%	9.19%	22.47%	26.25%	5.70%

*Projections indicate the achievement of 21.8% by the end of the fiscal year.*

# FIRE DEPARTMENT

## FY 2013 Short-term goals and measures (continued):

Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #3: Initiate a firefighter physical and wellness program. Personnel account for approximately ninety percent of the department's annual operating budget, which makes it, by far, the greatest operating expense. This initiative would raise the firefighter's awareness of the benefits of better health through annual physicals and wellness education, and in turn the City should realize fewer days lost to sickness and injury.

Measure #1: Implement annual physicals for all members of the department.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Percentage of annual physicals completed for all members of the department.	0%	0%	0%	0%	0%

*This measure involves more than just the physicals and will require a plan of implementation to be developed in the coming year.*

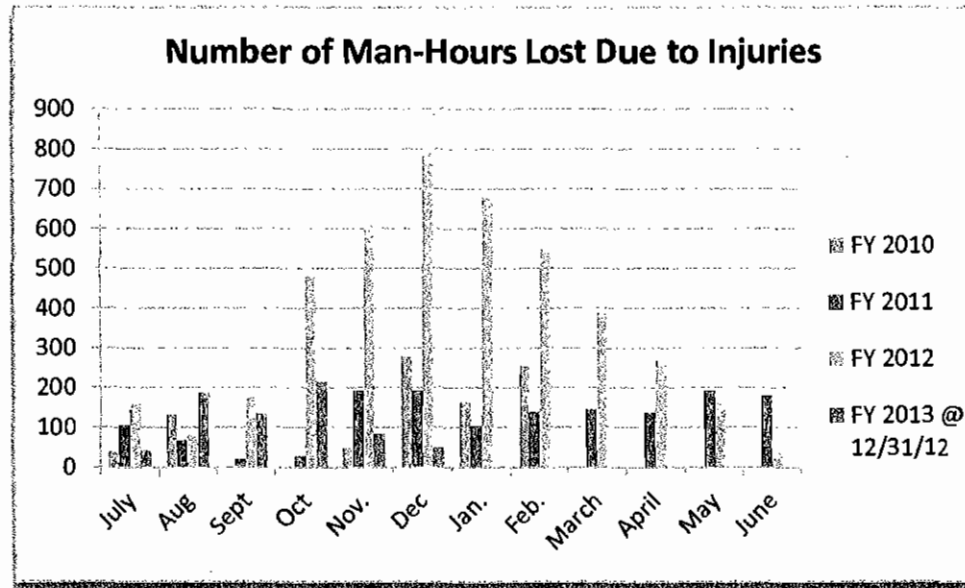
Measure #2: Implement an ongoing wellness initiative for all members of the department.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Percentage of wellness initiative for all members of the department completed	0%	100%	100%	20%	22%

# FIRE DEPARTMENT

## FY 2013 Short-term goals and measures (continued):

Measure #3: Reduce number of man-hours lost due to injuries sustained in the line of duty.



Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction


Goal #4: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure: Through inspection and follow up, bring 250 buildings into compliance with the Rhode Island Fire Safety Code. The inspections will be focused on occupancy types that have historically attributed to large loss of life from fire, buildings of increased risk as determined by the Fire Prevention Division, and complaints from the general public.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Bring 250 buildings into compliance with the Rhode Island Fire Safety Code.	283	366	348	265	341

# FIRE DEPARTMENT

## FY 2013 Short-term goals and measures (continued):

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance


Goal #5: Streamline and expedite the plan review process, thus reducing the time contractors wait for plan approval making Newport the model community in the State for efficient fire code plan review. State Fire Code and City Ordinance allow 90 days to complete a review of plans for fire code compliance.

Measure #1: Increase the percentage of plans reviewed within 15 days to 75%

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Percentage of plan reviews completed within 15 days	57%	65.8%	76.8%	72.43%	72.80%

Measure #2: Maintain the current 100% compliance to the 90 day allowable timeframe.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Percent of current plan compliance within the 90 day allowable timeframe	99%	100%	100%	100%	100%

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

# FIRE DEPARTMENT

## FY 2013 Short-term goals and measures (continued):

**Goal #6:** Provide a well designed infrastructure of reliable means to elicit emergency response from the Fire Department. This system would be available in times of natural and man-made disasters. This system should be widely available focusing on locations where individuals are unlikely to have other means of emergency communication.

**Measure:** Implement a plan for testing, repair, removal, and redistribution of reliable street box fire alarms, which operate without any outside power source. Any boxes identified as needing redistribution would be relocated to areas throughout the community to include areas of public assembly, recreation, and remote locations otherwise isolated from summoning assistance.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 TARGET	FY2013 @12/31/12
Redistribution of fire alarms over the next three years	75%	85%	85%	100%	85%

*None of the remaining 46 Street Box Fire Alarms have been relocated during the first half of FY2013. Fire Prevention is currently exploring partnerships with other City departments and general contractors to implement the redistribution of remaining alarms.*

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance


**Goal #7:** Provide fire safety education to juveniles, the elderly, and college students. These groups have shown though statistical data to be at an increased risk from fire.

**Measure:** Have at least 3000 educational contacts within these groups, through the use of Sparky, open houses, the fire safety trailer, and participation in NFPA's fire prevention week.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 @12/31/12
Number of fire prevention educational contacts with at-risk citizen groups	4,750	3,987	3,892	3,427	1,745

# FIRE DEPARTMENT

## FY 2013 Short-term goals and measures (continued):

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

### Goals and measures for FY2013 continue to apply. New Measures for Goal #4 in FY2014 are the following.

Goal #4: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

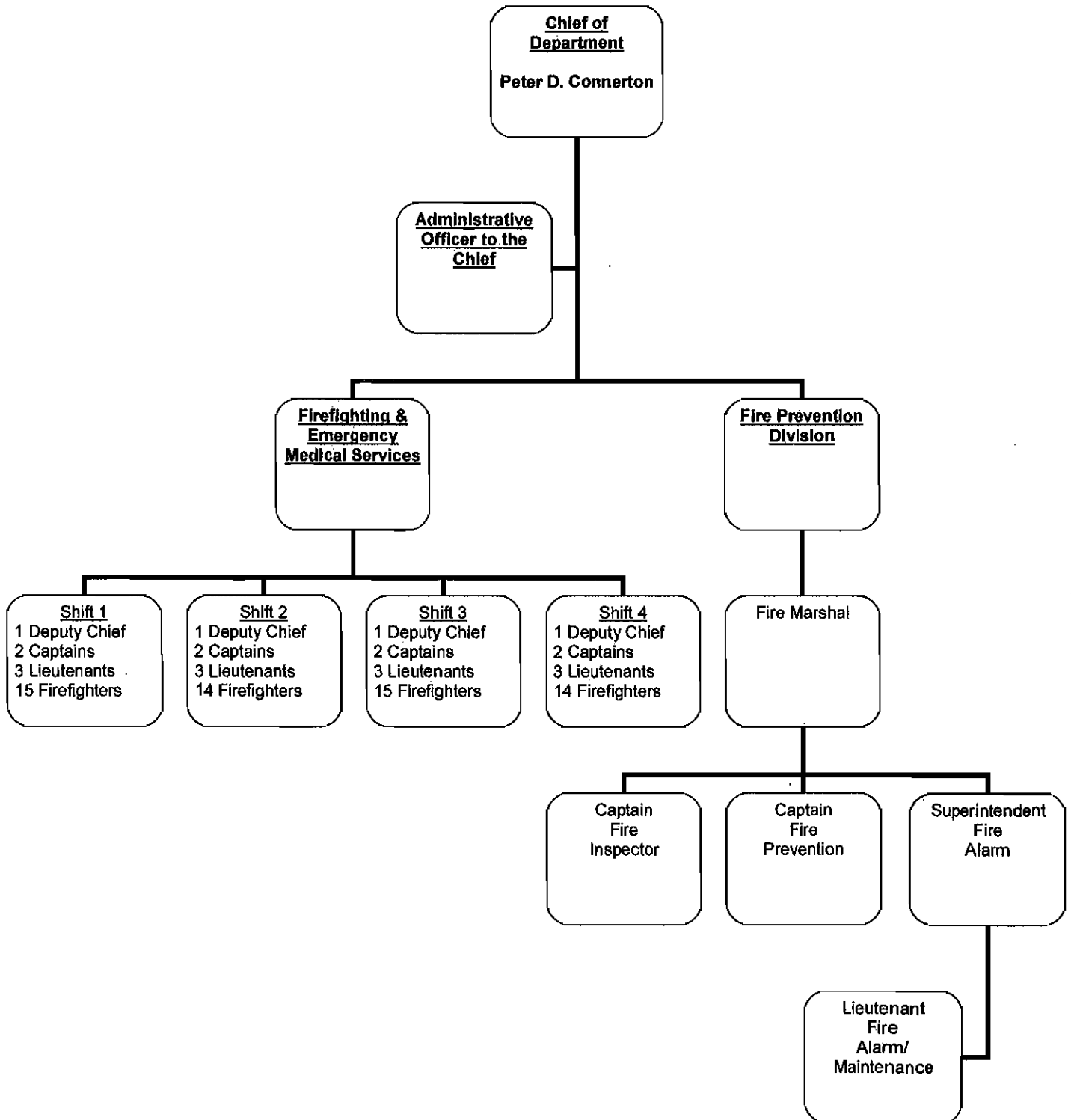
Measure #1: Ensure that all buildings required to be inspected annually by the new Rhode Island Fire Code are inspected and the owners or designated representatives of such buildings are provided with a Life Safety inspection report identifying RI Fire Code compliance or deficiencies in need of correction

PERFORMANCE MEASURES	FY 2014 TARGET
1. Nightclubs	100%
2. Schools	100%
3. Existing apartments housing the elderly or disabled	100%

Measure #2: Through the use of Building Safety Surveys ensure that all occupancies used for public accommodation are surveyed by fire department personnel to ensure that basic fire prevention "best practices" are met.

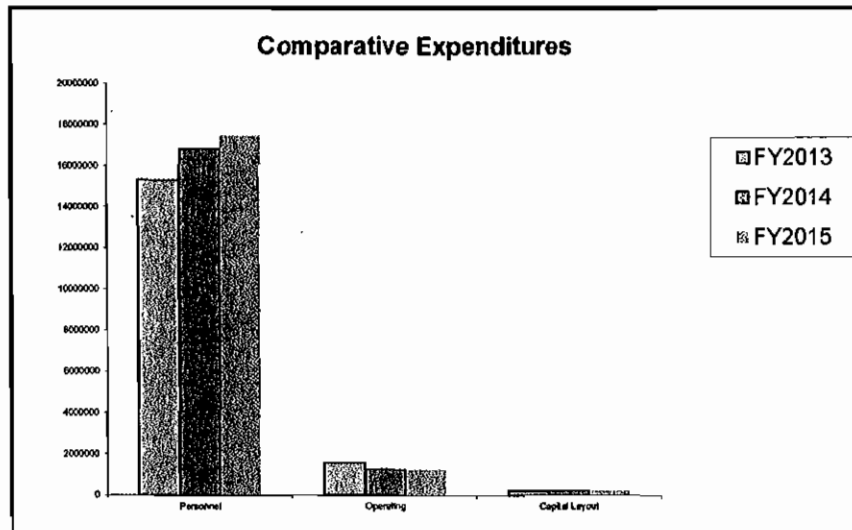
PERFORMANCE MEASURES	FY 2014 TARGET
1. Hotels/Motels	100%
2. Bed & Breakfast homes	100%
3. Lodging and rooming	100%
4. Guest houses	100%

# Newport Fire Department



**FIRE & RESCUE  
BUDGET SUMMARY**

	2011-12 ACTUAL	2012-13 ADOPTED	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
<b>EXPENDITURES</b>					
SALARIES	7,515,803	7,555,978	7,577,462	7,771,961	8,123,400
FRINGE BENEFITS	7,091,602	7,753,052	7,691,267	9,053,843	9,337,371
PURCHASED SERVICES	136,207	228,515	182,840	234,021	234,013
UTILITIES	60,114	62,876	58,400	62,876	63,250
INTERNAL SERVICES	163,796	178,093	178,093	187,037	192,393
OTHER CHARGES	25,623	44,000	36,800	37,400	37,400
SUPPLIES & MATERIALS	822,691	1,067,006	930,613	722,562	722,652
CAPITAL OUTLAY	307,787	200,000	200,000	219,907	219,907
<b>SUBTOTAL</b>	<b>16,123,623</b>	<b>17,089,520</b>	<b>16,855,475</b>	<b>18,289,607</b>	<b>18,930,386</b>



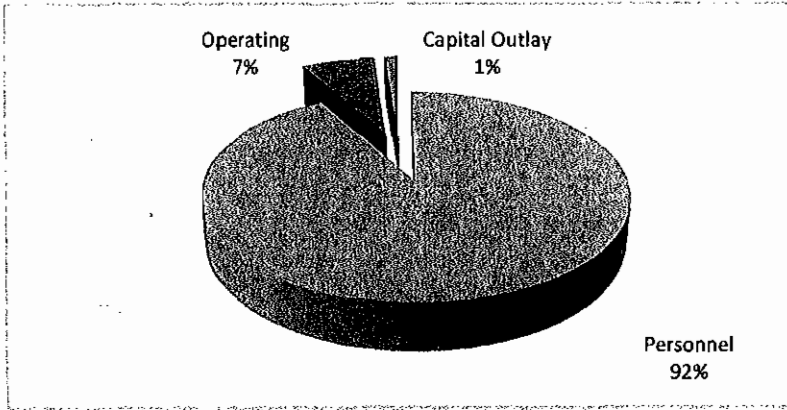
**REVENUES**

ACCT NO.	ACCT TITLE					
45505	Special Detail	337,749	421,860	421,860	437,505	437,975
45545	Fire Alarm Assessments	153,600	147,900	150,000	150,000	150,000
45608	Rescue Fees	684,977	700,000	700,000	700,000	700,000
45654	Fire Inspection/Permlt Fees	63,731	45,000	45,000	45,000	50,000
45656	Fire-Sundry	18,704	12,000	12,000	12,000	12,000
	<b>TOTAL</b>	<b>1,258,761</b>	<b>1,326,760</b>	<b>1,328,860</b>	<b>1,344,505</b>	<b>1,349,975</b>
	<b>BALANCE</b>	<b>14,864,862</b>	<b>15,762,760</b>	<b>15,526,615</b>	<b>16,945,102</b>	<b>17,580,411</b>

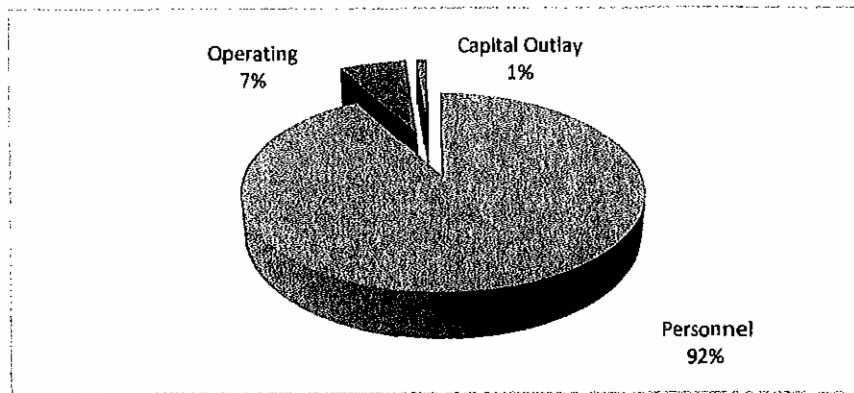


### Fire Department

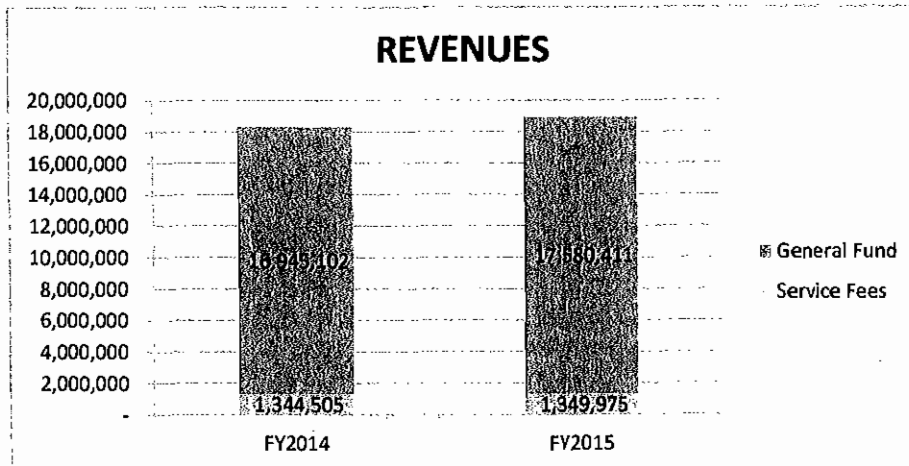
#### FY 2014 Proposed Expenditures \$18,289,607



#### FY 2015 Projected Expenditures \$18,930,386



### REVENUES



**FUNCTION: Public Safety**  
**DEPARTMENT: Fire**  
**DIVISION OR ACTIVITY: Administrative**

**BUDGET COMMENTS:**

This cost center has decreased \$205,841 (-12.05%), due exclusively to reduced rates of \$350,000 (-50.58%) for rental of hydrants. Offsetting increases include \$115,468 (23.26%) in personnel, which includes funding for three full-time civilian dispatchers and two part-time civilian dispatchers. Major expenses in this division include a transfer to the equipment replacement fund of \$219,907 as the annual "lease payment" for vehicles and equipment. The funds are set aside to pay for the replacements when needed. Gasoline and vehicle maintenance for the entire department of \$187,037 is included here, as is \$341,998 for payments to the water fund for hydrant rentals.

**PROGRAM:**

This program provides funds for the Administration and Maintenance Divisions of the Fire Department. The Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief coordinates the activities of the individual shifts and stations, manages short- and long-term planning, operational analysis, and budget coordination and management. The Chief also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

**OBJECTIVES:**

To develop and maintain a Department which fosters public safety and which is prepared for immediate rescue response; To effect response readiness through maintenance and safeguarding of facilities and equipment; To maintain and support emergency planning functions within budget; To provide strong leadership and direction to officers in order to complete department mission; To maintain effective control and maintenance of departmental resources; To maintain Newport Fire Department properties and facilities at a high level of readiness.

**SERVICES AND PRODUCTS:**

- Emergency field services supervision for Fire Suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

**COST CENTER 11-300-1300: FIRE ADMINISTRATION**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	283,507	\$ 455,959	\$ 193,444	\$ 481,619	\$ 501,309
FRINGE BENEFITS	34,625	40,456	40,456	130,264	136,023
PURCHASED SERVICES	2,143	4,227	2,840	4,066	4,058
UTILITIES	60,114	62,876	58,400	62,876	63,250
INTERNAL SERVICES	163,796	178,093	178,093	187,037	192,393
OTHER CHARGES	464	500	300	500	500
SUPPLIES & MATERIALS	659,738	766,612	718,488	416,612	416,702
CAPITAL OUTLAY	307,787	200,000	200,000	219,907	219,907
<b>COST CENTER TOTAL</b>	<b>1,512,174</b>	<b>\$ 1,708,723</b>	<b>\$ 1,392,021</b>	<b>\$ 1,502,882</b>	<b>\$ 1,534,142</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Fire Chief	S12	1.0	1.0	1.0	1.0	1.0
Cpt. Administrative Officer	F09	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatcher	UC3A	0.0	0.0	0.0	3.0	3.0
<b>Total Positions</b>		<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>5.0</b>	<b>5.0</b>

**FUNCTION: Public Safety**  
**DEPARTMENT: Fire**  
**DIVISION OR ACTIVITY: Fire Prevention**

**BUDGET COMMENTS:**

An overall increase of \$14,298 (2.48%) is attributable almost entirely to salaries and benefits. The only other proposed increase is \$400 (40.00%) in dues and subscriptions. The proposed budget for this cost center shows one decrease on \$644 (-6.05%) in repair and maintenance of equipment.

**PROGRAM:**

This program provides funding for the Fire Prevention and Fire Alarm Divisions. Fire Prevention is responsible for fire safety and education. It seeks to reduce the number of fires and fire related incidents through inspection, public education, research and enforcement of fire prevention codes.

Fire Alarm is responsible for the review of building plans for fire alarm systems, inspections of all newly installed alarm systems, and the upkeep of fire department communication systems.

**OBJECTIVES:**

To reduce the incident of fire loss within the community by increasing fire safety awareness, education, and enforcement of fire safe construction per code; To effect response readiness through maintenance, safeguarding and upgrade of municipal alarm systems.

**SERVICES AND PRODUCTS:**

- Enforce fire codes
- Review construction plans
- Upgrade facilities data base
- Insure proper compliance of the Rhode Island Safety Code
- Public education for fire safety to citizens and businesses
- Fire safety inspections for citizens
- Fire safety inspections for businesses

**COST CENTER 11-300-1301: FIRE PREVENTION DIVISION**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	498,332	\$ 448,956	\$ 448,956	\$ 468,011	\$ 485,211
FRINGE BENEFITS	76,018	92,895	92,895	88,382	92,523
PURCHASED SERVICES	-	400	-	400	400
OTHER CHARGES	4,374	8,500	8,500	8,900	8,900
SUPPLIES & MATERIALS	10,070	25,394	13,625	24,750	24,750
CAPITAL OUTLAY					

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Fire Marshal	F06	1.0	1.0	1.0	1.0	1.0
Captain, Fire Prevention	F05	1.0	1.0	1.0	1.0	1.0
Captain/Sup. Fire Alarm	F05	1.0	1.0	1.0	1.0	1.0
Lt. , Fire Alarm/Maint.	F03	1.0	1.0	1.0	1.0	1.0
Captain, Fire Inspection	F10	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

**FUNCTION: Public Safety**  
**DEPARTMENT: Fire**  
**DIVISION OR ACTIVITY: Firefighting & Emergency Medical Services**

**BUDGET COMMENTS:**

This cost center has an overall increase of \$1,391,630 (9.40%), due almost exclusively, to personnel. Increases include \$163,980 (3.14%) in salaries, \$1,284,072 (26.63%) in the City's Actuarial Required Contribution to pension, \$7,288 (2.75%) in holiday pay, \$5,667 (3.00%) in liability insurance, and \$6,200 (2.25%) in supplies and materials. Funding for three vacant firefighter positions is included in this proposed budget; seven remaining vacancies stay unfunded.

**PROGRAM:**

This program provides funding for firefighting, rescue services, and the education of fire department personnel. The goal of the firefighting division is to combat, contain, and extinguish fires, while minimizing the loss of lives and property. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of twenty-three firefighters. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies; multi-alarm fires, minimum staffing requirements, and civic details.

The rescue wagons are manned from within the firefighting shift staffing. There are two rescue wagons in the City manned at all times. They are stationed at Headquarters and Old Fort Road. Each rescue unit is staffed with one officer and at least one firefighter. The rescuers are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

**OBJECTIVES:**

To maintain a professionally trained fire-rescue team with educational curriculum designed for emergency response; To minimize response time and maximize rescue and EMS care at the incident scene and to transport to advanced care facilities; To minimize fire casualty loss through efficient response to and effective application of combative tools at the incident scene.

**SERVICES AND PRODUCTS:**

- Emergency field services delivery for fire suppression and hazardous materials
- Preplans developed for potential use in emergencies
- Immediate emergency medical response to injuries and illnesses
- Provide Fire Fighter I and II certification training and testing
- Provide basic officer training
- Provide special operations training
- Improve patient care by increased ALS training
- Interact with Newport Hospital EMS Quality Care Committee
- Provide response time of less than four minutes in 95% of calls
- Provide and maintain up-to-date firefighting tools and equipment to reduce fire loss of property

**COST CENTER 11-300-1320: FIREFIGHTING & EMERGENCY MEDICAL SERVICES**

	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	6,733,964	6,651,063	6,935,062	6,822,331	7,136,880
FRINGE BENEFITS	6,980,959	7,619,701	7,557,916	8,835,197	9,108,825
PURCHASED SERVICES	134,064	223,888	180,000	229,555	229,555
OTHER CHARGES	20,785	35,000	28,000	28,000	28,000
SUPPLIES & MATERIALS	152,883	275,000	198,500	281,200	281,200
CAPITAL OUTLAY	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>14,022,655</b>	<b>14,804,652</b>	<b>14,899,478</b>	<b>16,196,283</b>	<b>16,784,460</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Senior Deputy Fire Chief	F08	1	1	1	1	1
Deputy Fire Chief	F07	3	3	3	3	3
Fire Captain	F04	8	8	8	8	8
Lieutenant	F02	12	12	12	12	12
Firefighter	F01	68	68	68	68	68
<b>Total Positions</b>		<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>

**CITY OF NEWPORT, RHODE ISLAND**  
**2013-2014 PROPOSED BUDGET (with FY2015 projections included)**  
**GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
<b>Fire Administration &amp; Maintenance</b>							
11-300-1300-50001	Fire Admin Salaries	279,368	297,333	189,788	314,024	5.61%	328,686
11-300-1300-50003	Holiday Pay	4,139	3,656	3,656	3,757	2.76%	3,870
11-300-1300-50004	Temp & Seasonal	-	154,970	-	163,838	100.00%	168,753
11-300-1300-50100	Employee Benefits	34,625	40,456	40,456	130,264	221.99%	136,023
11-300-1300-50205	Copying & Blinding	-	500	-	500	0.00%	500
11-300-1300-50210	Dues & Subscriptions	464	500	300	500	0.00%	500
11-300-1300-50238	Postage	30	750	100	500	-33.33%	500
11-300-1300-50239	Liability Insurance	2,113	2,977	2,740	3,066	2.99%	3,058
11-300-1300-50251	Phone & Comm	8,120	10,000	8,400	10,000	0.00%	10,000
11-300-1300-50260	Equipment Rental	608,640	691,998	657,124	341,998	-50.58%	342,000
11-300-1300-50271	Gasoline & Vehicle Maint.	163,796	178,093	178,093	187,037	5.02%	192,393
11-300-1300-50274	Repair & Maint Buildings	14,624	20,000	18,000	20,000	0.00%	20,000
11-300-1300-50275	Repair & Maint Equip	14,677	31,000	21,000	31,000	0.00%	31,000
11-300-1300-50304	Heating Oil	8,632	10,000	8,000	10,000	0.00%	10,000
11-300-1300-50305	Water	8,785	9,000	9,000	9,000	0.00%	9,000
11-300-1300-50306	Electricity	26,865	25,876	25,000	25,876	0.00%	26,000
11-300-1300-50307	Natural Gas	7,712	8,000	8,000	8,000	0.00%	8,250
11-300-1300-50311	Operating Supplies	4,347	5,202	5,202	5,202	0.00%	5,202
11-300-1300-50320	Uniforms & Protective Gear	2,155	2,500	1,250	2,500	0.00%	2,500
11-300-1300-50361	Office Supplies	15,295	15,912	15,912	15,912	0.00%	16,000
11-300-1300-50851	Transfer to Equip Replacemen	307,787	200,000	200,000	219,907	9.95%	219,907
	<b>Fire Admin</b>	<b>1,512,174</b>	<b>1,708,723</b>	<b>1,392,021</b>	<b>1,502,881</b>	<b>-12.05%</b>	<b>1,534,142</b>
<b>Inspections &amp; Alarm Services</b>							
11-300-1301-50001	Salaries	453,926	390,033	390,033	406,918	4.33%	425,185
11-300-1301-50002	Overtime	27,812	40,000	40,000	41,650	4.13%	40,000
11-300-1301-50003	Holiday Pay	16,594	18,923	18,923	19,443	2.75%	20,026
11-300-1301-50100	Employee Benefits	76,018	92,895	92,895	88,382	-4.86%	92,523
11-300-1301-50205	Copying & Blinding	-	400	-	400	0.00%	400
11-300-1301-50210	Dues & Subscriptions	650	1,000	1,000	1,400	40.00%	1,400
11-300-1301-50212	Conferences & Training	3,724	7,500	7,500	7,500	0.00%	7,500
11-300-1301-50275	Repair & Maint Equip	2,036	10,644	3,000	10,000	-6.05%	10,000
11-300-1301-50311	Operating Supplies	4,308	6,500	5,500	6,500	0.00%	6,500
11-300-1301-50320	Uniforms & Protective Gear	3,125	6,250	3,125	6,250	0.00%	6,250
11-300-1301-50350	Equipment Parts	601	2,000	2,000	2,000	0.00%	2,000
	<b>Inspections &amp; Alarms</b>	<b>588,794</b>	<b>576,145</b>	<b>563,976</b>	<b>590,443</b>	<b>2.48%</b>	<b>611,784</b>
<b>Firefighting, Rescue &amp; Education</b>							
11-300-1320-50001	Salaries	4,679,239	5,221,040	5,221,040	5,385,020	3.14%	5,691,400
11-300-1320-50002	Overtime	1,382,081	700,000	941,269	700,000	0.00%	700,000
11-300-1320-50003	Holiday Pay	218,203	265,023	265,023	272,311	2.75%	280,480
11-300-1320-50014	EMT Certificate Pay	103,565	115,000	107,730	115,000	0.00%	115,000
11-300-1320-50100	Employee Benefits	1,215,720	1,544,980	1,544,980	1,482,248	-4.06%	1,552,423
11-300-1320-50104	Retiree Benefits	1,204,498	1,252,010	1,190,225	1,246,166	-0.47%	1,308,474
11-300-1320-50212	Conferences & Training	2,087	15,000	8,000	8,000	-46.67%	8,000
11-300-1320-50214	Tuition Reimb	18,698	20,000	20,000	20,000	0.00%	20,000
11-300-1320-50225	Contract Services	-	35,000	-	35,000	0.00%	35,000
11-300-1320-50239	Liability Insurance	134,064	188,888	180,000	194,555	3.00%	194,555
11-300-1320-50275	Repairs & Maint Equip	14,541	18,000	10,000	18,000	0.00%	18,000
11-300-1320-50311	Operating Supplies	14,200	20,000	15,000	20,000	0.00%	20,000
11-300-1320-50313	Medical Supplies	17,209	20,000	21,000	22,500	12.50%	22,500
11-300-1320-50320	Uniform Allowance	50,557	105,000	52,500	106,200	1.14%	106,200
11-300-1320-50321	Protective Gear	25,816	52,000	50,000	54,500	4.81%	54,500
11-300-1320-50350	Equipment Parts	30,560	60,000	50,000	60,000	0.00%	60,000
	<b>Firefighting &amp; Rescue</b>	<b>9,111,038</b>	<b>9,631,941</b>	<b>9,676,767</b>	<b>9,739,500</b>	<b>1.12%</b>	<b>10,186,532</b>
<b>SUBTOTAL FIRE - OPERATING</b>		<b>11,212,006</b>	<b>11,916,809</b>	<b>11,632,764</b>	<b>11,832,824</b>	<b>-0.70%</b>	<b>12,332,458</b>
11-300-1320-50010	Special Detail Pay	350,876	350,000	400,000	350,000	0.00%	350,000
11-300-1320-50150	Contribution to Pension	4,560,741	4,822,711	4,822,711	6,106,783	26.63%	6,247,928
	<b>TOTAL FIRE</b>	<b>16,123,623</b>	<b>17,089,520</b>	<b>16,855,475</b>	<b>18,289,607</b>	<b>7.02%</b>	<b>18,930,386</b>



# DEPARTMENT OF PUBLIC SERVICES

The Mission of the Department of Public Services is to provide city services related to the maintenance of the physical infrastructure of the City of Newport inclusive of but not limited to the transportation network, park system, buildings, vehicle fleet, and programs such as the clean city initiative (solid waste and recycling programs.) Each of these tasks is performed with the unity and trust of qualified and skilled personnel in order to support economic growth and vitality while assisting other departments in protecting the health, safety and welfare of the residents, business owners and visitors to our city.

The Mission of the Recreation Department -actively services the entire community through it's various recreation and sports activities & sports facilities. Overseeing The Martin Recreation Center, Cardines Baseball Field, Freebody Park sports complex, and many other facilities.

Public Services Administration – responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, development of special projects, coordination with regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services; Road & Sidewalk Maintenance and Administration; Snow Removal; Traffic Control; Street Lighting; Vehicle Fleet Maintenance; Facilities Maintenance; Parks and Grounds; and Clean City/Solid Waste and Recycling .

*The Public Services Administration Division utilizes 1.05% (0.92% FY 13; 0.58% FY12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$35.98.*

Engineering Services – responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and rights-of-way; maintaining records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure, including road, sidewalk, seawall and restoration projects; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

*The Engineering Services Division utilizes 1.29% (1.28% FY13; 1.36% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$44.15.*

Street and Sidewalk Maintenance – responsibilities include: directing, coordinating and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. These areas include street and sidewalk maintenance of approximately ninety four (94) miles of city roadways and their adjacent sidewalks where applicable. Functions include pavement maintenance, repair and reconstruction, concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On a weekly basis Street and Sidewalk Maintenance provides support services to one or more other departments as required. This program serves as the primary labor force for snow and ice removal.

## DEPT. OF PUBLIC SERVICES (continued)

*The Street and Sidewalk Maintenance Division utilizes 1.05% (1.01% FY 13; 1.06% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$36.09.*

Traffic Control – responsibilities include the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

*The Traffic Control Division utilizes 0.29% (0.28% FY 13; 0.30% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.97.*

Snow Removal – responsible for clearing and removal of snow and ice from City roadways and sidewalks.

*The Snow Removal Division utilizes 0.22% (0.22% FY 13; 0.23% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$7.44.*

Buildings and Grounds – This division is responsible for maintaining the cleanliness and structural and operational integrity of all public facilities within the City; day-to-day maintenance of 40 city parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include the day-to-day cleaning, maintaining and repairing of city owned properties, grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance activities, preparation of athletic fields for recreation leagues and Middle School through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program and grant writing.

*The Buildings and Grounds Division utilizes 2.44% (2.46% FY 13; 2.54% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$83.66.*

Street Lighting – responsible for lighting of City streets inclusive of utility costs as well as maintenance and repair of City owned decorative electric and natural gas street lights.

*The Street Lighting Division utilizes 0.70% (0.68% FY 13; 0.72% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$24.12.*

## DEPT. OF PUBLIC SERVICES (continued)

Clean City – This division is responsible for the overall management of the City's residential refuse and recycling collection programs which includes the collection and management of the following: solid waste, recyclables, bulky waste, yard waste including holiday tree removal. Litter collection within the public rights of way and on city grounds, graffiti mitigation and street cleaning (as managed by the Supervisor of the Streets and Sidewalk Division) are important components of the overall program to keep Newport clean.

*The Clean City Division utilizes 2.62% (2.64% FY 13; 2.77% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$89.80.*

Recreation Administration – responsibilities include: direction, coordination and scheduling of personnel and volunteers; long and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas.

*The Recreation Administration Division utilizes 0.10% (0.10% FY 13; 0.09% FY12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$3.52.*

Recreation Activities – supports a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on inclusive activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp programs. Collaboration and community outreach are an important component as well as dealing with at-risk populations. Also, scheduling of fields, parks and "Hut" gymnasium for various athletic leagues and community events is the responsibility of recreation activities.

*The Recreation Activities Division utilizes 0.49% (0.49% FY 13; 0.51% FY 12), of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$16.89.*

The Easton's Beach program provides for the operation and maintenance of the public facilities at Easton's Beach. It includes safety oversight of swimmers by state certified Lifeguards, beach cleaning and raking, and water quality testing. It also includes the rental administration of the Rotunda ballroom and the operation of the Carousel, seasonal bathhouses, beach store, and numerous community special events. Other free public amenities such as children's playground, Skateboard Park, restrooms and showers, and picnic shelter are the responsibility of this fund as well. This Division also includes the oversight of the lease of the snack bar and vending cart concessions, and the Save the Bay aquarium and education center.

Beach Operations – responsibilities include operation and security of the City's public beach facilities at King Park and Bailey's East Beach.

*Easton's Beach utilizes 0.97% (1.08% FY 13), of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$33.41.*

## **DEPT. OF PUBLIC SERVICES (continued)**

Vehicle Fleet Management – This division is responsible for the oversight and management of the maintenance and upkeep of the overall fleet of vehicles owned by the City of Newport. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administering and overseeing a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet as performed by our maintenance contract provider, First Vehicle Services, that is responsible for receiving, inspecting and providing modifications to vehicles and equipment as required by user departments, maintaining a replacement parts inventory and providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operating a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required. Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures & status:

**Goal #1:** To provide an appropriate winter storm event response to ensure that any inconvenience and disruption in transportation caused by the storm is minimized.

**Measure:** Percentage of winter event responses that met or exceeded municipal road maintenance standards. Municipal standards are defined as performing winter control activities as soon as possible after the start of a snowstorm.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percentage of winter event responses that met or exceeded municipal road maintenance standards	100%	100%	100%	100%	100%

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

**Goal #2:** Provide a paved road system that has a pavement condition that meets municipal objectives.

**Measure:** Percentage of lane-miles rated as satisfactory condition.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percentage of lane-miles having an acceptable PCI (>= 70)	44.2 of 94.2 46.0%	47.4 of 94.2 50.32%	55.6 of 94.2 59.02%	67.02 of 94.2 71.15%	67.02 of 94.2 71.15%

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Tactical Priority Area:



to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

**Goal #3:** To decrease the amount of waste for which the city pays a tipping fee of \$32/ton at Rhode Island Resource Recovery Corporation by researching and implementing programs to increase the amount of yard waste diverted to composting.

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures & status (continued):

Measure: Increase the amount of leaves and yard waste disposed of through a composting program by 10%, from 1100 tons diverted to composting to 1200 tons composting. Increase the number of programs associated with waste recycling.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Tons of leaves and yard waste diverted to composting	1215.02	1267.43	1257.24	1203.23	805.63

Assoc. Council Tactical Priority Area:



to instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #4: To reduce the incidences of nuisances associated with uncovered and/or improperly stored solid waste in Newport's neighborhoods.

Measure: To increase the number of sales of covered trash containers on wheels to city residents, landlords and property managers by 50%, from an estimate of 80 in FY 07 to an estimate of 160 in FY 12.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Number of trash carts sold	89	111	173	145	74


Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures & status (continued):


Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #5 Increase the amount of recyclables collected at the curb, from an average of 22% to 28% between FY 2009 and FY 2014.

Measure:

PERFORMANCE MEASURES	FY 2009 BASE	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percent of recyclables collected at the curb	22.00%	22.50%	22.90%	22.70%	22.79%

Assoc. Council Tactical Priority Area:  to instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #6: To provide safe and attractive parks, athletic fields and playgrounds to encourage residents and visitors to enjoy the natural beauty of the community.

Measures: Increase the number of public outdoor American with Disabilities Act (ADA) compliant accessible sites or assets by three.

1. Installed an ADA accessible drinking fountain at the Martin Recreation Center
2. Modified entrance gate to Hunter Field to provide accessible route
3. Added structural wood fiber to Cardines, Edward St, Mianonomi and Freebody Park for ADA access
4. Modified Cardines drinking fountains to meet ADA requirements
5. Installed ADA accessible benches at Eastons Beach

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Increase of public outdoor ADA compliant sites	3	3	5	5

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

**Goal #7:** To manage Newport's public trees and residents requests for tree work through a systematized computer inventory system with data updates no less than every four years

**Measures:** Collect and enter inventory data into the Davey Tree Keeper 7 (TK7) system regarding public trees located along on a minimum of 25% or 23.5 miles of Newport's City streets.

PERFORMANCE MEASURES	FY 2010 TARGET	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percent tree inventory entered into Davey TK7 System	25.00%	10.00%	10.00%	55.00%	100%

*Thanks to \$25,000 in funding from the Helen Raleigh Tree Fund, administered by the Newport Tree Society a 100% inventory update of the streets trees is complete. Arborists from Davey Tree digitized trees on a GIS street overlay allowing users to graphically confirm a trees location when taking citizen work orders and managing the data base. City staff is has maintained the data base by entering in all service requests, removals and new tree planting. Grant and Tree Society funding has been secured to inventory the remaining open park, cemetery and school trees*

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Tactical Priority Area:

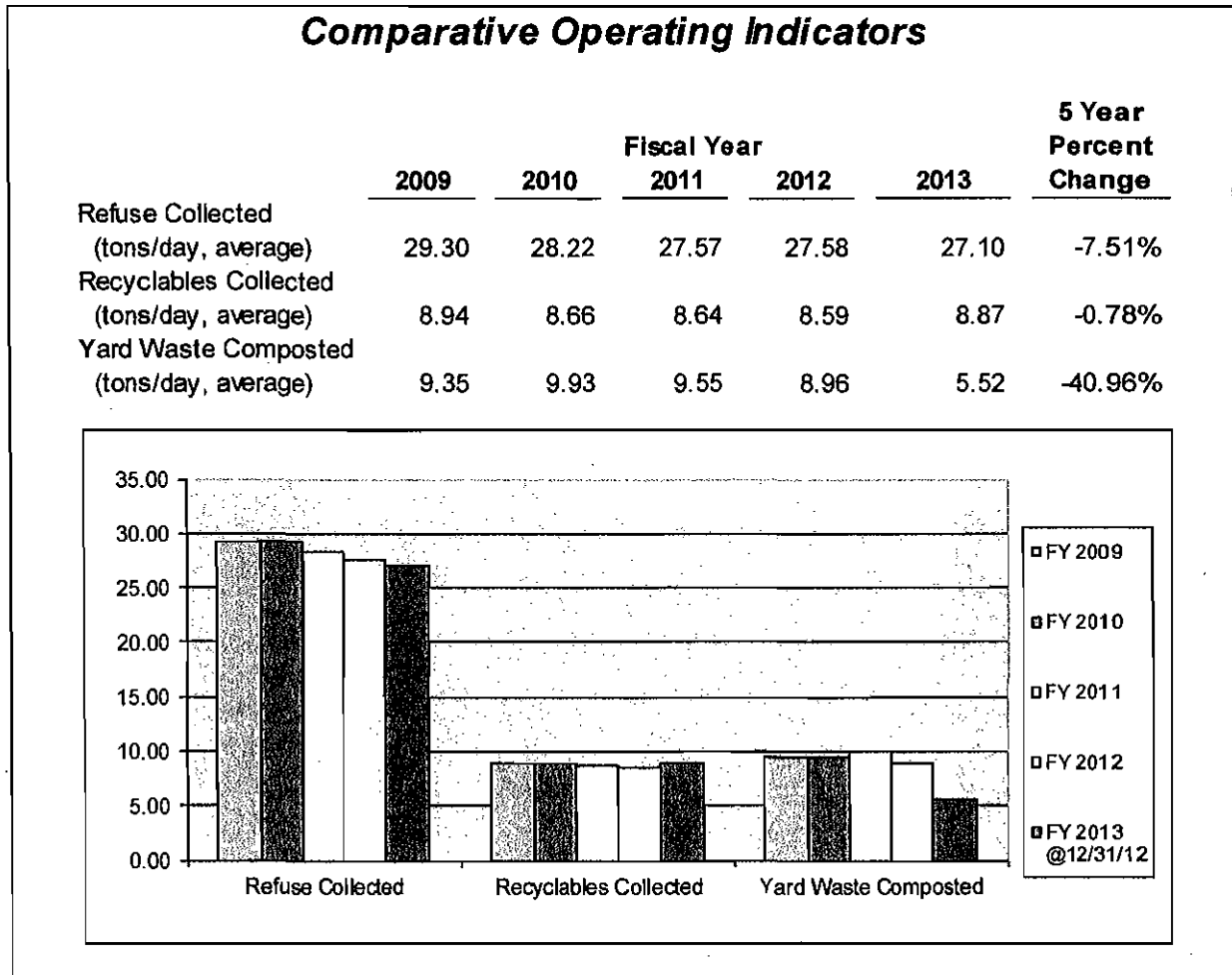


to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community



# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures & status (continued):



*Note: Per the Director of Recycling Services at Rhode Island Resource Recovery Corporation (RIRRC), over the past four years, the region has seen a 20% decrease in solid waste produced as a result of decreased spending due to the poor economy. Recycling has stayed steady because many household staples come in recyclable packaging. The economy has also had an effect on recyclables as more and more people started making things from scratch, reusing things, repairing things, etc.*

**Goal #8:** To provide healthy and positive recreation programs and community events that will meet the leisure needs of the citizens of Newport.

**Measure #1:** To evaluate from year to year the variety of programs and community events offered to the various populations within the community – pre-school, youth, teens, adults and senior citizens, and revise those that do not meet the goals of inclusion, and healthy lifestyle.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Net increase in new/expanded programs/classes since FY 2008	3	11	6	25	12

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures & status:

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Outreach to schools - No. of programs	17	12	4	16	7

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Outreach to Community Agencies ~ Number of programs	9	14	10	21	18

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Number of "free" community special events	44	48	46	36

Measure #2: To increase the number of participants in programs offered for youth and adult program participants.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Number of youth recreation program participants	1,977	1,460	1,327	1,556	607

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Number of adult recreation program participants	632	841	550	570	170

Assoc. Council Mission Statement:

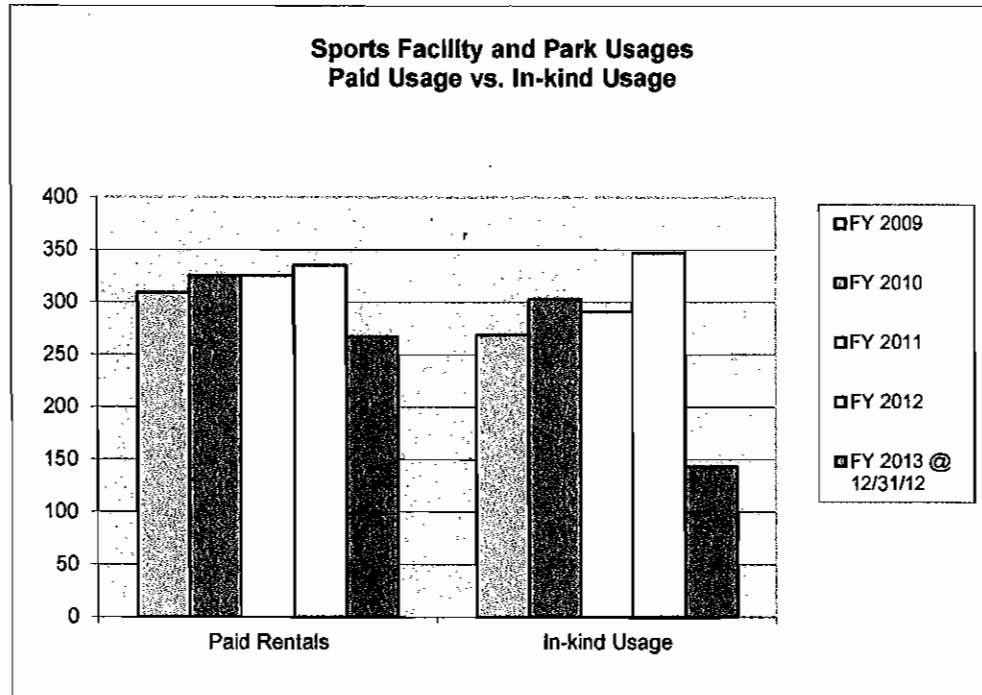



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures and status (continued):

Goal #9: To provide oversight to the scheduling of all sports and facilities and city parks in a safe, financially sound, and responsible manner. The Recreation Department will continue to be guided by providing adequate opportunities for public use of parks and recreation facilities, while insuring the sites are safe for use by participants. All rentals of sites will be evaluated on impact to resources, and fees, or charges set accordingly. We are committed to a full range of recreational and cultural opportunities in all city facilities that will provide value to our residents and visitors alike.



Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures and status (continued):

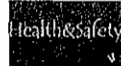
Goal #10: To create a more "livable" city by increasing ability for all members of the community to participate in healthy opportunities for "unstructured play" or "self-guided fitness"

Measure #1 To measure increase in revenue from participants engaged in drop-in programs offered for youth and adult participants.

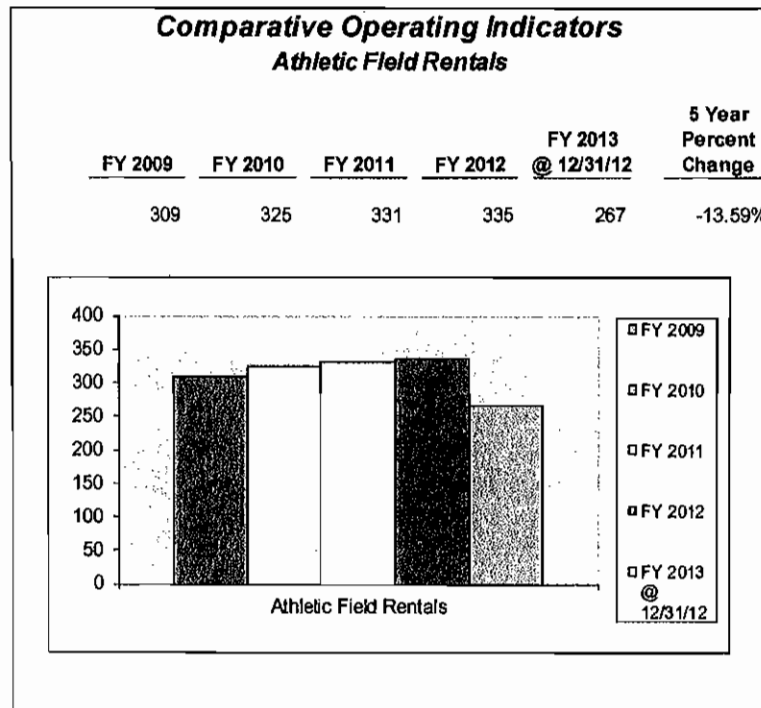
PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Net increase in revenue from Youth Drop-In Playtime	\$ 1,455	\$ 2,085	\$ 2,203	\$ 607

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Net increase in revenue from Adult Drop-In Walking	N/A	\$ 354	\$ 257	\$ 35

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life



# DEPARTMENT OF PUBLIC SERVICES

## FY 2013 Short-term goals, measures and status (continued):

Goal #11: To continue to upgrade and improve beach facilities to increase revenue at Easton's Beach through new and repeated patron visits and to provide safe and clean facilities.

Measure #1: Increase facility rental usage of Rotunda Ballroom facility by 10 %.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL @ 12/31/12
Total Number of Rotunda Ballroom facility	72	83	146	135
% variance of facility rentals	Base Line	15.28%	75.90%	-7.53%

Measure #2: Increase season parking sticker sales by 10 %

PERFORMANCE MEASURES	2010 Season ACTUAL	2011 Season ACTUAL	2012 Season ACTUAL	2013 Season ACTUAL
Total number of season parking sticker sales	952	941	941	1058
% annual variance of season parking sticker sales	Base Line	-1.16%	0.00%	12.43%

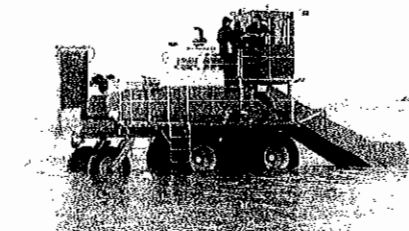
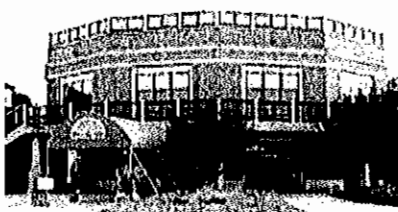
Measure #3: Maintain occupancy rate at 95% for full season bathhouses rentals (213 of 225); Continue to offer daily bath house rentals, including VIP packages, for unoccupied bathhouses.

PERFORMANCE MEASURES	2011 Season ACTUAL	2012 Season ACTUAL	2013 Season ACTUAL
Number of full season bathhouse rentals	218	218	218
Rate of full season bathhouse rentals	96.46%	96.46%	96.46%

Assoc. Council Tactical Priority Area:

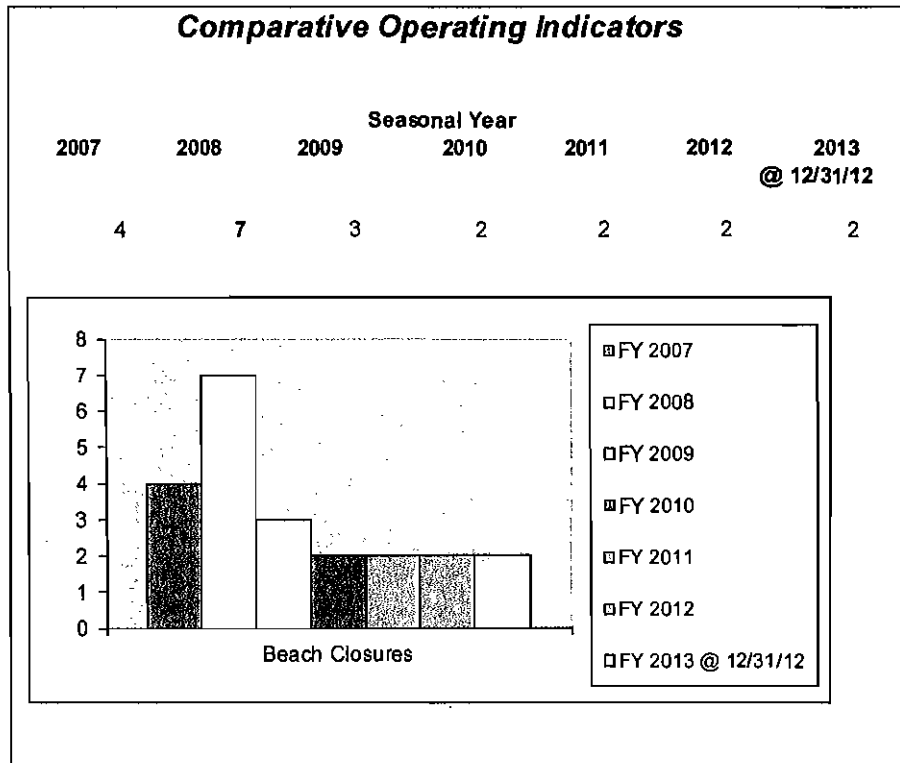
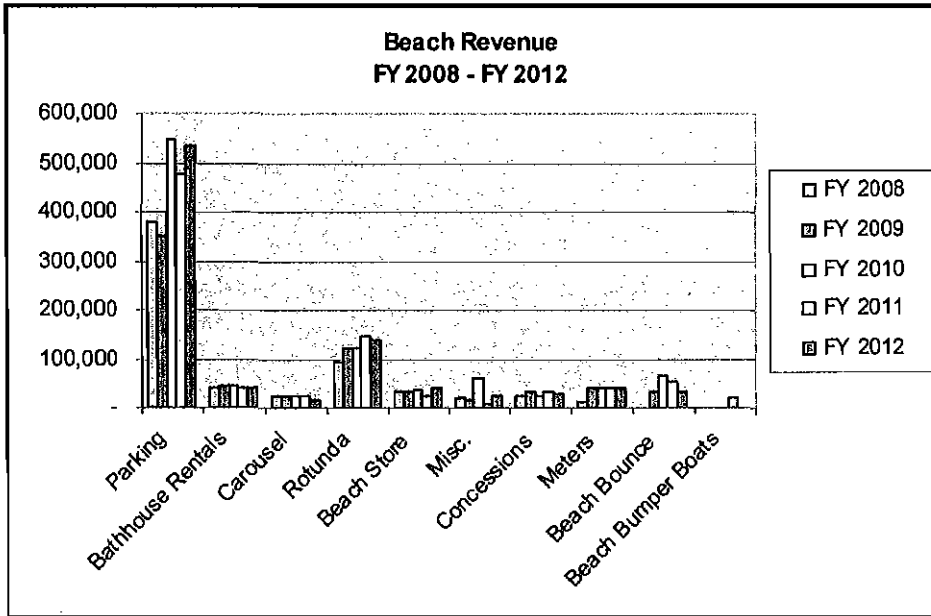


to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community



# DEPARTMENT OF PUBLIC SERVICES

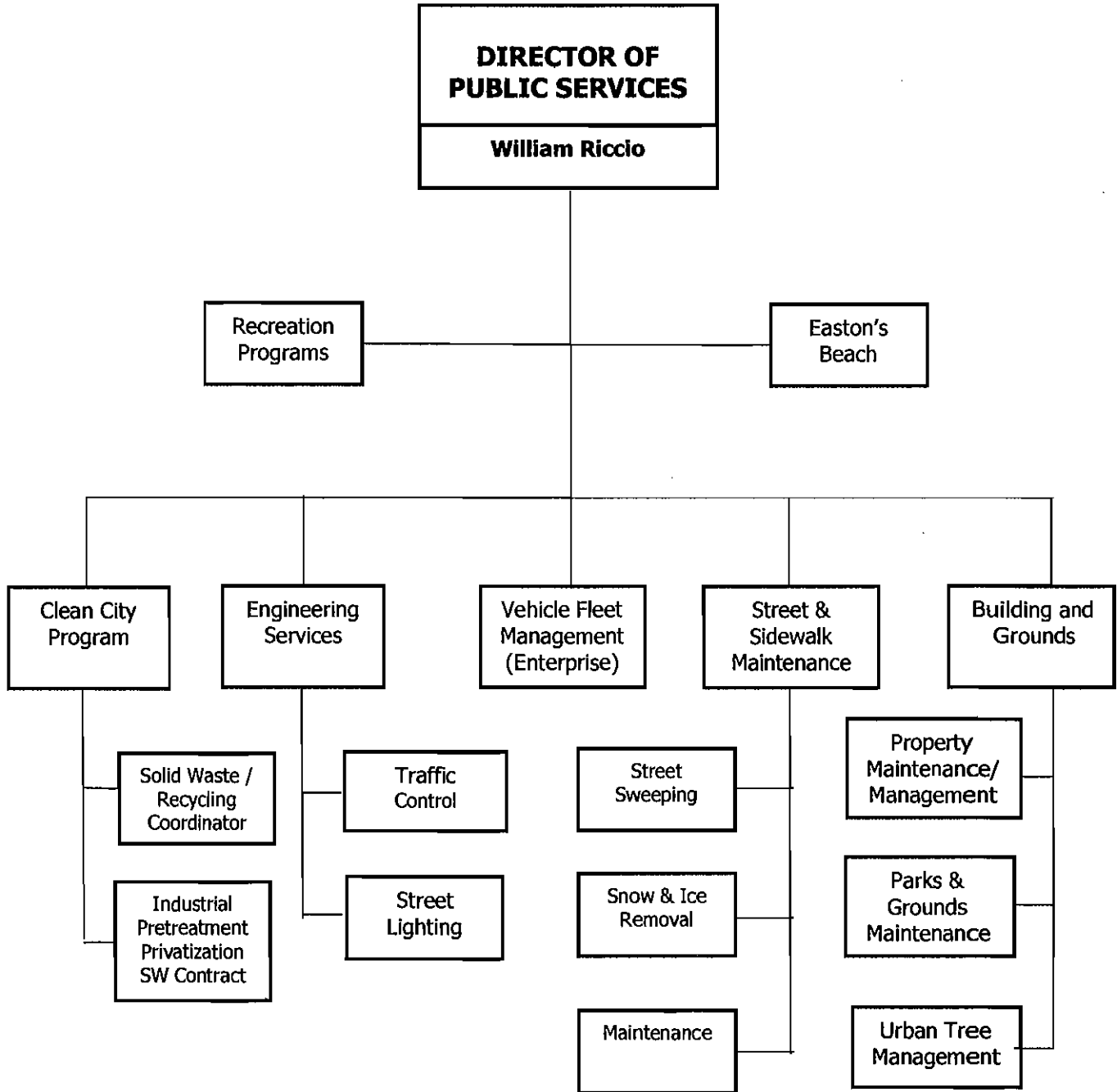
## FY 2013 Short-term goals, measures and status (continued):



Indicators are seasonal ~ Source: RI Department of Health

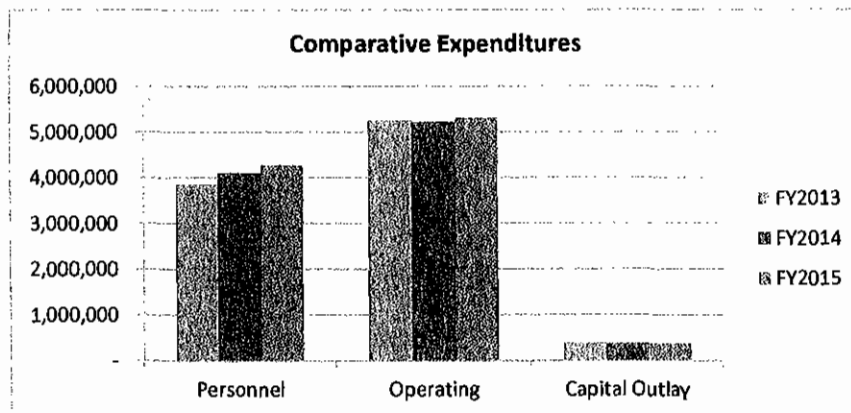
**Goals and measures for FY 2013 continue to apply.  
There are no new goals for FY 2014.**

# DEPARTMENT OF PUBLIC SERVICES



**DEPARTMENT OF PUBLIC SERVICES  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 2,485,091	\$ 2,709,138	\$ 2,489,539	\$ 2,920,158	\$ 3,016,930
FRINGE BENEFITS	1,021,345	1,153,249	1,077,093	1,190,115	1,259,217
PURCHASED SERVICES	3,289,298	3,273,983	3,293,917	3,276,939	3,318,809
UTILITIES	701,157	691,628	704,559	713,538	735,480
INTERNAL SERVICES	477,891	592,402	585,872	525,231	540,271
OTHER CHARGES	9,264	51,910	51,196	52,437	52,874
SUPPLIES & MATERIALS	500,263	644,646	662,471	653,853	662,423
CAPITAL OUTLAY	146,564	387,513	383,623	370,000	350,000
<b>TOTAL</b>	<b>\$ 8,630,873</b>	<b>\$ 9,504,469</b>	<b>\$ 9,248,270</b>	<b>\$ 9,702,271</b>	<b>\$ 9,936,004</b>



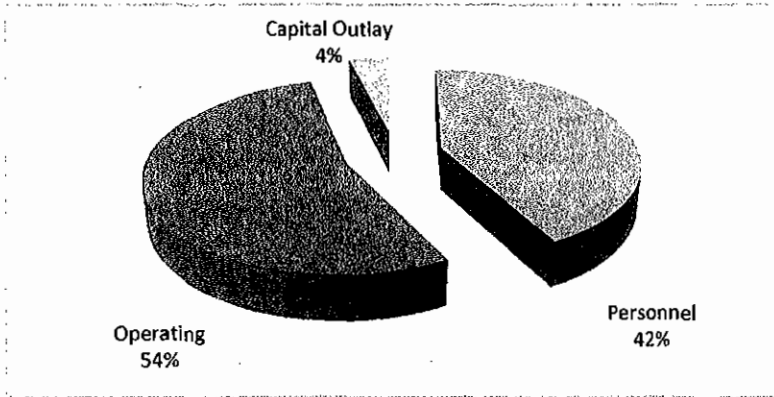
**REVENUES**

ACCT NO.	ACCT TITLE						
45546	Recycling Blns	\$ 2,919	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
45652	Road Opening	84,547	60,000	60,000	60,000	60,000	75,000
45827	Newport Beach Parking	534,474	487,232	484,302	500,000	500,000	500,000
45822	Rotunda Rentals	140,718	160,385	145,563	142,000	142,000	160,000
	Other	202,191	233,971	227,839	225,971	225,971	225,971
<b>TOTAL</b>		<b>\$ 964,849</b>	<b>\$ 941,588</b>	<b>\$ 919,704</b>	<b>\$ 929,971</b>	<b>\$ 929,971</b>	<b>\$ 962,971</b>
<b>BALANCE</b>		<b>\$ 7,666,024</b>	<b>\$ 8,562,881</b>	<b>\$ 8,328,566</b>	<b>\$ 8,772,300</b>	<b>\$ 8,772,300</b>	<b>\$ 8,973,033</b>

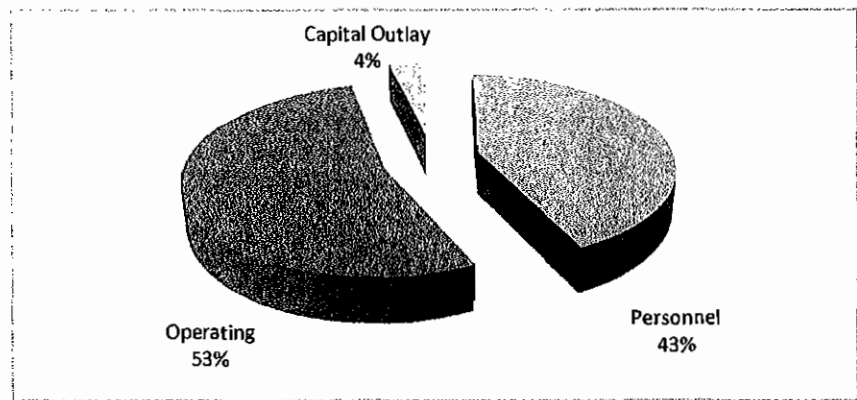


**Department of Public Services**

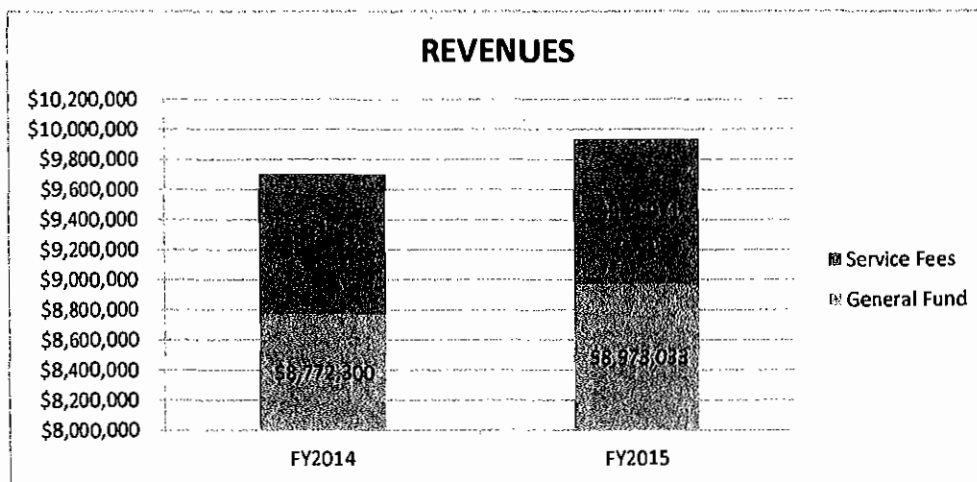
**FY 2014 Proposed Expenditures \$9,702,271**



**FY 2015 Projected Expenditures \$9,936,004**



**REVENUES**



**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Operations Administration**

**BUDGET COMMENTS:**

This cost center shows an overall increase of \$117,311 (15.23%) due almost entirely to the addition of an executive assistant, which is necessary to support administration's absorption of the proposed three additional divisions (Recreation Administration, Recreation Programs, and Easton's Beach). Increases include \$116,897 (29.02%) for personnel. All other lines remain consistent with prior funding.

**PROGRAM:**

This program provides funds for the administration of all the Engineering & Operations Division within the Public Works Department. Responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, resolution of complex public works issues, development of special projects, coordination of regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services, Roadway Maintenance, Street & Sidewalk Maintenance and Administration, Snow Removal, Traffic Control, and Street Lighting. Also included is administration of the Clean City Program.

**OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by identifying and prioritizing the community's infrastructure needs and then efficiently coordinating resources to provide the highest levels of customer service and efficiency in achieving the Department's overall objectives.

**SERVICES AND PRODUCTS:**

- Oversee responses to public feedback regarding roads, sidewalks, snow plowing and snow sanding.

## COST CENTER 11-400-1400: OPERATIONS ADMINISTRATION

TITLE	2011-12 ACTUAL	2012-13 BUDGET	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
SALARIES	\$ 310,721	\$ 277,978	\$ 200,000	\$ 357,445	\$ 374,562
FRINGE BENEFITS	113,080	124,793	124,793	162,223	173,586
PURCHASED SERVICES	238	950	950	950	1,000
UTILITIES	6,797	6,500	6,800	6,800	7,000
INTERNAL SERVICES	-	2,273	2,273	2,387	2,456
OTHER CHARGES	2,013	2,500	2,500	2,500	2,500
SUPPLIES & MATERIALS	5,115	5,300	5,300	5,300	5,300
CAPITAL OUTLAY	64,526	350,000	350,000	350,000	350,000
<b>COST CENTER TOTAL</b>	<b>\$ 502,490</b>	<b>\$ 770,294</b>	<b>\$ 692,616</b>	<b>\$ 887,605</b>	<b>\$ 916,404</b>

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Director of Public Services	S-12	1.0	1.0	1.0	1.0	1.0
City Engineer	S-10	1.0	1.0	1.0	1.0	1.0
Senior Clerk Typist	UC2	1.0	1.0	1.0	1.0	1.0
Sr. Principal Clerk	UC3	1.0	1.0	1.0	1.0	1.0
Executive Assistant	S-4	0.0	0.0	0.0	1.0	1.0
<b>Total Positions</b>		<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>	<b>5.0</b>

**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Engineering Services**

**BUDGET COMMENTS:**

This cost center shows an overall increase of \$17,581 (1.64%), due to a \$17,104 (8.17%) increase in personnel costs and \$477 (5.02%) in gasoline and vehicle maintenance. All other line items are consistent with prior year funding.

**PROGRAM:**

This program provides funds for the operation of Engineering Services. Responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and right-of-ways; maintaining all records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

**OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by working in coordination with the Roadway & Sidewalk Maintenance and Traffic Control programs to identify community infrastructure needs, particularly in regards to roadways and sidewalks and then efficiently and effectively design, construct and maintain the infrastructure, along with its historic character. Also, to uphold the highest level of customer service in regards to permitting, information sharing and engineering guidance in accordance with all local, state and federal codes and standards.

**SERVICES AND PRODUCTS:**

- Issue permits
- Track excavations in City streets and sidewalks
- Track obstructions of City streets and sidewalks
- Road and sidewalk improvements
- Subdivision reviews
- Site work reviews

**COST CENTER 11-400-1450: ENGINEERING SERVICES**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 155,747	\$ 160,721	\$ 160,721	\$ 172,515	\$ 178,155
FRINGE BENEFITS	49,480	48,585	60,000	53,895	57,475
PURCHASED SERVICES	1,013,491	840,000	840,000	840,000	840,000
UTILITIES	-	-	-	-	-
INTERNAL SERVICES	7,482	9,496	7,600	9,973	10,258
OTHER CHARGES	2,234	3,500	3,500	3,500	3,500
SUPPLIES & MATERIALS	7,924	9,491	9,491	9,491	9,500
CAPITAL OUTLAY	-	-	-	-	\$ -
<b>COST CENTER TOTAL</b>	<b>\$ 1,236,358</b>	<b>\$ 1,071,793</b>	<b>\$ 1,081,312</b>	<b>\$ 1,089,374</b>	<b>\$ 1,098,888</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Asstnt City Engineer	UT6	1.0	1.0	1.0	1.0	1.0
Engineering Technician	UT5	2.0	2.0	2.0	2.0	2.0
<b>Total Positions</b>		<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Street and Sidewalk Maintenance**

**BUDGET COMMENTS:**

This budget has an overall increase of \$45,413 (5.37%), due exclusively to personnel and vehicle maintenance. Major expenses in this division include \$215,232 for gasoline and vehicle maintenance; \$65,000 for road and sidewalk materials; and \$1,000 for building materials.

**PROGRAM:**

This program provides funds for the maintenance of approximately ninety-five miles of City roadways and their adjacent sidewalks. Functions include pavement maintenance, repair and reconstruction; concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On occasion, Roadway and Sidewalk Maintenance also provides support services to other Departments as required. This program serves as the primary labor force for snow and ice removal.

**OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by safely, efficiently and effectively working in coordination with Engineering Services to maintain the functional integrity and character of historic City roadways and sidewalks.

**SERVICES AND OBJECTIVES:**

- Maintenance of streets and sidewalks

**COST CENTER 11-400-1470: STREET & SIDEWALK MAINTENANCE**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 345,668	\$ 364,162	\$ 326,500	\$ 394,389	\$ 405,973
FRINGE BENEFITS	178,405	198,664	198,664	203,557	215,437
PURCHASED SERVICES	238	300	300	300	300
UTILITIES	-	-	-	-	-
INTERNAL SERVICES	174,459	204,939	204,939	215,232	221,395
OTHER	449	2,000	2,000	2,000	2,000
SUPPLIES & MATERIALS	51,892	75,000	75,000	75,000	75,000
CAPITAL OUTLAY	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 751,111</b>	<b>\$ 845,065</b>	<b>\$ 807,403</b>	<b>\$ 890,478</b>	<b>\$ 920,105</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Supervisor of Streets	N05	1.0	1.0	1.0	1.0	1.0
Head Foreman	UT5	1.0	1.0	1.0	1.0	1.0
Senior Maintenance Person	UT5	1.0	1.0	1.0	1.0	1.0
Heavy Equip Op-Public Servi	UT3	1.0	1.0	1.0	1.0	1.0
Maintenance Person	UT3	1.0	1.0	1.0	1.0	1.0
Skilled Labor Equip Oper.	UT3	1.0	1.0	1.0	1.0	1.0
Laborer Equipment Operator	UT3	2.0	2.0	2.0	2.0	2.0
<b>Total Positions</b>		<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Traffic Control**

**BUDGET COMMENTS:**

This cost center has an increase of \$9,251 (3.91%) due exclusively to personnel and vehicle maintenance. Major expenses include \$25,871 in gasoline & vehicle maintenance and \$48,000 in operating supplies.

**PROGRAM:**

This program provides funds to support the Traffic Control function, which includes the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

**OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by working with Engineering Services to promote efficient and safe use of City rights-of-way and to accommodate vehicular and pedestrian traffic demands by mitigating hazards via appropriate control measures.

**SERVICES AND PRODUCTS:**

- Traffic control devices



**COST CENTER 11-400-1480: TRAFFIC CONTROL**

TITLE	2011-12 ACTUAL	2012-13 BUDGET	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
SALARIES	\$ 81,890	\$ 83,990	\$ 83,990	\$ 91,152	\$ 94,749
FRINGE BENEFITS	56,691	59,785	59,785	60,637	64,282
UTILITIES	-	-	-	-	-
INTERNAL SERVICES	11,266	24,634	20,000	25,871	26,612
SUPPLIES & MATERIALS	54,985	68,250	68,250	68,250	68,250
<b>COST CENTER TOTAL</b>	<b>\$ 204,832</b>	<b>\$ 236,659</b>	<b>\$ 232,025</b>	<b>\$ 245,910</b>	<b>\$ 253,893</b>

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Traffic Foreman	UT5	1.0	1.0	1.0	1.0	1.0
Traffic Laborer	UT1	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>

**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Snow Removal**

**BUDGET COMMENTS:**

This cost center has increased \$125 (0.07%). The increase is directly attributable to utility charge increases of \$100 (11.11%) in water charges and \$25 (25.00%) in electricity.

**PROGRAM:**

This program provides funds to support clearing and removal of snow and ice from City roadways and sidewalks. Expenses include overtime for snowplow and sanding truck drivers and materials for ice abatement.

**OBJECTIVES:**

To maintain passable streets and sidewalks during winter storms and/or treat those routes quickly and efficiently.

**SERVICES AND PRODUCTS:**

- Snow removal

**COST CENTER 11-400-1490: SNOW REMOVAL**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 11,309	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FRINGE BENEFITS	4,583	-	-	-	-
UTILITIES	1,471	1,000	1,025	1,125	1,125
INTERNAL SERVICES	-	-	-	-	-
SUPPLIES & MATERIALS	45,514	132,500	132,500	132,500	132,500
<b>COST CENTER TOTAL</b>	<b>\$ 62,877</b>	<b>\$ 183,500</b>	<b>\$ 183,525</b>	<b>\$ 183,625</b>	<b>\$ 183,625</b>

**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Buildings and Grounds**

**BUDGET COMMENTS:**

This cost center has increased \$14,938 (0.73%). Increases include \$10,213 (5.02%) in gasoline and vehicle maintenance, \$6,279 (3.00%) in liability insurance, \$6,000 (25.00%) in building materials and \$1,000 (22.22%) in landscape supplies. Offsetting decreases total \$8,554 (-0.62%) in personnel, the result of an unfunded custodial position.

**PROGRAM:**

This program provides funds for the operation of the Facilities Management, Grounds Maintenance and the systematized management of Newport's urban forest. Responsibilities include maintaining the cleanliness and structural integrity of the public facilities within the City. Functions include the day-to-day maintenance and repair of properties which do not already have dedicated maintenance staff. Facilities Maintenance provides project management and other assistance when requested by other departments. In addition, responsibilities of this program include day-to-day maintenance of 40 city parks, 3 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings. Activities include: grass-cutting, clearing of brush, application of fertilizer and herbicides, litter collection, fall leaf removal, and playground maintenance. Lastly, the responsibilities of this program include, but are not limited to, pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

**OBJECTIVES:**

To minimize the occurrence of injury and casualty incidents by ensuring all structures are constructed and maintained in conformity to prescribed building codes and to provide an effective program of preventive maintenance for all City-owned facilities and equipment; To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

**SERVICES AND PRODUCTS:**

- Repairs and maintenance of city-owned buildings
- Respond to work order requests in a timely manner
- Maintenance of playgrounds
- Maintenance of parks and athletic fields
- Maintenance of cemeteries
- Urban forest management

**COST CENTER 11-400-1505: BUILDINGS & GROUNDS MANAGEMENT/MAINTENANCE**

TITLE	2011-12 ACTUAL	2012-13 BUDGET	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
SALARIES	\$ 813,029	\$ 911,483	\$ 793,000	\$ 916,884	\$ 944,591
FRINGE BENEFITS	375,060	462,571	375,000	448,616	475,187
PURCHASED SERVICES	236,066	267,200	287,784	273,479	283,000
UTILITIES	73,281	86,200	81,200	86,200	86,200
INTERNAL SERVICES	141,687	203,355	203,355	213,568	219,684
OTHER CHARGES	1,387	3,450	3,450	3,450	3,450
SUPPLIES & MATERIALS	114,057	114,850	114,850	121,850	121,850
CAPITAL OUTLAY	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 1,754,567</b>	<b>\$ 2,049,109</b>	<b>\$ 1,858,639</b>	<b>\$ 2,064,047</b>	<b>\$ 2,133,962</b>

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Facilities Manager	N05	1.0	1.0	1.0	1.0	1.0
Building Maint. Foreman	UT5	1.0	1.0	1.0	1.0	1.0
Maintenance Person	UT3	3.0	3.0	3.0	3.0	3.0
Custodians	UT1	4.0	4.0	4.0	4.0	4.0
Tree & Grounds Supervisor	S08	1.0	1.0	1.0	1.0	1.0
Foreman	UT5	1.0	1.0	1.0	1.0	1.0
Senior Maintenance Person	UT5	1.0	1.0	1.0	1.0	1.0
Groundskeeper	UT3	1.0	1.0	1.0	1.0	1.0
Laborer Equip Operator	UT3	4.0	4.0	4.0	4.0	4.0
Laborer	UT1	2.0	2.0	2.0	2.0	2.0
Forester	UT4	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>

**FUNCTION: Public Services**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Street Lighting**

**BUDGET COMMENTS:**

This cost center is consistent with current year funding with the exception of an increase of \$30,000 (6.00%) in electricity.

**PROGRAM:**

This program provides funds for all costs associated with the lighting of City streets, including energy cost (gas and electric) and the maintenance and repair of decorative natural gas and electric street light lamps. Street lighting systems commonly used throughout the City of Newport include high-pressure sodium, and mercury vapor fixtures, all of which are maintained by the Eastern Utilities/Newport Electric Corporation. A private contractor performs the repair and maintenance for approximately 185 (natural gas) and 280 (electric) decorative street lights.

**OBJECTIVES:**

To maximize safety and convenience to pedestrians and vehicles by providing adequate lighting to streets and sidewalks while maintaining the historic character of the lighting systems.

**SERVICES AND PRODUCTS:**

- Street lighting

**COST CENTER 11-400-1530: STREET LIGHTING**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
UTILITIES	\$ 546,235	\$ 520,000	\$ 550,000	\$ 550,000	\$ 570,000
SUPPLIES & MATERIALS	52,599	45,000	53,000	45,000	50,000
<b>COST CENTER TOTAL</b>	<b>\$ 598,834</b>	<b>\$ 565,000</b>	<b>\$ 603,000</b>	<b>\$ 595,000</b>	<b>\$ 620,000</b>

**FUNCTION: Clean City**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Street Cleaning**

**BUDGET COMMENTS:**

This cost center has increased \$11,160 (5.82%) due exclusively to personnel and vehicle maintenance. Increases include \$10,018 (6.63%) in personnel and \$1,142 (5.02%) in gasoline and vehicle maintenance. All other line items are consistent with prior year funding.

**PROGRAM:**

Two mechanical sweepers, one vacuum-type sweeper, and two sidewalk sweepers clean the business districts regularly and the residential streets on a periodic basis.

**OBJECTIVES:**

To maximize safety to pedestrians and vehicles and preserve the aesthetic appearance of infrastructure by removing trash from streets and public ways.

**SERVICES AND PRODUCTS:**

- Street cleaning



**COST CENTER 11-400-1540: STREET CLEANING**

TITLE	2011-12 ACTUAL	2012-13 BUDGET	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
SALARIES	\$ 80,987	\$ 90,189	\$ 89,189	\$ 99,044	\$ 101,349
FRINGE BENEFITS	53,623	60,799	60,799	61,962	65,327
PURCHASED SERVICES	6,503	15,000	15,000	15,000	15,000
UTILITIES	-	-	-	-	-
INTERNAL SERVICES	20,931	22,735	22,735	23,877	24,561
SUPPLIES & MATERIALS	1,037	3,000	3,000	3,000	3,000
<b>COST CENTER TOTAL</b>	<b>\$ 163,081</b>	<b>\$ 191,723</b>	<b>\$ 190,723</b>	<b>\$ 202,883</b>	<b>\$ 209,237</b>

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Sweeper Operator	UT3	2.0	2.0	2.0	2.0	2.0
<b>Total Positions</b>		2.0	2.0	2.0	2.0	2.0

**FUNCTION: Clean City**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Solid Waste Collection and Disposal**

**BUDGET COMMENTS:**

This cost center has increased \$15,561 (0.71%). Increases include \$20,999 (20.46%) in personnel, \$20,000 (2.58%) in refuse collection and \$10,000 (1.79%) in recycling-collection. The only offsetting decrease is in the amount of \$36,000 (-100%) for downtown litter cleanup. All other line items are consistent with prior year funding with the exception of gasoline and vehicle maintenance, which shows an increase of \$562 (5.02%). Major expenses include \$205,000 for trash pickup from the City street and park trash barrels; \$185,000 for the composting of yard waste; \$1,060,000 for the collection and disposal of refuse; \$570,000 for the collection of recycling; and \$45,000 for bulky waste disposal.

This cost center has increased \$14,946 (0.68%). Increases include \$1,871 (1.86%) in personnel, \$10,000 (1.82%) in recycling collection, \$3,000 (7.14%) in bulky waste disposal and \$1,000 (2.86%) in downtown litter cleanup.

**PROGRAM:**

This program provides for services to ensure the cleanliness of Newport streets and neighborhoods in a manner that is economically efficient, environmentally responsible and easy to access. This program element includes the traditional services of solid waste, recycling, bulky waste, yard waste and holiday trees, from buildings with up to and including four dwelling units. Funds for litter collection from city streets and sidewalks, street/park litter barrels collection, and graffiti and nuisance sticker removal are also included in this program element. Environmentally sound collection of household hazardous waste, used motor oil, and recycling and debris from city activities are now collected by the state. The Clean City Program Coordinator will continue to spearhead programs associated with the City's environmental and safety compliance.

**OBJECTIVES:**

To provide citizens with a solid waste program that is well managed, easy to access, and aimed at providing residents with a City free of nuisance caused by improper storage, transportation, or disposal of solid waste, at a service level that is both efficient and economical.

**SERVICES AND PRODUCTS:**

- Collection of all residential solid waste and recycling materials

**COST CENTER 11-400-1SS0: SOLID WASTE COLLECTION & DISPOSAL**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 66,653	\$ 69,619	\$ 71,019	\$ 90,286	\$ 93,455
FRINGE BENEFITS	32,807	32,995	32,995	33,327	35,604
PURCHASED SERVICES	1,950,052	2,072,000	2,068,000	2,066,000	2,096,000
UTILITIES	-	-	-	-	-
INTERNAL SERVICES	6,439	11,200	11,200	11,762	12,099
OTHER CHARGES	25	800	800	800	800
SUPPLIES & MATERIALS	14,827	13,400	13,400	13,400	13,400
<b>COST CENTER TOTAL</b>	<b>\$ 2,070,803</b>	<b>\$ 2,200,014</b>	<b>\$ 2,197,414</b>	<b>\$ 2,215,575</b>	<b>\$ 2,251,358</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Clean City Program Coord.	N04	1	1	1	1	1
<b>Total Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**FUNCTION: Recreation**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Administration**

**BUDGET COMMENTS:**

The first of three Divisions absorbed by the Dept. of Public Services, this cost center shows an increase of \$4,885 (5.96%). Increases include \$2,291 (3.71%) in personnel, \$2,000 (200%) in bank fees, and \$589 (5.02%) in gasoline and vehicle maintenance. All other line items are consistent with prior year funding with the exception of dues and subscriptions, which increased \$5.00 (1.75%).

**PROGRAM:**

This program provides funds for the administration of the Department of Recreation. Responsibilities include: direction, coordination and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department..

**OBJECTIVES:**

To provide a comprehensive customer directed approach to purchasing, revenue collection, grant development and management, allocation of staff and equipment, and program planning related to recreation.

**SERVICES AND PRODUCTS:**

- Administration of recreational activities

**COST CENTER 11-700-3102: RECREATION ADMINISTRATION**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 32,958	\$ 33,683	\$ 33,683	\$ 36,624	\$ 38,622
FRINGE BENEFITS	23,529	28,067	28,067	27,417	29,140
PURCHASED SERVICES	453	561	561	561	561
OTHER CHARGES	250	285	285	290	300
INTERNAL SERVICES	7,416	11,725	11,725	12,314	12,666
SUPPLIES & MATERIALS	5,155	7,575	9,575	9,575	9,760
<b>COST CENTER TOTAL</b>	<b>\$ 69,761</b>	<b>\$ 81,896</b>	<b>\$ 83,896</b>	<b>\$ 86,781</b>	<b>\$ 91,049</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Director of Recreation	S08	1.00	0.00	0.00	0.00	0.00
Senior Clerk	UC1	1.00	1.00	1.00	1.00	1.00
<b>Total Positions</b>		<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**FUNCTION: Recreation**  
**DEPARTMENT: Public Services**  
**DIVISION OR ACTIVITY: Recreation Activities**

**BUDGET COMMENTS:**

The second of three Divisions absorbed by the Dept. of Public Services, this cost center has increased \$11,122 (2.74%). Increases include \$9,352 (2.92%) in personnel, \$1,370 (3.80%) in recreation programs, \$1,500 (27.27%) in water charges and \$250 (1.96%) in electricity. A reduction of \$1,500 (-12.00%) in natural gas is the only offsetting decrease. The only significant costs in this division are for personnel, recreation programs and utilities.

**PROGRAM:**

This program provides funds for the support of a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp program.

**OBJECTIVES:**

To provide safe and enjoyable recreation activities to youth, adults, and families on a year-round basis; to provide nontraditional programs and introduce low cost and free instruction to reflect the diverse population; to coordinate services with police, social service agencies, schools, library and non-profit agencies.

**SERVICES AND PRODUCTS:**

- Recreational activities for residents

**COST CENTER 11-700-3103: RECREATION ACTIVITIES**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 199,432	\$ 246,474	\$ 246,474	\$ 255,855	\$ 264,407
FRINGE BENEFITS	72,186	73,510	73,510	73,481	78,179
PURCHASED SERVICES	3,531	5,614	5,614	5,664	5,714
UTILITIES	38,235	30,750	28,750	31,000	31,750
OTHER	35	630	630	630	635
SUPPLIES & MATERIALS	38,810	48,530	48,530	50,000	50,735
<b>COST CENTER TOTAL</b>	<b>\$ 352,229</b>	<b>\$ 405,508</b>	<b>\$ 403,508</b>	<b>\$ 416,630</b>	<b>\$ 431,420</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Recreation Administrator	S07	1.00	1.00	1.00	1.00	1.00
Rec. Program Supervisor	N03	1.00	1.00	1.00	1.00	1.00
<b>Total Positions</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**FUNCTION: Easton's Beach**  
**DEPARTM Public Services**  
**DIVISION OR ACTIVITY: Easton's Beach**

**BUDGET COMMENTS:**

Under the City's new reorganization plan, this Enterprise Fund has been moved into the General Fund and is the third Division to be absorbed by the Dept. of Public Services. The \$824,363 proposed budget adopts funding for the beach manager and a custodian as permanent staff plus the hiring of seasonal staff which includes lifeguards, attendants, a night watch person, carousel personnel, parking lot supervision, account aides, supervisors, and Rotunda personnel. This budget also contains funding for temporary wages and security for King Beach and Bailey's Beach. This budget also includes \$288,750 in temporary & seasonal wages. Staffing costs include beach raking overtime, supervision and normal beach staffing. Purchased services include funds for the rental of portojohn and dumpster, carousel inspection, beach water testing, plumbers and electricians.

**PROGRAM:**

This program provides for the operation and maintenance of facilities at Easton's Beach. It also includes the Rotunda and the Carousel. This program also provides for the operation and maintenance of the City's public beach facilities at King Beach and Bailey's East Beach.

**OBJECTIVES:**

- To increase family attendance at beach activities
- To market beach amenities and events to increase non-weather dependent clientele
- To maintain adequate staffing and equipment to provide a safe environment year-round
- To upgrade and improve beach facilities

**SERVICES AND PRODUCTS:**

- Upgrade beach facilities
  - playground, picnic area, showers, skate park, snack bar, beach store, Exploration Center
- Beach activities
  - Family, Children's Nights, Holiday Activities, Volleyball Tournaments, Non-profit & company outings
- Non-weather dependent special events
  - cosponsored events year round - Winter Festival, Santa Workshop, Soapbox Derby & Carnival
- Rotunda rentals
  - Marketing to corporate outings, college groups, local event planners, resident discounts
- Carousel rentals
  - Marketing to Recreation camps, schools, YMCA, Birthdays
- Provide safe beach environment year-round
  - Portojohns, Adopt-A-Beach clean ups, Staff & Police patrols



**COST CENTER: EASTON'S BEACH FUND 11-700-3105**

TITLE	2011-12 ACTUAL	2012-13 BUDGET	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
SALARIES	386,697	420,839	434,963	455,964	\$ 471,067
FRINGE BENEFITS	61,901	63,480	63,480	65,000	65,000
PURCHASED SERVICES	78,726	72,358	75,708	74,985	77,234
UTILITIES	35,138	47,178	36,784	38,413	39,405
OTHER	2,871	38,745	38,031	39,267	39,689
INTERNAL SERVICES	108,211	102,045	102,045	10,247	10,540
SUPPLIES & MATERIALS	108,348	121,750	129,575	120,487	123,128
CAPITAL OUTLAY	82,038	37,513	33,623	20,000	-
<b>COST CENTER TOTAL</b>	<b>863,930</b>	<b>903,908</b>	<b>914,209</b>	<b>824,363</b>	<b>\$ 826,063</b>

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Sr. Principal Clerk	UC3	0.33	-	-	-	-
Beach Manager/Rec. Supervi	N05	1.00	1.00	1.00	1.00	1.00
Custodian	UT1	1.00	1.00	1.00	1.00	1.00
<b>Total Positions</b>		<b>2.33</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**CITY OF NEWPORT, RHODE ISLAND  
FY2014 PROPOSED BUDGET (with FY2015 projections included)  
GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-400-1400-50001	Public Works Salaries	305,282	277,978	200,000	357,445	28.59%	374,562
11-400-1400-50002	Overtime	231				0.00%	-
11-400-1400-50004	Temp & Seasonal Wages	5,208				0.00%	-
11-400-1400-50100	Employee Benefits	113,080	124,793	124,793	162,223	29.99%	173,586
11-400-1400-50210	Dues & Subscriptions	602	1,000	1,000	1,000	0.00%	1,000
11-400-1400-50212	Conf. & Training	1,411	1,500	1,500	1,500	0.00%	1,500
11-400-1400-50225	Contract Services	238	950	950	950	0.00%	1,000
11-400-1400-50251	Phone & Comm	6,797	6,500	6,800	6,800	4.62%	7,000
11-400-1400-50271	Gasoline & Vehicle Maint.	-	2,273	2,273	2,387	5.02%	2,456
11-400-1400-50361	Office Supplies	5,115	5,300	5,300	5,300	0.00%	5,300
11-400-1400-50424	Vehicle Replacement	64,526	-	-	-	0.00%	-
11-400-1400-50851	Transfer to Equip Replacement	-	350,000	350,000	350,000	100.00%	350,000
	<b>PW Administration</b>	<b>502,490</b>	<b>770,294</b>	<b>692,616</b>	<b>887,605</b>	<b>15.23%</b>	<b>916,404</b>
11-400-1450-50001	Engineering Salaries	154,446	159,221	159,221	171,015	7.41%	176,655
11-400-1450-50002	Overtime	1,301	1,500	1,500	1,500	0.00%	1,500
11-400-1450-50100	Employee Benefits	49,480	48,585	60,000	53,895	10.93%	57,475
11-400-1450-50212	Conferences & Training	544	1,500	1,500	1,500	0.00%	1,500
11-400-1450-50225	Road /Trench Repair	1,013,491	840,000	840,000	840,000	0.00%	840,000
11-400-1450-50268	Mileage Reimbursement	1,690	2,000	2,000	2,000	0.00%	2,000
11-400-1450-50271	Gasoline & Vehicle Maint.	7,482	9,496	7,600	9,973	5.02%	10,258
11-400-1450-50311	Operating Supplies	1,056	1,500	1,500	1,500	0.00%	1,500
11-400-1450-50361	Office Supplies	6,868	4,000	4,000	4,000	0.00%	4,000
11-400-1450-50361	Copter Lease	-	3,991	3,991	3,991	0.00%	4,000
	<b>Engineering Services</b>	<b>1,236,358</b>	<b>1,071,793</b>	<b>1,081,312</b>	<b>1,089,374</b>	<b>1.64%</b>	<b>1,098,888</b>
11-400-1470-50001	Street/Sidewalk Salaries	320,701	337,662	300,000	367,889	8.95%	379,473
11-400-1470-50002	Overtime	2,702	2,500	2,500	2,500	0.00%	2,500
11-400-1470-50004	Temp/Seasonal Wages	22,265	24,000	24,000	24,000	0.00%	24,000
11-400-1470-50100	Employee Benefits	178,405	198,664	198,664	203,557	2.46%	215,437
11-400-1470-50210	Dues & Subscriptions	389	500	500	500	0.00%	500
11-400-1470-50212	Conferences & Training	60	1,500	1,500	1,500	0.00%	1,500
11-400-1470-50225	Contract Services	238	300	300	300	0.00%	300
11-400-1470-50271	Gasoline & Vehicle Maint.	174,459	204,939	204,939	215,232	5.02%	221,395
11-400-1470-50311	Operating Supplies	4,490	5,000	5,000	5,000	0.00%	5,000
11-400-1470-50313	Medical Supplies	189	500	500	500	0.00%	500
11-400-1470-50320	Uniforms & Protective Gear	874	1,000	1,000	1,000	0.00%	1,000
11-400-1470-50340	Road Supplies	27,251	35,000	35,000	35,000	0.00%	35,000
11-400-1470-50341	Sidewalk Supplies	16,936	30,000	30,000	30,000	0.00%	30,000
11-400-1470-50345	Building Materials	419	1,000	1,000	1,000	0.00%	1,000
11-400-1470-50361	Office Supplies	1,733	2,500	2,500	2,500	0.00%	2,500
	<b>Street/Sidewalk Mainten.</b>	<b>751,111</b>	<b>845,065</b>	<b>807,403</b>	<b>890,478</b>	<b>5.37%</b>	<b>920,105</b>
11-400-1480-50001	Traffic Salaries	80,494	81,990	81,990	89,152	8.74%	92,749
11-400-1480-50002	Overtime	1,396	2,000	2,000	2,000	0.00%	2,000
11-400-1480-50100	Employee Benefits	56,691	59,785	59,785	60,637	1.43%	64,282
11-400-1480-50271	Gasoline & Vehicle Maint.	11,266	24,634	20,000	25,871	5.02%	26,612
11-400-1480-50275	Repair & Maint. Equipment	-	10,000	10,000	10,000	0.00%	10,000
11-400-1480-50311	Operating Supplies	54,785	48,000	48,000	48,000	0.00%	48,000
11-400-1480-50320	Uniform & Protective Gear	200	250	250	250	0.00%	250
11-400-1480-50345	Building Materials	-	10,000	10,000	10,000	0.00%	10,000
	<b>Traffic Control</b>	<b>204,832</b>	<b>236,659</b>	<b>232,025</b>	<b>245,910</b>	<b>3.91%</b>	<b>253,893</b>
11-400-1490-50002	Overtime	11,309	50,000	50,000	50,000	0.00%	50,000

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections Included)**  
**GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-400-1490-50100	Employee Benefits	4,583	-	-	-	0.00%	-
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000	1,000	0.00%	1,000
11-400-1490-50305	Water Charges	1,362	900	900	1,000		1,000
11-400-1490-50306	Electricity	109	100	125	125		125
11-400-1490-50311	Operating Supplies	4,253	5,000	5,000	5,000	0.00%	5,000
11-400-1490-50340	Road Supplies	39,976	125,000	125,000	125,000	0.00%	125,000
11-400-1490-50350	Equipment Parts	1,285	1,500	1,500	1,500	0.00%	1,500
	<b>Snow Removal</b>	<b>62,877</b>	<b>183,500</b>	<b>183,525</b>	<b>183,625</b>	<b>0.07%</b>	<b>183,625</b>
11-400-1505-50001	Building and Grounds Salaries	726,161	821,983	700,000	822,384	0.05%	850,091
11-400-1505-50002	Overtime	12,929	23,000	20,000	23,000	0.00%	23,000
11-400-1505-50003	Holiday Pay	3,053	1,500	3,000	1,500	0.00%	1,500
11-400-1505-50004	Temp/Seasonal Wages	70,886	65,000	70,000	70,000	7.69%	70,000
11-400-1505-50100	Employee Benefits	375,060	462,571	375,000	448,616	-3.02%	475,187
11-400-1505-50210	Dues & Subscriptions	510	1,200	1,200	1,200	0.00%	1,200
11-400-1505-50212	Conf. & Training	877	2,250	2,250	2,250	0.00%	2,250
11-400-1505-50225	Contract Services	53,081	57,900	57,900	57,900	0.00%	58,000
11-400-1505-50239	Liability Insurance	181,927	209,300	229,884	215,579	3.00%	225,000
11-400-1505-50257	Refuse Disposal	1,058	-	-	-	0.00%	-
11-400-1505-50271	Gasoline & Vehicle Maint	141,687	203,355	203,355	213,568	5.02%	219,684
11-400-1505-50275	Repair & Maint., Fac/Equip	29,383	31,300	31,300	31,300	0.00%	31,300
11-400-1505-50304	Heating Oil	16,790	20,000	20,000	20,000	0.00%	20,000
11-400-1505-50305	Water Charge	9,833	15,000	10,000	15,000	0.00%	15,000
11-400-1505-50306	Electricity	45,570	50,000	50,000	50,000	0.00%	50,000
11-400-1505-50307	Natural Gas	1,088	1,200	1,200	1,200	0.00%	1,200
11-400-1505-50311	Operating Supplies	30,506	28,000	28,000	28,000	0.00%	28,000
11-400-1505-50320	Uniforms and Protective Gear	2,865	2,800	2,800	2,800	0.00%	2,800
11-400-1505-50330	Landscape Supplies	5,723	4,500	4,500	5,500	22.22%	5,500
11-400-1505-50335	Chemicals	850	1,400	1,400	1,400	0.00%	1,400
11-400-1505-50345	Building Materials	25,545	24,000	24,000	30,000	25.00%	30,000
11-400-1505-50347	Grounds Maintenance Supplies	1,212	1,800	1,800	1,800	0.00%	1,800
11-400-1505-50350	Equipment Parts	6,534	7,800	7,800	7,800	0.00%	7,800
11-400-1505-50361	Office Supplies	193	2,000	2,000	2,000	0.00%	2,000
11-400-1505-50361	Mutt Mitt Supplies	11,246	11,250	11,250	11,250	0.00%	11,250
	<b>Buildings and Grounds</b>	<b>1,754,567</b>	<b>2,049,109</b>	<b>1,858,639</b>	<b>2,064,047</b>	<b>0.73%</b>	<b>2,133,962</b>
11-400-1530-50275	Repair & Maint., Equipment	52,599	45,000	53,000	45,000	0.00%	50,000
11-400-1530-50306	Electricity	528,677	500,000	530,000	530,000	6.00%	550,000
11-400-1530-50307	Natural Gas	17,558	20,000	20,000	20,000	0.00%	20,000
	<b>Street Lighting</b>	<b>598,834</b>	<b>565,000</b>	<b>603,000</b>	<b>595,000</b>	<b>5.31%</b>	<b>620,000</b>
11-400-1540-50001	Street Cleaning Salaries	78,588	86,189	86,189	95,044	10.27%	97,349
11-400-1540-50002	Overtime	408	2,000	1,000	2,000	0.00%	2,000
11-400-1540-50003	Holiday Pay	1,991	2,000	2,000	2,000	0.00%	2,000
11-400-1540-50100	Employee Benefits	53,623	60,799	60,799	61,962	1.91%	65,327
11-400-1540-50225	Sweep Disposal	6,503	15,000	15,000	15,000	0.00%	15,000
11-400-1540-50271	Gasoline & Vehicle Maint.	20,931	22,735	22,735	23,877	5.02%	24,561
11-400-1540-50311	Operating Supplies	682	2,500	2,500	2,500	0.00%	2,500
11-400-1540-50320	Uniforms & Protective Gear	355	500	500	500	0.00%	500
	<b>Street Cleaning</b>	<b>163,081</b>	<b>191,723</b>	<b>190,723</b>	<b>202,883</b>	<b>5.82%</b>	<b>209,237</b>
11-400-1550-50001	Solid Waste Salaries	52,445	53,419	53,419	58,086	8.74%	61,255
11-400-1550-50002	Overtime	1,345	600	2,000	600	0.00%	600
11-400-1550-50004	Temp/Seasonal Wages	12,863	15,600	15,600	31,600	102.56%	31,600

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections Included)**  
**GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-400-1550-50100	Employee Benefits	32,807	32,995	32,995	33,327	1.01%	35,604
11-400-1550-50205	Copying & Binding	367	1,000	2,000	1,000	0.00%	1,000
11-400-1550-50210	Dues & Subscriptions	-	300	300	300	0.00%	300
11-400-1550-50212	Conferences & Training	25	500	500	500	0.00%	500
11-400-1550-50248	Downtown Litter Cleanup	34,307	36,000	36,000	-	-100.00%	-
11-400-1550-50250	City Street/Park Barrels	189,606	205,000	200,000	205,000	0.00%	205,000
11-400-1550-50253	Yard Waste Composting	172,841	185,000	185,000	185,000	0.00%	195,000
11-400-1550-50256	Refuse Collection	749,458	775,000	775,000	795,000	2.58%	800,000
11-400-1550-50257	Refuse Disposal	227,110	265,000	265,000	265,000	0.00%	275,000
11-400-1550-50258	Recycling - Collection	536,442	560,000	560,000	570,000	1.79%	570,000
11-400-1550-50259	Bulky Waste Disposal	39,921	45,000	45,000	45,000	0.00%	50,000
11-400-1550-50271	Gasoline & Vehicle Maint.	6,439	11,200	11,200	11,762	5.02%	12,099
11-400-1550-50311	Operating Supplies	13,346	10,000	10,000	10,000	0.00%	10,000
11-400-1550-50320	Uniforms & Protective Gear	54	200	200	200	0.00%	200
11-400-1550-50361	Office Supplies	199	200	200	200	0.00%	200
11-400-1550-50374	Graffiti Mitigation	1,228	3,000	3,000	3,000	0.00%	3,000
	<b>Solid Waste Collect/Disp</b>	<b>2,070,803</b>	<b>2,200,014</b>	<b>2,197,414</b>	<b>2,215,575</b>	<b>0.71%</b>	<b>2,251,358</b>
11-700-3102-50001	Recreation Admn Salaries	32,958	33,683	33,683	36,624	8.73%	38,622
11-700-3102-50100	Employee Benefits	23,529	28,067	28,067	27,417	-2.32%	29,140
11-700-3102-50120	Bank Fees	944	1,000	3,000	3,000	200.00%	3,105
11-700-3102-50210	Dues & Subscriptions	250	285	285	290	1.75%	300
11-700-3102-50225	Contract Services	339	400	400	400	0.00%	400
11-700-3102-50239	Liability Insurance	114	161	161	161	0.00%	161
11-700-3102-50271	Gasoline & Vehicle Maint.	7,416	11,725	11,725	12,314	5.02%	12,666
11-700-3102-50275	Repair & Maint.	-	200	200	200	0.00%	205
11-700-3102-50311	Operating Supplies	25	250	250	250	0.00%	250
11-700-3102-50361	Office Supplies	4,186	6,125	6,125	6,125	0.00%	6,200
	<b>Recreation Admin</b>	<b>69,761</b>	<b>81,896</b>	<b>83,896</b>	<b>86,781</b>	<b>5.96%</b>	<b>91,049</b>
11-700-3103-50001	Recreation Salaries	132,349	136,954	136,954	143,255	4.60%	149,257
11-700-3103-50002	Overtime	1,320	2,550	2,550	2,600	1.96%	2,650
11-700-3103-50004	Temp/Seasonal Wages	65,763	106,970	106,970	110,000	2.83%	112,500
11-700-3103-50100	Employee Benefits	72,186	73,510	73,510	73,481	-0.04%	78,179
11-700-3103-50210	Dues & Subscriptions	35	630	630	630	0.00%	635
11-700-3103-50225	Contract Services	1,357	2,550	2,550	2,600	1.96%	2,650
11-700-3103-50239	Liability Insurance	2,174	3,064	3,064	3,064	0.00%	3,064
11-700-3103-50260	Rental - Equip. & Facilities	1,444	2,700	2,700	2,750	1.85%	2,800
11-700-3103-50305	Water Charge	15,719	5,500	7,500	7,000	27.27%	7,250
11-700-3103-50306	Electricity	13,548	12,750	11,500	13,000	1.96%	13,250
11-700-3103-50307	Natural Gas	8,968	12,500	9,750	11,000	-12.00%	11,250
11-700-3103-50309	Household Supplies	2,023	3,300	3,300	3,350	1.52%	3,350
11-700-3103-50311	Operating Supplies	4,327	4,500	4,500	4,500	0.00%	4,550
11-700-3103-50334	Recreation Programs	29,032	36,030	36,030	37,400	3.80%	38,000
11-700-3103-50350	Equipment Parts	1,501	1,500	1,500	1,500	0.00%	1,525
11-700-3103-50361	Office Supplies	483	500	500	500	0.00%	510
	<b>Recreation Activities</b>	<b>352,229</b>	<b>405,508</b>	<b>403,508</b>	<b>416,630</b>	<b>2.74%</b>	<b>431,420</b>
11-700-3105-50001	Salaries	112,361	103,286	103,286	111,157	7.62%	115,916
11-700-3105-50002	Overtime	8,038	7,500	19,275	19,853	164.71%	20,449
11-700-3105-50003	Holiday Pay	-	500	500	515	3.00%	530
11-700-3105-50004	Temp/Seasonal Wages	259,390	275,000	277,253	288,750	5.00%	297,413
11-700-3105-50004	Temp/Seasonal Wages-Maintenar	-	20,000	20,000	20,600	3.00%	21,218
11-700-3105-50010	Special Detail Pay	2,400	10,000	10,096	10,399	3.99%	10,711

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections included)**  
**GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-700-3105-50105	Worker's Compensation	4,508	4,553	4,553	4,690	3.01%	4,830
11-700-3105-50100	Employee Benefits	61,901	63,480	63,480	65,000	2.39%	65,000
11-700-3105-50120	Bank Fees	2,844	2,500	2,847	3,500	40.00%	3,500
11-700-3105-50205	Copying & Binding	-	500	468	482	-3.60%	497
11-700-3105-50207	Legal Advertisement	7,893	7,500	10,432	7,750	3.33%	7,983
11-700-3105-50212	Conferences & Training	656	750	700	721	-3.87%	743
11-700-3105-50225	Contract Services	60,642	50,000	50,450	51,964	3.93%	53,522
11-700-3105-50239	Liability Insurance	10,191	14,358	14,358	14,789	3.00%	15,232
11-700-3105-50305	Water Charge	23,147	26,272	25,643	26,413	0.54%	27,205
11-700-3105-50306	Electricity	8,053	13,915	7,297	8,000	-42.51%	8,200
11-700-3105-50307	Natural Gas	3,938	6,991	3,844	4,000	-42.78%	4,000
11-700-3105-50266	Legal & Administrative Expense	78,198	78,198	78,198	-	-100.00%	-
11-700-3105-50267	Data Processing Expense	14,090	14,090	14,090	-	-100.00%	-
11-700-3105-50271	Gasoline & Vehicle Maintenance	15,923	9,757	9,757	10,247	5.02%	10,540
11-700-3105-50223	Carousel	1,363	2,500	2,350	2,421	-3.16%	2,493
11-700-3105-50224	Rotunda Expense	6,753	5,000	4,700	4,841	-3.18%	4,986
11-700-3105-50231	Seaweed Removal	15,552	25,000	12,075	16,000	-36.00%	17,000
11-700-3105-50260	Rental Equip & Facilities	3,195	6,000	1,058	5,000	-16.67%	5,150
11-700-3105-50275	Repair & Maintenance of Property	32,301	35,000	60,718	41,000	17.14%	42,230
11-700-3105-50309	Household Supplies	6,523	5,000	6,891	5,150	3.00%	5,305
11-700-3105-50311	Operating Supplies	10,726	10,000	8,511	9,750	-2.50%	10,043
11-700-3105-50313	Medical Supplies	794	1,000	32	975	-2.50%	1,004
11-700-3105-50320	Uniforms & Protective Gear	2,463	3,000	2,441	2,900	-3.33%	2,987
11-700-3105-50328	Beach Store Expense	18,583	20,000	20,244	20,750	3.75%	21,373
11-700-3105-50330	Landscaping Supplies	63	250	42	250	0.00%	258
11-700-3105-50345	Building Materials	5,701	5,000	6,576	6,500	30.00%	5,305
11-700-3105-50361	Office Supplies	1,487	1,500	1,090	1,450	-3.33%	1,494
11-700-3105-50558	Interest Expense	2,215	2,615	1,655	2,550	-2.49%	2,627
11-700-3105-50440	Equipment	-	15,000	11,110	20,000	33.33%	-
11-700-3105-50440	Other Improvement	82,038	22,513	22,513	-	-100.00%	-
11-700-3105-50233	New UDAG Seaweed	-	3,553	3,849	3,849	8.33%	3,849
11-700-3105-50551	Harvester	-	31,827	31,827	32,147	1.01%	32,470
	<b>Easton's Beach</b>	<b>863,930</b>	<b>903,908</b>	<b>914,209</b>	<b>824,363</b>	<b>-8.80%</b>	<b>826,063</b>
<b>TOTAL PUBLIC SERVICES</b>		<b>8,630,873</b>	<b>9,504,469</b>	<b>9,248,270</b>	<b>9,702,271</b>	<b>2.08%</b>	<b>9,936,004</b>

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## DEPARTMENT OF CIVIC INVESTMENT

The Mission of the Department of Civic Investment is to plan for orderly growth and development, review and regulate subdivisions, site plans and development plan proposals within the City of Newport.

In addition, the Department is responsible for community development housing small business loans, Community Development Block Grants and large scale redevelopment projects such as the North End and Lower Thames Street. The Department coordinates with the review board of the Planning Board as a part of the overall development approval process.

Planning Division -- responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, special project management, and comprehensive and master planning. *The Planning Division utilizes 0.51% (0.41% FY13; 0.42% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$17.33.*

Community Development Division -- responsible for community and economic development programming and activities. These activities generally include expanding commercial base, creating employment opportunities, economic development contract monitoring, budget control, compliance with state and federal regulations, administration of the housing rehabilitation loan program, Community Development Block Grant (CDBG) administration (grant application, project development, fiscal management, and supervision of activities, programs and sub-grant accomplishments). *The Community Development Division, as offset by the City's annual Community Development Block Grant, utilizes 0.04% (0.03% FY 13; 0.04% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$1.22.*

# DEPARTMENT OF CIVIC INVESTMENT

## FY 2014 Short-term goals, measures & status:

Goal #1: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Innitiate North End Advisory Committee, bid consulting services and implement project scope.

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of North End Advisory Committee initiated	100%

*New Dept. and new measure - no prior performance measurement history*

Measure #2 Develop overlay zone for commercial zones.

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of Overlay Zone for Commercial Zones developed	100%

*New Dept. and new measure - no prior performance measurement history*

Measure #3 Finalize Comprehensive Plan Update.

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of Comprehensive Plan Update finalized	100%

*New Dept. and new measure - no prior performance measurement history*

Measure #4: Implement 2<sup>nd</sup> Engage Newport Project

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of 2nd Engage Newport Project implemented	100%

*New Dept. and new measure - no prior performance measurement history*

Measure #5: Support the redevelopment of future surplus elementary school buildings including development of a plan for their future recommended use as directed by Council.

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of plan for future recommended uses of future surplus elementary schools developed	100%

*New Dept. and new measure - no prior performance measurement history*



# DEPARTMENT OF CIVIC INVESTMENT

## FY 2014 Short-term goals, measures & status (continued):

Assoc. Council Tactical Priority Area:



Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goal #2: Finalize Navy Hospital Reuse Process

Measure #1: Report (final) from consultant on recommended options

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of consultant's report on recommended options for Navy Hospital reuse completed	100%

*New Dept. and new measure - no prior performance measurement history*

Measure #2 Determine City actions

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of City actions regarding Navy Hospital determined	100%

*New Dept. and new measure - no prior performance measurement history*

Measure #3 Develop disposition process and potential partnerships

PERFORMANCE MEASURES	FY 2014 TARGET
Percent of Navy Hospital disposition process and potential partnerships developed	100%

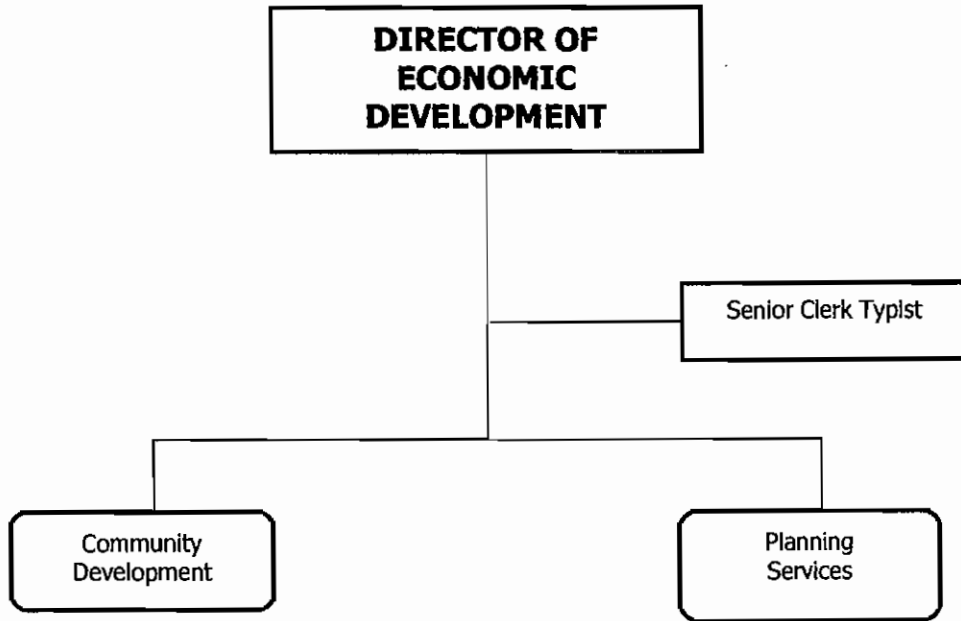
*New Dept. and new measure - no prior performance measurement history*

Assoc. Council Tactical Priority Area:



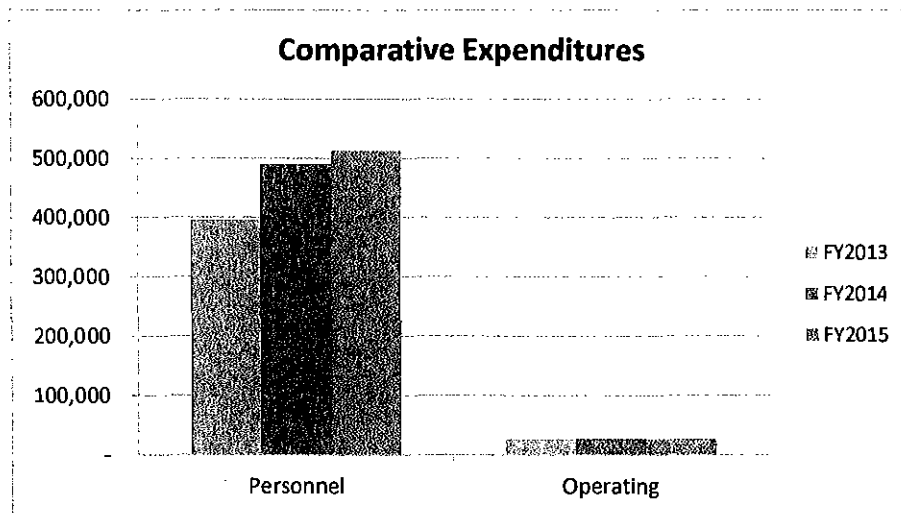
Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

# DEPARTMENT OF CIVIC INVESTMENT



**CIVIC INVESTMENT  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 243,419	\$ 263,270	\$ 263,270	\$ 339,039	\$ 351,855
FRINGE BENEFITS	102,092	132,592	132,592	151,114	160,807
PURCHASED SERVICES	270	700	10,700	10,700	10,700
UTILITIES	1,177	1,300	1,300	1,300	1,300
INTERNAL SERVICES	-	-	-	-	-
OTHER CHARGES	18,846	19,500	19,500	9,500	9,500
SUPPLIES & MATERIALS	4,687	5,600	5,600	5,600	5,600
<b>TOTAL</b>	<b>\$ 370,491</b>	<b>\$ 422,962</b>	<b>\$ 432,962</b>	<b>\$ 517,253</b>	<b>\$ 539,762</b>

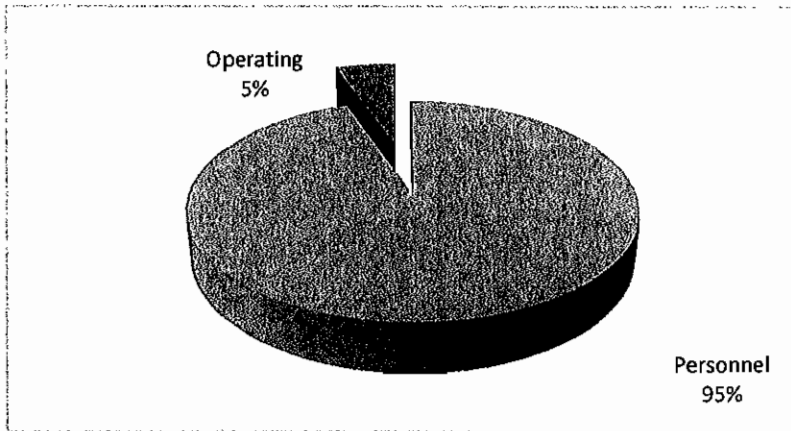


**REVENUES**

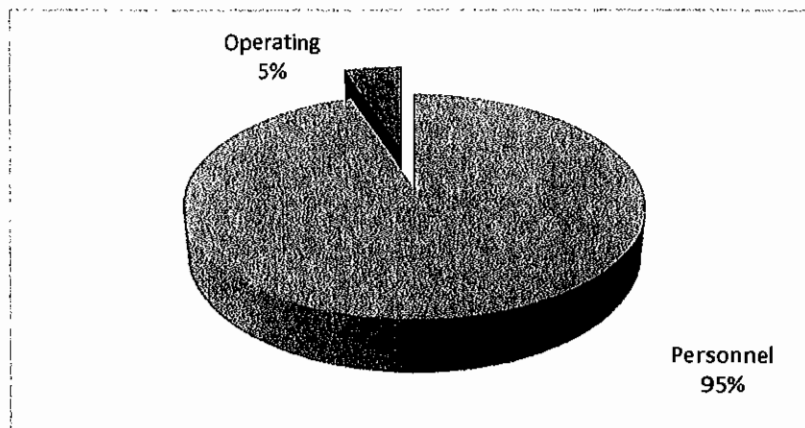
ACCT NO.	ACCT TITLE					
45516	Planning Services	980	400	400	400	500
45525	Community Develop Srv	59,629	59,629	59,629	59,629	59,629
<b>TOTAL</b>		<b>60,609</b>	<b>60,029</b>	<b>60,029</b>	<b>60,029</b>	<b>60,129</b>
<b>BALANCE</b>		<b>309,882</b>	<b>362,933</b>	<b>372,933</b>	<b>457,224</b>	<b>479,633</b>

### Civic Investment

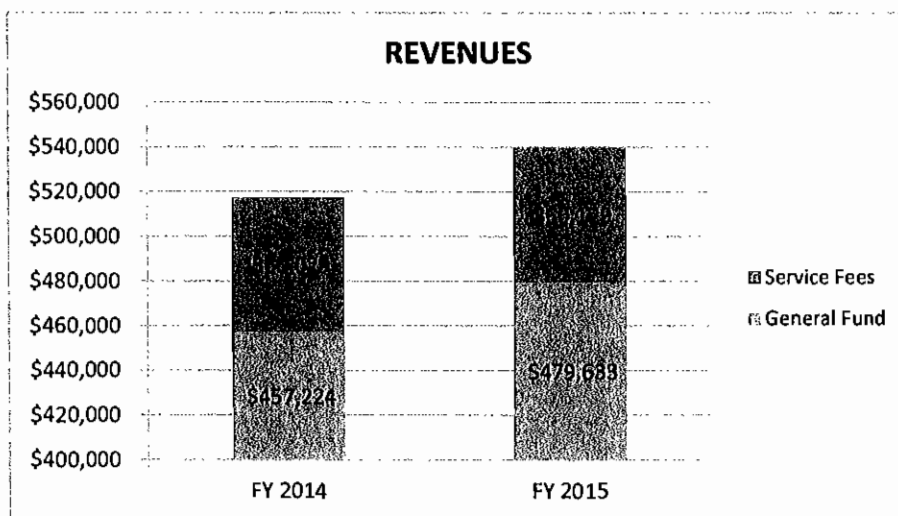
#### FY 2014 Proposed Expenditures \$517,253



#### FY 2015 Projected Expenditures \$539,762



#### Revenues \$422,962



**FUNCTION: Economic Development**  
**DEPARTMENT: Civic Investment**  
**DIVISION OR ACTIVITY: Planning Services**

**BUDGET COMMENTS:**

Under the City's new reorganization plan, this Department has been redefined as Dept. of Civic Investment (formerly Planning and Development). This cost center has increased \$89,493 (26.47%) due, for the most part, to reassigning the position of Preservation Planner from Building Inspections to this Division.

**PROGRAM:**

The Planning Division is responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, special studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, and comprehensive, master, and neighborhood planning.

**OBJECTIVES:**

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To protect, preserve and plan for the City and to administer and implement the land use related policies and recommendations of the Comprehensive Land Use Plan; To redevelop properties in a manner that is consistent with approved and/or adopted plans to benefit the community at-large.

**SERVICES AND PRODUCTS:**

- Informational services regarding data, plans, procedures, programs, grants, etc.
- Monitor and recommended City's growth patterns
- Coordination with Planning Board Meetings
- Grant applications for planning projects

**COST CENTER 11-600-3120: PLANNING SERVICES**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 202,432	\$ 211,383	\$ 211,383	\$ 282,620	\$ 292,359
FRINGE BENEFITS	78,466	99,980	99,980	118,236	125,695
PURCHASED SERVICES	270	500	10,500	10,500	10,500
UTILITIES	1,177	1,300	1,300	1,300	1,300
INTERNAL SERVICES	-	-	-	-	-
OTHER CHARGES	18,846	19,300	19,300	9,300	9,300
SUPPLIES & MATERIALS	4,687	5,600	5,600	5,600	5,600
<b>COST CENTER TOTAL</b>	<b>\$ 305,878</b>	<b>\$ 338,063</b>	<b>\$ 348,063</b>	<b>\$ 427,556</b>	<b>\$ 444,754</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Director of Planning	S11	1.0	1.0	1.0	1.0	0.0
Dir. of Economic Development Planner	S12 N03	0.0 1.0	0.0 1.0	0.0 1.0	0.0 1.0	1.0 1.0
Sr. Clerk Typist	UC2	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**FUNCTION: Economic Development**  
**DEPARTMENT: Civic Investment**  
**DIVISION OR ACTIVITY: Community Development**

**BUDGET COMMENTS:**

The only significant expense in this cost center is for personnel.

**PROGRAM:**

This program provides funds to support the administration of the City's Economic Development Division which is responsible for economic development contract monitoring, budget control, compliance with federal regulations; and administration of the Rehabilitation Loan and Grant Program. All Community Development Block Grant (CDBG) administration is handled in this program including the filing of annual CDBG grant application, project development, fiscal management, and supervision of activities, programs and sub-grantee accomplishments. The program is also responsible for various programs for sustaining and expanding the commercial and Industrial base of the community and the creation of new employment opportunities.

**OBJECTIVES:**

To cultivate new jobs and housing opportunities through administration of Federal and State loan and grant programs; To enhance the quality of life and increase the non-residential tax base of the City by retaining and nourishing existing Newport businesses and attracting new businesses; To work with various community groups such as the Chamber of Commerce, the NCCVB, Broadway Alliance, etc. to avoid duplication of reform and to improve conditions.

**SERVICES AND PRODUCTS**

- Economic Development Revolving Loan Program
- North End Redevelopment
- Washington Square Restoration
- Strengthen employment opportunities
- Improve quality of life
- Application for and administration of the City's Community Development Block Grant
- Improve Newport's housing stock
- Technical assistance to a variety of groups and entities.

**COST CENTER 11-600-3123: COMMUNITY DEVELOPMENT**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 40,987	\$ 51,887	\$ 51,887	\$ 56,419	\$ 59,496
FRINGE BENEFITS	23,626	32,612	32,612	32,878	35,112
PURCHASED SERVICES	-	200	200	200	200
OTHER CHARGES	-	200	200	200	200
SUPPLIES & MATERIALS	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 64,613</b>	<b>\$ 84,899</b>	<b>\$ 84,899</b>	<b>\$ 89,697</b>	<b>\$ 95,008</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Sr. Development Planner	N03	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		1.0	1.0	1.0	1.0	1.0



**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections included)**  
**GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-600-3120-50001	Planning Salaries	201,412	210,783	210,783	282,020	33.80%	291,759
11-600-3120-50002	Overtime	1,020	600	600	600	0.00%	600
11-600-3120-50004	Temp/Seasonal Wages	-	-	-	-	100.00%	-
11-600-3120-50100	Employee Benefits	78,466	99,980	99,980	118,236	18.26%	125,695
11-600-3120-50205	Copying & Binding	-	-	-	-	100.00%	-
11-600-3120-50207	Legal Advertising	270	500	500	500	0.00%	500
11-600-3120-50210	Dues & Subscriptions	18,000	18,000	18,000	8,000	-55.56%	8,000
11-600-3120-50212	Conf. & Training	25	500	500	500	100.00%	500
11-600-3120-50225	Contract Services	-	-	10,000	10,000	0.00%	10,000
11-600-3120-50251	Phones and Communication	1,177	1,300	1,300	1,300	0.00%	1,300
11-600-3120-50268	Mileage Reimb.	821	800	800	800	0.00%	800
11-600-3120-50361	Office Supplies	4,687	5,600	5,600	5,600	0.00%	5,600
	<b>Planning Services</b>	<b>305,878</b>	<b>338,063</b>	<b>348,063</b>	<b>427,556</b>	<b>26.47%</b>	<b>444,754</b>
11-600-3123-50001	Economic Dev Salaries	40,987	51,887	51,887	56,419	8.73%	59,496
11-600-3123-50100	Employee Benefits	23,626	32,612	32,612	32,878	0.82%	35,112
11-600-3123-50212	Conf. & Training	-	100	100	100	100.00%	100
11-600-3123-50225	Contract Services	-	200	200	200	100.00%	200
11-600-3123-50238	Postage	-	100	100	100	0.00%	100
11-600-3123-50361	Office Supplies	-	-	-	-	0.00%	-
	<b>Community Development</b>	<b>64,613</b>	<b>84,899</b>	<b>84,899</b>	<b>89,697</b>	<b>5.65%</b>	<b>95,008</b>
<b>TOTAL CIVIC INVESTMENT</b>		<b>370,491</b>	<b>422,962</b>	<b>432,962</b>	<b>517,253</b>	<b>22.29%</b>	<b>539,762</b>

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## DEPARTMENT OF ZONING & INSPECTIONS

The Mission of the Department of Zoning and Inspections is to ensure compliance with construction, zoning and nuisance codes and to protect public health, safety and welfare within the community. The Department serves as a one-stop shop for review and regulations for building, housing, electrical, plumbing, mechanical; and zoning (certificates, variances, special uses and historic), within the City of Newport.

Two divisions and functions fall under the Department of Zoning & Inspections:

Zoning Division – responsible for all zoning and historic district enforcement, project review and approval, and the abatement of nuisance and noise problems within the city. Staff issues violations and citations and they represent the Division before Municipal Court. Staff also works closely with the Police including the Community Oriented Police officers.

*The Zoning Division utilizes 0.28% (0.29% FY 13; 0.29% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.55.*

Building Inspections Division – responsible for enforcing the State building and housing codes. Also, the division issues plumbing, electrical, and mechanical permits for new projects and completes the associated inspections and issues orders to correct code violations. Building Inspection Services provides efficient and effective inspection services and information to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

*The Building Inspections Division utilizes 0.65% (0.77% FY 13%; 0.76% FY 12) of the FY 14 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$22.39.*

# DEPARTMENT OF ZONING & INSPECTIONS

## FY 2013 Short-term goals, measures & status:

Goal #1: Increase enforcement of nuisance regulations and code compliance to protect and promote the health, safety and welfare of the community.

Measure #1:

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percent increase of municipal inspections	3.00%	45.58%	39.72%	37.79%	
Actual # of inspections:	441	642	897	1236	627

Measure #2:

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percent increase of housing inspections	0%	17.79%	29.34%	-45.08%	
Actual # of inspections:	680	801	1036	569	616

Measure #3: Average response time in calendar days for initial inspection of code violations.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Number of calendar days for initial inspection of code violations.	<5	<5	<4	<3

Assoc.Council Mission Statements:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction



to promote and foster outstanding customer service for all who come in contact with the City

# DEPARTMENT OF ZONING & INSPECTIONS

## FY 2013 Short-term goals, measures & status (continued):

Goal #2: To proactively guide historic preservation within the community through the use of the Historic District Commission and Planning Staff and expedite approvals where possible.

Measure #1: Percentage of historic district projects that engage the Historic District Planner prior to the submittal of the Historic District Commission (HDC) application.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percentage of projects engaging the Historic District Planner prior to the submittal of the HDC application.	70%	84%	87%	85%

Measure #2: Percentage of Historic District Commission applications that are accepted and deemed complete and ready for review.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percentage of HDC applications that are accepted and deemed complete and ready for review.	88%	88%	92%	86%

Assoc.Council Mission Statements:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction



to promote and foster outstanding customer service for all who come in contact with the City

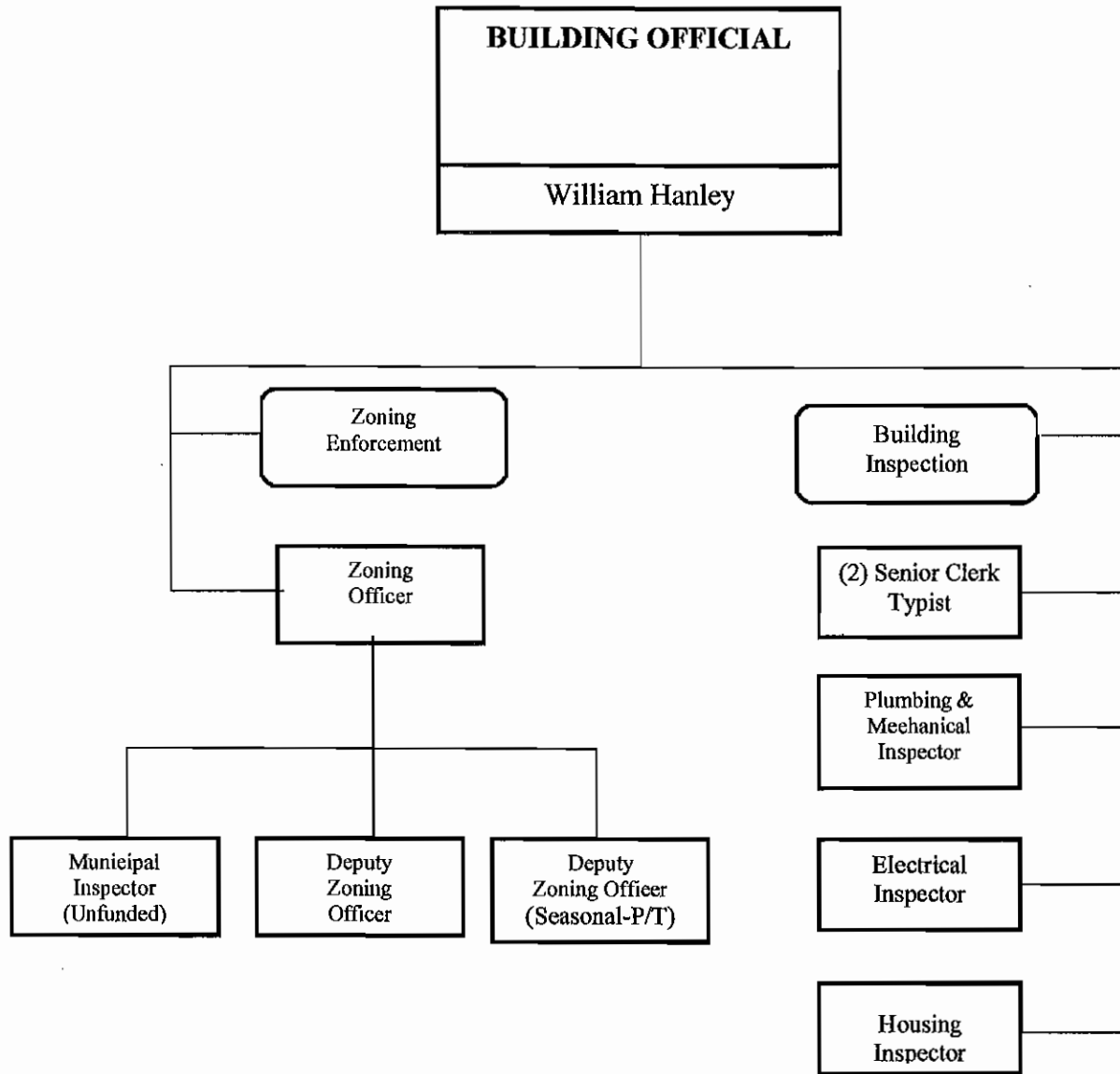


Associated Council Objectives:

Provide high quality services to residents, taxpayers and visitors.

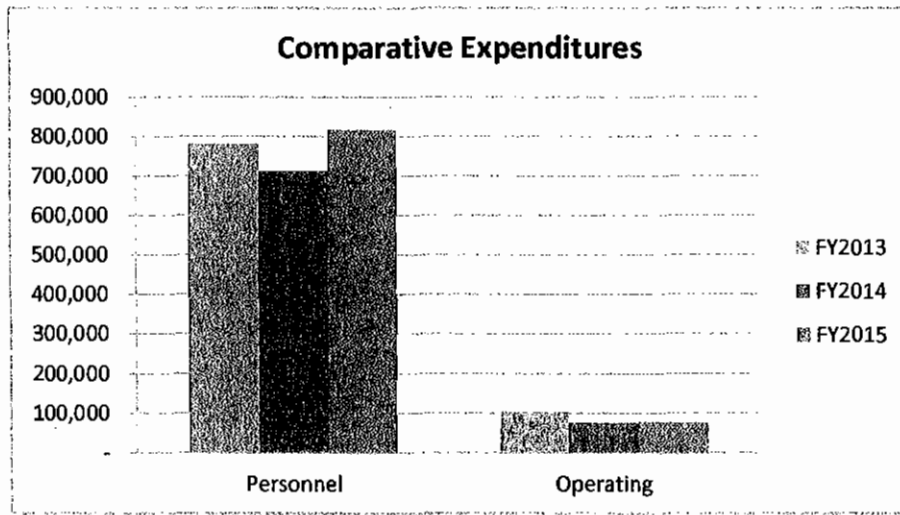
**Goals and measures for FY 2013 continue to apply  
There are no new goals for FY 2014**

# DEPARTMENT OF ZONING, & INSPECTIONS



**ZONING and INSPECTIONS  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
SALARIES	\$ 514,909	\$ 535,685	\$ 535,785	\$ 497,716	\$ 572,499
FRINGE BENEFITS	219,041	244,867	244,867	215,204	244,898
PURCHASED SERVICES	22,542	26,000	26,000	26,000	26,780
UTILITIES	3,734	4,440	4,440	4,440	4,620
INTERNAL SERVICES	24,355	29,910	29,910	31,412	32,312
OTHER CHARGES	2,734	5,300	5,300	5,300	5,500
SUPPLIES & MATERIALS	6,715	7,950	8,000	8,000	8,200
CAPITAL OUTLAY	-	30,000	30,000	-	-
<b>TOTAL</b>	<b>\$ 794,030</b>	<b>\$ 884,152</b>	<b>\$ 884,302</b>	<b>\$ 788,072</b>	<b>\$ 894,809</b>

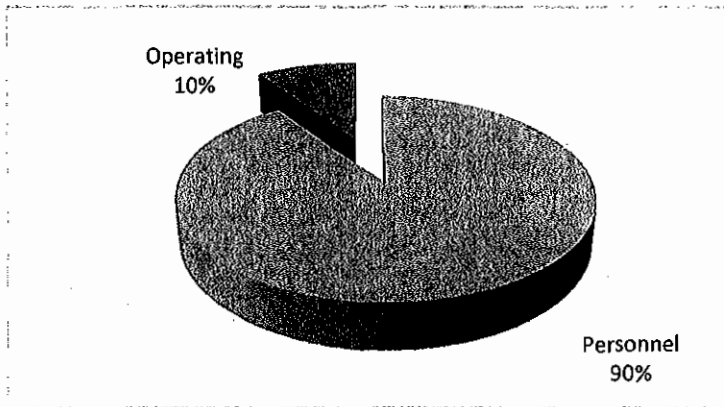


**REVENUES**

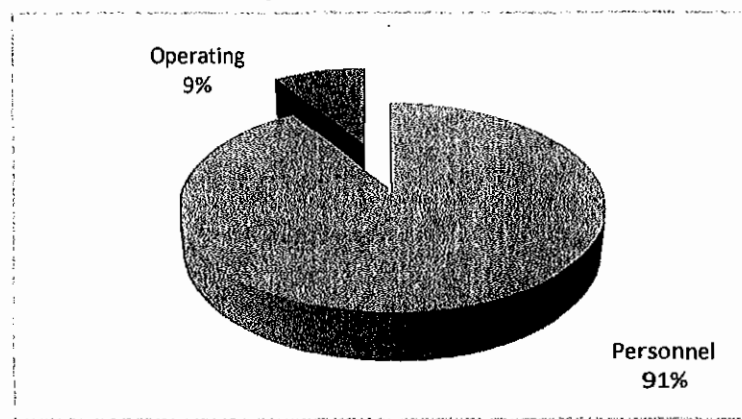
ACCT NO.	ACCT TITLE					
45640	Building	563,058	500,000	600,000	575,000	651,430
45642	Plumbing	38,724	40,000	40,000	40,000	50,000
45644	Mechanical	116,290	115,000	115,000	115,000	125,000
45648	Board of Appeals	17,700	17,000	17,000	17,000	17,000
45650	HDC Application Fee	19,800	16,000	16,000	16,000	20,000
45646	Electric	110,283	103,000	115,000	115,000	125,000
<b>TOTAL</b>		<b>865,855</b>	<b>791,000</b>	<b>903,000</b>	<b>878,000</b>	<b>988,430</b>
<b>BALANCE</b>		<b>(71,825)</b>	<b>93,152</b>	<b>(18,698)</b>	<b>(89,928)</b>	<b>(93,621)</b>

### Zoning and Inspections

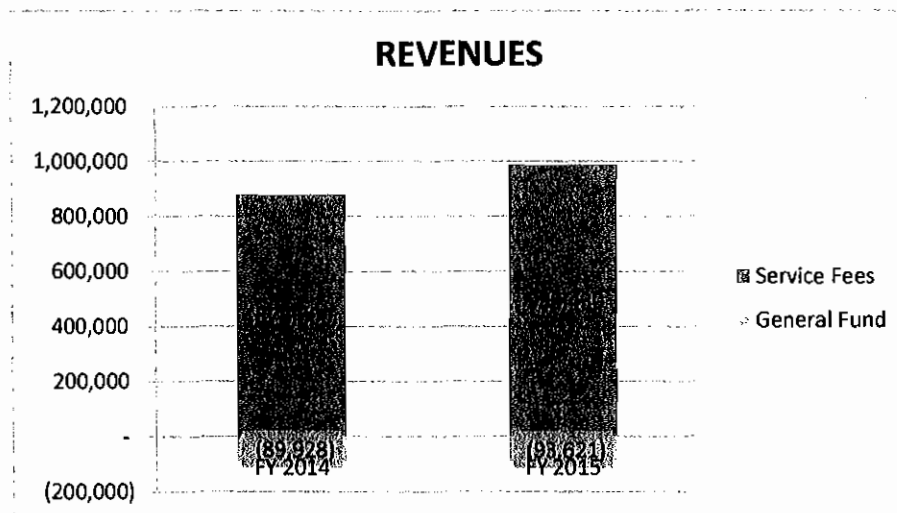
**FY 2014 Proposed Expenditures \$788,072**



**FY 2015 Projected Expenditures \$894,809**



### REVENUES





**FUNCTION: Community Development**  
**DEPARTMENT: Zoning and Inspections**  
**DIVISION OR ACTIVITY: Zoning Enforcement**

**BUDGET COMMENTS:**

This cost center decreased \$3,101 (-1.30%) due entirely to a decrease of \$3,151 (-1.53%) in personnel costs. The only offsetting increase of \$50 (11.11%) is in operating supplies. Major expenses include \$12,000 for required public advertising. The Municipal Inspector's position continues to be unfunded.

**PROGRAM:**

The Zoning Enforcement Division is responsible for all zoning enforcement activities, zoning interpretations and coordination of new development proposals to ensure zoning compliance. The program is actively involved with regulating nuisance and noise problems in the city. Staff issues violations and citations and they represent the division before municipal court. Staff also works closely with the Police including the Community Oriented Police officers.

**OBJECTIVES:**

To ensure that the development, redevelopment and/or rehabilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport, in accordance with the Newport Zoning Ordinance and related nuisance and noise ordinances; To work with the Zoning Board, Historic District Commission, Critical Area Review Board, and Municipal Court to effectuate the program.

**SERVICES AND PRODUCTS:**

- Staff assistance Zoning Board of Review, Historic District Commission & Critical Area Review Committee
- Citizen assistance with regard to zoning and nuisance issues.
- Enforcement of zoning and nuisance codes of the City of Newport.

**COST CENTER 11-600-3121: ZONING ENFORCEMENT**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
SALARIES	\$ 142,549	\$ 145,783	\$ 145,883	\$ 142,098	\$ 147,639
FRINGE BENEFITS	56,698	59,723	59,723	60,257	64,227
PURCHASED SERVICES	22,542	26,000	26,000	26,000	26,780
UTILITIES	1,890	1,800	1,800	1,800	1,900
OTHER CHARGES	254	2,000	2,000	2,000	2,000
SUPPLIES & MATERIALS	3,193	3,450	3,500	3,500	3,600
<b>COST CENTER TOTAL</b>	<b>\$ 227,126</b>	<b>\$ 238,756</b>	<b>\$ 238,906</b>	<b>\$ 235,655</b>	<b>\$ 246,146</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Zoning Officer	S06	1.0	1.0	1.0	1.0	1.0
Municipal Inspector	UT3	1.0	1.0	1.0	1.0	1.0
Deputy Zoning Officer	N02	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**FUNCTION: Community Development**  
**DEPARTMENT: Zoning and Inspections**  
**DIVISION OR ACTIVITY: Building Inspections Services**

**BUDGET COMMENTS:**

This cost center has an overall decrease of \$92,979 (-14.41%), attributable almost entirely to the reassignment of personnel. The only other decrease is for \$30,000 (-100.00%) for the equipment replacement fund, which was the required amount to support replacement of the Building Inspections' vehicles in the prior year.

**PROGRAM:**

This program provides funds to support the Plumbing, Mechanical and Electrical Inspection function, which is responsible for enforcing the State building code, issuing plumbing and mechanical permits for new work, conducting inspections during construction, and issuing orders to correct violations in new and existing structures. Building Inspection Services provides efficient and effective inspection services and information and data to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

**OBJECTIVES:**

To track revenue and building activity through permit documentation; To continue to explore and incorporate computer capability and construction related software for increased internal efficiency and better service to the public; To monitor staff status regarding certification and licensing; To enforce minimum housing standards.

**SERVICES AND PRODUCTS:**

- Plumbing, mechanical, electrical and building permits
- State building code enforcement

**COST CENTER 11-600-3122: BUILDING INSPECTION SERVICES**

TITLE	2011-12 ACTUAL	2012-13 BUDGET	2012-13 ESTIMATED	2013-14 PROPOSED	2014-15 PROJECTED
SALARIES	\$ 372,360	\$ 389,902	\$ 389,902	\$ 355,618	\$ 424,860
FRINGE BENEFITS	162,343	185,144	185,144	154,947	180,671
UTILITIES	1,844	2,640	2,640	2,640	2,720
INTERNAL SERVICES	24,355	29,910	29,910	31,412	32,312
OTHER CHARGES	2,480	3,300	3,300	3,300	3,500
SUPPLIES & MATERIALS	3,522	4,500	4,500	4,500	4,600
CAPITAL OUTLAY	-	30,000	30,000	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 566,904</b>	<b>\$ 645,396</b>	<b>\$ 645,396</b>	<b>\$ 552,417</b>	<b>\$ 648,663</b>

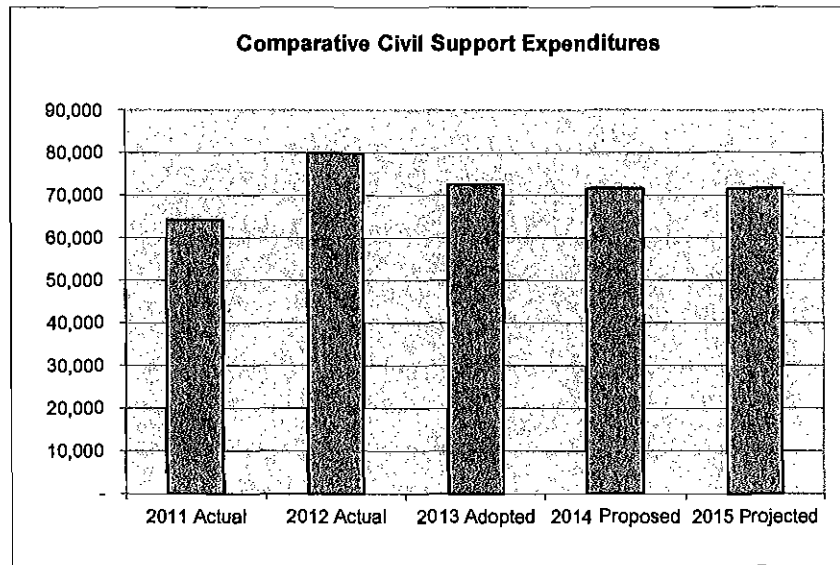
PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Building Official	S08	1.0	1.0	1.0	1.0	1.0
Preservation Planner	N03	1.0	1.0	1.0	0.0	0.0
Electrical Inspector	UT4	1.0	1.0	1.0	1.0	1.0
Housing Inspector	UT3	1.0	1.0	1.0	1.0	1.0
Plumb/Mech. Inspector	UT4	1.0	1.0	1.0	1.0	1.0
Sr. Clerk Typist	UC2	2.0	2.0	2.0	2.0	2.0
<b>Total Positions</b>		<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>6.0</b>	<b>6.0</b>

**CITY OF NEWPORT, RHODE ISLAND**  
**FY2014 PROPOSED BUDGET (with FY2015 projections Included)**  
**GENERAL FUND EXPENDITURES**

<b>ACCT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>2012 ACTUAL EXPEND</b>	<b>2013 ADOPTED BUDGET</b>	<b>2013 PROJECTED RESULTS</b>	<b>2014 PROPOSED BUDGET</b>	<b>% Chge FY13 to FY14</b>	<b>2015 PROJECTED BUDGET</b>
11-650-3121-50001	Zoning Salaries	125,993	128,283	128,283	132,998	3.68%	138,489
11-650-3121-50003	Holiday Pay	600	500	600	600	20.00%	650
11-650-3121-50004	Temp/Seasonal Wages	15,956	17,000	17,000	8,500	-50.00%	8,500
11-650-3121-50100	Employee Benefits	56,698	59,723	59,723	60,257	0.89%	64,227
11-650-3121-50207	Legal Advertisement	11,136	12,000	12,000	12,000	0.00%	12,360
11-650-3121-50212	Conf. & Training	-	1,000	1,000	1,000	100.00%	1,000
11-650-3121-50225	Copier Contract	11,406	14,000	14,000	14,000	0.00%	14,420
11-650-3121-50251	Phones & Communication	1,890	1,800	1,800	1,800	0.00%	1,900
11-650-3121-50268	Mileage Reimbursement	254	1,000	1,000	1,000	0.00%	1,000
11-650-3121-50311	Operating Supplies	770	450	500	500	11.11%	500
11-650-3121-50361	Office Supplies	2,423	3,000	3,000	3,000	0.00%	3,100
	<b>Zoning Enforcement</b>	<b>227,126</b>	<b>238,756</b>	<b>238,906</b>	<b>235,655</b>	<b>-1.30%</b>	<b>246,146</b>
11-650-3122-50001	Bldg Insp Salaries	349,771	362,902	362,902	328,618	-9.45%	397,860
11-650-3122-50002	Overtime	575	2,000	2,000	2,000	100.00%	2,000
11-650-3122-50004	Temp/Seasonal Wages	22,014	25,000	25,000	25,000	0.00%	25,000
11-650-3122-50100	Employee Benefits	162,343	185,144	185,144	154,947	-16.31%	180,671
11-650-3122-50210	Dues & Subscriptions	852	300	300	300	0.00%	400
11-650-3122-50212	Conf. & Training	507	1,000	1,000	1,000	100.00%	1,100
11-650-3122-50251	Phones & Communication	1,844	2,640	2,640	2,640	0.00%	2,720
11-650-3122-50268	Mileage Reimbursement	1,121	2,000	2,000	2,000	0.00%	2,000
11-650-3122-50271	Gasoline & Vehicle Maintenance	24,355	29,910	29,910	31,412	5.02%	32,312
11-650-3122-50361	Office Supplies	3,522	4,500	4,500	4,500	0.00%	4,600
11-650-3122-50851	Transfer to Equip Replacement	-	30,000	30,000	-	100.00%	-
	<b>Building Inspect Services</b>	<b>566,904</b>	<b>645,396</b>	<b>645,396</b>	<b>552,417</b>	<b>-14.41%</b>	<b>648,663</b>
	<b>TOTAL ZONING &amp; INSPECTIONS</b>	<b>794,030</b>	<b>884,152</b>	<b>884,302</b>	<b>788,072</b>	<b>-10.87%</b>	<b>894,809</b>

**CIVIC SUPPORT  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b>EXPENDITURES</b>					
CIVIC SUPPORT	\$ 79,900	\$ 72,650	\$ 69,350	\$ 71,600	\$ 71,600
<b>TOTAL</b>	<b>\$ 79,900</b>	<b>\$ 72,650</b>	<b>\$ 69,350</b>	<b>\$ 71,600</b>	<b>\$ 71,600</b>



**COST CENTER 11-830-2111: CIVIC SUPPORT**

	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Visiting Nurse	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
NPT Cty Community Mental Health	10,500	10,500	10,500	10,500	10,500
Newport Partnerships for Families	2,000	2,000	2,000	2,000	2,000
East Bay Comm. Action (New Visions)	15,500	15,500	15,500	15,500	15,500
Lucy's Hearth	1,500	1,500	-	1,500	1,500
Seaman's Church	1,050	1,050	1,050	1,050	1,050
The Samaritans	250	250	-	250	250
Public Education Foundation	500	500	-	-	-
Women's Resource Center	3,250	3,250	3,250	3,250	3,250
Newport in Bloom	500	1,500	1,500	-	-
Fort Adams Trust	750	750	750	-	-
Park Holm Sr. Center	-	1,700	1,700	1,700	1,700
American Red Cross	-	500	500	500	500
Boys & Girls Club	7,750	7,750	7,750	7,750	7,750
Boy Scouts, Narragansett Council	250	250	250	250	250
Newport Artillery Company	1,250	1,250	1,250	1,250	1,250
Lions Club	750	750	750	750	750
Newport Little League	2,100	2,100	2,100	-	-
Martin Luther King Community Center	7,500	7,500	7,500	7,500	7,500
Pop Warner Football	-	1,050	-	-	-
Fifth Ward Little League	1,000	1,000	1,000	-	-
Roger's High Boosters Assoc.	500	500	500	-	-
RI Arts Foundation/Npt Music Festival	500	500	500	500	500
Robert Potter League for Animals	12,000	-	-	-	-
Friends of Ballard Park	500	1,000	1,000	-	-
First Night Newport	-	-	-	2,500	2,500
Social Venture Partners-RI (SVPRI)	-	-	-	4,850	4,850
<b>COST CENTER TOTAL</b>	<b>\$ 79,900</b>	<b>\$ 72,650</b>	<b>\$ 69,350</b>	<b>\$ 71,600</b>	<b>\$ 71,600</b>

New Request from Aquidneck Island Planning Commission (AIPC) ~ \$18,000

**For Informational Purposes Only ~ Designated Trust Funding (not part of Proposed Budget)**

Edward King Sr. Ctr	34,000	34,000	34,000	34,000	34,000
Ed. King Sr Ctr (luncheons)	5,010	5,010	5,010	5,010	5,010
Child and Family Services	1,170	1,170	1,170	1,170	1,170
Henderson Home	48,950	48,950	48,950	48,950	48,950
Touro Synagogue	7,200	7,200	7,200	7,200	7,200
Preservation Society	1,160	1,160	1,160	1,160	1,160
<b>Trust Funded Civic Support</b>	<b>97,490</b>	<b>97,490</b>	<b>97,490</b>	<b>97,490</b>	<b>97,490</b>

**FIDUCIARY AND RESERVE ACCOUNTS  
BUDGET SUMMARY**

	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
<b><u>EXPENDITURES</u></b>					
TRANSFER TO SCHOOL	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157
TRANSFER TO PUBLIC LIBRARY	1,671,719	1,687,279	1,687,279	1,721,025	1,772,655
TRANSFER TO CAPITAL PROJECTS	1,621,897	2,259,400	2,259,400	2,830,900	3,444,564
INDEPENDENT AUDIT/STATISTICAL	319,228	75,000	68,500	68,500	348,500
PENSION & RETIREE EXPENSE	3,935,092	3,394,498	3,597,200	2,424,460	2,654,823
INSURANCE RESERVES	512,149	600,797	625,000	725,000	725,000
DEBT SERVICE	2,505,855	2,564,581	2,564,581	2,527,370	2,289,790
CONTINGENCY & OTHER	321,822	(194,000)	308,063	363,400	380,683
<b>TOTAL</b>	<b>\$33,451,919</b>	<b>\$32,951,712</b>	<b>\$33,674,180</b>	<b>\$ 33,224,812</b>	<b>\$34,180,172</b>
 <b><u>REVENUES</u></b>					
Acct No	Account Title				
45326	School Housing Aid	511,556	631,256	510,000	567,931
45329	State Aid - Library Proj.	219,628	213,200	213,200	213,200
	<b>TOTAL</b>	<b>731,184</b>	<b>844,456</b>	<b>723,200</b>	<b>781,131</b>
	<b>BALANCE</b>	<b>32,720,735</b>	<b>32,107,256</b>	<b>32,950,980</b>	<b>33,399,041</b>



**COST CENTER 11-150-7210: PUBLIC SCHOOL OPERATIONS**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Public School Operations	22,564,157	22,564,157	22,564,157	22,564,157	22,564,157
<b>COST CENTER TOTAL</b>	<b>22,564,157</b>	<b>22,564,157</b>	<b>22,564,157</b>	<b>22,564,157</b>	<b>22,564,157</b>

This account represents the local appropriation of property tax revenues to the Public School Budget. There has been no change in this allocation.

**COST CENTER 11-150-7100: PUBLIC LIBRARY OPERATIONS**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Transfer to Public Library	1,671,719	1,687,279	1,687,279	1,721,025	1,772,655
<b>COST CENTER TOTAL</b>	<b>1,671,719</b>	<b>1,687,279</b>	<b>1,687,279</b>	<b>1,721,025</b>	<b>1,772,655</b>

This account represents the local appropriation of property tax revenues to the Newport Public Library. An increase of \$33,746 (2.00%) is being proposed in this allocation. The State's allocation of \$378,526 Grant in Aid is proposed to increase \$4,524 (1.21%) in FY2014.

**COST CENTER : TRANSFERS**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Transfer for General Fund Projects	1,546,897	2,259,400	2,259,400	2,830,900	3,444,564
Transfer for Enterprise Fund	75,000	-	-	-	-
Transfer for School Capital Projects	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>1,621,897</b>	<b>2,259,400</b>	<b>2,259,400</b>	<b>2,830,900</b>	<b>3,444,564</b>

The transfer for general fund projects is the amount needed to fund capital projects as outlined in the capital project section of the budget. Please see the summary schedule and project sheets for details.

There is no transfer proposed for school capital projects allocated in the FY2013-2014 School Budget.

**COST CENTER 11-150-8130: INDEPENDENT AUDIT & STATISTICAL UPDATE**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Independent Audit	-	75,000	68,500	68,500	68,500
Statistical Update/Revaluation	319,228	-	-	-	280,000
<b>COST CENTER TOTAL</b>	<b>319,228</b>	<b>75,000</b>	<b>68,500</b>	<b>68,500</b>	<b>348,500</b>

The independent audit account provides funds for the annual independent audit of the School's and City's finances. In keeping with Rhode Island General Law 44-5-11, statistical updates must be performed every three (3) years with a full physical revaluation every nine (9) years. The statistical update account provides funds for a thorough analysis of all real estate in the City so as to determine the fair market value of all properties. Funding for a full revaluation was adopted in the FY 2012 Adopted Budget

**COST CENTER 11-150-8520: RETIREE EXPENSE**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Monthly Pension Expenses	17,108	17,200	17,200	17,200	17,200
Retiree Health Insurance	606,794	627,298	580,000	607,260	637,623
Monthly Insurance	-	-	-	-	-
OPEB Actuarial Valuation	-	-	-	-	-
Severance Benefits	811,190	450,000	700,000	800,000	800,000
Contribution to OPEB Trust	2,500,000	2,300,000	2,300,000	1,000,000	1,200,000
<b>COST CENTER TOTAL</b>	<b>3,935,092</b>	<b>3,394,498</b>	<b>3,597,200</b>	<b>2,424,460</b>	<b>2,654,823</b>

The retiree benefits listed above are for all City employees other than police and fire. Those costs are listed in their respective budgets. Severance benefits are used to pay unused sick and vacation leave for any employee who separates from service with the City. Benefits are paid in accordance with bargaining contracts and/or City ordinance.

**COST CENTER 11-170-8560: INSURANCE RESERVES**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Workers' Compensation Insurance	316,332	300,797	300,000	300,000	300,000
Self Insurance	73,094	200,000	200,000	300,000	300,000
Unemployment Insurance	122,723	100,000	125,000	125,000	125,000
<b>COST CENTER TOTAL</b>	<b>512,149</b>	<b>600,797</b>	<b>625,000</b>	<b>725,000</b>	<b>725,000</b>

Workers' Compensation Insurance has decreased \$797 (-0.26%). Self-Insurance is used for deductibles on insurance claims or amounts refunded in settlement of major tax grievances. This amount is based on historical usage rather than known costs and/or claims.

**COST CENTER 11-160-8540: DEBT SERVICE**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Debt Service Advisory Fees	15,487	20,000	20,000	15,000	15,000
Bond Interest	601,047	678,539	678,539	1,462,025	1,155,675
Bond Principal	1,889,321	1,866,042	1,866,042	1,050,345	1,119,115
<b>COST CENTER TOTAL</b>	<b>2,505,855</b>	<b>2,564,581</b>	<b>2,564,581</b>	<b>2,527,370</b>	<b>2,289,790</b>

**COST CENTER 11-170-8565: CONTINGENCY & OTHER**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 BUDGET</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
Contingency Leave Sell Back	307,024	275,000	300,000	375,000	375,000
Consultants/Studies	5,958	-	2,063	5,000	5,000
Salary Adjustment	-	300,000	-	77,400	93,683
Salary Vacancy Factor	-	(100,000)	-	(200,000)	(200,000)
Hurricane Irene Expense	945	-	-	-	-
General Contingency	-	100,000	-	100,000	100,000
Hospital Insurance, Police & Fire	7,777	6,000	6,000	6,000	7,000
Premium Cost Share	-	(325,000)	-	-	-
Plan 65 Cost Savings	-	(300,000)	-	-	-
Health Insurance Cost Savings	-	(150,000)	-	-	-
King Park Startup Expense	118	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>321,822</b>	<b>(194,000)</b>	<b>308,063</b>	<b>363,400</b>	<b>380,683</b>

The annual leave sell-back is the amount anticipated to pay employees who sell back their unused vacation leave, in accordance with the charter and bargaining contract provisions.

The salary adjustment is the amount set aside for unsettled union contracts.

The salary vacancy factor is the amount expected to be saved in salaries and benefits for vacant positions during the course of the year.

The general contingency is for unanticipated or unusual expenditures that have not been budgeted. This amount cannot be used without the approval of the City Council.

The premium cost share is the amount expected to be saved with a 15% cost share of annual health care premiums from premiums from non-union, and a certain percent of salary from Union employees.

The Plan 65 Cost Savings is the amount expected to be saved by switching to a different plan. A 53% savings is realized by using the same carrier, but this new plan works directly with the Medicare system.



**City of Newport  
General Fund Debt Service  
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Interest	Total Requirement
2014	1,713,110	718,505	2,431,615
2015	1,743,110	450,925	2,194,035
2016	1,533,110	396,681	1,929,791
2017	1,440,000	348,037	1,788,037
2018	1,440,000	304,500	1,744,500
2019	1,450,000	257,137	1,707,137
2020	1,545,000	194,387	1,739,387
2021	1,565,000	123,144	1,688,144
2022	1,655,000	57,450	1,712,450
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	<b>\$ 14,834,330</b>	<b>\$ 2,889,829</b>	<b>\$ 17,724,159</b>

**City of Newport  
2010 Refunding Bonds  
Thompson Middle School/Library**

Year Ending June 30	Principal	Interest	Total Requirement
2014	\$ 1,080,000	\$ 378,875	\$ 1,458,875
2015	1,110,000	350,925	1,460,925
2016	1,150,000	312,931	1,462,931
2017	1,190,000	274,287	1,464,287
2018	1,190,000	238,250	1,428,250
2019	1,200,000	199,012	1,399,012
2020	1,295,000	145,637	1,440,637
2021	1,315,000	84,394	1,399,394
2022	1,405,000	27,763	1,432,763
	<u>\$ 10,935,000</u>	<u>\$ 2,012,074</u>	<u>\$ 12,947,074</u>

**City of Newport  
2013 Bond Anticipation Notes  
Pell School**

Year Ending June 30 2014	<b>Principal</b>	<b>Interest</b>	<b>Total Requirement</b>
	\$	223,380	\$ 223,380
	\$ -	\$ 223,380	\$ 223,380

BANs to be redeemed by long-term bonds on July 3, 2013

**City of Newport  
2009 General Obligation Bond Issue  
Road Improvements**

Year Ending June 30	Principal	Interest	Total Requirement
2014	\$ 500,000	\$ 116,250	\$ 616,250
2015	500,000	100,000	600,000
2016	250,000	83,750	333,750
2017	250,000	73,750	323,750
2018	250,000	66,250	316,250
2019	250,000	58,125	308,125
2020	250,000	48,750	298,750
2021	250,000	38,750	288,750
2022	250,000	29,687	279,687
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	<b>\$ 3,500,000</b>	<b>\$ 654,375</b>	<b>\$ 4,154,375</b>

**City of Newport  
2001 Qualified Zone Academy Bond Issue  
Thompson Middle School**

Year Ending June 30	Principal	Interest	Total Requirement
2014	\$ 133,110	\$ -	\$ 133,110
2015	133,110	-	133,110
2016	133,110	-	133,110
	<u>\$ 399,330</u>	<u>\$ -</u>	<u>\$ 399,330</u>

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## **MARITIME FUND**

The following functions fall under the Maritime Fund:

Established as an Enterprise Fund in 2005, the Maritime Fund provides for the operation of the Newport Harbor. It is responsible for enforcement of ordinances and state and federal boating laws pertaining to the operation of commercial and pleasure craft within the harbor and surrounding public waters. It is also charged with collecting fees for mooring rentals, mooring maintenance, Harbor patrol, oversight of special events and regattas, cruise ship arrivals, removing hazardous debris, and providing first aid when the need arises. Program also performs inspections of vessel waste holding tanks to enforce the state "no-discharge" regulation. The Harbormaster works in coordination with Federal and State Officials on security, immigration, and other joint responsibilities. The Maritime Fund operates four patrol boats during the height of the season.

This fund operates the public piers and public dinghy docks throughout the harbor, cruise ship passenger operations, the Harbormaster building with public restrooms, and the transient boater facility at the Maritime Center.

# MARITIME FUND

## FY 2013 Short-term goals, measures & status:

Goal #1: To maximize each user’s enjoyment of our Maritime resources by promoting safety through education, code enforcement, and incident response.

Measure #1: Continue state mandated inspection system of vessels for discharge related infractions by inspection of 50 vessels

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL
Number of State mandated inspections	56	53	47	60	52

*This project will continue in Spring 2013*

Measure #2: Inspect 25% of privately classified moorings per season to insure compliance with occupation by lessee’s registered boat.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL
Percent of privately classified moorings inspected	25%	26%	25%	25%	25%

*This project will continue in Spring 2013. The project will remain in effect as it has become a tool in maintaining compliance with Harbor regulations.*

Assoc. Council Mission Statement:



To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City



# MARITIME FUND

## FY 2013 Short-term goals, measures & status (continued):

Goal #2: To provide a safe and attractive harbor for residents and visitors.

Measure #1: Establish a harbor shuttle facility at Perrotti Park.

<b>FY 2013</b>	
<b>@ 12/31/12</b>	
<b>PERFORMANCE MEASURES</b>	
Percent of harbor shuttle facility at Perrotti Park established	100%

*Shuttle service is gaining popularity. Second shuttle service never received Council permission to operate from Perrotti Park - currently developing criteria for user permit application.*

Measure #2: To rehabilitate the basement of the Armory into a new Transient Boater Center, using a \$713,000 Federal grant; achieve permitting and design of extension of Ann Street pier.

<b>FY 2013</b>	
<b>@ 12/31/12</b>	
<b>PERFORMANCE MEASURES</b>	
Percent of Armory basement rehabilitated into new Transient Boater Center	100%

*Project completed first season. Open from Memorial Day thru Columbus Day.*

Assoc. Council Mission Statement:



To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage

Assoc. Council Mission Statement:



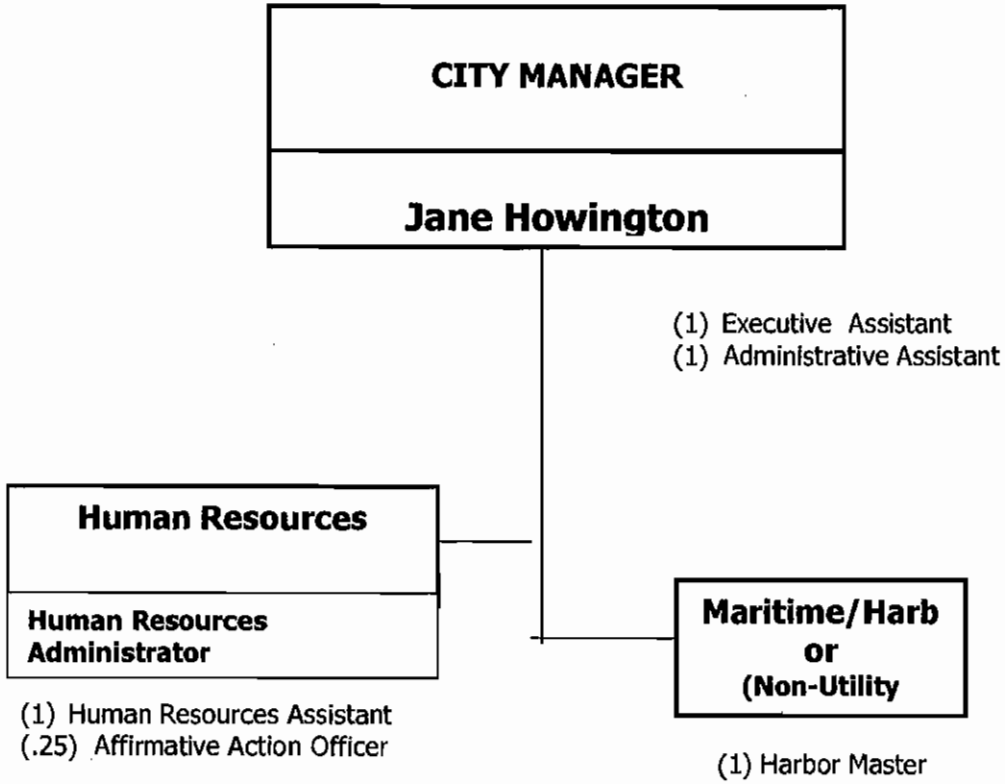
to promote and foster outstanding customer service for all who come in contact with the City

### Goals and Measures for FY 2013 continue to apply Goal #3 and its measure are new for FY2014

Goal #3: To provide accurate charts of the 4 mooring fields thru the use of GPS and available chart software.

Measure#1 To obtain GPS data on individual moorings in each field import compiled data to software for display at the Harbormasters office.

# CITY MANAGER

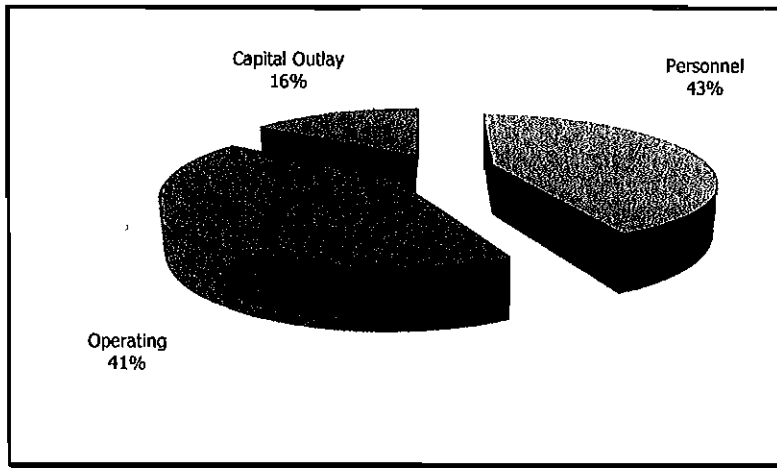


**CITY OF NEWPORT, RHODE ISLAND  
MARITIME FUND  
PROPOSED BUDGET FOR FY2014 (with FY2015 Projected Budget Included)  
SUMMARY**

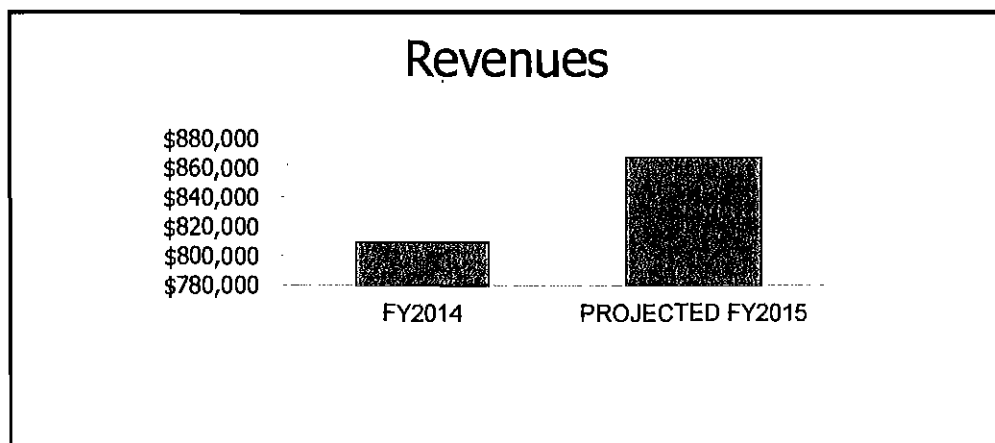
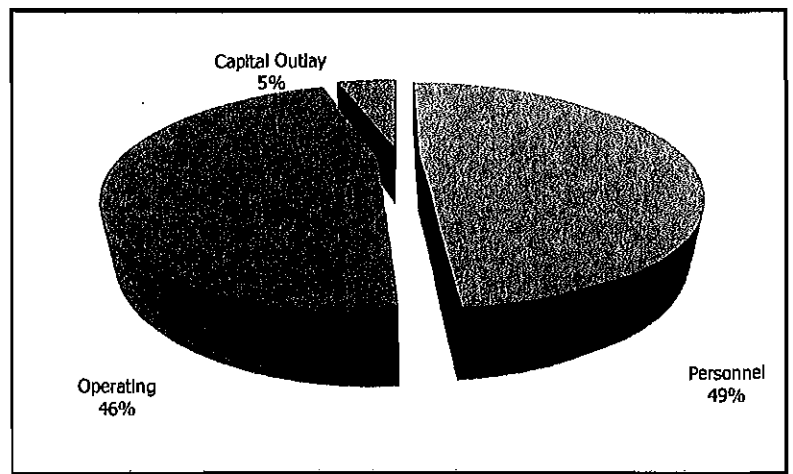
<b>REVENUES</b>	<b>2011-2012 ACTUAL</b>	<b>2012-2013 ADOPTED</b>	<b>2012-2013 ESTIMATED</b>	<b>2013-2014 PROPOSED</b>	<b>2014-2015 PROJECTED</b>
45695 Misc. Revenues	\$ 25,593	\$ 25,000	\$ -	\$ -	\$ -
45700 Rental of Property	26,000	36,000	-	-	-
45802 Cruise Ship Fees	344,703	288,540	339,660	251,820	285,000
45803 Ann St. Pier Revenue/Harbor Center	20,228	18,000	18,000	18,000	23,000
45804 Dingy Permit Fees	5,290	3,000	3,000	3,000	3,000
45813 Harbor Mooring Fees	380,119	390,000	390,000	390,000	409,500
45816 Harbor Fines & Other Fees	204,246	135,000	135,000	135,000	135,000
47116 Perrotti Park Transient Pier Fees	347	27,500	7,000	7,000	7,000
47160 Maritime Center Revenue	349	-	4,500	4,500	4,500
Revenue From Operations	1,006,875	923,040	897,160	809,320	867,000
45345 Federal and State Grants	1,484,272	-	-	-	-
45701 Investment Int. Income	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>2,491,147</b>	<b>923,040</b>	<b>897,160</b>	<b>809,320</b>	<b>867,000</b>
<b>PROGRAMMED USE OF CASH</b>	-	-	-	-	-
<b>TOTAL AVAILABLE</b>	<b>\$ 2,491,147</b>	<b>\$ 923,040</b>	<b>\$ 897,160</b>	<b>\$ 809,320</b>	<b>\$ 867,000</b>
<b>EXPENDITURES</b>					
Salaries	\$ 237,737	\$ 291,370	\$ 291,370	\$ 299,034	\$ 309,329
Fringe Benefits	50,909	59,136	59,136	70,008	74,586
Purchased Services	45,639	48,431	60,173	49,431	51,695
Utilities	10,602	19,573	26,873	27,373	29,630
Internal Services	108,383	110,334	110,334	110,334	110,634
Materials & Supplies	99,926	107,800	104,800	104,800	107,100
Depreciation	70,441	90,000	65,000	65,000	65,000
Operating Expenditures	623,637	726,644	717,686	725,980	747,974
<b>OTHER CASH OUTLAYS</b>					
Capital Outlay	28,322	264,000	146,935	135,000	40,000
Transfer to Capital Projects (for King Park Seawall Repair)	100,200	-	-	-	-
Total Other Cash Outlays	128,522	264,000	146,935	135,000	40,000
<b>TOTAL EXPENDITURES &amp; CASH OUTLAYS</b>	<b>\$ 752,159</b>	<b>\$ 990,644</b>	<b>\$ 864,621</b>	<b>\$ 860,980</b>	<b>\$ 787,974</b>
<b>LESS: NON-CASH ITEMS</b>					
Depreciation	70,441	90,000	65,000	65,000	65,000
<b>TOTAL CASH NEEDED</b>	<b>\$ 681,718</b>	<b>\$ 900,644</b>	<b>\$ 799,621</b>	<b>\$ 795,980</b>	<b>\$ 722,974</b>
<b>NET ASSETS 6/30</b>	<b>\$ 4,526,512</b>	<b>\$ 4,722,908</b>	<b>\$ 4,705,986</b>	<b>\$ 4,806,248</b>	<b>\$ 4,925,274</b>
<b>CASH BALANCE 6/30</b>	<b>\$ 1,025,863</b>	<b>\$ 1,048,259</b>	<b>\$ 1,123,402</b>	<b>\$ 1,061,599</b>	<b>\$ 1,205,625</b>

**Maritime Fund**

**FY2014 Expenditures & Cash Outlays \$989,980**



**FY2015 Projected Expenditures & Cash Outlays \$1,011,974**



**FUNCTION: Maritime Services**  
**DEPARTMENT: City Manager**  
**DIVISION OR ACTIVITY: Maritime Services**

**BUDGET COMMENTS:**

This budget accounts for the operations of the Maritime Services function in the Maritime Fund. The budget has decreased by -18.45% due to decreased capital expense. Capital expenditures include Harbor GIS, Dinghy storage racks and Harbormaster office rehabilitation.

**PROGRAM:**

This program provides funds for the operation, maintenance and improvements to the Newport Harbor. The Harbormaster is responsible for enforcement of rules and regulations pertaining to the operation of commercial and pleasure craft within the harbor area. It is also charged with collecting fees for mooring rentals, patrolling the harbor, removing hazardous debris, and providing first aid when the need arises. Harbor management operates three patrol boats, two 25' and one 20' in length. They are docked at city property on Long Wharf. The Division also operates the ferry and cruise ship docks, public waiting areas and restrooms, and the Harbormaster building located in Perotti Park.

**OBJECTIVES:**

To provide a safe and attractive harbor for residents and visitors; to insure all state, local and federal regulations are enforced; to provide aid and support to all on-water personnel in cases of emergency, storms, and special events; and to maximize each user's enjoyment of our waterways by promoting safety through code enforcement and incident response.

**COST CENTER: MARITIME SERVICES 04-800-5100**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>CURR YEAR BUDGET</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 PROPOSED</b>	<b>FY2015 PROJECTED</b>
SALARIES	\$ 237,737	\$ 243,280	\$ 243,280	\$ 250,944	259,829
FRINGE BENEFITS	50,909	56,136	56,136	67,008	71,586
PURCHASED SERVICES	45,639	27,695	39,437	27,695	28,395
UTILITIES	10,602	11,073	11,573	11,573	11,730
INTERNAL SERVICES	108,383	109,334	109,334	109,334	109,634
SUPPLIES & MATERIALS	80,435	90,500	90,500	90,500	92,000
DEPRECIATION	70,441	65,000	65,000	65,000	65,000
CAPITAL OUTLAY	28,322	264,000	146,935	85,000	40,000
TRANSFERS OUT	100,200	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 732,668</b>	<b>\$ 867,018</b>	<b>\$ 762,195</b>	<b>\$ 707,054</b>	<b>\$ 678,174</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Harbormaster	N06	1.00	1.00	1.00	1.00	1.00
Administrative Asst	N01	-	-	-	1.00	1.00
Senior Principal Clerk	UC3	0.33	0.33	-	-	-
<b>Total Positions</b>		<b>1.33</b>	<b>1.33</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>

**FUNCTION: Maritime Services**  
**DEPARTMENT: City Manager**  
**DIVISION OR ACTIVITY: Harbor Center and Ann Street Pier**

**BUDGET COMMENTS:**

Newly established last year, the Harbor Center and Ann Street Pier Division provides for the operation of the Newport Harbor Welcome Center (Maritime Center) and Ann Street Pier docking. The budget includes funding for a full year of operations of the Newport Maritime Center.

**PROGRAM:**

Supported by grants and funding from the Maritime Enterprise Fund, this program provides for the creation, management, improvement and maintenance of a welcome center for transient boaters visiting Newport Harbor at the beach-level at the Harbor Center (Newport Armory). It also provides for an extension to the Ann Street Pier (in accordance with the Coastal Resources Management Council (CRMC) permit and the rehabilitation of the existing Ann Street Pier.

**OBJECTIVES:**

To retain ownership and management of the property; to develop it into a complete water-side visitor site; to increase visitor traffic to the downtown area; to support all operating and capital costs as a function of the self supporting Maritime Enterprise Fund, through the use of non-tax payer dollars.

## COST CENTER: HARBOR CENTER &amp; ANN STREET PIER 04-800-5301

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	FY2014 PROPOSED	FY2015 PROJECTED
SALARIES	\$ -	\$ 48,090	\$ 48,090	\$ 48,090	\$ 49,500
FRINGE BENEFITS	-	3,000	3,000	3,000	3,000
PURCHASED SERVICES	-	20,736	20,736	21,736	23,300
UTILITIES	-	8,500	15,300	15,800	17,900
INTERNAL SERVICES	-	1,000	1,000	1,000	1,000
SUPPLIES & MATERIALS	19,491	17,300	14,300	14,300	15,100
DEPRECIATION	-	25,000	-	-	-
CAPITAL OUTLAY	-	-	-	50,000	-
TRANSFERS OUT	-	-	-	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 19,491</b>	<b>\$ 123,626</b>	<b>\$ 102,426</b>	<b>\$ 153,926</b>	<b>\$ 109,800</b>

**SUMMARY:**


<b>HARBOR CENTER &amp; ANN STREET PIER OPERATING EXPENSES</b>	<b>\$ 19,491</b>	<b>\$ 123,626</b>	<b>\$ 102,426</b>	<b>\$ 103,926</b>	<b>\$ 109,800</b>
<b>ASSOCIATED REVENUES</b>	<b>\$ 20,577</b>	<b>\$ 54,000</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 27,500</b>



**CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR PROPOSED 2014 BUDGET (with FY2015 projected budget included)  
MARITIME FUND**

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED BUDGET	2014 PROPOSED BUDGET	% Chge FY13 to FY14	2015 PROJECTED BUDGET
<b>HARBOR SERVICES - Acct Unit 04-800-5100</b>							
50001	Harbor Mgmt Salaries	\$ 77,750	\$ 111,820	\$ 111,820	\$ 117,484	5.07%	\$ 123,869
50002	Overtime	1,138	3,500	3,500	3,500	0.00%	3,500
50004	Temp/Seasonal Wages	147,049	115,460	115,460	117,460	1.73%	119,460
50010	Special Detail Pay	11,800	9,000	9,000	9,000	0.00%	9,000
50175	Annual Leave Sell Back		3,500	3,500	3,500	0.00%	4,000
50100	Employee Benefits	50,909	56,136	56,136	67,008	19.37%	71,586
50120	Bank Fees	610	-	-	-	0.00%	-
50205	Copying & Binding	1,279	1,000	1,000	1,000	0.00%	1,100
50212	Conf. & Training	325	3,000	3,000	3,000	0.00%	3,000
50221	Harbor Testing Fees	11,096	12,575	12,575	12,575	0.00%	12,575
50225	Contract Services	24,689	9,400	9,400	9,400	0.00%	10,000
50239	Liability Insurance	7,640	1,720	1,720	1,720	0.00%	1,720
50251	Phone & Communications	499	-	500	500	100.00%	500
50305	Water Charge	3,876	5,843	5,843	5,843	0.00%	6,000
50306	Electricity	3,147	2,500	2,500	2,500	0.00%	2,500
50307	Natural Gas	3,080	2,730	2,730	2,730	0.00%	2,730
50266	Legal and Adm'n Expense	79,279	79,279	79,279	79,279	0.00%	79,279
50267	Data Processing Expense	18,855	18,855	18,855	18,855	0.00%	18,855
50271	Gasoline & Vehicle Maint.	10,249	11,200	11,200	11,200	0.00%	11,500
50260	Rental - Equip & Facilities	19	6,000	6,000	6,000	0.00%	6,000
50275	Repair & Maint., Equipment	18,337	16,300	16,300	16,300	0.00%	16,300
50286	Boating Support	25,000	25,000	25,000	25,000	0.00%	25,000
50301	Motor Fuel (Gas, Diesel)	14,265	20,000	20,000	20,000	0.00%	21,000
50309	Household Supplies	4,066	7,100	7,100	7,100	0.00%	7,300
50311	Operating Supplies	15,386	11,600	11,600	11,600	0.00%	11,800
50320	Uniforms & Protective Gear	1,483	3,400	3,400	3,400	0.00%	3,400
50361	Office Supplies	2,059	1,100	1,100	1,100	0.00%	1,200
50851	Transfer to Equip Replace		40,000	24,987		-100.00%	40,000
50950	Depreciation Expense	70,441	65,000	65,000	65,000	0.00%	65,000
<b>Total Operating Expense</b>		<b>604,326</b>	<b>643,018</b>	<b>628,505</b>	<b>622,054</b>	<b>-3.26%</b>	<b>678,174</b>
50440	Driftway Repair	-	90,000	-	-	-	-
50440	Elm Street Dinghy Dock Repairs	-	34,000	21,948	-	-	-
50440	Stone Pier Dinghy Dock Improvement	-	100,000	100,000	-	-	-
50440	Harbor GIS	-	-	-	20,000	-	-
50440	Dinghy Storage Racks	-	-	-	30,000	-	-
50440	Harbormaster Office Rehabilitation	-	-	-	35,000	-	-
<b>Total Capital Outlay</b>		<b>28,322</b>	<b>224,000</b>	<b>121,948</b>	<b>85,000</b>		<b>-</b>
<b>TOTAL HARBOR SERVICES EXPENSE</b>		<b>632,648</b>	<b>867,018</b>	<b>750,453</b>	<b>707,054</b>	<b>-18.45%</b>	<b>678,174</b>
<b>HARBOR CENTER &amp; ANN STREET PIER - Acct Unit 04-800-5101</b>							
50004	Temp/Seasonal Wages	-	48,090	48,090	48,090	0.00%	49,500
50100	Employee Benefits	-	3,000	3,000	3,000	0.00%	3,000
50205	Copying & Binding	-	1,000	1,000	1,000	0.00%	1,200
50212	Conf. & Training	-	2,000	2,000	2,000	0.00%	2,000
50225	Contract Services	-	11,500	11,500	11,500	0.00%	12,000
50239	Liability Insurance	-	6,236	6,236	6,236	0.00%	7,000
50251	Phone & Internet	-	1,000	1,800	1,800	80.00%	1,900
50305	Water Charge	-	2,500	3,000	3,000	20.00%	3,500
50306	Electricity	-	2,500	7,000	7,500	200.00%	9,000
50307	Natural Gas	-	2,500	3,500	3,500	40.00%	3,500
50257	Refuse Disposal	-	-	-	1,000	100.00%	1,100
50271	Gasoline & Vehicle Maint.	-	1,000	1,000	1,000	0.00%	1,000
50275	Repair & Maint., Equipment	-	4,000	4,000	4,000	0.00%	4,000
50309	Household Supplies	-	3,000	3,000	3,000	0.00%	3,100
50311	Operating Supplies	-	3,000	3,000	3,000	0.00%	3,300
50320	Uniforms & Protective Gear	-	2,000	2,000	2,000	0.00%	2,200
50361	Office Supplies	-	2,300	2,300	2,300	0.00%	2,500
50120	Bank Fees	-	3,000	-	-	-100.00%	-
50395	Armory Building Expense	19,491	-	-	-	0.00%	-
50950	Depreciation Expense	-	25,000	-	-	-100.00%	-
<b>Total Operating Expense</b>		<b>19,491</b>	<b>123,626</b>	<b>102,426</b>	<b>103,926</b>	<b>-15.94%</b>	<b>109,800</b>
50440	Maritime Center Laundry	-	-	-	25,000	-	-
50440	MC Exterior Enhancement	-	-	-	25,000	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>		<b>-</b>
<b>TOTAL HARBOR CENTER &amp; ANN ST PIER</b>		<b>19,491</b>	<b>123,626</b>	<b>102,426</b>	<b>153,926</b>	<b>24.51%</b>	<b>109,800</b>
<b>UPPER ARMORY - 04-800-5102</b>							
50225		-	-	10,920	-	0.00%	-
50395		-	-	822	-	0.00%	-
<b>TOTAL UPPER ARMORY</b>		<b>-</b>	<b>-</b>	<b>11,742</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
Transfer to Other Funds		100,200	-	-	-	-	-
<b>TOTAL MARITIME FUND EXPENSES</b>		<b>752,339</b>	<b>990,644</b>	<b>864,621</b>	<b>860,980</b>	<b>-13.09%</b>	<b>787,974</b>

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Harbormaster's Office Rehabilitation</i>	<b>DEPARTMENT OR DIVISION</b> <i>Maritime Department</i>	<b>LOCATION</b> <i>Perrotti Park</i>
<b>PROJECT DESCRIPTION</b> <p><i>Funding will provide for the painting of the Harbormaster's Office in Perrotti Park In addition the funding will allow for the purchase and installation of Gutters to help in the long term maintenance of the building.</i></p>		

GOALS & OBJECTIVES

STATUS/OTHER COMMENTS

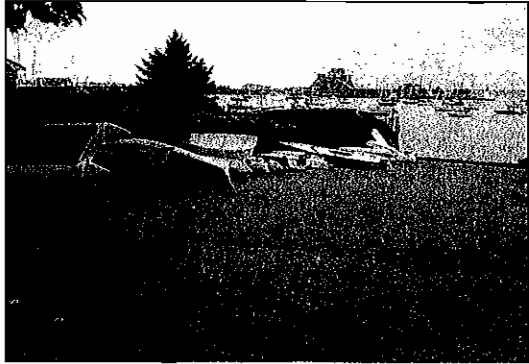
OPERATING COSTS/SAVINGS

TOTAL PROJECT COST \$35,000

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Maritime Revenue</b>		<i>New</i>		<i>\$35,000</i>	-	-	-	-	<i>35,000</i>
<b>Grant Funds</b>									
<b>TOTAL COST</b>				<i>35,000</i>	-	-	-	-	<i>35,000</i>
<b>Maritime Fund Revenue</b>				<i>35,000</i>	-	-	-	-	<i>35,000</i>

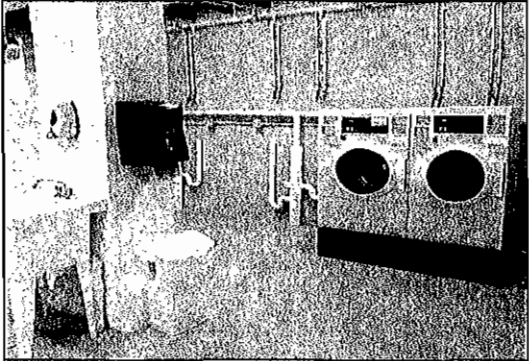
PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Dinghy Storage Racks</i>	<b>DEPARTMENT OR DIVISION</b> <i>Maritime Department</i>	<b>LOCATION</b> <i>Polar Street, Willow Street, and King Park</i>
<b>PROJECT DESCRIPTION</b> <i>Funding would provide for the Construction of dinghy racks at Poplar Street Willow Street and King Park. Project would enhance storage space currently provided at these locations,</i>		
<b>GOALS &amp; OBJECTIVES</b> <i>To Provide a safe and attractive Harbor for residents and visitors.</i>		

<b>STATUS/OTHER COMMENTS</b>	<b>OPERATING COSTS/SAVINGS</b> <i>Revenue generating</i>
<b>TOTAL PROJECT COST</b> <i>\$30,000</i>	

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Maritime Revenue</b>		<i>New</i>		<i>30,000</i>					<i>30,000</i>
<b>Grant Funds</b>									
<b>TOTAL COST</b>				<i>30,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>30,000</i>
<b>Maritime Fund Revenue</b>				<i>30,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>30,000</i>

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Maritime Center Laundry</i>	<b>DEPARTMENT OR DIVISION</b> <i>Maritime Department</i>	<b>LOCATION</b> <i>Maritime Center</i>
<b>PROJECT DESCRIPTION</b> <i>Funding would provide for the purchase and installation of additional laundry equipment at the Maritime Center.</i>		

GOALS & OBJECTIVES

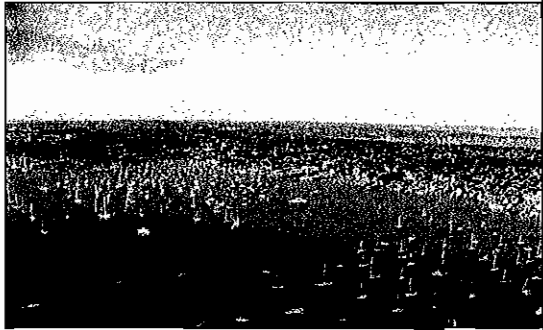
*To Provide a safe and attractive Harbor for residents and Visitors*

<b>STATUS/OTHER COMMENTS</b>	<b>OPERATING COSTS/SAVINGS</b>
<b>TOTAL PROJECT COST</b> <i>\$25,000</i>	<i>Revenue generating</i>

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Maritime Revenue</b>		<i>New</i>		<i>25,000</i>	-	-	-	-	<i>25,000</i>
<b>Grant Funds</b>									
<b>TOTAL COST</b>				<i>25,000</i>	-	-	-	-	<i>25,000</i>
<b>Maritime Fund Revenue</b>				<i>25,000</i>	-	-	-	-	<i>25,000</i>

PROJECT DETAIL

PROJECT TITLE <i>Harbor GIS</i>		DEPARTMENT OR DIVISION <i>Maritime Department</i>			LOCATION <i>Harbormasters Office</i>				
PROJECT DESCRIPTION <i>Funding would provide for the conversion of all Harbor mooring charts to GIS format. To include GIS software Training</i>									
GOALS & OBJECTIVES <i>To provide a better service to the residents and visitors with more accurate mapping capabilities</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST		\$20,000							
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Maritime Revenue</b>		<i>New</i>		<i>20,000</i>	-	-	-	-	<i>20,000</i>
<b>Grant Funds</b>									
<b>TOTAL COST</b>				<i>20,000</i>	-	-	-	-	<i>20,000</i>
<b>Maritime Fund Revenue</b>				<i>20,000</i>	-	-	-	-	<i>20,000</i>

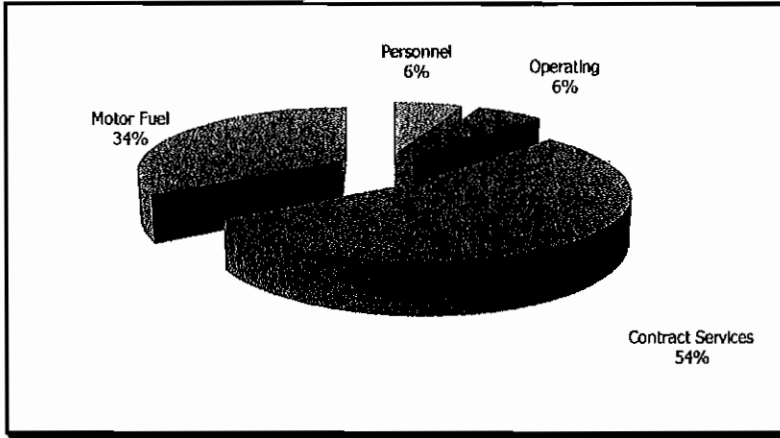
EQUIPMENT REPLACEMENT SCHEDULE - MARITIME FUND														
MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	PUR. YEAR	FY 13/14	FY14/15	FY15/16	FY16/17	FY18/17	REPLACE COST
				Years	Miles	Car #								
2006	Safe Boat	WT2 Trailer	1982	15			Boat Transport Trailer	2006						15,000
2008	Ford	F-250	1988				Harbor Master	2007						
1987	Hostar	HPT-2600	4132	20			Boat Trailer	1992			40,000			40,000
1987	Thomas Marine			20			Harbor Patrol Boat, 25'	1989			80,000			80,000
2006	Safe Boat			12			Harbor Patrol Boat, 23'	2008						130,000
2004	Inboard	Engine(Oldport)		10			Engine Replacement, 1'	2004						25,000
1992	Oldport			20			Harbor Patrol Boat, 25'	1992						70,000
2007	Ford	K-2500	766	7	50,000	44	Harbor Pickup	2008						30,000
2006	Yamaha-Safe	2-stroke		2	2,000 hrs		Engine Replacement, 2'	2006						20,000
2006	Yamaha-Safe	2-stroke		2	2,000 hrs		Engine Replacement, 2'	2006						20,000
2008	Yamaha-Thomas	2-stroke		2	2,000 hrs		Engine Replacement	2008		20,000				20,000
2008	Yamaha-Alfonsin	2-stroke		2	2,000 hrs		Engine Replcement, 2'	2008		20,000				20,000
1993	Boston Whaler	BWCPA008A494					Harbor Patrol Boat, 21'	1994						
1993	Boston Whaler	WT2 Trailer	3851				Boat Trans. Trailer	1994						
<b>Maritime-Totals</b>									-	40,000	120,000			410,000

**CITY OF NEWPORT, RHODE ISLAND  
EQUIPMENT OPERATIONS FUND BUDGET  
PROPOSED BUDGET FOR FY2014 (with FY2015 projected budget included)  
SUMMARY**

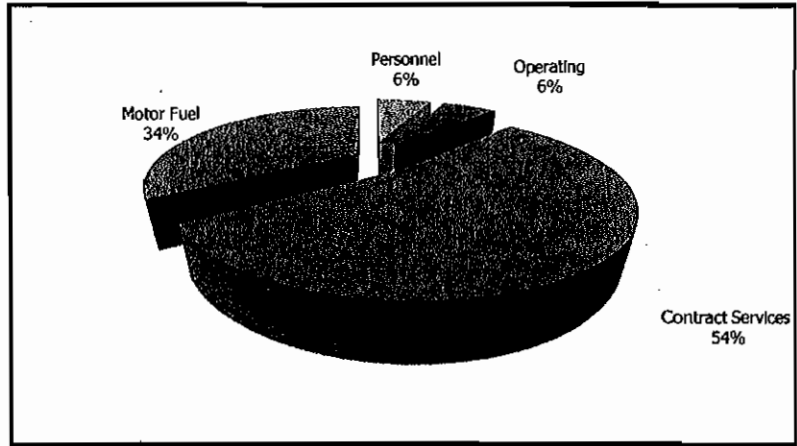
<b>REVENUES</b>	<b>2011-2012 ACTUAL</b>	<b>2012-2013 ADOPTED</b>	<b>2012-2013 PROJECTED</b>	<b>2013-2014 PROPOSED</b>	<b>2014-2015 PROJECTED</b>
Interfund Charges	\$ 1,478,263	\$ 1,561,660	\$ 1,543,692	\$ 1,579,698	\$ 1,624,912
<b>TOTAL REVENUES &amp; OTHER SOURCES OF FUND</b>	<b>\$ 1,478,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>\$ 1,624,912</b>
<b>EXPENDITURES</b>					
Salaries	\$ 57,626	\$ 60,933	\$ 58,309	\$ 66,774	\$ 68,377
Fringe Benefits	32,699	35,777	33,869	35,439	36,754
Purchased Services	786,786	841,323	845,855	849,906	872,176
Utilities	19,291	26,200	26,200	26,200	26,200
Internal Services	3,283	854	854	897	923
Materials & Supplies	579,996	577,023	577,023	598,900	618,900
Depreciation Expense	1,582	19,550	1,582	1,582	1,582
<b>Operating Expenditures</b>	<b>1,481,263</b>	<b>1,561,660</b>	<b>1,543,692</b>	<b>1,579,698</b>	<b>1,624,912</b>
Capital Outlay	-	-	-	-	-
<b>Other Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; CASH OUTLAYS</b>	<b>\$ 1,481,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>\$ 1,624,912</b>
<b>NET ASSETS 6/30</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>
<b>CASH BALANCE 6/30</b>	<b>\$ 70,301</b>	<b>\$ 89,851</b>	<b>\$ 71,883</b>	<b>\$ 91,433</b>	<b>\$ 93,015</b>

**Equipment Operations**

**FY2014 Expenditures \$1,579,698**



**Projected FY2015 Expenditures \$1,624,912**





**FUNCTION: Equipment Operations Fund**  
**DEPARTMENT: Equipment Operations**  
**DIVISION OR ACTIVITY: Equipment Operations**

**BUDGET COMMENTS:**

The fleet maintenance of all city equipment other than fire trucks has been outsourced to First Vehicle effective January 2007. This has caused costs to shift in the department from salaries and benefits to contract services. The cost for contract services is \$741,730. Other major costs include \$530,000 for motor fuel and \$107,056 for motor vehicle insurance.

**PROGRAM:**

This program provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registration as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required.

**OBJECTIVES:**

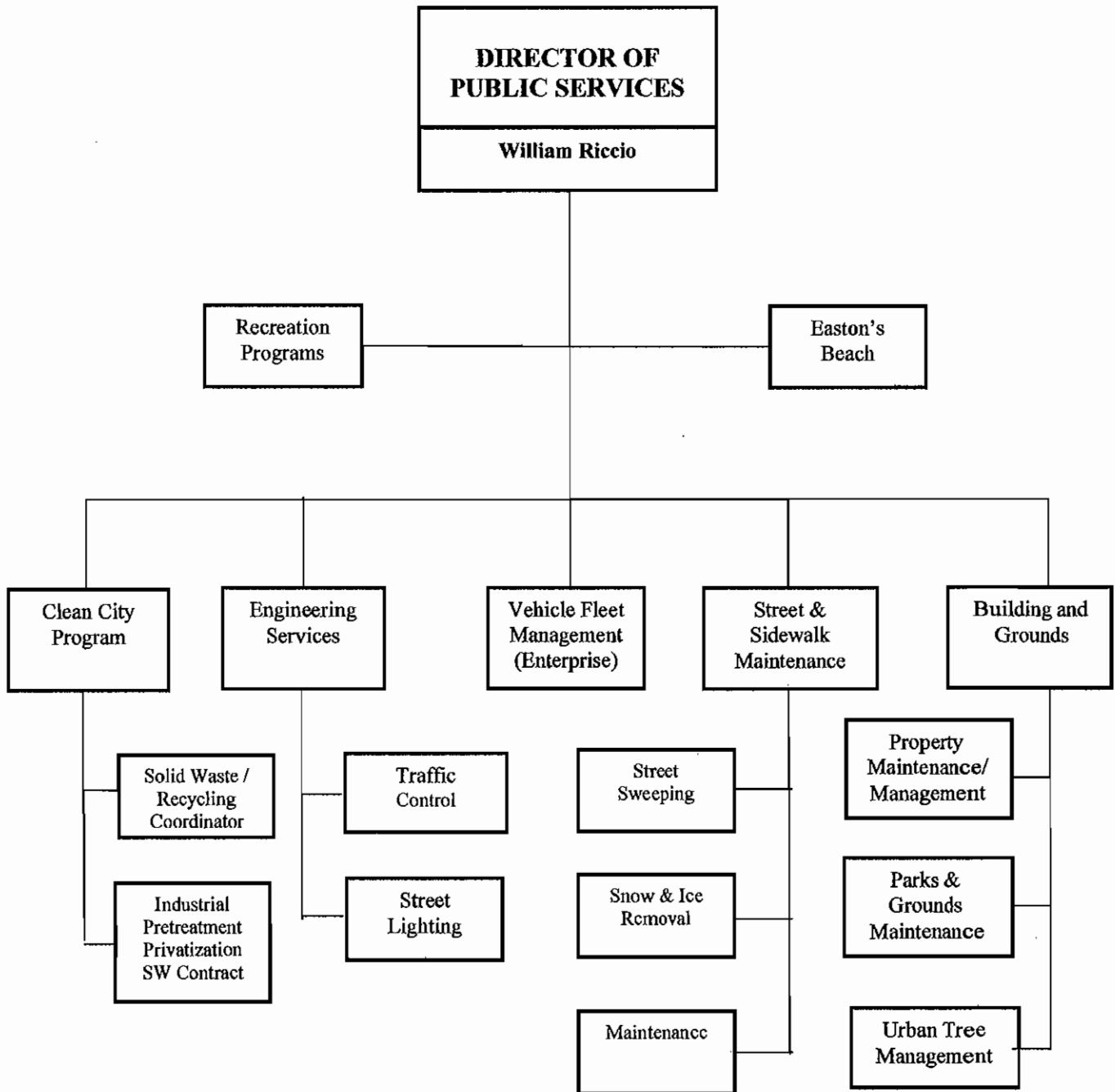
To optimize the safety and performance and minimize the life cycle costs of City vehicles through the provision of a cost-effective prevention maintenance program.

**COST CENTER: EQUIPMENT OPERATIONS FUND - 09-120-8820**

<b>TITLE</b>	<b>2011-2012 ACTUAL</b>	<b>2012-2013 ADOPTED</b>	<b>2012-2013 PROJECTED</b>	<b>2013-2014 PROPOSED</b>	<b>2014-2015 PROJECTED</b>
SALARIES	\$ 57,626	\$ 60,933	\$ 58,309	\$ 66,774	\$ 68,377
FRINGE BENEFITS	32,699	35,777	33,869	35,439	36,754
PURCHASED SERVICES	786,786	841,323	845,855	849,906	872,176
UTILITIES	19,291	26,200	26,200	26,200	26,200
INTERNAL SERVICES	3,283	854	854	897	923
MATERIALS & SUPPLIES	579,996	577,023	577,023	598,900	618,900
DEPRECIATION	1,582	19,550	1,582	1,582	1,582
<b>COST CENTER TOTAL</b>	<b>\$ 1,481,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>\$ 1,624,912</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Fleet Coordinator	UT7	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

# DEPARTMENT OF PUBLIC SERVICES

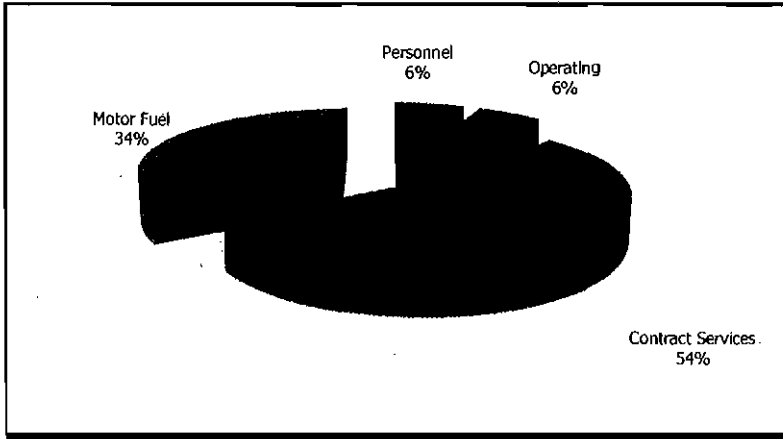


**CITY OF NEWPORT, RHODE ISLAND  
EQUIPMENT OPERATIONS FUND BUDGET  
PROPOSED BUDGET FOR FY2014 (with FY2015 projected budget included)  
SUMMARY**

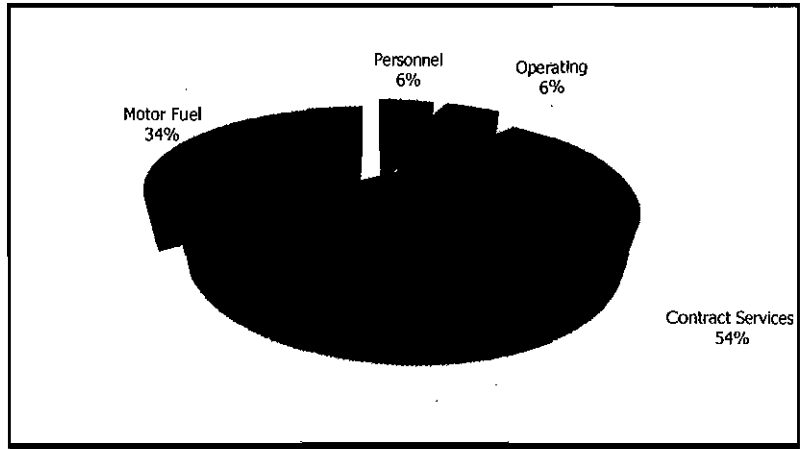
<b>REVENUES</b>	<b>2011-2012 ACTUAL</b>	<b>2012-2013 ADOPTED</b>	<b>2012-2013 PROJECTED</b>	<b>2013-2014 PROPOSED</b>	<b>2014-2015 PROJECTED</b>
Interfund Charges	\$ 1,478,263	\$ 1,561,660	\$ 1,543,692	\$ 1,579,698	\$ 1,624,912
<b>TOTAL REVENUES &amp; OTHER SOURCES OF FUND</b>	<b>\$ 1,478,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>\$ 1,624,912</b>
<b>EXPENDITURES</b>					
Salaries	\$ 57,626	\$ 60,933	\$ 58,309	\$ 66,774	\$ 68,377
Fringe Benefits	32,699	35,777	33,869	35,439	36,754
Purchased Services	786,786	841,323	845,855	849,906	872,176
Utilities	19,291	26,200	26,200	26,200	26,200
Internal Services	3,283	854	854	897	923
Materials & Supplies	579,996	577,023	577,023	598,900	618,900
Depreciation Expense	1,582	19,550	1,582	1,582	1,582
<b>Operating Expenditures</b>	<b>1,481,263</b>	<b>1,561,660</b>	<b>1,543,692</b>	<b>1,579,698</b>	<b>1,624,912</b>
Capital Outlay	-	-	-	-	-
<b>Other Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; CASH OUTLAYS</b>	<b>\$ 1,481,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>\$ 1,624,912</b>
<b>NET ASSETS 6/30</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>	<b>\$ 168,457</b>
<b>CASH BALANCE 6/30</b>	<b>\$ 70,301</b>	<b>\$ 89,851</b>	<b>\$ 71,883</b>	<b>\$ 91,433</b>	<b>\$ 93,015</b>

**Equipment Operations**

**FY2014 Expenditures \$1,579,698**



**Projected FY2015 Expenditures \$1,624,912**



**FUNCTION: Equipment Operations Fund**  
**DEPARTMENT: Equipment Operations**  
**DIVISION OR ACTIVITY: Equipment Operations**

**BUDGET COMMENTS:**

The fleet maintenance of all city equipment other than fire trucks has been outsourced to First Vehicle effective January 2007. This has caused costs to shift in the department from salaries and benefits to contract services. The cost for contract services is \$741,730. Other major costs include \$530,000 for motor fuel and \$107,056 for motor vehicle insurance.

**PROGRAM:**

This program provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registration as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required.

**OBJECTIVES:**

To optimize the safety and performance and minimize the life cycle costs of City vehicles through the provision of a cost-effective prevention maintenance program.

**COST CENTER: EQUIPMENT OPERATIONS FUND - 09-120-8820**

<b>TITLE</b>	<b>2011-2012 ACTUAL</b>	<b>2012-2013 ADOPTED</b>	<b>2012-2013 PROJECTED</b>	<b>2013-2014 PROPOSED</b>	<b>2014-2015 PROJECTED</b>
SALARIES	\$ 57,626	\$ 60,933	\$ 58,309	\$ 66,774	\$ 68,377
FRINGE BENEFITS	32,699	35,777	33,869	35,439	36,754
PURCHASED SERVICES	786,786	841,323	845,855	849,906	872,176
UTILITIES	19,291	26,200	26,200	26,200	26,200
INTERNAL SERVICES	3,283	854	854	897	923
MATERIALS & SUPPLIES	579,996	577,023	577,023	598,900	618,900
DEPRECIATION	1,582	19,550	1,582	1,582	1,582
<b>COST CENTER TOTAL</b>	<b>\$ 1,481,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>\$ 1,624,912</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
Fleet Coordinator	UT7	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

**CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2014 BUDGET (with FY2015 projected budget included)  
EQUIPMENT OPERATIONS**

Acct Unit      09-120-8820		2012	2013	2013	2014	% Chge	2015
ACCT	ACCOUNT NAME	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FY13 to	PROPOSED
NUMBER		EXPEND	BUDGET	BUDGET	BUDGET	FY14	BUDGET
50001	Salaries	\$ 57,626	\$ 60,933	\$ 60,933	\$ 66,774	9.59%	\$ 68,377
50100	Employee Benefits	32,699	35,777	35,777	35,439	-0.94%	36,754
50205	Copy & Binding		300	300	300	0.00%	300
50212	Conf & Training		500	500	500	0.00%	500
50225	Contract Services	690,306	728,615	728,615	741,730	1.80%	764,000
50239	Liability Insurance	98	120	120	120	0.00%	120
50240	Motor Vehicle Insurance	96,382	111,588	111,588	107,056	-4.06%	107,056
50257	Refuse Disposal		200	200	200	0.00%	200
	<b>Total Purchased Services</b>	<b>786,786</b>	<b>841,323</b>	<b>841,323</b>	<b>849,906</b>	<b>1.02%</b>	<b>872,176</b>
50305	Water Charge	3,163	2,600	2,600	2,600	0.00%	2,600
50306	Electricity	9,103	12,600	12,600	12,600	0.00%	12,600
50307	Natural Gas	7,025	11,000	11,000	11,000	0.00%	11,000
	<b>Total Other Charges</b>	<b>19,291</b>	<b>26,200</b>	<b>26,200</b>	<b>26,200</b>	<b>0.00%</b>	<b>26,200</b>
50271	Gasoline & Vehicle Maint	3,283	854	854	897	5.02%	923
	<b>Total Internal Services</b>	<b>3,283</b>	<b>854</b>	<b>854</b>	<b>897</b>	<b>5.02%</b>	<b>923</b>
50260	Rental - Equip & Facilities	-	250	250	250	0.00%	250
50268	Mileage Reimbursement	231	1,000	1,000	1,000	0.00%	1,000
50275	Repair & Maint., Equip/Fac	46,569	60,000	60,000	60,000	0.00%	60,000
50301	Motor Fuel (Gas, Diesel)	528,197	508,123	508,123	530,000	4.31%	550,000
50311	Operating Supplies	858	3,000	3,000	3,000	0.00%	3,000
50320	Uniforms & Protective Gear	-	200	200	200	0.00%	200
50350	Equipment Parts	-	950	950	950	0.00%	950
50352	M.V. Parts - Special Purchas	-	2,000	2,000	2,000	0.00%	2,000
50361	General Office Supplies	1,141	1,500	1,500	1,500	0.00%	1,500
	<b>Total Materials &amp; Supplies</b>	<b>576,996</b>	<b>577,023</b>	<b>577,023</b>	<b>598,900</b>	<b>3.79%</b>	<b>618,900</b>
50950	Depreciation Expense	1,582	19,550	1,582	1,582	-91.91%	1,582
	<b>Total Expenditures</b>	<b>\$ 1,478,263</b>	<b>\$ 1,561,660</b>	<b>\$ 1,543,692</b>	<b>\$ 1,579,698</b>	<b>1.16%</b>	<b>\$ 1,624,912</b>



## **WATER POLLUTION CONTROL**

The following functions fall under Water Pollution Control:

This fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Department of Utilities. Areas of responsibility include the City's sanitary and storm sewer systems and the Industrial Pretreatment Program. Included in this system are all sewer lines, pump stations, the Wellington Avenue Combined Sewer Overflow (CSO), Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but the Town of Middletown and the Naval Station Newport as well. Both of these jurisdictions have contracts with the City for payment of their share of water pollution control operation costs.

The water pollution control system is operated and maintained in accordance with a service contract with United Water.

# WATER POLLUTION CONTROL

## FY 2013 Short-term goals, measures and status:

Goal #1: To ensure effective storm water management.

Measures: Clean catch basins on a regular interval to minimize street flooding.

	FY2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
<b>PERFORMANCE MEASURES</b>			
Number of catch basins cleaned	1,112	2,580	1,526

	FY2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
<b>PERFORMANCE MEASURES</b>			
Number of catch basins repaired	13	47	15

Assoc. Council Tactical Priority Area:



Providing a strong, well-managed public infrastructure is key to enhancing quality of life and economic stability to our community

Goal #2 To assure compliance with the Clean Water Act

Measure: Develop City's CSO Longterm Control Plan in accordance with the requirements of the Consent Decree with EPA and RIDEM. Implement Plan upon approval by regulatory agencies.

*The City submitted for review and approval the Collection System Capacity Assessment and System Master Plan for CSO Control to the EPA and RIDEM on November 30, 2012 in accordance with the Consent Decree that became effective October 18, 2011.*

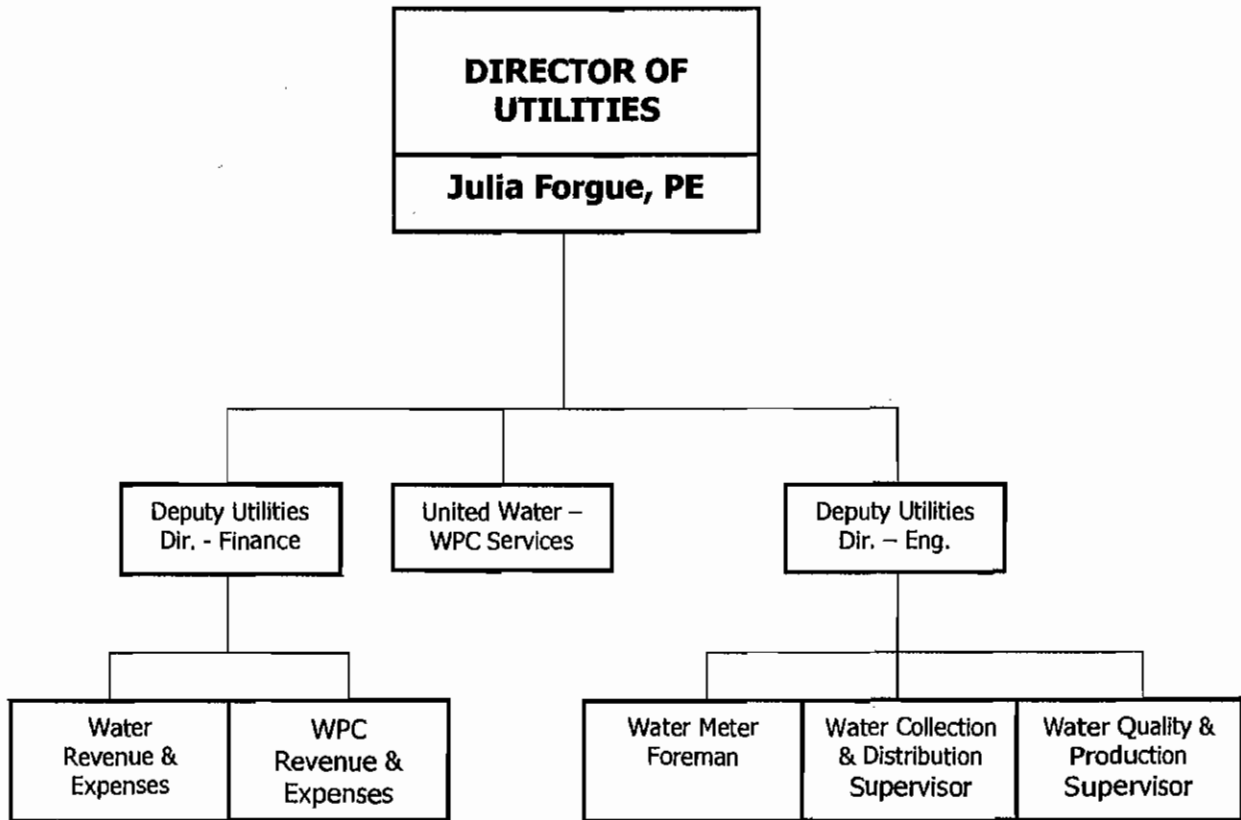
Assoc. Council Tactical Priority Area:



Providing a strong, well-managed public infrastructure is key to enhancing quality of life and economic stability to our community

**Goals and measures for FY 2013 continue to apply.  
There are no new goals for FY2014**

# DEPARTMENT OF UTILITIES



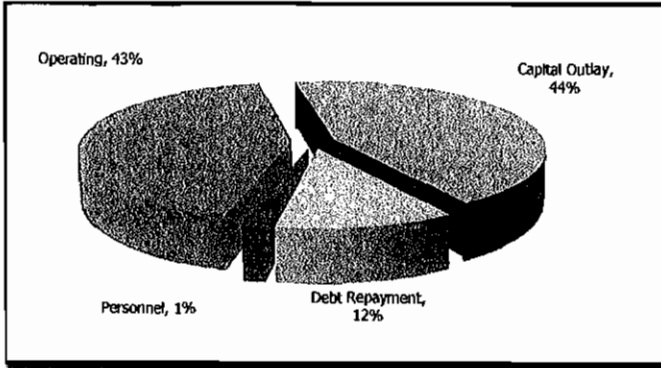
**CITY OF NEWPORT, RHODE ISLAND  
WATER POLLUTION CONTROL FUND BUDGET  
PROPOSED BUDGET FOR FY2014 (with FY2015 projected budget included)  
SUMMARY**

REVENUES		2011-2012 ACTUAL	2012-2013 ADOPTED	2012-2013 PROJECTED	2013-2014 PROPOSED	2014-2015 PROJECTED
45701	Investment Interest Income	\$ 886	\$ 500	\$ 100	\$ 100	\$ 100
45854	Sewage Treat. Middletown	981,605	723,900	723,900	700,000	700,000
45855	Sewer Assessment Fee	4,450	5,000	5,000	5,000	5,000
45856	Sewer Treat., Water Utility	617,449	653,700	653,700	691,600	713,100
45857	Sewer Treatment, U.S.N.	1,082,319	674,200	546,998	771,700	793,900
47150	Middletown and Navy share of debt	-	348,994	348,994	338,307	338,610
	Middletown Share of WPCP Upgrades/CSO	-	-	-	478,360	433,440
45879	Pretreatment Fees	105,507	109,000	111,204	112,204	112,204
45892	ICI Reimbursements	101,474	120,011	120,011	120,011	120,011
47103	Disposal Permits	155,579	166,000	166,000	144,000	144,000
47111	Sewer Use Charge	7,873,491	7,886,400	7,886,400	8,585,035	8,852,030
47115	Miscellaneous	2,008	9,200	4,442	5,000	5,000
47120	Sewer - Penalty	42,280	28,800	23,040	28,800	28,800
	<b>Revenue From Operations</b>	<b>10,967,048</b>	<b>10,725,705</b>	<b>10,589,789</b>	<b>11,980,117</b>	<b>12,246,195</b>
	<b>TOTAL UNRESTRICTED REVENUES</b>	<b>10,967,048</b>	<b>10,725,705</b>	<b>10,589,789</b>	<b>11,980,117</b>	<b>12,246,195</b>
	<b>RESTRICTED REVENUES AND OTHER SOURCES OF FUNDS</b>					
45862	CSO Fixed Fee	2,519,879	2,077,420	2,077,420	2,077,420	2,077,420
45863	CSO - Penalty	-	7,200	5,000	5,000	5,000
46005	Bond Proceeds	-	-	-	-	2,200,000
45345	Grant Proceeds	2,954,125	-	-	-	-
	Use of CSO Restricted Cash	-	146,110	145,678	327,878	-
46002	Transfer from Other Funds	-	-	-	700,000	-
	<b>Total Restricted Revenues and Other Sources of Funds</b>	<b>5,474,004</b>	<b>2,230,730</b>	<b>2,228,098</b>	<b>3,110,298</b>	<b>4,282,420</b>
	<b>TOTAL REVENUES &amp; OTHER SOURCES OF FUNDS</b>	<b>\$ 16,441,052</b>	<b>\$ 12,956,435</b>	<b>\$ 12,817,887</b>	<b>\$ 15,090,415</b>	<b>\$ 16,528,615</b>
	<b>EXPENDITURES</b>					
	Salaries	\$ 123,819	\$ 130,087	\$ 130,087	\$ 133,738	\$ 136,144
	Fringe Benefits	73,130	99,039	99,023	96,982	96,609
	Purchased Services	4,031,575	4,103,475	4,059,866	4,230,444	4,333,469
	Utilities	669,275	580,000	577,570	694,000	714,000
	Internal Services	718,676	719,459	719,084	716,236	717,261
	Other Charges	12,555	26,500	26,500	26,500	26,500
	Interest Expense	1,131,893	1,152,653	1,152,653	1,105,692	1,276,317
	Depreciation	3,415,749	3,406,752	3,514,739	3,514,739	3,514,739
	<b>Operating Expenditures</b>	<b>10,176,672</b>	<b>10,217,965</b>	<b>10,279,522</b>	<b>10,518,331</b>	<b>10,815,039</b>
	<b>OTHER CASH OUTLAYS</b>					
	Capital Outlay From Unrestricted Revenues	-	400,000	70,855	4,525,000	3,950,000
	Capital Outlay From CSO Fixed Fees	-	1,500,000	1,500,000	1,680,000	1,130,000
	Capital Outlay From Revenue Bonds	-	-	-	-	2,200,000
	Capital Outlay Budgeted in Prior Years	-	2,422,314	2,422,730	-	-
	Principal Debt Repayment	-	1,822,908	1,822,908	1,884,612	1,944,830
	<b>Other Cash Outlays</b>	<b>-</b>	<b>6,145,222</b>	<b>5,816,493</b>	<b>8,089,612</b>	<b>9,224,830</b>
	<b>TOTAL EXPENDITURES &amp; CASH OUTLAYS</b>	<b>\$ 10,176,672</b>	<b>\$ 16,363,187</b>	<b>\$ 16,096,015</b>	<b>\$ 18,607,943</b>	<b>\$ 20,039,869</b>
	<b>LESS: NON-CASH ITEMS</b>					
	Depreciation	3,415,749	3,406,752	3,514,739	3,514,739	3,514,739
	<b>TOTAL CASH NEEDED</b>	<b>\$ 6,760,923</b>	<b>\$ 12,956,435</b>	<b>\$ 12,581,276</b>	<b>\$ 15,093,204</b>	<b>\$ 16,525,130</b>
	<b>NET ASSETS 6/30</b>	<b>\$ 57,277,536</b>	<b>\$ 59,869,896</b>	<b>\$ 59,670,223</b>	<b>\$ 63,414,102</b>	<b>\$ 66,927,678</b>
	<b>CASH BALANCE 6/30 **</b>	<b>\$ 8,081,069</b>	<b>\$ 7,788,849</b>	<b>\$ 8,026,324</b>	<b>\$ 7,786,060</b>	<b>\$ 7,789,545</b>

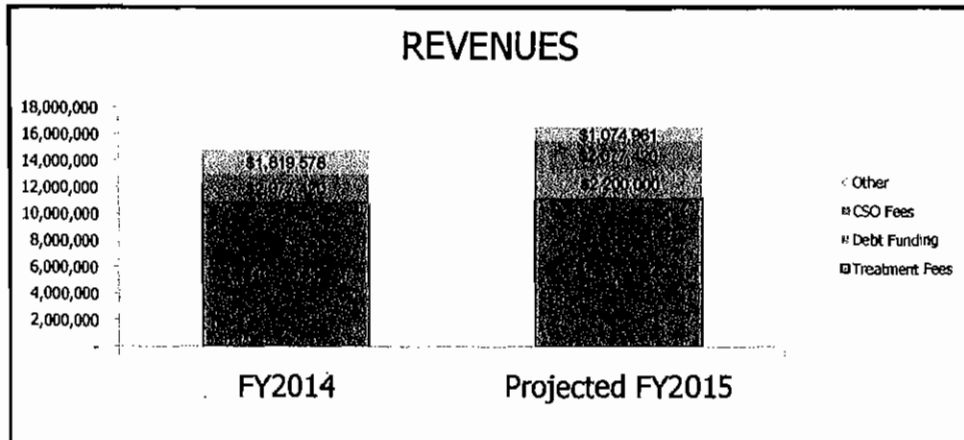
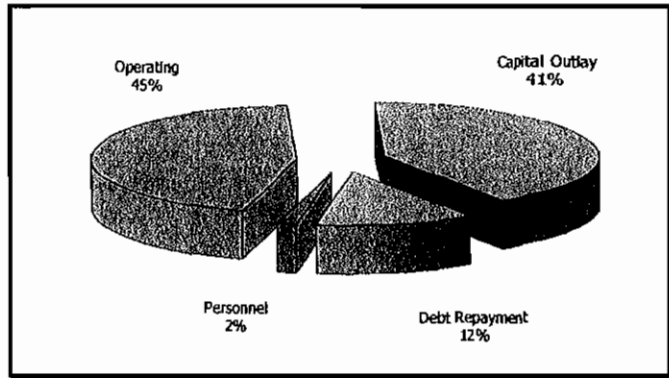
\*\* Includes amounts restricted in escrow per revenue bond agreements

**Water Pollution Control**

**FY2014 Expenditures & Cash Outlays \$18,067,943**



**Projected FY2015 Expenditures & Cash Outlays \$20,039,869**



**FUNCTION: Water Pollution Control**  
**DEPARTMENT: Water Pollution Control**  
**DIVISION OR ACTIVITY: Water Pollution Control Fund**

**BUDGET COMMENTS:**

The WPC rates and charges are proposed to increase as follows:  
 FY2014 Increase from \$11.27 to \$11.92 per 1,000 gallons of water used (5.8% Increase)

The CSO fixed fee to fund CSO capital needs is not proposed to increase. Current rates are:

Less than 1" meter size	\$	192
1" meter size		265
1 1/2" meter size		500
2" meter size		733
3" meter size		1,774
4" meter size		2,951
5" meter size		4,478
6" meter size		5,894

The Industrial Pretreatment Fee and disposal permit fees will not increase.

Contract operations, utilities and depreciation are the major expenses in this fund. Capital needs are significant and are for various sanitary sewer improvements; to pay for an engineering firm to act as program manager to oversee or complete tasks identified as part of the CSO corrective action plan; various tasks related to the CSO corrective action plan.

**PROGRAM:**

This Fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Public Works Department. Areas of responsibility include the City's sanitary and storm sewer system. Included in this system are all sewer lines, pump stations, the Wellington Avenue Microtunnel Combined Sewer Overflow (CSO), Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but the Town of Middletown and the U. S. Navy Base as well. Both of these jurisdictions have long-term contracts with the City for payment of their share of water pollution control operation costs.

**OBJECTIVE:**

To ensure effective sewer services to city customers and to ensure treatment capacity availability for future use by administering the contract with United Water for sewage treatment.

**COST CENTER: WATER POLLUTION CONTROL 10-450-2500**  
**FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES**

TITLE	2011-2012 ACTUAL	2012-2013 ADOPTED	2012-2013 ESTIMATED	2013-2014 PROPOSED	2014-2015 PROJECTED
SALARIES	\$ 123,819	\$ 130,087	\$ 130,087	\$ 133,738	\$ 136,144
FRINGE BENEFITS	73,130	99,039	99,023	96,982	96,609
PURCHASED SERVICES	4,031,575	4,103,475	4,059,866	4,230,444	4,333,469
UTILITIES	669,275	580,000	577,570	694,000	714,000
INTERNAL SERVICES	718,676	719,459	719,084	716,236	717,261
OTHER CHARGES	12,555	26,500	26,500	26,500	26,500
CAPITAL OUTLAY	-	400,000	70,855	4,525,000	3,950,000
INTEREST EXPENSE	809,620	833,398	833,398	793,918	751,850
PRINCIPAL DEBT REPAYMENT	-	1,411,433	1,411,433	1,466,088	1,518,015
DEPRECIATION	3,415,749	3,406,752	3,514,739	3,514,739	3,514,739
<b>COST CENTER TOTAL</b>	<b>\$ 9,854,399</b>	<b>\$ 11,710,143</b>	<b>\$ 11,442,555</b>	<b>\$ 16,197,645</b>	<b>\$ 15,758,587</b>

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 11-12	AUTH FY 12-13	MID-YEAR FY 12-13	PROPOSED FY 13-14	PROJECTED FY 14-15
Director of Utilities	S12	0.4	0.4	0.4	0.4	0.4
Deputy Utilities Director Fin	S10	0.4	0.4	0.4	0.4	0.4
Deputy Utilities Director En	S10	0.4	0.4	0.4	0.4	0.4
Administrative Secretary	N01	0.4	0.4	0.4	0.4	0.4
<b>Total Positions</b>		<b>1.6</b>	<b>1.6</b>	<b>1.6</b>	<b>1.6</b>	<b>1.6</b>

**COST CENTER: WATER POLLUTION CONTROL 10-450-2500  
FUNDING SOURCE: CSO FIXED FEES  
CASH FLOW**

<b>TITLE</b>	<b>2011-12 ACTUAL</b>	<b>2012-13 ADOPTED</b>	<b>2012-13 ESTIMATED</b>	<b>2013-14 PROPOSED</b>	<b>2014-15 PROJECTED</b>
BEGINNING CASH	\$ 2,201,351	\$ 1,693,561	\$ 1,693,561	\$ 1,540,251	\$ 1,207,373
REVENUES FROM CSO FIXED FEE/CONTRACTS	2,519,879	2,077,420	2,077,420	2,077,420	2,077,420
TRANSFERS IN FROM OTHER FUNDS	-	-	-	-	-
INTEREST EXPENSE	322,273	319,255	319,255	311,774	524,467
PRINCIPAL DEBT REPAYMENT	406,509	411,475	411,475	418,524	426,815
CAPITAL OUTLAY	2,298,887	1,500,000	1,500,000	1,680,000	1,130,000
<b>COST CENTER BUDGET</b>	<b>\$ 1,693,561</b>	<b>\$ 1,540,251</b>	<b>\$ 1,540,251</b>	<b>\$ 1,207,373</b>	<b>\$ 1,203,511</b>

Note that the City of Newport charges customers a combined sewer overflow (CSO) fixed fee depending on the size of their meter. The funds from the fixed fee are restricted to capital projects and debt service related to CSO improvements and upgrades required to comply with regulatory standards.



City of Newport, Rhode Island  
Water Pollution Control Debt Service  
Consolidated Debt Service Requirements

<b>Year Ending June 30</b>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2014	1,884,612	1,106,214	2,990,827
2015	1,944,830	1,054,879	2,999,708
2016	2,002,736	1,001,199	3,003,935
2017	2,073,200	942,223	3,015,423
2018	2,142,245	880,100	3,022,346
2019	2,214,047	814,406	3,028,452
2020	2,293,480	745,146	3,038,626
2021	2,374,567	672,194	3,046,761
2022	2,464,488	595,278	3,059,766
2023	2,558,117	514,278	3,072,394
2024	1,760,112	437,745	2,197,857
2025	1,828,300	366,008	2,194,309
2026	1,904,338	290,821	2,195,159
2027	1,981,376	212,057	2,193,433
2028	1,097,263	151,027	1,248,289
2029	1,137,998	108,580	1,246,578
2030	1,182,185	64,365	1,246,550
2031	838,000	25,585	863,584
2032	216,505	4,666	221,171
	<u>\$ 33,898,399</u>	<u>\$ 9,986,769</u>	<u>\$ 43,885,168</u>

City of Newport, Rhode Island  
 State Revolving Loan Fund Revenue Bonds 2010 Series B  
 Thames Street Interceptor Improvements/Wellington - CSO  
 \$7,850,000

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Requirement</b>
2014	310,550	238,950	549,501
2015	316,442	232,598	549,039
2016	323,174	225,254	548,428
2017	330,749	216,812	547,561
2018	340,006	207,300	547,306
2019	350,106	196,910	547,016
2020	361,046	185,723	546,770
2021	371,987	173,717	545,704
2022	384,611	160,870	545,481
2023	398,077	147,189	545,266
2024	412,384	132,700	545,084
2025	426,691	117,448	544,139
2026	442,682	101,428	544,109
2027	458,672	84,616	543,288
2028	476,346	67,013	543,358
2029	494,019	48,623	542,643
2030	513,376	29,560	542,936
2031	530,605	9,941	540,546
	<b>7,241,523</b>	<b>2,576,651</b>	<b>\$ 9,818,174</b>

City of Newport, Rhode Island  
 State Revolving Loan Fund Revenue Bonds - 2010 Series B  
 Long Wharf Sewer Force Main  
 \$1,477,000

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2014	58,450	45,526	103,976
2015	59,558	43,778	103,336
2016	60,826	43,134	103,960
2017	62,251	40,807	103,058
2018	63,994	39,017	103,011
2019	65,894	37,061	102,955
2020	67,954	34,955	102,909
2021	70,013	32,695	102,708
2022	72,389	30,278	102,667
2023	74,923	27,703	102,626
2024	77,616	24,975	102,591
2025	80,309	22,105	102,414
2026	83,318	19,090	102,408
2027	86,328	15,926	102,254
2028	89,654	12,613	102,267
2029	92,981	9,151	102,132
2030	96,624	5,563	102,187
2031	99,395	1,871	101,266
	<u>\$ 1,362,477</u>	<u>\$ 486,248</u>	<u>\$ 1,848,725</u>

City of Newport, Rhode Island  
 State Revolving Loan Fund Revenue Bonds - 2011 Series A  
 SRF Eligible Portion of Sewer Force Main Repair  
 \$3,095,505

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Requirement</b>
2014	117,000	107,528	224,528
2015	119,000	105,319	224,319
2016	122,000	102,647	224,647
2017	125,000	99,515	224,515
2018	128,000	95,990	223,990
2019	132,000	92,068	224,068
2020	136,000	87,738	223,738
2021	140,000	83,031	223,031
2022	145,000	77,840	222,840
2023	151,000	72,155	223,155
2024	157,000	66,110	223,110
2025	163,000	59,717	222,717
2026	169,000	52,984	221,984
2027	176,000	45,902	221,902
2028	184,000	38,441	222,441
2029	191,000	30,612	221,612
2030	199,000	22,412	221,412
2031	208,000	13,772	221,772
2032	216,505	4,666	221,171
	<u>\$ 2,978,505</u>	<u>\$ 1,258,446</u>	<u>\$ 4,236,951</u>

City of Newport, Rhode Island  
 State Revolving Loan Fund Revenue Bonds - 2011 Conduit  
 Non SRF Eligible Portion of Sewer Force Main Repair  
 \$10,345,000

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Requirement</b>
2014	520,000	424,358	944,358
2015	545,000	400,794	945,794
2016	565,000	376,236	941,236
2017	595,000	350,571	945,571
2018	620,000	323,689	943,689
2019	645,000	295,701	940,701
2020	675,000	266,496	941,496
2021	705,000	235,963	940,963
2022	740,000	203,993	943,993
2023	775,000	170,473	945,473
2024	810,000	135,405	945,405
2025	845,000	98,788	943,788
2026	885,000	60,512	945,512
2027	925,000	20,466	945,466
	<b>\$ 9,850,000</b>	<b>\$ 3,363,443</b>	<b>\$ 13,213,443</b>

City of Newport, Rhode Island  
 State Revolving Loan Fund Revenue Bonds - Series 2009 (6.595)  
 Railroad Interceptor and Ultraviolet Moat Projects

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Requirement</b>
2014	121,270	81,791	203,061
2015	123,965	79,104	203,069
2016	126,660	76,102	202,762
2017	129,804	72,819	202,623
2018	133,397	69,231	202,628
2019	136,990	65,335	202,325
2020	141,033	61,157	202,190
2021	145,524	56,693	202,217
2022	150,016	51,933	201,949
2023	154,956	46,885	201,841
2024	160,346	41,556	201,902
2025	165,736	35,946	201,682
2026	171,575	30,051	201,626
2027	177,414	23,883	201,297
2028	183,702	17,436	201,138
2029	190,439	10,682	201,121
2030	197,415	3,613	201,028
	<b>\$ 2,610,242</b>	<b>\$ 824,217</b>	<b>\$ 3,434,459</b>

City of Newport, Rhode Island  
 State Revolving Loan Fund Revenue Bonds - Series 2009 (6.595)  
 Catch Basin Separation & High Priority Sewers - CSO

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2014	107,974	72,824	180,798
2015	110,373	70,431	180,804
2016	112,773	67,758	180,531
2017	115,572	64,834	180,406
2018	118,771	61,640	180,411
2019	121,971	58,173	180,144
2020	125,570	54,452	180,022
2021	129,569	50,477	180,046
2022	133,568	46,240	179,808
2023	137,967	41,745	179,712
2024	142,766	37,000	179,766
2025	147,564	32,005	179,569
2026	152,763	26,756	179,519
2027	157,962	21,264	179,226
2028	163,561	15,524	179,085
2029	169,559	9,511	179,070
2030	175,770	3,217	178,987
	<u>\$ 2,324,053</u>	<u>\$ 733,851</u>	<u>\$ 3,057,904</u>

City of Newport, Rhode Island  
2002 Revenue Bond Issue (\$13MM)  
Primary/Secondary Plant

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Requirement</b>
2014	649,368	135,238	784,606
2015	670,492	122,854	793,346
2016	692,303	110,068	802,371
2017	714,824	96,865	811,689
2018	738,077	83,234	821,310
2019	762,086	69,158	831,245
2020	786,877	54,625	841,502
2021	812,474	39,619	852,093
2022	838,904	24,125	863,029
2023	866,194	8,127	874,321
	<b>\$ 7,531,599</b>	<b>\$ 743,913</b>	<b>\$ 8,275,512</b>



**CITY OF NEWPORT, RHODE ISLAND  
FISCAL YEAR 2014 BUDGET (with FY2015 projected budget included)  
WATER POLLUTION CONTROL FUND**

Acct Unit                    10-450-2500

ACCT NUMBER	ACCOUNT NAME	2012 ACTUAL EXPEND	2013 ADOPTED BUDGET	2013 PROJECTED BUDGET	2014 PROPOSED BUDGET	% Chge FY13 to FY14	2015 PROJECTED BUDGET
50001	Salaries & Wages	\$ 123,819	\$ 130,087	\$ 130,087	\$ 133,738	2.81%	\$ 136,144
50100	Employee Benefits	27,839	53,019	53,019	50,487	-4.78%	51,395
50103	Retiree Insurance	44,336	45,020	45,020	43,995	-2.28%	42,714
50175	Annual Leave Sell Back	955	1,000	984	2,500	150.00%	2,500
	<b>Fringe Benefits</b>	<b>73,130</b>	<b>99,039</b>	<b>99,023</b>	<b>96,982</b>	<b>-2.08%</b>	<b>96,609</b>
50200	Contract Operations	3,923,738	3,959,875	3,918,824	4,085,219	3.17%	4,187,244
50205	Copying & Binding	-	-	1,500	1,500	100.00%	1,500
50207	Advertisement	2,557	1,500	500	1,500	0.00%	1,500
50210	Dues & Subscriptions	123	500	500	500	0.00%	500
50212	Conferences & Training	910	1,000	1,000	1,000	0.00%	1,000
50220	Consultant Fees	119	10,000	5,000	4,625	-53.75%	5,125
	Litigation ~ CSO	22,854	-	-	-	-	-
50225	Contract Services	222	5,500	5,500	6,000	9.09%	6,500
50238	Postage & Delivery	33	100	100	100	0.00%	100
50239	Liability Insurance	68,425	75,000	76,942	80,000	6.67%	80,000
50275	Repair & Maintenance Sewers	12,594	50,000	50,000	50,000	0.00%	50,000
	<b>Purchased Services</b>	<b>4,031,575</b>	<b>4,103,475</b>	<b>4,059,866</b>	<b>4,230,444</b>	<b>3.09%</b>	<b>4,333,469</b>
50306	Electricity	669,275	580,000	577,570	694,000	19.66%	714,000
	<b>Utilities</b>	<b>669,275</b>	<b>580,000</b>	<b>577,570</b>	<b>694,000</b>	<b>19.66%</b>	<b>714,000</b>
50232	Meter and Billing Charges (Water)	303,993	304,776	304,401	301,553	-1.06%	302,578
50266	Legal & Administrative Fees	273,093	273,093	273,093	273,093	0.00%	273,093
50267	Data Processing Fees	141,590	141,590	141,590	141,590	0.00%	141,590
	<b>Internal Services</b>	<b>718,676</b>	<b>719,459</b>	<b>719,084</b>	<b>716,236</b>	<b>-0.45%</b>	<b>717,261</b>
50361	Office Supplies	55	1,000	1,000	1,000	0.00%	1,000
50505	Self Insurance	-	10,000	10,000	10,000	0.00%	10,000
50550	Debt Srv Advisory Fees	12,500	8,000	8,000	8,000	0.00%	8,000
50515	Contingency	-	7,500	7,500	7,500	0.00%	7,500
	<b>Other Charges</b>	<b>12,555</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>0.00%</b>	<b>26,500</b>
50452	Gen. Interest Expense	1,131,893	833,398	833,398	793,918	-4.74%	751,850
50550	Bond Expenses	-	-	-	-	-	-
50950	Depreciation Expense	3,415,749	3,406,752	3,514,739	3,514,739	3.17%	3,514,739
	<b>Total Operating Expenditures</b>	<b>10,176,672</b>	<b>9,898,710</b>	<b>9,960,267</b>	<b>10,206,557</b>	<b>3.11%</b>	<b>10,290,572</b>
<b>OTHER CASH OUTLAYS</b>							
<b>CAPITAL OUTLAY FROM METERED RATES</b>							
50440	Manhole Covers	-	-	70,855	-	-	-
50440	Sanitary Sewer Improvements	-	200,000	-	200,000	-	950,000
50440	CB Separation - Design	-	100,000	-	500,000	-	500,000
50440	Audit - UW Service Agreement	-	100,000	-	-	-	-
50440	Almy Pond	-	-	-	100,000	-	-
50440	Plant Upgrades and Construction	-	-	-	1,700,000	-	1,700,000
50440	Ruggles Avenue Pump Station	-	-	-	25,000	-	200,000
50440	Broadway Sewer Improvements	-	-	-	1,400,000	-	-
50440	Storm Drains	-	-	-	600,000	-	600,000
	<b>Total Capital Outlay From Metered Rates</b>		<b>400,000</b>	<b>70,855</b>	<b>4,925,000</b>		<b>3,950,000</b>
<b>CAPITAL OUTLAY AND DEBT SERVICE FROM CSO FIXED FEE RATES</b>							
50452	Interest Expense - CSO Debt	-	319,255	319,255	311,774	-	524,467
50552	Principal Payments - CSO Debt	-	411,475	411,475	418,524	-	426,815
50440	CSO Project Manager	-	1,000,000	1,500,000	640,000	-	640,000
50440	Washington CSO	-	-	-	200,000	-	-
50440	Wellington CSO	-	-	-	480,000	-	-
50440	Install Weirs	-	-	-	20,000	-	150,000
50440	CSO System Master Plan Implemt-11/12	-	500,000	-	-	-	-
50440	I/I Reduction Plan	-	-	-	340,000	-	340,000
	<b>Total Capital Outlay From CSO Fixed Rates</b>		<b>2,230,730</b>	<b>2,230,730</b>	<b>2,410,298</b>		<b>2,081,282</b>
	<b>CAPITAL OUTLAY BUDGETED IN PRIOR YEARS</b>		<b>2,422,314</b>	<b>2,422,730</b>			
<b>CAPITAL OUTLAY FROM STATE REVOLVING FUND (SRF) REVENUE BONDS</b>							
50440	Wellington CSO	-	-	-	-	-	2,200,000
50440	Construction	-	-	-	-	-	-
	<b>Total Capital Outlay From SRF Revenue Bonds</b>						<b>2,200,000</b>
<b>Increase In CSO Restricted Cash</b>							
<b>PRINCIPAL DEBT REPAYMENT</b>							
	Fiscal Year 2010 Deficit	-	-	-	-	-	-
50552	Principal Payments - Debt	-	1,411,433	1,411,433	1,466,088	3.87%	1,518,015
	<b>Other Cash Outlays</b>		<b>1,411,433</b>	<b>1,411,433</b>	<b>1,466,088</b>	<b>3.87%</b>	<b>1,518,015</b>
<b>TOTAL EXPENDITURES/CASH OUTLAYS</b>							
<b>TOTAL EXPENDITURES/CASH OUTLAYS</b>		<b>\$ 16,363,187</b>	<b>\$ 16,096,015</b>	<b>\$ 16,607,943</b>		<b>13.72%</b>	<b>\$ 20,039,869</b>

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Sanitary Sewer System Improvements 2</i>		<b>DEPARTMENT OR DIVISION</b> <i>Water Pollution Control</i>		<b>LOCATION</b> <i>Newport</i>					
<b>PROJECT DESCRIPTION</b>  <i>This is an ongoing program to repair identified defects in the sanitary sewer system .</i>  <i>The work will also include improvements to the collection system as identified as part of the tasks performed by the Program Manager per the Corrective Action Plan/Consent Decree with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM). This project will encompass sewers in the Prescott Hall neighborhood.</i>									
<b>GOALS &amp; OBJECTIVES</b>  <i>Ongoing Maintenance</i>									
<b>STATUS/OTHER COMMENTS</b>  <i>Council's Tactical Priority Area = Infrastructure</i>				<b>OPERATING COSTS/SAVINGS</b>  <i>Extend life span of infrastructure</i>					
<b>TOTAL PROJECT COST</b> <i>On going</i>				<b>PLANNED FINANCING</b>					
	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<b>Sewer Rates</b>		<i>New</i>		<i>200,000</i>	<i>750,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>2,950,000</i>
<b>TOTAL COST</b>				<i>200,000</i>	<i>750,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>2,950,000</i>
<b>Total WPC Impact</b>				<i>200,000</i>	<i>750,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>2,950,000</i>

PROJECT DETAIL

PROJECT TITLE (#104336) <i>Catch Basin Separation</i>		DEPARTMENT OR DIVISION <i>WPC</i>			LOCATION <i>Newport</i>				
PROJECT DESCRIPTION <i>Catch basins that have been identified as connected to the sanitary sewer are to be disconnected and directed towards a storm drain. The project involves design and construction. The actual disconnection of each catchbasin requires individual review to identify the best alternative for disconnection.</i>									
GOALS & OBJECTIVES <i>Environmental Compliance</i>									
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/31/2012	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
<b>Sewer Rates</b>	<i>100,000</i>	<i>100,000</i>		<i>500,000</i>	<i>500,000</i>	<i>800,000</i>	<i>100,000</i>	<i>800,000</i>	<i>2,700,000</i>
<b>TOTAL COST</b>				<i>500,000</i>	<i>500,000</i>	<i>800,000</i>	<i>100,000</i>	<i>800,000</i>	<i>2,700,000</i>
<b>Total WPC Impact</b>				<i>500,000</i>	<i>500,000</i>	<i>800,000</i>	<i>100,000</i>	<i>800,000</i>	<i>2,700,000</i>

PROJECT DETAIL

PROJECT TITLE (#104334)		DEPARTMENT OR DIVISION		LOCATION					
Almy Pond TMDL		Water Pollution Control		Newport					
PROJECT DESCRIPTION									
<p>Almy Pond was identified in 2007 by RIDEM for Total Maximum Daily Loads for Phosphorus. The City is required to develop and implement a plan to reduce phosphorus loadings to the pond via structural or non-structural methods. Funding proposed for FY 13 shall include a source characterization and identification, Laboratory analysis, a feasibility study to determine what structural or non-structural controls can be designed to control the phosphorus, and conducting Public workshops.</p> <p>Proposed funding for FY 14 includes design and engineering of the selected controls.</p>									
GOALS & OBJECTIVES									
Environmental compliance									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
Council's Tactical Priority Area = Infrastructure									
TOTAL PROJECT COST \$ 170,000									
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2012	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
SOURCE OF FUNDS									
Sewer Rates	70,000	29,325		100,000	-	-	-	-	100,000
TOTAL COST				100,000	-	-	-	-	100,000
Total WPC Impact				100,000	-	-	-	-	100,000

PROJECT DETAIL

<b>PROJECT TITLE</b>		<b>DEPARTMENT OR DIVISION</b>		<b>LOCATION</b>					
<i>WWTF Upgrades, Design</i>		<i>Water Pollution Control</i>		<i>Newport</i>					
<b>PROJECT DESCRIPTION</b>									
<p>Upgrades to the wastewater treatment facility (WWTF) is a control project included in the SMP. The upgrades will increase the wet weather capacity of the wastewater treatment facility to 30 MGD. This includes the design of upgrades to the headworks, primary clarifiers, secondary clarifiers, disinfection, and solids handling.</p> <p>The upgrades are contingent upon approval by EPA/RIDEM for the control project. The plant upgrades are also contingent upon approval of modifications to the wastewater treatment facilities discharge permit, specifically increasing the maximum daily flow from 19.7 to 30 MGD. The treatment facility's monthly average daily flow capacity would increase from 10.7 to 14.4 MGD.</p>									
<b>GOALS &amp; OBJECTIVES</b>									
<i>Environmental compliance; preserve assets</i>									
<b>STATUS/OTHER COMMENTS</b>				<b>OPERATING COSTS/SAVINGS</b>					
<i>Council's Tactical Priority Area = Infrastructure</i>									
<b>TOTAL PROJECT COST</b>				<b>PLANNED FINANCING</b>					
	<b>Prior</b>	<b>Unspent @</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	
<b>SOURCE OF FUNDS</b>	<b>Funding</b>	<b>12/31/2012</b>	<b>FY13 Exp.</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>TOTAL</b>
<b>CSO Fixed Fee/Rates/SRF</b>		<i>New</i>		<i>1,700,000</i>	<i>1,700,000</i>	<i>200,000</i>	<i>-</i>	<i>-</i>	<i>3,600,000</i>
<b>TOTAL COST</b>				<i>1,700,000</i>	<i>1,700,000</i>	<i>200,000</i>	<i>-</i>	<i>-</i>	<i>3,600,000</i>
<b>Total WPC Impact</b>				<i>1,700,000</i>	<i>1,700,000</i>	<i>200,000</i>	<i>-</i>	<i>-</i>	<i>3,600,000</i>

PROJECT DETAIL

PROJECT TITLE <i>Ruggles Avenue Pump Station Improvement Design</i>		DEPARTMENT OR DIVISION <i>Water Pollution Control</i>		LOCATION <i>Newport</i>					
PROJECT DESCRIPTION  <i>This project includes the evaluation of the existing Ruggles Avenue pump station. The evaluation will identify the necessary capacities for design of improvements to the pumps and force main in order to convey flows to the wastewater treatment facility and eliminate sanitary sewer overflows (SSO).</i>									
GOALS & OBJECTIVES  <i>Ongoing maintenance; preserve assets</i>									
STATUS/OTHER COMMENTS  <i>Council's Tactical Priority Area = Infrastructure</i>				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST				PLANNED FINANCING					
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2012	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Sewer Rates</b>		<i>New</i>		<i>25,000</i>	-	-	-	-	<i>25,000</i>
<b>TOTAL COST</b>				<i>25,000</i>	-	-	-	-	<i>25,000</i>
<b>Total WPC Impact</b>				<i>25,000</i>	-	-	-	-	<i>25,000</i>

PROJECT DETAIL

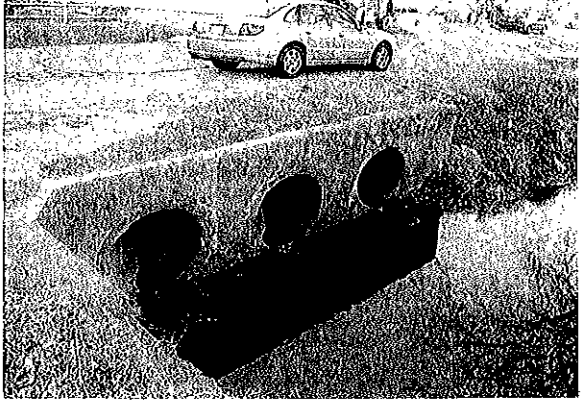
<b>PROJECT TITLE</b> Ruggles Avenue Pump Station Improve. Construct		<b>DEPARTMENT OR DIVISION</b> Water Pollution Control		<b>LOCATION</b> Newport					
<b>PROJECT DESCRIPTION</b> Construction of the improvements designed to increase the capacity of the Ruggles Avenue pump station.									
<b>GOALS &amp; OBJECTIVES</b> Ongoing maintenance; Preserve Assets									
<b>STATUS/OTHER COMMENTS</b> Council's Tactical Priority Area = Infrastructure				<b>OPERATING COSTS/SAVINGS</b>					
<b>TOTAL PROJECT COST</b>				<b>PLANNED FINANCING</b>					
<b>SOURCE OF FUNDS</b>	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<b>Sewer Rates</b>		New		-	200,000	-	-	-	200,000
<b>TOTAL COST</b>				-	200,000	-	-	-	200,000
<b>Total WPC Impact</b>				-	200,000	-	-	-	200,000

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Broadway Sewer Improvements</i>		<b>DEPARTMENT OR DIVISION</b> <i>WPC</i>		<b>LOCATION</b> <i>Newport</i>					
<b>PROJECT DESCRIPTION</b> <i>This project is the construction of the replacement of approximately 1700 LF of vitrified clay and brick gravity sewer in Broadway, from Everett St to Bull St.</i>									
<b>GOALS &amp; OBJECTIVES</b> <i>Preserve Assets</i>									
<b>STATUS/OTHER COMMENTS</b> <i>Council's Tactical Priority Area = Infrastructure</i>				<b>OPERATING COSTS/SAVINGS</b>					
<b>TOTAL PROJECT COST</b>		<b>PLANNED FINANCING</b>							
<b>SOURCE OF FUNDS</b>	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<i>Property Proceeds Fund/Rates</i>		<i>New</i>		<i>1,400,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,400,000</i>
<b>TOTAL COST</b>				<i>1,400,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,400,000</i>
<b>Total WPC Impact</b>				<i>1,400,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,400,000</i>



PROJECT DETAIL

PROJECT TITLE (# 104330) <i>Storm Drainage Improvements</i>		DEPARTMENT OR DIVISION <i>Water Pollution Control</i>		LOCATION <i>Newport</i>					
PROJECT DESCRIPTION <i>This project is for needed for improvements to the storm drainage system and to implement recommendations from the City's Storm Water Management Plan.</i>  <i>FY 13 is proposed to include additlonel tide gates on Bridge Street and/or an enylsysis of the drainage system in the northern end of the City</i>  <i>FY 14 will concentrate on localized flooding issues throughout the City</i>  <i>Additional funding will be necessary for improvements to the strom drainage system identified as part of the ongoing l/i reduction program. Improvements will include installing new stormdrains or upgrading existing stormdrains.</i>									
GOALS & OBJECTIVES <i>Perform regular, ongoing maintenance</i>									
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>				OPERATING COSTS/SAVINGS <i>Extend life span of infrastructure</i>					
TOTAL PROJECT COST				<i>On going</i>					
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2012	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Sewer Rates</b>	<i>100,000 Annu</i>	<i>472,562</i>	<i>100,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>3,000,000</i>
<b>TOTAL COST</b>				<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>3,000,000</i>
<b>Total WPC Impact</b>				<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>600,000</i>	<i>3,000,000</i>

PROJECT DETAIL

PROJECT TITLE (#104303) <i>Program Manager for Implementation of CSO LTCP</i>		DEPARTMENT OR DIVISION <i>Water Pollution Control</i>		LOCATION <i>Newport</i>					
PROJECT DESCRIPTION		<p><i>The Program Manager will be responsible for coordination of all tasks identified in the Consent Decree and the System Master Plan (SMP) for Combined Sewer Overflow (CSO) Control required to be completed to comply with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM) Combined Sewer Overflow (CSO) policies and regulations. The System Master Plan for CSO Control was submitted to EPA/RIDEM November 30, 2012 and is subject to their review and approval.</i></p> <p><i>Funding requested for FY13 through FY17 shall be for management, coordination and implementation of the System Master Plan.</i></p>							
GOALS & OBJECTIVES		<p><i>Regulatory Requirements and CSO Reduction</i></p>							
STATUS/OTHER COMMENTS		OPERATING COSTS/SAVINGS							
<i>Council's Tactical Priority Area = Infrastructure</i>									
TOTAL PROJECT COST <i>On going</i>		<i>Extend life span of infrastructure</i>							
		PLANNED FINANCING							
	Prior Funding	Unspent @ 12/31/2012	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
CSO Fixed Fee	4,324,583	344,210		640,000	640,000	430,000	430,000	330,000	2,470,000
TOTAL COST				640,000	640,000	430,000	430,000	330,000	2,470,000
Total WPC Impact				640,000	640,000	430,000	430,000	330,000	2,470,000

PROJECT DETAIL

<b>PROJECT TITLE</b>		<b>DEPARTMENT OR DIVISION</b>		<b>LOCATION</b>					
Washington CSO Facility Improve		Water Pollution Control		Newport					
<b>PROJECT DESCRIPTION</b>									
<p>This project will modify the existing Washington Street CSO treatment facility by adding dechlorination, which includes installing chemical storage and dosing units. All discharges into Newport Harbor from the Washington CSO treatment facility are currently chlorinated.</p> <p>The upgrades to the Washington St. CSO treatment facility is a control project included in the SMP</p>									
<b>GOALS &amp; OBJECTIVES</b>									
Environmental Compliance									
<b>STATUS/OTHER COMMENTS</b>					<b>OPERATING COSTS/SAVINGS</b>				
Council's Tactical Priority Area = Infrastructure									
<b>TOTAL PROJECT COST</b>									
<b>PLANNED FINANCING</b>									
	<b>Prior</b>	<b>Unspent @</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	
<b>SOURCE OF FUNDS</b>	<b>Funding</b>	<b>12/31/2012</b>	<b>FY13 Exp.</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>TOTAL</b>
<b>Rates/SRF</b>		<i>New</i>		200,000	-	-	-	-	200,000
<b>TOTAL COST</b>				200,000	-	-	-	-	200,000
<b>Total WPC Impact</b>				200,000	-	-	-	-	200,000

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Wellington PS &amp; FM Improvement Design</i>		<b>DEPARTMENT OR DIVISION</b> <i>Water Pollution Control</i>		<b>LOCATION</b> <i>Newport</i>					
<b>PROJECT DESCRIPTION</b>  <i>Improvements to the Wellington CSO treatment facility is a control project included in the SMP.</i>  <i>The improvements for design include increasing the capacity of each of the two pumps to 2 MGD. Also included is increasing the size of the force main from the facility to the Thames St interceptor in order to convey the additional flows.</i>									
<b>GOALS &amp; OBJECTIVES</b>  <i>Environmental compliance</i>									
<b>STATUS/OTHER COMMENTS</b>  <i>Council's Tactical Priority Area = Infrastructure</i>				<b>OPERATING COSTS/SAVINGS</b>					
<b>TOTAL PROJECT COST</b>				<b>PLANNED FINANCING</b>					
	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<b>Sewer Rates</b>		<i>New</i>		<i>300,000</i>	-	-	-	-	<i>300,000</i>
<b>TOTAL COST</b>				<i>300,000</i>	-	-	-	-	<i>300,000</i>
<b>Total WPC Impact</b>				<i>300,000</i>	-	-	-	-	<i>300,000</i>

PROJECT DETAIL

<b>PROJECT TITLE</b> Wellington PS & FM Improvement Construction		<b>DEPARTMENT OR DIVISION</b> Water Pollution Control			<b>LOCATION</b> Newport				
<b>PROJECT DESCRIPTION</b>  Constuction includes increasing the pumping capacity of the existing pumps at the Wellington Avenue CSO treatment facility. The existing force main will be replaced with a larger diameter pipe in order to accomodate the additional flows.. These improvements are part of the SMP for CSO control.									
<b>GOALS &amp; OBJECTIVES</b> Environmental compliance									
<b>STATUS/OTHER COMMENTS</b> Council's Tactical Priority Area = Infrastructure				<b>OPERATING COSTS/SAVINGS</b>					
<b>TOTAL PROJECT COST</b>				<b>PLANNED FINANCING</b>					
<b>SOURCE OF FUNDS</b>	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<b>Rates/SRF</b>		<i>New</i>		180,000	2,030,000	1,270,000	-	-	3,480,000
<b>TOTAL COST</b>				180,000	2,030,000	1,270,000	-	-	3,480,000
<b>Total WPC Impact</b>				180,000	2,030,000	1,270,000	-	-	3,480,000

PROJECT DETAIL

PROJECT TITLE <i>Install Weirs America's Cup Ave. &amp; Wellington</i>		DEPARTMENT OR DIVISION <i>Water Pollution Control</i>		LOCATION <i>Newport</i>					
PROJECT DESCRIPTION  <i>Increasing the height of five (5) weirs located between the twin , parallel 54-inch pipes at Long Wharf Mall and the weir on Wellington Ave at Thames St is included as a control project in the SMP for CSO control.</i>  <i>The five weirs identified for this project have the most significant hydraulic impact by regulating flow in the sanitary sewer collection system.</i>									
GOALS & OBJECTIVES  <i>Environmental Compliance</i>									
STATUS/OTHER COMMENTS  <i>Council's Tactical Priority Area = Infrastructure</i>				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST				PLANNED FINANCING					
	Prior Funding	Unspent @ 12/31/2012	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Sewer Rates		<i>New</i>		20,000	150,000	-	-	-	170,000
TOTAL COST				20,000	150,000	-	-	-	170,000
Total WPC Impact				20,000	150,000	-	-	-	170,000

PROJECT DETAIL

<b>PROJECT TITLE</b>		<b>DEPARTMENT OR DIVISION</b>		<b>LOCATION</b>					
<i>II Reduction Program</i>		<i>Water Pollution Control</i>		<i>Newport</i>					
<b>PROJECT DESCRIPTION</b>									
<p>The Infiltration/Inflow (II) Reduction Program is a control project included in the system master plan. The program includes disconnecting or removing private and public inflow sources to achieve 50 % reduction in rainfall derived inflow to the sanitary sewer system.</p> <p>The details of the inflow reduction program are to be defined further in the Sanitary Sewer Evaluation Survey (SSES) reports to be prepared and submitted to EPA/RIDEM in 2013.</p>									
<b>GOALS &amp; OBJECTIVES</b>									
<i>Environmental compliance</i>									
<b>STATUS/OTHER COMMENTS</b>				<b>OPERATING COSTS/SAVINGS</b>					
<i>Council's Tactical Priority Area = Infrastructure</i>									
<b>TOTAL PROJECT COST</b>				<b>PLANNED FINANCING</b>					
	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<b>SOURCE OF FUNDS</b>									
<b>CSO Fixed Fee/SRF</b>		<i>New</i>		<i>340,000</i>	<i>340,000</i>	<i>480,000</i>	<i>480,000</i>	<i>-</i>	<i>1,640,000</i>
<b>TOTAL COST</b>				<i>340,000</i>	<i>340,000</i>	<i>480,000</i>	<i>480,000</i>	<i>-</i>	<i>1,640,000</i>
<b>Total WPC Impact</b>				<i>340,000</i>	<i>340,000</i>	<i>480,000</i>	<i>480,000</i>	<i>-</i>	<i>1,640,000</i>

PROJECT DETAIL

PROJECT TITLE		DEPARTMENT OR DIVISION		LOCATION					
WWTF Upgrades, Construction		Water Pollution Control		Newport					
PROJECT DESCRIPTION									
Construction includes the upgrades to the headworks, primary clarifiers, secondary clarifiers, disinfection and solids handling facilities in order to increase the capacity of the wastewater treatment facility to 30 MGD									
GOALS & OBJECTIVES									
Environmental compliance; preserve assets									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
Council's Tactical Priority Area = Infrastructure									
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2012	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
SOURCE OF FUNDS									
CSO Fixed Fee/Rates/SRF		New		-	2,200,000	3,800,000	8,700,000	7,500,000	22,200,000
TOTAL COST				-	2,200,000	3,800,000	8,700,000	7,500,000	22,200,000
Total WPC Impact				-	2,200,000	3,800,000	8,700,000	7,500,000	22,200,000



PROJECT DETAIL

<b>PROJECT TITLE</b> Sanitary Sewer System Improvements 3		<b>DEPARTMENT OR DIVISION</b> Water Pollution Control		<b>LOCATION</b> Newport										
<b>PROJECT DESCRIPTION</b>  This is an ongoing program to repair identified defects in the sanitary sewer system.  The work will also include improvements to the collection system as identified as part of the tasks performed by the Program Manager per the Corrective Action Plan/Consent Decree with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM). This project will encompass sewers in the Bedlow and Hillside Avenue area.														
<b>GOALS &amp; OBJECTIVES</b>  Ongoing Maintenance														
<b>STATUS/OTHER COMMENTS</b>  Council's Tactical Priority Area = Infrastructure					<b>OPERATING COSTS/SAVINGS</b>									
TOTAL PROJECT COST					On going					Extend life span of infrastructure				
<b>PLANNED FINANCING</b>														
<b>SOURCE OF FUNDS</b>	<b>Prior Funding</b>	<b>Unspent @ 12/31/2012</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>					
Sewer Rates		New		-	200,000	750,000	2,000,000	-	2,950,000					
<b>TOTAL COST</b>				-	200,000	750,000	2,000,000	-	2,950,000					
<b>Total WPC Impact</b>				-	200,000	750,000	2,000,000	-	2,950,000					

## WATER FUND

The Water Fund is regulated by the Rhode Island Public Utilities Commission (RIPUC). All user rates must be approved by the RIPUC. In preparation for a rate filing, the City of Newport starts with the cost of service for a test year. A cost of service rate model is then developed for the proposed rate year. The rate request is filed with the RIPUC who, along with eligible intervenors, can request additional information. A settlement may be reached and approved by the RIPUC or the request may go to a full hearing. The current rate structure is in accordance with the Order for Docket 4243 effective December 1, 2011. As part of the order for Docket 4243, the RIPUC approved the multi year rate plan to support debt service for the Design Build Project for the water treatment plant improvements. Rhode Island law allows water suppliers to file rate plans with the PUC that do not exceed six years. The primary advantage of multi year plans is that the increases for future expenses such as debt service can be phased in over time rather than in a single large increase.

The PUC requires the Water Fund to maintain restricted cash accounts for chemicals, electricity, debt service, capital projects, retiree accrued benefits buyout and retiree health insurance increases. The City is required to fund the accounts on a monthly basis in an amount sufficient to pay for the cost of the respective item; for example the approved amount of chemical expenditures for the year is divided by 12 and that becomes the required monthly contribution. The City can then reimburse the water fund checking account from the restricted accounts for eligible expenses also on a monthly basis. The required funding amounts are agreed to as part of the Order for Docket 4243.

The FY12-13 budget reflects the revenue and expenses approved as part of the Order for Docket 4243, increased by a preliminary amount of debt service for the \$85 million water treatment plants rebuild and improvements project. Revenues have been increased but the budget does not include an actual water rate increase above what was approved in Docket 4243 at this time.

On September 7, 2012, the City of Newport, Department of Utilities, Water Division filed an application with the Rhode Island Public Utilities Commission to change the existing rates charged to each customer class in accordance with a Cost of Service Study. Regulated water utilities routinely perform cost of service studies to ensure the recovery of water rates and charges from specific customer classes based on the service demands of each class. The application is identified as Docket 4355. The rates proposed in Docket 4355 result from implementation of the Cost of Service Study and the increased revenue as approved in the multi year plan granted in Docket 4243 to support the ongoing debt service requirements for the Improvements to the Water Treatment Plants Project. It is anticipated new rates will be in place April 1, 2013 after the RIPUC has completed a full investigation and hearings on the City's proposal.

## **WATER FUND**

The following divisions and functions fall under the Water Fund:

**Water Administration** - The Director of Utilities and Deputy Director-Finance and Deputy Director-Engineering are charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service.

**Customer Services Accounts** – supports the metering, billing, and revenue-collecting functions of the Water Department.

**Source of Supply** – provides for maintenance and operation of the raw water collection and transmission facilities.

**Newport Water Plant** – supports the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities in the process of the Water Treatment Plant located on 100 Bliss Mine Road.

**Lawton Valley** – supports the operation and maintenance of the water treatment aspect of the water purification process and the pumping facilities in the process at the Water Treatment Plant located at 2154 West Main Road.

**Laboratory** – responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and the treatment plants, in order to assure adherence to safe drinking water standards.

**Distribution System** – supports the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

**Fire Protection** – identifies expenses attributable to the installation and maintenance of public and private fire protection components of the water distribution system.

# WATER FUND

## FY 2013 Short-term goals, measures and status:

**Goal #1:** To coordinate all activities of the Water Division to maintain safe and adequate supply reservoirs; to ensure quality drinking water to our customers by complying with the requirements of State and Federal agencies; to invest a prudent budget where system improvements are necessary and toward preventative maintenance; and to communicate effectively with the Public.

**Measure #1:** Zero violations of the Safe Drinking Water Act (SDWA).

PERFORMANCE MEASURES	FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL @ 12/31/12
Number of annual quarters during which the City violated the Safe Drinking Water Act (SDWA)	3	1	1	-	1

*Newport was in violation of the standard for total trihalomethane (TTHM) levels for the 3<sup>rd</sup> quarter of 2012. Newport returned to compliance in the 4<sup>th</sup> quarter of 2012.*

**Measure #2:** Annual Consumer Confidence Report (CCR) that covers the previous calendar year will be mailed on or before July 1<sup>st</sup>.

PERFORMANCE MEASURES	FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL @ 12/31/12
Annual Consumer Confidence Report (CCR) mailed on or before July 1st	Yes	Yes	Yes	Yes	TBD

*The CCR for calendar year 2012 will be distributed prior to July 1, 2013*

Assoc. Council Tactical Priority Area:



Providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Assoc. Council Tactical Priority Area:



Providing effective communication with the community

# WATER FUND

## FY 2013 Short-term goals, measures & status (continued):

Goal #2: Ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

Measure: Inspect one-hundred percent of our public fire hydrants and make necessary repairs within five days.

PERFORMANCE MEASURES	FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percentage of City's public fire hydrants inspected and repaired	100%	97%	100%	100%	100%

*All hydrants have been inspected as part of winterization.*

Assoc. Council Tactical Priority Area:



Providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Goal #3: Provide good communications with Public.

Measure: Ninety percent of web pages less than 3 months old.

PERFORMANCE MEASURES	FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY 2012 ACTUAL	FY 2013 @ 12/31/12
Percent of web pages current as posted	100%	100%	100%	100%	100%

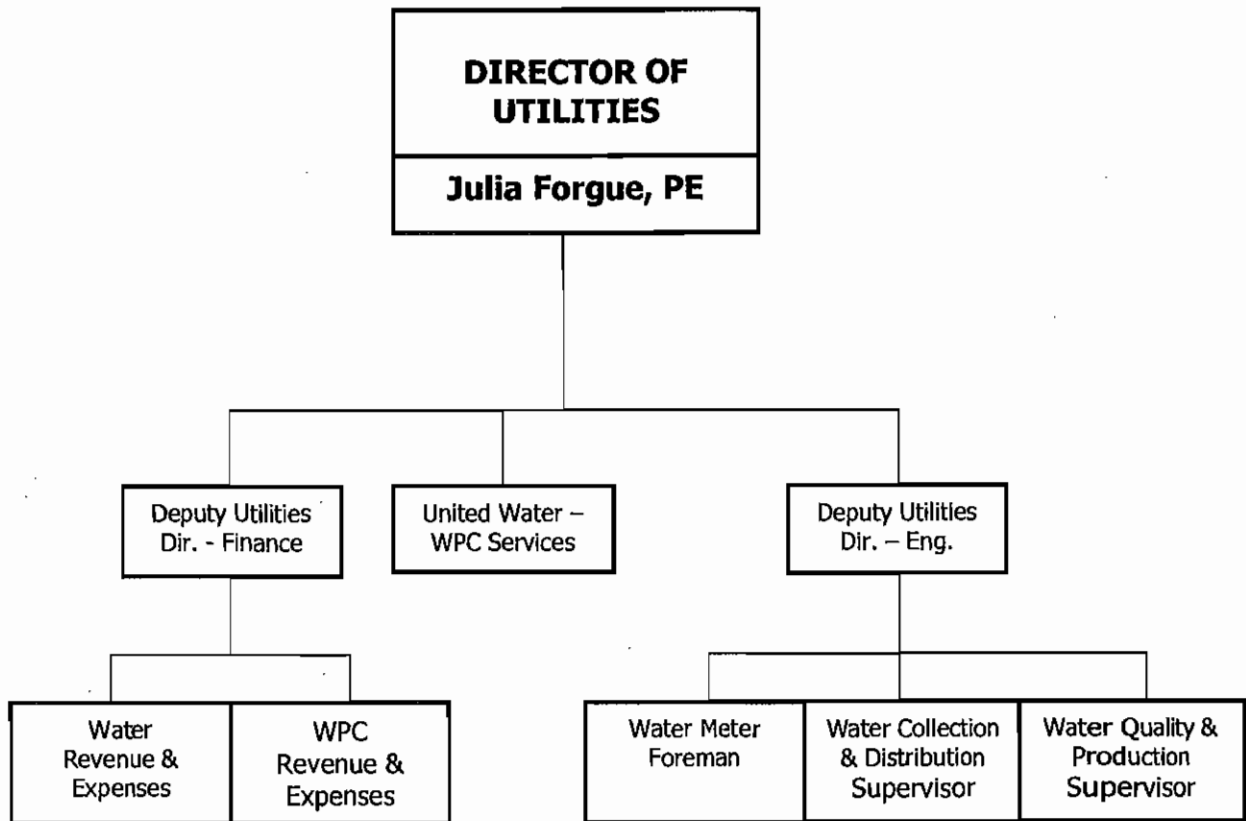
Assoc. Council Tactical Priority Area:



Providing effective communication with the community

**Goals and measures for FY 2013 continue to apply.  
There are no goals for FY 2014**

# DEPARTMENT OF UTILITIES

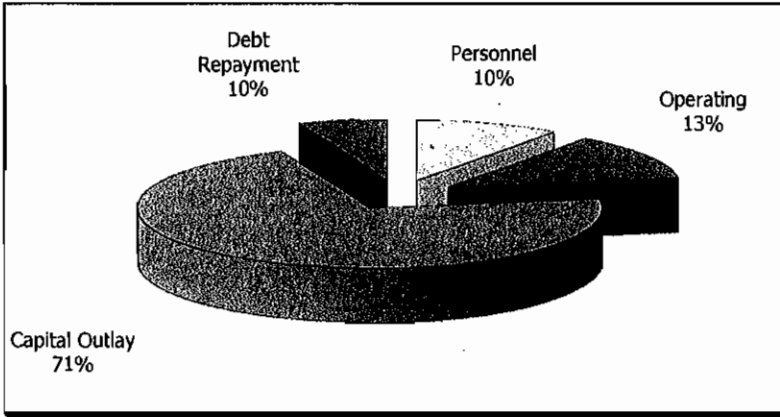


**CITY OF NEWPORT, RHODE ISLAND**  
**WATER FUND BUDGET**  
**PROPOSED BUDGET FOR FY2014 (with FY2015 Projected Budget Included)**  
**SUMMARY**

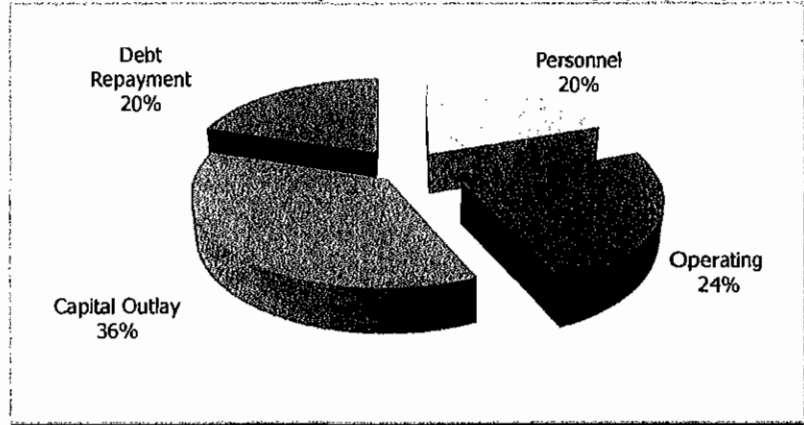
	2011-2012 ACTUAL	2012-2013 ADOPTED	2012-2013 PROJECTED	2013-2014 PROPOSED	2014-2015 PROJECTED
<b>REVENUES</b>					
45345 Grant Revenue	\$ 28,299	\$ -	\$ -	\$ -	\$ -
45700 Rental of Property	117,178	108,167	94,855	94,855	94,855
45701 Investment Income	2,043	3,900	1,140	1,140	1,140
45878 WPC Reimbursement	303,993	304,776	304,401	301,181	301,181
Middletown Reimbursement	146,956	147,335	147,668	146,106	146,106
47100 Sundry Billing	84,445	104,000	103,416	103,416	103,416
47105 Public Fire Protection	1,091,111	1,491,465	1,491,465	660,678	660,678
47107 Private Fire Protection	431,589	630,535	630,535	257,316	257,316
47109 Metered Water Charges	6,662,501	9,830,941	9,830,941	9,714,093	9,714,093
47110 Bulk Water Charges	1,951,978	2,785,100	2,785,100	2,900,232	2,900,232
47125 Billing Charges	1,098,774	1,634,629	1,634,629	719,955	719,955
47130 Miscellaneous	297,573	8,600	5,062	8,600	8,600
47135 Water Penalty	41,443	47,500	49,406	47,500	47,500
47137 Water Quality Protection Fee	19,084	22,500	24,742	22,500	22,500
47139 Sale of Surplus Equipment	10,386	-	-	10,386	-
<b>TOTAL REVENUES</b>	<b>12,287,353</b>	<b>17,119,448</b>	<b>17,103,360</b>	<b>14,987,958</b>	<b>14,977,572</b>
<b>OTHER SOURCES OF FUNDS</b>					
Transfer from Restricted Capital	-	4,204,634	4,204,634	4,822,466	-
Bond Proceeds	-	41,700,000	53,100,000	31,000,000	-
<b>Total Other Sources of Funds</b>	<b>-</b>	<b>41,700,000</b>	<b>57,304,634</b>	<b>35,822,466</b>	<b>-</b>
<b>TOTAL REVENUES &amp; OTHER SOURCES OF FUNDS</b>	<b>\$ 12,287,353</b>	<b>\$ 58,819,448</b>	<b>\$ 74,407,994</b>	<b>\$ 50,810,424</b>	<b>\$ 14,977,572</b>
<b>EXPENDITURES</b>					
Operating Expenditures	\$ 8,807,880	\$ 10,471,579	\$ 10,388,282	\$ 10,272,171	\$ 10,519,159
Interest Expense	719,275	3,443,526	3,443,526	2,068,073	2,095,341
<b>Operating Expenditures</b>	<b>9,527,155</b>	<b>13,915,105</b>	<b>13,831,808</b>	<b>12,340,244</b>	<b>12,614,500</b>
<b>OTHER CASH OUTLAYS</b>					
Required Reserves	-	-	-	-	-
Capital Outlay	-	48,312,634	29,359,387	32,298,900	8,842,400
Transfer to Restricted Capital	-	-	-	-	-
Principal Debt Repayment	-	2,418,343	2,418,343	777,715	2,752,231
<b>Other Cash Outlays</b>	<b>-</b>	<b>50,730,977</b>	<b>31,777,730</b>	<b>33,076,615</b>	<b>11,594,631</b>
<b>TOTAL EXPENDITURES &amp; CASH OUTLAYS</b>	<b>9,527,155</b>	<b>64,646,082</b>	<b>45,609,538</b>	<b>45,416,859</b>	<b>24,209,131</b>
<b>LESS: NON-CASH ITEMS</b>					
Depreciation	1,417,537	1,622,000	1,622,000	1,622,000	1,622,000
<b>TOTAL CASH NEEDED</b>	<b>\$ 8,109,618</b>	<b>\$ 63,024,082</b>	<b>\$ 43,987,538</b>	<b>\$ 43,794,859</b>	<b>\$ 22,587,131</b>
<b>NET POSITION 6/30</b>	<b>\$ 42,425,501</b>	<b>\$ 45,629,844</b>	<b>\$ 45,697,053</b>	<b>\$ 48,277,558</b>	<b>\$ 50,640,630</b>
<b>CASH BALANCE 6/30</b>	<b>\$ 11,583,326</b>	<b>\$ 7,378,692</b>	<b>\$ 42,003,782</b>	<b>\$ 49,019,347</b>	<b>\$ 41,409,788</b>

### Water Fund

**FY2014 Expenditures & Cash Outlays \$45,416,859**



**PROJECTED FY2015 Expenditures & Cash Outlays \$24,209,131**



### REVENUES

Revenue Source	FY2014	Projected FY2015
Water Sales	\$13,437,696	\$13,437,696
Fire Protection	\$917,994	\$917,994
Other	\$632,268	\$621,882
<b>Total</b>	<b>\$14,987,958</b>	<b>\$14,977,572</b>



**WATER FUND  
BUDGET SUMMARY**

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2014 BUDGET PROPOSED	FY2015 BUDGET PROJECTED
<b>EXPENDITURES</b>					
SALARIES	\$ 2,322,586	\$ 2,734,438	\$ 2,807,834	\$ 2,730,360	\$ 2,820,033
FRINGE BENEFITS	1,569,844	1,931,284	1,761,994	1,848,295	1,928,922
PURCHASED SERVICES	375,644	427,482	427,482	477,482	477,482
UTILITIES	1,209,566	1,334,046	1,320,391	1,294,602	1,334,046
INTERNAL SERVICES	679,301	678,893	678,893	690,210	696,988
OTHER CHARGES	292,662	593,351	581,603	581,603	581,603
SUPPLIES & MATERIALS	736,277	1,150,085	1,150,084	1,027,619	1,058,085
DEPRECIATION	1,622,000	1,622,000	1,622,000	1,622,000	1,622,000
CAPITAL OUTLAY	-	48,312,634	29,397,387	32,298,900	8,842,400
RESERVE	-	-	-	-	-
DEBT SERVICE	719,275	5,861,869	5,861,869	2,845,788	4,847,572
<b>TOTAL</b>	<b>\$ 9,527,155</b>	<b>\$ 64,646,082</b>	<b>\$ 45,609,538</b>	<b>\$ 45,416,859</b>	<b>\$ 24,209,131</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Administration**

**BUDGET COMMENTS:**

Major expenditures include a rate case costs of \$233,033, retiree insurance of \$514,000, \$226,774 for property taxes and \$453,545 for services provided by the general fund.

**PROGRAM:**

This program provides funds for support of the administrative functions of the Water Department. The Utilities Director is charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and co-ordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service. This program also provides funds for the operation and maintenance of the Water Department's administrative office and garage facility located on Halsey Street. The building also houses the Department's water meter testing and stockroom functions.

**OBJECTIVES:**

To coordinate all water operations toward satisfying customers through a four-step approach: (1) obtain a reliable and adequate quantity; (2) maximize quality up to delivery; (3) minimize cost of delivery; and (4) convey benefits to customers.

**COST CENTER: WATER ADMINISTRATION - 15-500-2200**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 305,566	\$ 463,789	\$ 404,612	\$ 439,345	\$ 446,346
FRINGE BENEFITS	570,709	741,202	571,912	719,665	725,821
PURCHASED SERVICES	293,998	322,501	322,501	372,501	372,501
UTILITIES	16,346	20,499	20,499	20,499	20,499
INTERNAL SERVICES	453,421	461,053	461,053	461,430	461,656
OTHER CHARGES	267,054	561,351	549,603	549,603	549,603
SUPPLIES & MATERIALS	21,544	118,700	118,700	26,600	26,700
RESERVE	-	-	-	-	-
CAPITAL OUTLAY	-	130,000	130,000	120,000	66,000
<b>COST CENTER TOTAL</b>	<b>\$ 1,928,638</b>	<b>\$ 2,819,095</b>	<b>\$ 2,578,880</b>	<b>\$ 2,709,643</b>	<b>\$ 2,669,126</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Director of Utilities	S12	0.6	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Eng.	S10	0.6	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Fin.	S10	0.6	0.6	0.6	0.6	0.6
Financial Analyst	N02	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	N01	0.6	0.6	0.6	0.6	0.6
<b>Total Positions</b>		<b>3.4</b>	<b>3.4</b>	<b>3.4</b>	<b>3.4</b>	<b>3.4</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Customer Accounts**

**BUDGET COMMENTS:**

Expenses in this account include \$35,099 for vehicle maintenance and gasoline, \$31,706 for postage, \$10,000 for meter maintenance and \$40,000 for repairs and maintenance.

**PROGRAM:**

This program provides funds for the metering, billing, and revenue-collecting functions of the Water Department.

**OBJECTIVE:**

To convey the value of the City's commodity and services to water customers through a variety of communications, including mail, premise visits, and telephone support.

**COST CENTER: CUSTOMER ACCOUNTS - 15-500-2209**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 267,049	\$ 281,735	\$ 281,735	\$ 292,653	\$ 302,145
FRINGE BENEFITS	131,412	168,793	168,793	168,441	177,967
PURCHASED SERVICES	20,985	31,002	31,002	31,002	31,002
INTERNAL SERVICES	33,084	33,421	33,421	35,099	36,105
SUPPLIES & MATERIALS	(114,718)	98,549	98,549	98,549	98,549
DEBT SERVICE	152,758	216,851	216,851	216,851	217,147
CAPITAL OUTLAY	-	85,269	82,490	88,200	78,200
<b>COST CENTER TOTAL</b>	<b>\$ 490,570</b>	<b>\$ 915,620</b>	<b>\$ 912,841</b>	<b>\$ 930,795</b>	<b>\$ 941,115</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Maintenance Mechanic	UT2	1.0	1.0	1.0	1.0	1.0
Water Meter Foreman	UT6	1.0	1.0	1.0	1.0	1.0
Water Meter Repair	UT3	0.0	0.0	1.0	1.0	1.0
Water Meter Repair	UT2	3.0	3.0	2.0	2.0	2.0
Principal Water Acct Clerk	UC2	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Source of Supply - Island**

**BUDGET COMMENTS:**

This budget includes debt service for the Easton's Pond Dam and Moat Repairs.

**PROGRAM:**

This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located on Aquidneck Island. This includes seven reservoirs and their related structures, raw water pump stations, and transmission lines.

**OBJECTIVE:**

To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

**COST CENTER: SOURCE OF SUPPLY - ISLAND 15-500-2212**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 337,412	\$ 304,100	\$ 345,001	\$ 349,262	\$ 381,069
FRINGE BENEFITS	148,812	134,334	134,334	169,906	181,620
PURCHASED SERVICES	-	-	-	-	-
UTILITIES	30,331	42,108	42,108	42,108	42,108
INTERNAL SERVICES	54,184	58,648	58,648	61,593	63,357
SUPPLIES & MATERIALS	99,310	104,610	104,610	104,610	104,610
DEBT SERVICE	233,250	754,797	754,797	753,056	756,949
CAPITAL OUTLAY	-	2,800,000	1,803,002	285,000	-
<b>COST CENTER TOTAL</b>	<b>\$ 903,299</b>	<b>\$ 4,198,597</b>	<b>\$ 3,242,500</b>	<b>\$ 1,765,535</b>	<b>\$ 1,529,713</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Super, Water Dist/Collect	N05	0.5	0.5	0.5	0.5	0.5
Dist/Collection Foreman	UT5	0.0	1.0	1.0	1.0	1.0
Dist./Collection Mechanic	UT4	1.0	1.0	1.0	1.0	1.0
Dist./Collection Operator	UT3	3.0	3.0	3.0	3.0	3.0
Water Laborer	UT3	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>5.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Source of Supply - Mainland**

**BUDGET COMMENTS:**

The only major expense in this division is electricity.

**PROGRAM:**

This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located at the Harold E. Watson Reservoir in Little Compton. This includes Fogland Road pumping station and Nonquit Reservoir in Tiverton.

**OBJECTIVE:**

To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.



**COST CENTER: SOURCE OF SUPPLY - MAINLAND 15-500-2213**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 20,179	\$ 32,881	\$ 32,881	\$ 32,881	\$ 32,881
FRINGE BENEFITS	1,642	2,525	2,525	2,525	2,525
UTILITIES	94,789	120,189	120,189	120,189	120,189
SUPPLIES & MATERIALS	3,045	12,330	12,330	12,330	12,330
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	20,062	388,754	388,754	-	-
<b>COST CENTER TOTAL</b>	<b>\$ 139,717</b>	<b>\$ 556,679</b>	<b>\$ 556,679</b>	<b>\$ 167,925</b>	<b>\$ 167,925</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Newport Water Plant**

**BUDGET COMMENTS:**

Major expenses in this division are for personnel, electricity, a sewer charge and chemicals. This division is also impacted by costs to upgrade water treatment processes in the plant and the debt service related to the major projects.

**PROGRAM:**

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Newport Water Treatment Plant located on Bliss Mine Road.

**OBJECTIVE:**

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

**COST CENTER: NEWPORT WATER PLANT 015-500-2222**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 534,538	\$ 533,257	\$ 553,954	\$ 553,954	\$ 598,476
FRINGE BENEFITS	229,382	280,498	280,498	225,756	242,031
PURCHASED SERVICES	13,910	17,187	17,187	17,187	17,187
UTILITIES	516,395	583,599	569,944	569,944	583,599
INTERNAL SERVICES	7,766	7,584	7,584	7,965	8,193
SUPPLIES & MATERIALS	414,074	408,672	408,672	381,082	408,672
CAPITAL OUTLAY	-	15,195,000	7,872,946	10,000,000	-
DEBT SERVICE	91,477	1,296,826	1,296,826	568,759	1,247,966
<b>COST CENTER TOTAL</b>	<b>\$ 1,807,542</b>	<b>\$ 18,322,623</b>	<b>\$ 11,007,611</b>	<b>\$ 12,324,647</b>	<b>\$ 3,106,124</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5	0.5
Assistant Water Treat Super	S07	0.0	0.0	0.5	0.5	0.5
Water Treat. Plant Foreman	UT5	1.0	1.0	0.0	0.0	0.0
Water Plant Oper - Grade 3	UT4	7.0	7.0	6.0	6.0	6.0
Water Plant Oper - Grade 1	UT2	2.0	2.0	3.0	3.0	3.0
<b>Total Positions</b>		<b>10.5</b>	<b>10.5</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Lawton Valley Plant**

**BUDGET COMMENTS:**

Major expenses in this division are for personnel, electricity, a sewer charge and chemicals. This division is also impacted by the replacement of the water treatment plant and the debt service related to the major projects.

**PROGRAM:**

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Lawton Valley Water Treatment Plant located in Portsmouth.

**OBJECTIVE:**

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

**COST CENTER: LAWTON VALLEY PLANT 15-500-2223**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 462,928	\$ 520,100	\$ 430,695	\$ 463,051	\$ 494,135
FRINGE BENEFITS	239,604	288,210	288,210	264,115	281,033
PURCHASED SERVICES	19,938	21,614	21,614	21,614	21,614
UTILITIES	537,885	548,889	548,889	523,100	548,889
INTERNAL SERVICES	8,278	7,882	7,882	8,278	8,515
SUPPLIES & MATERIALS	158,517	227,319	227,319	224,542	227,319
DEBT SERVICE	99,390	2,952,655	2,952,655	1,055,585	2,373,978
CAPITAL OUTLAY	-	26,800,000	18,188,748	21,000,000	5,089,000
<b>COST CENTER TOTAL</b>	<b>\$ 1,526,540</b>	<b>\$ 31,366,669</b>	<b>\$ 22,666,012</b>	<b>\$ 23,560,285</b>	<b>\$ 9,044,483</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5	0.5
Assistant Water Treat Super	S07	0.0	0.0	0.5	0.5	0.5
Water Plant Oper - Grade 3	UT4	5.0	5.0	6.0	6.0	6.0
Water Plant Oper - Grade 2	UT3	0.0	0.0	1.0	1.0	1.0
Water Plant Oper - Grade 1	UT2	3.0	3.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>8.5</b>	<b>8.5</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Water Laboratory**

**BUDGET COMMENTS:**

The major costs in this division are for personnel and regulatory assessments.

**PROGRAM:**

This program budget was first developed for inclusion in the FY1991-92 budget in order to identify expenses associated with the operation of the water laboratory at the new water treatment plant. The laboratory staff is responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and treatment plants, in order to assure adherence to safe drinking water standards.

**OBJECTIVE:**

To ensure that the water delivered to customers is of a safe quality in accordance with regulatory requirements; to preserve the integrity of the water commodity by continuously monitoring quality at each stage of the operational process.

**COST CENTER: WATER LABORATORY 15-500-2235**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 102,515	\$ 107,108	\$ 111,924	\$ 107,746	\$ 114,768
FRINGE BENEFITS	49,739	64,208	64,208	53,662	57,332
OTHER CHARGES	25,608	32,000	32,000	32,000	32,000
SUPPLIES & MATERIALS	21,772	20,384	20,384	20,384	20,384
<b>COST CENTER TOTAL</b>	<b>\$ 199,634</b>	<b>\$ 223,700</b>	<b>\$ 228,516</b>	<b>\$ 213,792</b>	<b>\$ 224,484</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Laboratory Supervisor	N03	1.0	1.0	1.0	1.0	1.0
Microbiologist	N02	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Distribution System**

**BUDGET COMMENTS:**

Major costs are for personnel, gasoline and vehicle maintenance, maintenance and repairs on mains, capital and debt service.

**PROGRAM:**

This program provides funds for the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

**OBJECTIVE:**

To deliver a reliable supply of potable water at a desirable pressure to customers by maintaining distribution mains, gates and valves, hydrants, standpipes, booster pumps, and service connections.



**COST CENTER: DISTRIBUTION SYSTEM 15-500-2241**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SALARIES	\$ 335,182	\$ 491,468	\$ 647,032	\$ 491,468	\$ 450,213
FRINGE BENEFITS	198,544	251,514	251,514	244,225	260,593
PURCHASED SERVICES	26,813	35,178	35,178	35,178	35,178
UTILITIES	13,820	18,762	18,762	18,762	18,762
INTERNAL SERVICES	122,568	110,305	110,305	115,845	119,162
SUPPLIES & MATERIALS	124,467	146,021	146,021	146,021	146,021
CAPITAL OUTLAY	-	3,284,365	1,302,201	787,700	3,591,200
DEBT SERVICE	122,338	251,986	251,986	251,537	251,532
<b>COST CENTER TOTAL</b>	<b>\$ 943,732</b>	<b>\$ 4,589,599</b>	<b>\$ 2,762,999</b>	<b>\$ 2,090,736</b>	<b>\$ 4,872,661</b>

<b>PERSONNEL CLASSIFICATION</b>	<b>GRADE</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROPOSED FY 14-15</b>
Water Collect/Distrib Super	N05	0.5	0.5	0.5	0.5	0.5
Engineering Technician	UT5	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Foreman	UT5	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Mechanic	UT4	3.0	3.0	3.0	3.0	3.0
Distrib./Collection Operator	UT3	3.0	3.0	2.0	2.0	2.0
Parts/Inventory Control Tech	UC2	1.0	1.0	2.0	2.0	2.0
<b>Total Positions</b>		<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>

**FUNCTION: Water Services**  
**DEPARTMENT: Water**  
**DIVISION OR ACTIVITY: Fire Protection**

**BUDGET COMMENTS:**

This cost center includes \$13,500 for repairs and maintenance of fire hydrants and \$18,000 for hydrant replacements.

**PROGRAM:**

This program budget was first developed in FY1991-92 in order to properly segregate expenses attributable to the installation and maintenance of public and private fire protection components of the water distribution system.

**OBJECTIVE:**

To ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

**COST CENTER: FIRE PROTECTION 15-500-2245**

<b>TITLE</b>	<b>LAST YEAR ACTUAL</b>	<b>BUDGET ADOPTED</b>	<b>CURR YEAR ESTIMATED</b>	<b>FY2014 BUDGET PROPOSED</b>	<b>FY2015 BUDGET PROJECTED</b>
SUPPLIES & MATERIALS	\$ 8,782	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
CAPITAL OUTLAY	-	18,000	18,000	18,000	18,000
<b>COST CENTER TOTAL</b>	<b>\$ 8,782</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>

**City of Newport  
Water Fund Debt Service  
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Interest	Total Requirement
2014	777,715	2,068,073	2,845,788
2015	2,752,231	2,095,341	4,847,572
2016	2,803,477	2,037,806	4,841,283
2017	2,861,724	1,974,727	4,836,451
2018	2,928,566	1,905,047	4,833,613
2019	3,003,770	1,827,899	4,831,669
2020	3,086,569	1,743,861	4,830,430
2021	3,171,164	1,653,088	4,824,252
2022	3,264,122	1,555,714	4,819,836
2023	3,364,878	1,452,441	4,817,319
2024	3,476,995	1,340,541	4,817,536
2025	3,590,939	1,220,985	4,811,924
2026	3,710,448	1,093,632	4,804,080
2027	3,846,118	959,041	4,805,159
2028	3,986,584	817,891	4,804,475
2029	3,362,847	687,842	4,050,689
2030	3,485,314	564,284	4,049,598
2031	3,181,766	438,716	3,620,482
2032	3,118,757	320,327	3,439,084
2033	3,236,457	199,872	3,436,329
2034	3,355,082	68,947	3,424,029
	<u>\$ 66,365,523</u>	<u>\$ 26,026,075</u>	<u>\$ 92,391,598</u>

**City of Newport  
Water Fund Debt Service  
Easton's Pond Dam and Moat Repair \$6.640**

Year Ending June 30	Principal	Interest	Total Requirement
2014	325,000	217,228	542,228
2015	340,000	205,508	545,508
2016	350,000	193,347	543,347
2017	360,000	180,833	540,833
2018	375,000	167,878	542,878
2019	390,000	154,395	544,395
2020	405,000	140,384	545,384
2021	415,000	125,931	540,931
2022	430,000	111,037	541,037
2023	445,000	96,162	541,162
2024	465,000	79,577	544,577
2025	480,000	62,922	542,922
2026	495,000	45,737	540,737
2027	515,000	27,935	542,935
2028	535,000	9,429	544,429
	<b>\$ 6,325,000</b>	<b>\$ 1,818,303</b>	<b>\$ 8,143,303</b>

**City of Newport**  
**Water Fund Debt Service SRF (\$3.3MM)**  
**Water Distribution Main Repairs - ARRA Subsidized**

Year Ending June 30	Principal *	Interest	Total Requirement
2014	96,774	84,743	181,517
2015	99,078	82,338	181,416
2016	102,150	79,499	181,649
2017	105,222	76,283	181,505
2018	108,294	72,764	181,058
2019	112,135	68,971	181,106
2020	115,975	64,921	180,896
2021	119,815	60,629	180,444
2022	124,423	56,097	180,520
2023	129,032	51,325	180,357
2024	134,408	46,293	180,701
2025	139,016	40,995	180,011
2026	144,392	35,439	179,831
2027	150,537	29,614	180,151
2028	156,681	23,524	180,205
2029	162,825	17,149	179,974
2030	168,970	10,479	179,449
2031	175,114	3,537	178,651
	<b>\$ 2,344,841</b>	<b>\$ 904,600</b>	<b>\$ 3,249,441</b>

\* Net of ARRA Subsidy  
(Reduces Principal)

765,452

**City of Newport**  
**Water Fund Debt Service**  
**Replacement of Lawton Valley Treatment Plant & Major Upgrades to Station 1 Plant**

Year Ending June 30	Principal *	Interest	Total Requirement
2014	941	1,485,909	1,486,850
2015	1,945,153	1,539,109	3,484,262
2016	1,972,327	1,509,030	3,481,357
2017	2,004,502	1,474,815	3,479,317
2018	2,040,272	1,435,455	3,475,727
2019	2,082,635	1,390,182	3,472,817
2020	2,131,594	1,339,589	3,471,183
2021	2,185,349	1,283,767	3,469,116
2022	2,242,699	1,222,861	3,465,560
2023	2,306,846	1,157,097	3,463,943
2024	2,374,587	1,085,556	3,460,143
2025	2,449,923	1,007,610	3,457,533
2026	2,530,056	923,547	3,453,603
2027	2,617,581	834,092	3,451,673
2028	2,709,903	740,053	3,449,956
2029	2,806,022	645,372	3,451,394
2030	2,898,344	545,173	3,443,517
2031	3,006,652	435,179	3,441,831
2032	3,118,757	320,327	3,439,084
2033	3,236,457	199,872	3,436,329
2034	3,355,082	68,947	3,424,029
	<u>\$ 50,015,682</u>	<u>\$ 20,054,396</u>	<u>\$ 60,359,782</u>

\* Net of Green Principal Forgiveness Funds of \$3,083,374.62  
(Reduces Principal)

**City of Newport  
Water Fund Debt Service  
Treatment Plant Improvements and Remote Radio Read System**

Year Ending June 30	Principal	Interest	Total Requirement
2014	230,000	194,365	424,365
2015	238,000	186,945	424,945
2016	245,000	179,070	424,070
2017	253,000	170,727	423,727
2018	261,000	161,898	422,898
2019	270,000	152,537	422,537
2020	280,000	142,607	422,607
2021	291,000	132,085	423,085
2022	301,000	120,968	421,968
2023	312,000	109,274	421,274
2024	325,000	96,946	421,946
2025	337,000	83,969	420,969
2026	350,000	70,366	420,366
2027	365,000	56,064	421,064
2028	379,000	41,053	420,053
2029	394,000	25,321	419,321
2030	418,000	8,632	426,632
	\$ 5,249,000	\$ 1,932,827	\$ 7,181,827



**City of Newport  
Water Fund Debt Service  
Raw Water and Residuals Management**

Year Ending June 30	Principal	Interest	Total Requirement
2014	125,000	85,828	210,828
2015	130,000	81,441	211,441
2016	134,000	76,860	210,860
2017	139,000	72,069	211,069
2018	144,000	67,052	211,052
2019	149,000	61,814	210,814
2020	154,000	56,360	210,360
2021	160,000	50,676	210,676
2022	166,000	44,751	210,751
2023	172,000	38,583	210,583
2024	178,000	32,169	210,169
2025	185,000	25,489	210,489
2026	191,000	18,543	209,543
2027	198,000	11,336	209,336
2028	206,000	3,832	209,832
	<b>\$ 2,431,000</b>	<b>\$ 726,803</b>	<b>\$ 3,157,803</b>




CITY OF NEWPORT, RHODE ISLAND
FY2014 PROPOSED BUDGET
WATER FUND

Table with columns: ACCT NUMBER, ACCOUNT NAME, 2012 ACTUAL EXPEND, 2013 ADOPTED BUDGET, 2013 PROJECTED, 2014 PROPOSED BUDGET, Dollar Change, Percent Change, Salaries, Benefits, Purchased Services, Utilities, Internal Services, Other Charges, Supplies & Materials, Interest Expense, Capital Outlay, Debt Principal, Other. Rows include various station and treatment plant expenses and salaries.

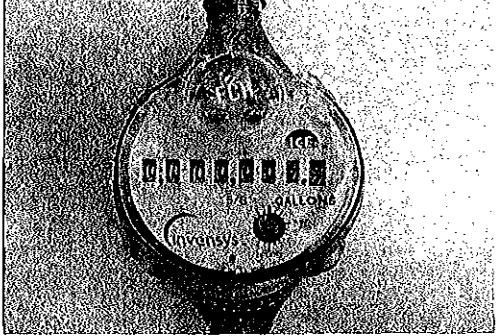
CITY OF NEWPORT, RHODE ISLAND  
FY2014 PROPOSED BUDGET  
WATER FUND

ACCT NUMBER	ACCOUNT NAME	2012	2013	2013	2014	Dollar Change	Percent Change	Salaries	Benefits	Purchased Services	Utilities	Internal Services	Other Charges	Supplies & Materials	Interest Expense	Capital Outlay	Debt Principal	Other
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED	PROPOSED BUDGET													
2235-50281	Water Lab Regulatory Assess	25,908	32,000	32,000	32,000	-	0.00%						32,000	18,684				
2235-50339	Lab Supplies	20,717	18,684	18,684	18,684	-	0.00%											
<b>Total Lab</b>		<b>199,834</b>	<b>223,700</b>	<b>228,518</b>	<b>213,782</b>	<b>(9,908)</b>	<b>-4.43%</b>	<b>161,408</b>					<b>32,000</b>	<b>20,384</b>				
2241-50001	Distribution Salary	301,738	418,161	282,146	418,161	-	0.00%	418,161										
2241-50002	Overtime	27,275	52,364	343,943	52,364	-	0.00%	52,364										
2241-50004	Temp Wages	1,509	10,000	10,000	10,000	-	0.00%	10,000										
2241-50100	Employee Benefits	198,544	251,514	251,514	244,225	(7,289)	-2.90%		244,225									
2241-50175	Annual Leave Buy Back	4,660	10,943	10,943	10,943	-	0.00%	10,943										
2241-50212	Conferences	1,805	4,000	4,000	4,000	-	0.00%			4,000								
2241-50225	Contract Services	6,250	12,430	12,430	12,430	-	0.00%			12,430								
2241-50239	Fire & Liab Insurance	18,748	18,748	18,748	18,748	-	0.00%			18,748								
2241-50260	Heavy Equip Rental	376	8,250	8,250	8,250	-	0.00%											
2241-50271	Gasoline & Vehicle Maint.	122,568	110,305	110,305	115,845	5,540	5.02%					115,845						
2241-50275	Repairs & Maintenance	10,339	26,000	26,000	26,000	-	0.00%							26,000				
2241-50276	Repairs/Maint Mains	56,998	70,000	70,000	70,000	-	0.00%							70,000				
2241-50296	Service Maintenance	40,990	30,000	30,000	30,000	-	0.00%							30,000				
2241-50306	Electricity	13,820	18,762	18,762	18,762	-	0.00%				18,762							
2241-50311	Operating Supplies	(17,013)	10,000	10,000	10,000	-	0.00%							10,000				
2241-50320	Uniforms & Protective Gear	1,462	1,761	1,761	1,761	-	0.00%							1,761				
2241-50440	Water Trench Restoration	31,715	84,365	84,365	87,700	3,335	3.95%									87,700		
2241-50440	System Wide Main Improve		3,200,000	1,217,838	300,000	(2,900,000)	-90.83%									300,000		
2241-50440	Office Garage				400,000											400,000		
2241-50452	Interest Expense	122,338	119,953	119,953	118,813	(3,140)	-2.62%								118,813			
2241-50552	Principal Debt Repayment		132,033	132,033	134,724	2,691	2.04%										134,724	
<b>Total Distribution</b>		<b>943,732</b>	<b>4,589,599</b>	<b>2,762,998</b>	<b>2,090,736</b>	<b>(2,898,863)</b>	<b>-63.16%</b>	<b>491,468</b>	<b>244,225</b>	<b>35,178</b>	<b>18,762</b>	<b>115,845</b>	<b>-</b>	<b>146,021</b>	<b>116,813</b>	<b>787,700</b>	<b>134,724</b>	<b>-</b>
2245-50275	Repairs & Maintenance	8,762	13,500	13,500	13,500	-	0.00%							13,500				
2245-50440	JFR Fire Hydrants	-	18,000	18,000	18,000	-	0.00%									18,000		
<b>Total Fire Protection</b>		<b>8,762</b>	<b>31,500</b>	<b>31,500</b>	<b>31,500</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,500</b>	<b>-</b>	<b>18,000</b>	<b>-</b>	<b>-</b>
	OPEB Funding Change	(42,783)																
2250-50950	Depreciation Expense	1,621,484	1,622,000	1,622,000	1,622,000													
		1,578,701	1,622,000	1,622,000	1,622,000													
<b>Total Water Fund Expend</b>		<b>\$ 9,527,155</b>	<b>\$ 64,646,082</b>	<b>\$ 45,609,538</b>	<b>\$ 45,416,859</b>	<b>\$ (19,814,223)</b>	<b>-30.65%</b>	<b>2,784,022</b>	<b>1,794,633</b>	<b>477,482</b>	<b>933,962</b>	<b>690,211</b>	<b>687,510</b>	<b>1,027,618</b>	<b>2,068,073</b>	<b>32,298,900</b>	<b>777,715</b>	<b>254,733</b>

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Legal and Financial Services for DB Project</i>		<b>DEPARTMENT OR DIVISION</b> <i>Water Utilities</i>			<b>LOCATION</b>				
<b>PROJECT DESCRIPTION</b> <i>Provide Legal Services from Pannone Lopes Deveroux &amp; West and Financial Services from First Southwest as it relates to the Design Build Contract for the Water Treatment Plant Improvements</i>									
<b>GOALS &amp; OBJECTIVES</b> <i>State Regulations; Meet RIDOH Safe Drinking Water Act Standards</i>									
<b>STATUS/OTHER COMMENTS</b> <i>Council's Tactical Priority Area = Infrastructure</i>					<b>OPERATING COSTS/SAVINGS</b> <i>Extend life span of infrastructure</i>				
<b>TOTAL PROJECT COST</b>					<b>PLANNED FINANCING</b>				
<b>SOURCE OF FUNDS</b>	<b>Prior Funding</b>	<b>Unspent @ 1/1/2013</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>
<b>Borrowing/SRF</b>			125,000	50,000		-	-	-	50,000
<b>TOTAL COST</b>									
<b>WATER FUND IMPACT</b>				50,000	-	-	-	-	50,000


PROJECT DETAIL

PROJECT TITLE (#150944) <i>Meter Replacement Program</i>	DEPARTMENT OR DIVISION <i>Water - Meter Division</i>	LOCATION <i>Newport, Middletown, Portsmouth</i>
PROJECT DESCRIPTION  <i>Water meters are the instruments the Department uses to receive its revenue. By design, water meters tend to slow down or lag over time. As such, the revenue lost per meter increases the longer a meter remains in service. The Department owns all the meters and the cost of replacing all meters, regardless of size, is borne by the utility. There are almost 15,000 meters in the system. In addition to replacing older meters, special attention is given to downsizing meters. The accuracy of large meters typically is poor in monitoring low flow (&lt; 10 gpm) conditions. Funds allocated for this project would be dedicated to replacing old meters and downsizing large meters.</i>		

GOALS & OBJECTIVES <i>Perform regular, ongoing maintenance</i>	
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST <i>On going</i>	<i>Improved accuracy of meter reads results in increased revenues</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Water Rates</b>			72,269	75,200	78,200	81,300	84,500	87,900	407,100
<b>TOTAL COST</b>				75,200	78,200	81,300	84,500	87,900	407,100
<b>WATER FUND IMPACT</b>				75,200	78,200	81,300	84,500	87,900	407,100

PROJECT DETAIL

<b>PROJECT TITLE</b> Saint Mary's Pump Station Improvements	<b>DEPARTMENT OR DIVISION</b> Water Utilities	<b>LOCATION</b>
<b>PROJECT DESCRIPTION</b> The Saint Mary's Pump Station is utilized to direct raw water to the Lawton Valley Treatment Plant from Saint Mary's Pond. The pump station was constructed in 1965. The pump station requires Architectural/Structural upgrades as well as electrical and instrumentation/controls upgrades.		

**GOALS & OBJECTIVES**

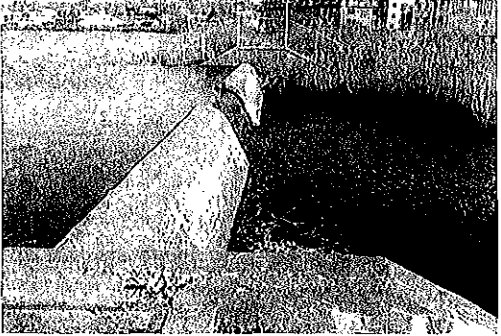
State Regulations; Perform regular, ongoing maintenance

<b>STATUS/OTHER COMMENTS</b> Council's Tactical Priority Area = Infrastructure	<b>OPERATING COSTS/SAVINGS</b> Extend life span of infrastructure
<b>TOTAL PROJECT COST</b>	\$ 185,000

**PLANNED FINANCING**

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Water Rates</b>		New		185,000		-	-	-	185,000
<b>TOTAL COST</b>				185,000	-	-	-	-	185,000
<b>WATER FUND IMPACT</b>				185,000	-	-	-	-	185,000

PROJECT DETAIL


<b>PROJECT TITLE</b> Dam and Spillway Rehabilitation Station One	<b>DEPARTMENT OR DIVISION</b> Water Utilities	<b>LOCATION</b> Station One
<b>PROJECT DESCRIPTION</b>  The Easton Pond Dam and Moat study completed in 2007 indicated the need to further investigate and perform long term maintenance to the concrete spillway at South Easton Pond. Repairs to the concrete headwalls, spillway, and operating gate valves are proposed for this work in FY 2014. Additional funds are requested in FY2015 to perform an engineering evaluation of the remainder of the dam not completed as part of the initial repairs.		

<b>GOALS &amp; OBJECTIVES</b>  Perform regular, ongoing maintenance		<b>OPERATING COSTS/SAVINGS</b>
<b>STATUS/OTHER COMMENTS</b> Council's Tactical Priority Area = Infrastructure Council's Tactical Priority Area = Infrastructure	Extend life span of infrastructure	
<b>TOTAL PROJECT COST</b>	\$ 350,000	<b>PLANNED FINANCING</b>

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Water Rates</b>		New		100,000	100,000	-	-	-	200,000
<b>TOTAL COST</b>				100,000	100,000	-	-	-	200,000
<b>WATER FUND IMPACT</b>				100,000	100,000	-	-	-	200,000



PROJECT DETAIL

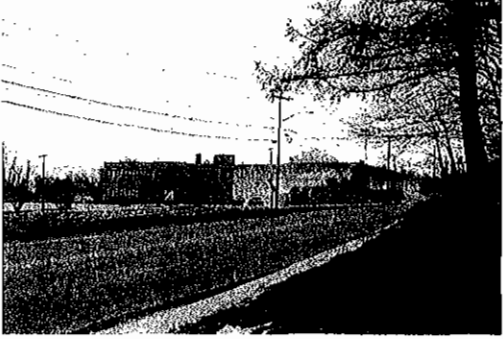
<b>PROJECT TITLE</b> Station One - additional Pretreatment/Clarification	<b>DEPARTMENT OR DIVISION</b> Water Utilities	<b>LOCATION</b> Newport
<b>PROJECT DESCRIPTION</b>  The improvements at Station 1 are part of the Design Build project for Treatment Plant improvements. The work at Station 1 includes the installation of an additional pretreatment/clarification train to provide 9-Million Gallons per Day (MGD ) reliable treatment capacity per the original design. and construction of Advanced Water Treatment processes to meet Drinking Water Regulations.  This project will be completed as a Design Build project in conjunction with the new Lawton Valley Treatment Plant,		

**GOALS & OBJECTIVES**  
 State Regulations: Meet RIDOH Safe Drinking Water Act Standards

<b>STATUS/OTHER COMMENTS</b> Council's Tactical Priority Area = Infrastructure	<b>OPERATING COSTS/SAVINGS</b> Extend life span of infrastructure
<b>TOTAL PROJECT COST</b>	\$ 22,800,000

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2011	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	TOTAL
Borrowing/SRF	15000000	New		10,000,000	7,800,000	-	-	-	17,800,000
<b>TOTAL COST</b>									
<b>WATER FUND IMPACT</b>				10,000,000	7,800,000	-	-	-	17,800,000

PROJECT DETAIL

<b>PROJECT TITLE (#152380)</b> <i>Design Build Project for WTP Improvements</i>	<b>DEPARTMENT OR DIVISION</b> <i>Water Utilities</i>	<b>LOCATION</b> <i>Newport &amp; Portsmouth</i>
<b>PROJECT DESCRIPTION</b> <p>The Design Build project for water treatment plant improvements includes the construction of a new Lawton Valley facility (7 MGD) and treatment process improvements to Station 1 (9 MGD). Both facilities will include Advanced Water Treatment processes.</p>		

GOALS & OBJECTIVES

State Regulations; Meet RIDOH Safe Drinking Water Act Standards

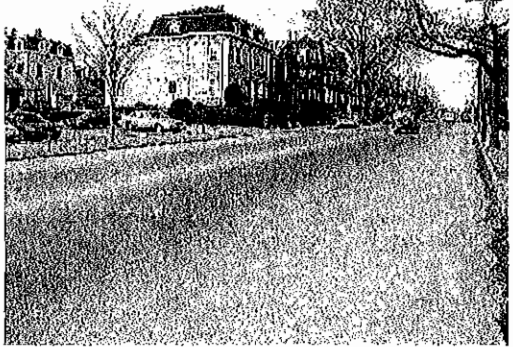
<b>STATUS/OTHER COMMENTS</b> <i>Council's Tactical Priority Area = Infrastructure</i>	<b>OPERATING COSTS/SAVINGS</b> <i>Extend life span of infrastructure</i>
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**TOTAL PROJECT COST** \$ 67,000,000

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Borrowing/SRF</b>			35,351,000	21,000,000	1,668,000		-	-	22,668,000
<b>TOTAL COST</b>				21,000,000	1,668,000	-	-	-	22,668,000
<b>WATER FUND IMPACT</b>				21,000,000	1,668,000	-	-	-	22,668,000

PROJECT DETAIL

<b>PROJECT TITLE (#164168)</b> <i>Water Trench Restoration</i>	<b>DEPARTMENT OR DIVISION</b> <i>Water Utilities</i>	<b>LOCATION</b> <i>Newport &amp; Middletown</i>
<b>PROJECT DESCRIPTION</b> <p><i>A yearly contract is proposed to be awarded to a contractor for permanent restoration of water trenches. Ideally, a 3-6 month period is provided between temporary and permanent restoration to allow for settlement.</i></p>		

**GOALS & OBJECTIVES**

*Ongoing maintenance*

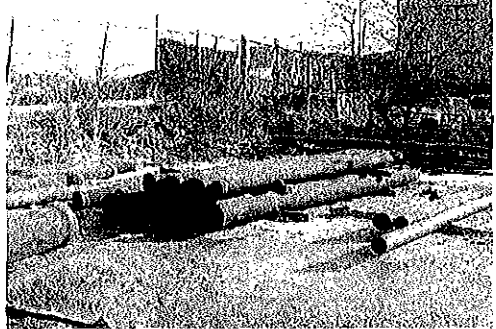
<b>STATUS/OTHER COMMENTS</b> <i>Council's Tactical Priority Area = Infrastructure</i>	<b>OPERATING COSTS/SAVINGS</b>
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*TOTAL PROJECT COST*      *On going*      *Avoidance of liability issues*

**PLANNED FINANCING**

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Water Rates</b>			84,265	87,700	91,200	94,900	98,700	102,600	475,100
<b>TOTAL COST</b>				87,700	91,200	94,900	98,700	102,600	475,100
<b>WATER FUND IMPACT</b>				87,700	91,200	94,900	98,700	102,600	475,100

PROJECT DETAIL

<b>PROJECT TITLE (#154116)</b> System Wide Main Improvements	<b>DEPARTMENT OR DIVISION</b> Water Utilities	<b>LOCATION</b> Newport, Middletown & Portsmouth
<b>PROJECT DESCRIPTION</b> Per the recommendations contained in the 2010 Infrastructure Replacement Plan, water mains are being replaced due to age, condition, or capacity. Improvements in the distribution system reinforce the hydraulic integrity of the system and the quality of water delivered to our customers.  FY12/13 - Water Main Construction FY13/14- Broadway Main Replacement (\$1,900,000)/Engineering/Design (\$200,000) FY14/15- Water Main Construction FY15/16- Engineering/Design FY16/17 - Water Main Construction FY17/18-Engineering/Design		

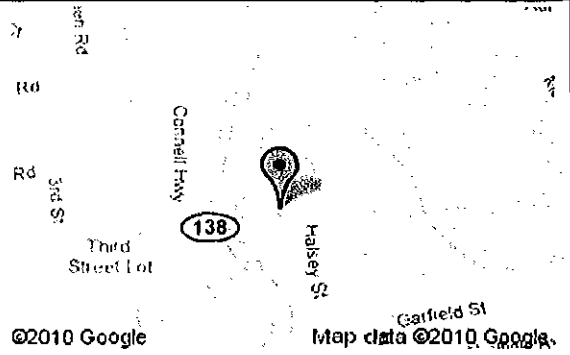
**GOALS & OBJECTIVES**

<b>STATUS/OTHER COMMENTS</b> Council's Tactical Priority Area = Infrastructure	<b>OPERATING COSTS/SAVINGS</b> On-going      Extend life span of infrastructure
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**TOTAL PROJECT COST**      *On-going*      *Extend life span of infrastructure*

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Water Rates		3,357,301	1,400,000	300,000	3,500,000	300,000	3,500,000	300,000	7,900,000
<b>TOTAL COST</b>				300,000	3,500,000	300,000	3,500,000	3,500,000	7,900,000
<b>WATER FUND IMPACT</b>				300,000	3,500,000	300,000	3,500,000	3,500,000	7,900,000

PROJECT DETAIL

PROJECT TITLE <i>Water Department Office/Garage</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Newport</i>
PROJECT DESCRIPTION  <i>The Water Department's office and maintenance garage was constructed in 1967 and has seen no significant upgrades since then. Building renovations proposed include heating, ventilating, and air conditioning (HVAC), electrical code upgrades, building upgrades consisting of new insulation, windows, door, and ceilings, and reconfiguration of office and garage spaces.</i>		

GOALS & OBJECTIVES

*Perform regular, ongoing maintenance*

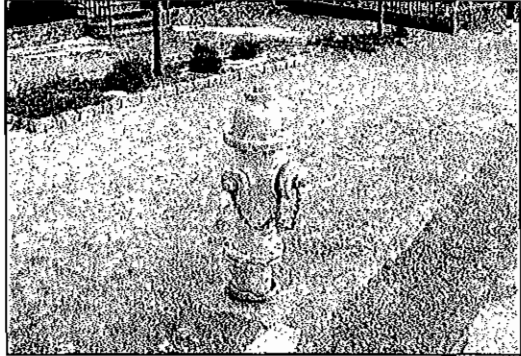
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS
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TOTAL PROJECT COST \$ 400,000

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Water Rates</b>		<i>New</i>		<i>400,000</i>		-	-	-	<i>400,000</i>
<b>TOTAL COST</b>				<i>400,000</i>	-	-	-	-	<i>400,000</i>
<b>Water Fund Impact</b>				<i>400,000</i>	-	-	-	-	<i>400,000</i>

PROJECT DETAIL

PROJECT TITLE (#154588) <i>Fire Hydrant Replacement</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Newport, Middletown, Portsmouth</i>
PROJECT DESCRIPTION  <i>The Water Division has a comprehensive program to replace hydrants upon reaching an age of 50 years old. Continued funding for these hydrants will allow the Water Division to continue this program to provide adequate fire fighting capabilities for the island.</i>		

GOALS & OBJECTIVES

*Perform regular, ongoing maintenance*

STATUS/OTHER COMMENTS

*Council's Tactical Priority Area = Infrastructure*

*TOTAL PROJECT COST On going*

OPERATING COSTS/SAVINGS

*Extend life span of infrastructure*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Water Rates</b>			18,000	18,000	18,000	19,000	19,000	19,000	93,000
<b>TOTAL COST</b>				18,000	18,000	19,000	19,000	19,000	93,000
<b>WATER FUND IMPACT</b>				18,000	18,000	19,000	19,000	19,000	93,000

**EQUIPMENT REPLACEMENT SCHEDULE - WATER FUND**

		ID#	DESCRIPTION	DATE YEAR	FY12/13	FY13/14	FY14/15	FY15/16	FY16/17
2006	Ford	Fusion	1610	Dir - Util Car	2006				
2006		Trackless MT5	1984	Tractor	2006	120,000			
2005	Peque	612T	1412	12 ft. Trailer	2005				
2004	Chev	C-3500	1973	Crew Cab Pickup	2004				
2004	Chev	S-10	1975	Pickup Truck	2004				
2004	Chev	C-1500	1609	Pickup Truck	2004				
2004	Chev	K-3500	1607	Dump Truck	2004				
2004	Ing.Rand	P175WW	2410	Air Compressor	2004				
2004	Chev	S-10	2209	Pickup Truck	2004				
2004	Chev	G-30	1212	Cargo Van	2004				
2004	Chev	K2500	2210	Pickup	2004				
2004	Chev	S-10	2543	Pickup	2004				
2004	Chev	S-10	2567	Pickup	2004				
2004	Dew Eze	ATM 72	8983	Mower	2004				
2004	Bob Cat	4 wd off road veh	8974	4wd Off Road Vehicle	2004				
2002	Ing.Rand	P 185WJD	1611	Trailer Air Compress	2002				
2008	Ford	F-250	896	Pick-up	2008				
2011	Freightline	F-70	816	Dump Truck	2011				
2008	Ford	F-250	912	Pick-up	2008				
2008	Ford	F-250	933	Pickup Truck	2008				
2011	John Deere	410J	3450	Backhoe	2011				
2000	Ford	Taurus	224	Dept. Vehicle	2000				
2007	Chev	E-250	817	Van	2007				
2009	Ford	F-350	818	Hydrant Truck	2009				
2000	Big Tex	BIWI10PI-20	820	Flat bed Trailer	2000				
2008	Dew Eze	ATM72	8984	Mower	2008				
1995	Pug	PT-44-MCI	xxxx	4wd Off Road Vehicle	1995				
2008				Wood Chipper	2008				
2011	Cam Superline	Trailer	1741	Deckover trailer	2011				
<b>Total Water</b>						- 120,000	-	-	-

## **CAPITAL BUDGET**

Capital Improvement programming allows the City to plan and integrate long-term physical needs with available financing. The Capital Improvement Program (CIP) is a recommended schedule of public physical improvements, including the planning and engineering thereof, for the City of Newport, the Newport Public School Department and the Newport Public Library over the next five years.

Capital improvements are major City projects that do not typically recur on a consistent annual operating basis. CIP projects are categorized as follows:

- Any acquisition or lease of land
- The purchase of major equipment and vehicles valued in excess of \$15,000
- Construction or renovation of new buildings, infrastructure or facilities
- Major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure
- Major equipment or furnishings, with an estimated value in excess of \$15,000, required to furnish new buildings or facilities.

The City of Newport, Rhode Island has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Finance Department (401) 845-5392. The five-year capital improvement summary and project sheets for the proposed fiscal year 2013-2014 budget are included in the operating budget for information purposes only. Please refer to the five-year plan for project sheets relating to all capital projects and an analysis related to the Capital Budget.

The City Council has adopted the five-year plan "in concept" without approved funding sources. The funding sources for the FY 2013-2014 capital plan will be adopted with the adoption of the operating budget.



**CITY OF NEWPORT**  
**Recommended CIP Schedule**  
**FY 2014 ~ 2018**

Table 1

Project Title	Activity No.	CIP Pg.	Funding Source	Proposed 2013-14	Proposed 2014-15	Proposed 2015-16	Proposed 2016-17	Proposed 2017-18	Total 13/14-17/18
<b>INFORMATION &amp; COMMUNICATION SYSTEMS</b>									
Information & Communication Systems	133620	16	General	400,000	330,374	76,774	91,021	14,286	912,455
Radio System Upgrade	New	21	General	20,000	-	-	-	-	20,000
<b>Total Information &amp; Communication Systems</b>				<b>420,000</b>	<b>330,374</b>	<b>76,774</b>	<b>91,021</b>	<b>14,286</b>	<b>932,455</b>
<b>FACILITIES IMPROVEMENTS</b>									
School Department	New	23	General	-	-	360,000	360,000	360,000	1,080,000
Library, Interior Renovations	New	24	General	-	250,500	250,500	250,500	-	751,500
Library, Replace Heater Coils	New	25	General	-	-	-	40,000	-	40,000
Fire, Building Improvements	133625	26	General	46,200	38,000	38,000	-	-	122,200
Fire, Station 2 Facility Repairs	133816	27	General	10,000	-	-	-	-	10,000
Fire, Station 5 Facility Repairs	New	28	General	22,500	-	-	-	-	22,500
Police, HVAC	New	29	General	50,000	-	-	-	-	50,000
Parking Facilities Improvements	133615	30	General	75,000	50,000	50,000	50,000	50,000	275,000
Building Improvements	133610	31	General	275,000	100,000	100,000	100,000	100,000	675,000
ADA Accessibility	134030	32	General	125,000	100,000	75,000	50,000	50,000	400,000
Eastons Beach Structures				375,000	75,000	300,000	100,000	100,000	950,000
<b>Total Facilities Improvement</b>				<b>978,700</b>	<b>613,500</b>	<b>#####</b>	<b>950,500</b>	<b>660,000</b>	<b>4,376,200</b>
<b>ROAD IMPROVEMENTS</b>									
Roadway/Sidewalk Improvements	133730	34	General	700,000	1,000,000	1,000,000	1,000,000	1,000,000	4,700,000
Bellevue Avenue Concrete	New	35	General	500,000	500,000	500,000	500,000	500,000	2,500,000
Decorative Lighting	New	36	General	30,000	30,000	30,000	30,000	30,000	150,000
<b>Total Roadway/Sidewalk Improvements</b>			General	<b>1,230,000</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>7,350,000</b>
<b>SEAWALLS</b>									
Seawall Repairs	133910	38	General	-	500,000	500,000	500,000	500,000	2,000,000
<b>Total Seawalls</b>				<b>-</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,000,000</b>
<b>PUBLIC SERVICE PARKS, GROUNDS &amp; PLAYGROUNDS</b>									
Historic Park Restoration	134110	40	General	-	50,000	60,000	50,000	75,000	235,000
Playground Improvements	134060	41	General	-	75,000	60,000	50,000	50,000	235,000
Park Facility Upgrades	134090	42	General	100,000	100,000	125,000	200,000	100,000	625,000
<b>Total Parks, Grounds &amp; Playgrounds</b>				<b>100,000</b>	<b>225,000</b>	<b>245,000</b>	<b>300,000</b>	<b>225,000</b>	<b>1,095,000</b>
<b>OTHER PROJECTS</b>									
North End Redevelopment & Planning Projects		44	General	-	100,000	100,000	-	-	200,000
North End Redevelopment & Planning Projects		44	UDAG Loan	-	500,000	500,000	-	-	1,000,000
Economic Development Initiatives		45	General	25,000	25,000	25,000	25,000	25,000	125,000
Defibrillator/AED/Auto Pulse Replace	133810	46	General	-	22,000	-	22,000	-	44,000
Breathing Air compressor	133815	47	General	25,000	-	-	-	-	25,000
SCBA Replacement	New	48	General	52,200	98,690	98,690	98,690	-	348,270
<b>Total Other Projects</b>				<b>102,200</b>	<b>745,690</b>	<b>723,690</b>	<b>145,690</b>	<b>25,000</b>	<b>1,742,270</b>
<b>EQUIPMENT &amp; VEHICLE REPLACEMENT</b>									
Equipment Replacement - Gen	133790	50	Service Fees	461,000	563,000	835,000	416,000	605,500	2,880,500
Equipment Replacement (Fire) - Gen	133780	51	Service Fees	-	580,000	-	32,000	39,000	651,000
<b>Total Equip &amp; Vehicle Replacement, GF</b>				<b>461,000</b>	<b>#####</b>	<b>835,000</b>	<b>448,000</b>	<b>644,500</b>	<b>3,531,500</b>
<b>Total Projects - School, Library &amp; General Fund</b>				<b>3,291,900</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>21,027,425</b>
<b>MARITIME FUND</b>									
Harbormaster's Office Rehabilitation	New	54	Enterprise	35,000	-	-	-	-	35,000
Dinghy Storage Racks	New	55	Enterprise	30,000	-	-	-	-	30,000
Maritime Center Laundry	New	56	Enterprise	25,000	-	-	-	-	25,000
Center Exterior Enhancement	New	57	Enterprise	25,000	-	-	-	-	25,000
Harbor GIS	New	58	Enterprise	20,000	-	-	-	-	20,000
Equipment Replacement	New	59	Enterprise	-	40,000	120,000	-	-	160,000
<b>Total Maritime Projects</b>				<b>135,000</b>	<b>40,000</b>	<b>120,000</b>	<b>-</b>	<b>-</b>	<b>295,000</b>

Recommended CIP Schedule

FY 2014 ~ 2018

Table 1

Project Title	Activity No.	CIP Pg.	Funding Source	Proposed 2013-14	Proposed 2014-15	Proposed 2015-16	Proposed 2016-17	Proposed 2017-18	Total 13/14-17/18
<b>PARKING FUND</b>									
Parking Program	132001	61	Enterprise	145,000	125,000	95,000	45,000	358,000	768,000
Equipment Replacement		62	Enterprise	-	-	-	-	-	-
<b>Total Parking Projects</b>				<b>145,000</b>	<b>125,000</b>	<b>95,000</b>	<b>45,000</b>	<b>358,000</b>	<b>768,000</b>
<b>WATER POLLUTION CONTROL</b>									
CSO Prog Man-Implement CSO LTCP	104303	68	CSO Fixed Fee	640,000	640,000	430,000	430,000	330,000	2,470,000
I/I Reduction Program	New	69	CSO Fixed Fee	340,000	340,000	480,000	480,000	-	1,640,000
WWTF Upgrades, Design	New	70	CSO Fixed Fee	1,800,000	1,800,000	-	-	-	3,600,000
WWTF Upgrades, Construction	New	71	CSO Fixed Fee	-	-	6,000,000	8,700,000	7,500,000	22,200,000
Washington CSO Facility Improvements	New	72	Rates/SRF	200,000	-	-	-	-	200,000
Wellington PS & FM Improve Design	New	73	Sewer Rates	300,000	170,000	-	-	-	470,000
Wellington PS & FM Improve Construction	New	74	Rates/SRF	180,000	2,030,000	1,270,000	-	-	3,480,000
Install Weirs-America's Cup Ave & Wellington	New	75	Sewer Rates	20,000	150,000	-	-	-	170,000
Ruggles Ave-Pump Sta Improve, Design	New	76	Sewer Rates	25,000	-	-	-	-	25,000
Ruggles Ave-Pump Sta Improve, Construct	New	77	Sewer Rates	-	200,000	-	-	-	200,000
Sanitary Sewer Sys Improve 2	New	78	Sewer Rates	750,000	2,000,000	-	-	-	2,750,000
Sanitary Sewer Sys Improve 3	New	79	Sewer Rates	200,000	750,000	2,000,000	-	-	2,950,000
Sanitary Sewer Sys Improve 4	New	80	Sewer Rates	-	200,000	750,000	2,000,000	-	2,950,000
Sanitary Sewer Sys Improve 5	New	81	Sewer Rates	-	-	200,000	750,000	2,000,000	2,950,000
Storm Drain Improvements/Water	104330	82	Sewer Rates	100,000	600,000	600,000	600,000	600,000	2,500,000
Almy Pond TMDL	104334	83	Sewer Rates	100,000	-	-	-	-	100,000
Broadway Sewer Improvements	New	84	Prop Proceeds	1,100,000	-	-	-	-	1,100,000
Catch Basin Separation	104336	85	Sewer Rates	900,000	100,000	800,000	100,000	800,000	2,700,000
<b>Total WPC Projects</b>				<b>6,655,000</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>52,455,000</b>
<b>WATER FUND</b>									
Meter Replacement Program	150944	87	Rates	75,200	78,200	81,300	84,500	87,900	407,100
Water Trench Restoration	154158	88	Rates	87,700	91,200	94,900	98,700	102,600	475,100
System Wide Main Improvements	154116	89	Rates	2,100,000	3,500,000	300,000	3,500,000	300,000	9,700,000
Fire Hydrant Replacemnt	154588	90	Rates	18,000	18,000	19,000	19,000	19,000	93,000
Design Build Proj. for WTP Improvements	152380	91	Borrowing/SR	24,679,000	1,668,000	-	-	-	26,347,000
City Advisor/Professional Services for WTP Improv	152379	92	Borrowing/SR	970,000	980,000	-	-	-	1,950,000
Legal/Financial Services for DB, WTP Improves	New	93	Borrowing/SR	125,000	-	-	-	-	125,000
Dam & Dike Rehab at Lawton Valley	151219	94	Rates	100,000	800,000	-	-	-	900,000
RIDOH DB Review Assistance	152320	95	Rates	100,000	-	-	-	-	100,000
Raw Water Main Gardiner > Paradise	151205	96	Rates	1,600,000	-	-	-	-	1,600,000
Dam and Spillway Rehab at Station One	New	97	Rates	250,000	100,000	-	-	-	350,000
Station One Raw Water Pump Station	New	98	Rates	-	195,000	-	-	-	195,000
Water Department Office/Garage	New	99	Rates	400,000	-	-	-	-	400,000
Finished Water Storage Tank Improvement	New	##	Rates	-	-	700,000	-	-	700,000
Financial/Legal Services, Station #1	150041	##	Rates	50,000	50,000	50,000	50,000	50,000	250,000
Saint Mary's Pump Station Improvements	New	##	Rates	185,000	-	-	-	-	185,000
Equipment Replacement-Water	150050	##	Rates	94,000	44,000	120,000	-	-	258,000
<b>Total Water Fund</b>				<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>559,500</b>	<b>44,035,200</b>
<b>Total Capital Improvements</b>				<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>
<b>Funding Sources:</b>									
UDAG				-	500,000	500,000	-	-	1,000,000
Maritime Fund				135,000	40,000	120,000	-	-	295,000
Parking Fund				145,000	125,000	95,000	45,000	358,000	768,000
Water Fund/State Revolving Fund				30,833,900	7,524,400	1,365,200	3,752,200	559,500	44,035,200
Water Pollution Control/SRF				6,655,000	8,980,000	12,530,000	#####	#####	52,455,000
Equipment Replacement Fund				461,000	1,143,000	835,000	448,000	644,500	3,531,500
Transfer from General Fund				2,830,900	3,444,564	3,748,964	3,517,211	2,954,286	16,495,925
<b>Total Funding Sources</b>				<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>

PROJECT DETAIL

<b>PROJECT TITLE (#133620)</b> <i>Information and Communication Systems</i>		<b>DEPARTMENT OR DIVISION</b> <i>Finance &amp; Support Services</i>				<b>LOCATION</b> <i>Citywide</i>		
<b>PROJECT DESCRIPTION</b>								
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>			
PC Replacement	\$ 168,000	\$ 106,850	\$ 43,250	\$ 68,450				
New Phone System	150,000							
Disk to Disk Backup	40,000							
Email Archival System	40,000							
Copier Replacements	22,000	23,524	33,524	22,571	14,286			
Upgrade Fiber to 10GB	80,000							
GIS/Web systems	100,000							
<b>Total Request</b>	<b>\$ 600,000</b>	<b>\$ 130,374</b>	<b>\$ 76,774</b>	<b>\$ 91,021</b>	<b>\$ 14,286</b>			
<b>Adjustments</b>	<b>(200,000)</b>	<b>200,000</b>						
<b>Per Proposed Budget</b>	<b>\$ 400,000</b>	<b>\$ 330,374</b>						

GOALS & OBJECTIVES

*Technological Improvements; Improved functionality and remote access; document preservation.*

STATUS/OTHER COMMENTS

*Strategic Goal #1, Improve communications*

*TOTAL PROJECT COST* *On going*

OPERATING COSTS/SAVINGS

*Improved process and efficiencies could lead to savings in excess of \$100,000*

PLANNED FINANCING

	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Transfer from</b>		395,765		400,000	330,374	76,774	91,021	14,286	912,455
<b>TOTAL COST</b>				400,000	330,374	76,774	91,021	14,286	912,455
<b>Total GF Transfer</b>				400,000	330,374	76,774	91,021	14,286	912,455

# MIS CIP FY2014

## ITEM 1 –

### PC / Server Replacement.

#### PCs

Currently 69 (21%) of the 332 PCs in service were purchased in 2004 or before, 97 (29%) were purchased between 2005 and 2007, and 166 (50%) were purchased in 2008 to present. This means by January 2013, 50% of the PCs in service are 6 years or older.

Upgrading older PCs in a scheduled manner is critical for productivity. Older PCs tend to run slower and slower over time and are more prone to failure which we have been seeing. Given the way many users retain information, the loss of an aged PC could mean the loss of valuable data and, in some cases, whole applications. Down time for users can be far more costly than the computer itself.

In mid CY2009 Microsoft released the WINDOWS 7 operations system, which is a response to the poorly accepted Windows Vista operation system. Microsoft officially ended availability and support for XP January 31, 2009. PC manufacturers, through 2010, were allowed to sell XP as a "downgrade option" with Vista<sup>1</sup>, however this has ended. None of the PCs owned by the City runs Windows Vista. At this point all new PCs have been ordered with WIN7 and Office 2010 running on a 64bit processor with 4GB of RAM.

The MIS department has made attempts to upgrade the older PCs on a scheduled basis, however the normal workload and small staff has prevented any schedule to be kept. Staff is currently working on replacing old PCs at the Utilities department from stock of 2012 as time permits. For the FY2014 CIP, funds are included to bid out the replacement/upgrading of PCs by a third party.

#### Servers

Servers run 24/7 / 365 days a year and are seldom turned off. This puts a lot of wear and tear on them. The failure of any server could mean major service disruptions and inconveniences to numerous departments over days. Despite backups and service contracts, it can still take days to acquire parts and get back up and running. More important is the potential loss of data. Servers not only hold the data collected by the workstations, they also control access to virtually everything. We have 4 servers that are over 7 years old and 1 (Visions) that is 9 years old during FY2012.

Instead of replacing these aged servers on a one for one basis the City of Newport is taking advantage of virtualization technology. Typically a server is configured with more resources (memory and hard drive space) than is used 90% of the time. It is necessary to do this to accommodate peaks in utilization and perceived growth. With virtualization technology, physical servers are converted to virtual servers. A single host server can run many virtual servers. For example, a shop with four physical servers can convert each to a virtual server and run all on one host server. This allows the virtual servers to leverage shared memory and shared hard drive space that would otherwise be underutilized. The cost of one host server is far less than four (or more) individual servers. Power consumption and cooling costs are also affected by having fewer servers. It's greener.

Another interesting feature of virtualization is disaster recovery. A virtual machine running on a physical host can be moved to another host without bringing the virtual machine down. This would happen without affecting user access. This is very handy when doing maintenance. Movement can also be set up as a high availability feature that occurs automatically should a host sense its failure.

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<sup>1</sup> The Downgrade feature delivers the PC with XP loaded, but also has a valid Vista license associated with the PC.

Server virtualization was introduced during Q4FY2011 to reduce the cost of maintaining and replacing aged network servers by acquiring VMware, Windows Server 2008 R2 Datacenter, the first two host servers, switches, and the first tray of shared storage. During Q1FY2012 the third host server was added followed by the second and third tray of shared storage. We currently have 15TB of storage, which should handle our growing needs. Three hosts will avoid the "all eggs in one basket" problem, offer room for growth, and is necessary for disaster recovery. Five to six virtual servers will be assigned to each host. Should one host fail the remaining hosts will hold eight virtual servers each.

The host servers and shared storage have been prepared to accept the virtualization of sixteen of the twenty-nine physical servers. During the latter part of FY2012 MIS virtualized six servers and will virtualize the remaining 10 servers at City Hall before the end of CY2012. Three of the remaining physical servers are domain controllers and will not be virtualized at this time. Three physical servers are cold backups and are not likely to be necessary in the new environment. Six are at remote sites (PD, FD, and UT) and, for now, better left physical. Upgrades to the Fiber Optic system could change this. IMC, the PD's dispatch application, will not run in a virtual environment, therefore the server it runs on will not be virtualized. One server is used for tape backups and cannot be virtualized. Any remaining File servers could be virtualized, but not without upgrades to the Fiber Optic system (refer to Item 6).

Those servers that are not to be virtualized, at this point, are all older than five years. The FY14 CIP budgets funds to replace four of these at the Fire department and one domain controller at City Hall.

### **ITEM 2 – New Phone System.**

A new phone system is needed. The existing one is outdated and problematic. Purchased in 2004 it has run its course. Only one company can service this system in Southeast New England making it difficult to competitively bid the servicing contract.

During August 2012 a key board in the system failed causing the police department and other areas to lose phone communications. Our servicer could not find a replacement board and it was nearly a month before an upgrade started. The Police department is now back in business, however the other sites are still being upgraded. This will take an additional two months to complete.

I believe it in the City's best interest to replace this system with a new modern one that has a richer feature set and can be serviced by more than one company. The upgrade that has been done only replaces a few electronic components and software. The majority of the system is still a vintage one.

### **ITEM 3 – Email Archival System.**

This item was in the FY2013 budget, however the ERP Upgrade project needed additional funding and this could wait, so the funds were directed to the ERP Upgrade.

The City email system resides on a server with a set amount of storage space. Each user is allocated a specific amount of that space depending on their role. Once the space is full the user has two choices, delete or archive their email.

Deleting speaks for itself. Archiving moves the email to a separate file (.pst) and is stored in a location accessible to the user. This can be on a server or local hard drive.

Currently, the City does not have a system for archiving email other than the manual method within MS Outlook. This method relies on the user making the correct settings and diligently running archive functions. To make matters difficult Microsoft did not do a good job dealing with an archive file as it reaches what I call "critical mass". At a particular size, and it varies, the file becomes corrupt and un-useable. The only way around this is to keep an eye on the file and start a new one every so often. Users are also constantly losing the files and due to their large size they take up a huge amount of resources. Our experience with this method leaves us with less than

satisfactory results and is an unnecessary burden on users and MIS staff and may be an issue complying with freedom of information requests.

The legal system has made archiving email a bit more interesting, requiring a good faith and reasonable effort to implement a "litigation hold" on email to preserve potentially discoverable information needed for litigation or governmental investigations. Under our current archival method this would be nearly impossible to comply with.

Users, especially those in management, have need to store and access old email from the archive files that go back any number of years. This becomes difficult depending on where the numerous archive files are stored.

A hosted email archive solution will address retention schedules, save space, cut down on storage needs (backups) and centralize archive locations. In addition, these systems typically offer a web interface that would allow the user to access archived email from locations other than their desk.

#### **ITEM 4 – Copier Replacement.**

The City has been leasing copiers for years. The leases run about 60 months and the cost ranges from \$215/mo. to \$399/mo. (avg \$335/mo.), about \$23,940 total. Three months before the end of the lease we are required to send a letter of intent to the leasing company explaining whether we want to purchase or return the copier (shipping cost is our responsibility). Failure to do this causes the lease to automatically roll over at the same rate.

Our proposal is to accumulate funds for the purchase of copiers in place of leasing. By setting the funds aside we can avoid the cost of interest to leasing companies, return shipping where applicable, and the time wasted during the return process. Typically the copier we send back is in good working order. We could leverage the cost by using the copiers for longer than the typical six year lease allows. The proposal has the added benefit of stabilizing budgeted costs.

We currently have an RFP to review for the replacement of a copy on the 3<sup>rd</sup> floor at City Hall.

#### **ITEM 5 – Disk to Disk Backup.**

The MIS department currently uses disk to tape backup methods. While this is still a useful backup method it, by itself, has become outdated in environments with large amounts of data. Tapes and tape drives are very problematic and need constant servicing. We actually keep two drives on hand for this purpose.

Tape drives are typically used, while attached to a server. The information is copied from the other servers to the tape, which can be compressed to save space. The biggest issue is the amount of time it takes to back up the volume of information. Our backups are frequently running into the work and given they also take a lot of bandwidth, daily activities over the network run at a crawl while they are running. This slows down productivity and usually forces early termination.

A disk to disk system is much faster and can be run during normal operations, taking snapshot as files change. Depending on the software this means a full current backup can be had at any time. In addition, the ability to have backup data go off site for disaster recovery can be built into configuration.

#### **ITEM 6 – Upgrade Fiber to 10GB**

The City is currently enjoying the use of fiber optic to connect the following buildings<sup>1</sup> for its internal network,

- City Hall
- Utilities
- Public Services Garage (*connected to Utilities*)
- Police Headquarters
- Fire Station 1
- The Hut, Recreation
- The Cottage, Public Services (*connected to the Hut*)
- The Maritime Center (*connected to the Hut*)

Each of these sites is connected using network equipment that runs at speeds of 1GB. Theoretically, fiber cable can handle much higher speeds. The controlling device is the network equipment at each end. The ability to move large amounts of data is dependent on the amount of bandwidth available. While 1GB seems fast, it is slow when it comes to moving data across distances. As we add more complicated systems such as GIS with its large files, more data warehousing, and increasing amounts of web content the need to move this data between sites is increasing fast.

We believe a two phased approach will lessen the financial impact, yet provide some benefit as each phase proceeds. We can increase the speed and volume of data that traverses the key sites by upgrading the main switches with FY2014 funding. This would be followed by upgrading the internal switches and server NICs with FY2015 funding.

10GB to the desktop is still financially a way off due to the much higher cost of network interface cards. That does leave 1GB to the desktop which is considerably faster than most workstation run now.

1. The following are connected via a T1 line; Lawton Valley, Fire Stations 2 and 5, Harbormaster, and Bliss Mine. COP1 is experimenting with Business DSL, COP 2-4 and the Beach Is on BANA circuits. If the COP1 experiment works, the other sites will be moved to DSL until a reasonably priced point to point or fiber solution is found.

## **ITEM 7 – GIS /WEB Site**

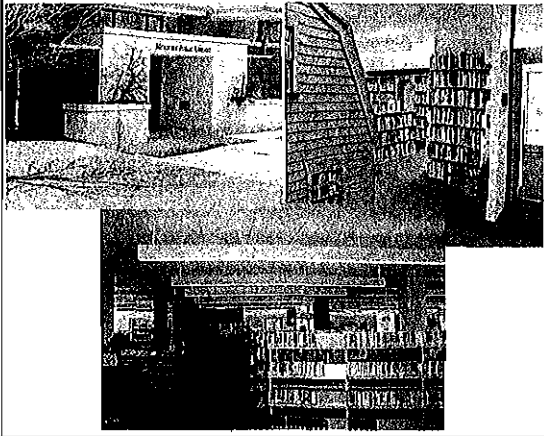
Funding is being requested to cover costs associated with adding a Geospatial Information System (GIS) and any costs associated with the upgrading of the City's web site. The type of Web and GIS solution will depend on the outcome of the RFP for Web Hosting, and the 2012 GIS Needs Assessment. These documents are currently under review. Internal or hosted options are available.

PROJECT DETAIL


<b>PROJECT TITLE</b>		<b>DEPARTMENT OR DIVISION</b>			<b>LOCATION</b>				
<i>Radio System Upgrade</i>		<i>Police Department</i>			<i>120 Broadway, Newport</i>				
<b>PROJECT DESCRIPTION</b>									
<i>Install additional antennas to improve radio reception in dispatch, and install a battery backup</i>									
<b>GOALS &amp; OBJECTIVES</b>									
<i>Improve radio communication</i>									
<b>STATUS/OTHER COMMENTS</b>					<b>OPERATING COSTS/SAVINGS</b>				
<i>Strategic Goal #1, Improve communications</i>					<i>Improved safety and reduction in possible damage to equipment.</i>				
<b>TOTAL PROJECT COST</b>					<i>\$ 70,000</i>				
<b>PLANNED FINANCING</b>									
	<b>Prior</b>	<b>Unspent @</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	
<b>SOURCE OF FUNDS</b>	<b>Funding</b>	<b>1/1/2013</b>	<b>FY13 Exp.</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>TOTAL</b>
<b>Transfer from</b>		<i>New</i>		<i>20,000</i>					<i>20,000</i>
<b>TOTAL COST</b>				<i>20,000</i>					<i>20,000</i>
<b>Total GF Transfer</b>				<i>20,000</i>					<i>20,000</i>



PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Interior Renovations</i>		<b>DEPARTMENT OR DIVISION</b> <i>Newport Public Library</i>		<b>LOCATION</b> <i>300 Spring Street</i>							
<b>PROJECT DESCRIPTION</b> <i>We are planning to renovate the interior of our building in order to better meet the needs of our patrons. We are constantly asked for small group meeting rooms, and small quiet study rooms which we do not have. We also are offering a greater number of computer skills classes. To do this we need to have dedicated computers classrooms. We also would like to enclose both the Young Adult and a portion of the children's area. Both these would help contain the noise of the areas.</i>											
		<table border="0"> <tr> <td><i>Estimated construction cost</i></td> <td><i>350,000</i></td> </tr> <tr> <td><i>Estimated flooring cost</i></td> <td><i>300,900</i></td> </tr> <tr> <td><i>Furnishings</i></td> <td><i>100,600</i></td> </tr> <tr> <td><b><i>Total Estimated Cost</i></b></td> <td><b><i>751,500</i></b></td> </tr> </table>								<i>Estimated construction cost</i>	<i>350,000</i>
<i>Estimated construction cost</i>	<i>350,000</i>										
<i>Estimated flooring cost</i>	<i>300,900</i>										
<i>Furnishings</i>	<i>100,600</i>										
<b><i>Total Estimated Cost</i></b>	<b><i>751,500</i></b>										
<i>We are requesting \$250,500 each year for three years to carry out this project.</i>											
<b>GOALS &amp; OBJECTIVES</b> <i>To make our services better meet the needs of the public.</i>											
<b>STATUS/OTHER COMMENTS</b>				<b>OPERATING COSTS/SAVINGS</b> <i>Operating neutral; Project is designed to meet the changing expectations on the part of the public by creating an enclosed area for preschoolers, and group and quiet study rooms.</i>							
<b>TOTAL PROJECT COST</b>		\$ 751,500									
<b>PLANNED FINANCING</b>											
	<b>Prior Funding</b>	<b>Unspent @ 1/1/2013</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2017/18</b>	<b>TOTAL</b>		
<b>Transfer from</b>		<i>New</i>		-	250,500	250,500	250,500	-	751,500		
<b>TOTAL COST</b>				-	250,500	250,500	250,500	-	751,500		
<b>Total GF Transfer</b>				-	250,500	250,500	250,500	-	751,500		

PROJECT DETAIL


PROJECT TITLE (#133625) <i>Building Improvements</i>	DEPARTMENT OR DIVISION <i>Fire Department</i>	LOCATION <i>21 West Marlborough St.</i>
<p><b>PROJECT DESCRIPTION</b>  <b>These projects have been expanded and include revised numbers</b>                  Replace North facing slate roof with synthetic slate and related copper flashings. This replacement is needed largely due to area being struck by baseballs from Cardines which break the natural slate shingles. We plan to replace these with a synthetic slate shingle that is impact resistant and will not fracture. The new roofing will have the same appearance as the present shingles.                  Additional Funding added to previously approved amount: <span style="float: right;"><b>\$62,000</b></span></p> <p><b>Heating System Replacement, possible HVAC System Installation</b>                  Replace existing oil fired steam boiler with either an energy efficient gas hydronic system or an HVAC system. Initial quotes have been obtained, but an engineered design would have to be obtained prior to deciding upon a course of action. I would request funding the project over the next 2 CIP cycles and performing the design study from those funds. This plan will provide us with the most efficient and cost effective course of action. It is believed that the bottom line will be reduced through incentives from:                  National Grid and possibly RISE. <span style="float: right;"><b>\$160,000</b></span>                  Exterior painting and flashing repairs along the gutter areas. <span style="float: right;"><b>\$18,000</b></span>                  Interior plaster repair <span style="float: right;"><b>\$20,000</b></span></p>		

**GOALS & OBJECTIVES**  
 Maintain the structural integrity of Fire Headquarters and update existing mechanicals of the building.


<b>STATUS/OTHER COMMENTS</b> These projects have been delayed due to inadequate funds caused by low projection of costs.	<b>OPERATING COSTS/SAVINGS</b> These repairs will eliminate further structural deterioration due to weather infiltration. Replacement of the heating system will save approximately \$1000 annually in maintenance and with the new efficient system save a significant amount in heating/cooling costs.
<b>TOTAL PROJECT COST</b> <span style="float: right;"><b>\$260,000</b></span>	

<b>PLANNED FINANCING</b>									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	1/1/2013	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
North Roof - Transfer from General Fund	30,000			8,200	-	-	-	-	8,200
Heating System - Transfer from GF	46,000	110,952		38,000	38,000	38,000	-	-	114,000
Exterior/Interior	38,000								
<b>TOTAL COST</b>				<b>46,200</b>	<b>38,000</b>	<b>38,000</b>	<b>-</b>	<b>-</b>	<b>122,200</b>
<b>Total GF Transfer</b>				<b>46,200</b>	<b>38,000</b>	<b>38,000</b>	<b>-</b>	<b>-</b>	<b>122,200</b>

PROJECT DETAIL

PROJECT TITLE (#133816) <i>Station 2 Facility Repairs</i>		DEPARTMENT OR DIVISION <i>Fire Department</i>			LOCATION <i>100 Old Fort Road, Newport</i>				
PROJECT DESCRIPTION									
Repair windows (weather stripping, balance blocks, screens) remove & replace rotted trim, replace gutters (FY 2012/13) <b>\$17,500</b>  Replace Kitchen cabinets, appliances carpeting and flooring (FY 2013/14) <b>\$17,500</b>									
The majority of these facility upgrades are going to be performed by the Firefighters on duty who have the skills to complete these projects. This fact will allow us to get this work done at at least one third of the normal cost because there will be no additional charges for labor. The Firefighters are willing to do this additional work because they realize that by creating this opportunity for savings it is more likely the funds will be approved. There is a distinct possibility that in the future they would even be amiable to replacing all of the stations exterior siding. This funding will be pursued in future CIP budgets once realistic costs can be developed. Overlooking this chance to utilize this workforce to effect these necessary repairs would be unfortunate.									
GOALS & OBJECTIVES					To replace the windows in the station which are in disrepair and no longer energy efficient. To repair rotted exterior trim work around the building, to faciliatate the replacement of the wom kitchen and appliances.				
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
Selection of windows to purchase is underway, as well as planning for the kitchen upgrade.					Replacement of the windows will provide for better heat retention, thus cost savings in that area. The kitchen project will provide for a sanitary and functional area and prevent further deterioration.				
TOTAL PROJECT COST		<b>\$35,000</b>							
PLANNED FINANCING									
	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
SOURCE OF FUNDS									
Transfer from	17,500	17,500		10,000					10,000
TOTAL COST				10,000					10,000
Total GF Transfer				10,000					10,000

PROJECT DETAIL

PROJECT TITLE <i>Station 5 Facility Repairs</i>	DEPARTMENT OR DIVISION <i>Fire Department</i>	LOCATION <i>Touro Street, Newport</i>
PROJECT DESCRIPTION  <i>Renovate kitchen (Cabinets, Appliances, Flooring): The kitchen in Station 5 is antiquated and was last renovated over 20 years ago by NFD personnel. The cabinets are falling apart, the flooring is badly worn, and it lacks a dishwasher to properly sanitize its dishes. We are proposing to once again to have NFD personnel perform the labor for these renovations which will greatly reduce the cost and allow for the facility upgrades as outlined.</i> <p style="text-align: right;"><b>\$15,000</b></p> <i>Install modern storm windows on the first floor of the building to prevent weather infiltration, damage caused by the same, and to reduce heating by preventing the drafts. This would likely be performed by a contractor.</i> <i>18 windows x \$400</i> <p style="text-align: right;"><b>\$7,200</b></p>		

**GOALS & OBJECTIVES**  
*To maintain and upgrade the aforementioned areas of Station 5, reducing heating costs, and provide for a kitchen that will be functional and sanitary.*

<b>STATUS/OTHER COMMENTS</b> <i>We have solicited prices for materials and quotes for particular installations.</i>	<b>OPERATING COSTS/SAVINGS</b> <i>To provide the ability to maintain the structure, prevent weather related deterioration, to provide a sanitary and functional kitchen, and increase retention of heat to reduce costs in that area.</i>
<b>TOTAL PROJECT COST</b>	<b>\$22,500</b>

**PLANNED FINANCING**

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Transfer from General Fund		<i>New</i>		22,500					22,500
<b>TOTAL COST</b>				22,500					22,500
<b>Total GF Transfer</b>				22,500					22,500

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>HVAC Improvement</i>	<b>DEPARTMENT OR DIVISION</b> <i>Police</i>	<b>LOCATION</b> <i>120 Broadway, Newport</i>
<b>PROJECT DESCRIPTION</b> <i>Conduct energy audit and improve functionality of HVAC system</i>		

<b>STATUS/OTHER COMMENTS</b> <i>Improve HVAC</i>	<b>OPERATING COSTS/SAVINGS</b> <i>More efficient heating and cooling of building.</i>
<b>TOTAL PROJECT COST</b>	<i>\$ 50,000</i>

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Transfer from General Fund</b>		<i>New</i>		<i>50,000</i>	-	-	-	-	<i>50,000</i>
<b>TOTAL COST</b>				<i>50,000</i>	-	-	-	-	<i>50,000</i>
<b>Total GF Transfer</b>				<i>50,000</i>	-	-	-	-	<i>50,000</i>

PROJECT DETAIL

PROJECT TITLE (#133615) <i>Parking Facility Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>
<p><b>PROJECT DESCRIPTION</b></p> <p><i>The City of Newport is developing a program to maintain and to improve its parking lot infrastructure associated with public buildings. Recent improvements include the new west lot at Easton's Beach as well as maintenance improvements to the lots at the Newport Library and the Cottage. The Edward King House and the small recreation center lots also need attention.</i></p> <p><i>The highest priority at present is City Yard which is in deplorable condition due to use by heavy equipment (fire apparatus, school buses, loaders, backhoes.) The site also experiences heavy use by citizens as the drop off facility for clean city program. Repairing these areas will be a benefit to the residents that use the site and will significantly reduce the wear and tear on the City's fleet and subsequently result in a reduction of vehicle maintenance and replacement costs.</i></p> <p><b>2013/14</b> City Yard + Utility Lot</p> <p><b>2014-2017</b> Future Priorities <b>King House and Rec Center</b></p>		

*Preserve assets; public safety*

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST	<i>On going Reduction of Trip/Fall and Pothole claims, Fleet Preservation</i>

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Transfer from General Fund	35,000	10,000		75,000	50,000	50,000	50,000	50,000	275,000
TOTAL COST				75,000	50,000	50,000	50,000	50,000	275,000
Total GF Transfer				75,000	50,000	50,000	50,000	50,000	275,000

PROJECT DETAIL

<b>PROJECT TITLE #133610</b> <i>Building Improvements</i>	<b>DEPARTMENT OR DIVISION</b> <i>Public Services</i>	<b>LOCATION</b> <i>Citywide</i>
<b>PROJECT DESCRIPTION</b>		
<p><i>Physical improvements to City owned facilities are imperative to preserve assets as well as to maintain and to improve efficiencies that lie within.</i></p> <p><i>The Newport Harbor Center (a/k/a Armory) is in need of structural repairs to the exterior masonry walls as outlined within the November 2011 Visual Conditions Structural Assessment. The interior of the Armory is also in need of interior renovations including, new electrical wiring/lighting, and resurfacing of the drill hall floor.</i></p> <p><i>The Police Department requires a new roof to be installed (minor repairs recently performed in order to program for replacement in FY14/15.)</i></p>		
<p><b>FY 2013/14 - Armory Structural Repairs</b> 200,000</p> <p>    <i>Armory Interior Renovations</i> 250,000</p> <p>    <i>New Roof Police Department</i> 125,000</p> <p>    <b>Total FY 2013/14</b> 575,000</p> <p>    <i>Less Adjustments</i> (300,000)</p> <p>    <b>Per FY 2014 Proposed Budget</b> 275,000</p>		
<p><b>FY 2014/18 - Future Priorities</b> 400,000</p>		

GOALS & OBJECTIVES

*Preservation of physical assets and public safety*

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

**TOTAL PROJECT COST** *On going* *Energy efficiencies and reduction of maintenance costs*

PLANNED FINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	1/1/2013	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
<b>Transfer from General Fund</b>	841,000	118,700		275,000	100,000	100,000	100,000	100,000	675,000
<b>TOTAL COST</b>				275,000	100,000	100,000	100,000	100,000	675,000
<b>Total GF Transfer</b>				275,000	100,000	100,000	100,000	100,000	675,000

PROJECT DETAIL

PROJECT TITLE (#134030) <i>ADA Accessibility Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>								
PROJECT DESCRIPTION  <i>In conjunction with the multi year improvement plan associated with the US Department of Justice (USDOJ) Accessibility Audit (September 2010,) funds are necessary in order to make city facilities, parks and assets compliant with the Americans with Disabilities Act. Funds are necessary over the course of the four year agreement to implement required improvements. Funds for the proposed fiscal year are included to replace the deficient lift in city hall. Out years of financial plan will be adjusted in future CIP requests as projects are further refined and estimated.</i>  <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"><b>FY2013/14</b></td> <td style="width: 55%;"><i>ADA Lift, City Hall</i></td> <td style="width: 10%; text-align: right;"><u>125,000</u></td> <td style="width: 20%;"></td> </tr> <tr> <td></td> <td><b>Total FY2013/14</b></td> <td style="text-align: right;"><b>125,000</b></td> <td></td> </tr> </table>			<b>FY2013/14</b>	<i>ADA Lift, City Hall</i>	<u>125,000</u>			<b>Total FY2013/14</b>	<b>125,000</b>	
<b>FY2013/14</b>	<i>ADA Lift, City Hall</i>	<u>125,000</u>								
	<b>Total FY2013/14</b>	<b>125,000</b>								

GOALS & OBJECTIVES

*Improved public access, asset preservation and improvement*

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
	<i>Reduction in costs associated with live video streaming in order to accommodate our disabled citizens - approximately \$2,500 annually</i>

TOTAL PROJECT COST *On going*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Transfer from General Fund</b>		<i>164,436</i>		<i>125,000</i>	<i>100,000</i>	<i>75,000</i>	<i>50,000</i>	<i>50,000</i>	<i>400,000</i>
<b>TOTAL COST</b>				<i>125,000</i>	<i>100,000</i>	<i>75,000</i>	<i>50,000</i>	<i>50,000</i>	<i>400,000</i>
<b>Total GF Transfer</b>				<i>125,000</i>	<i>100,000</i>	<i>75,000</i>	<i>50,000</i>	<i>50,000</i>	<i>400,000</i>



PROJECT DETAIL

PROJECT TITLE	DEPARTMENT OR DIVISION	LOCATION
<i>Easton's Beach Program</i>	<i>Public Services</i>	<i>Easton's Beach</i>
<b>PROJECT DESCRIPTION</b>		
<i>FY 14: Convert Corral Area</i>		\$75,000
<i>FY 14: Public Restrooms Renovation (Repair &amp; ADA compliant)</i>		\$50,000
<i>FY14: Reinforcement of Damaged Second Floor Frame Beam</i>		\$300,000
<i>FY14: Repair of First Floor Frame Over Rotunda Basement</i>		\$300,000
		<u>\$725,000</u>
<i>Less Reductions</i>		<u>-400,000</u>
<b>Per FY2014 Proposed Budget</b>		<b>\$325,000</b>
<i>FY 15: Rotunda Building Door/Window Replacement</i>		\$50,000
<i>FY 15: Security Camera System</i>		\$25,000
	<b>FY 15 TOTAL</b>	<b>\$75,000</b>
<b>FY 2016/18 - Future Priorities</b>		<b>\$500,000</b>



GOALS & OBJECTIVES

*Increase revenues while promoting facilities and family activities in a safe environment.*

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

*Operating costs would be offset by an increase in revenue over a five*

TOTAL PROJECT COST

*On Going year period and hazardous/unsafe conditions will be eliminated.*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Funding from Grants</b>									
<b>General Fund</b>				375,000	75,000	300,000	100,000	100,000	950,000
<b>TOTAL COST</b>				375,000	75,000	300,000	100,000	100,000	950,000
<b>Total Beach Fund</b>				-	-	-	-	-	-

PROJECT DETAIL

PROJECT TITLE (#133730) <i>Roadway/Sidewalk Improvements</i>		DEPARTMENT OR DIVISION <i>Public Services</i>			LOCATION <i>Citywide</i>				
PROJECT DESCRIPTION  <i>Design and construction funds for roadway and sidewalk improvements will allow the city to continue with the advancements made in recent years with its physical roadway and infrastructure reconstruction program without the need for bond improvements or debt service payments.</i>									
GOALS & OBJECTIVES  <i>Asset preservation</i>									
STATUS/OTHER COMMENTS  <i>Strategic Goal #2, Infrastructure</i>				OPERATING COSTS/SAVINGS  <i>Personnel and operating maintenance and material savings, improved accessibility, reduction of liability, public safety</i>					
TOTAL PROJECT COST				<i>On going</i>					
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	1/1/2013	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
<b>Transfer from General Fund</b>		1,520,727		700,000	1,000,000	1,000,000	1,000,000	1,000,000	4,700,000
<b>TOTAL COST</b>				700,000	1,000,000	1,000,000	1,000,000	1,000,000	4,700,000
<b>Total GF Transfer</b>				700,000	1,000,000	1,000,000	1,000,000	1,000,000	4,700,000

PROJECT DETAIL

PROJECT TITLE <i>Bellevue Avenue Concrete</i>		DEPARTMENT OR DIVISION <i>Public Services</i>			LOCATION <i>Bellevue Avenue</i>				
PROJECT DESCRIPTION  <i>Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset.</i>  <i>Sidewalk maintenance is also necessary in the upcoming years.</i>									
GOALS & OBJECTIVES  <i>Asset preservation; pedestrian safety</i>									
STATUS/OTHER COMMENTS  <i>Strategic Goal #2, Infrastructure</i>				OPERATING COSTS/SAVINGS  <i>On going Decrease liability claims</i>					
<b>PLANNED FINANCING</b>									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/16/2012	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
Transfer from		<i>New</i>		<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>2,500,000</i>
TOTAL COST				<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>2,500,000</i>
Total GF Transfer				<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>2,500,000</i>

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Decorative Lighting</i>	<b>DEPARTMENT OR DIVISION</b> <i>Public Services</i>	<b>LOCATION</b> <i>Citywide</i>
<b>PROJECT DESCRIPTION</b>  <i>The City of Newport owns, operates and maintains a system of decorative lighting throughout the community. The current maintenance of the system is performed by a contract vendor in order to keep the system operational and serviceable. As the system ages, it becomes necessary to provide capital replacements of some of the light fixtures, poles, etc. within the overall system as this work falls outside the scope of the maintenance services contract. An annual allocation is requested in order to provide for necessary capital repairs. Replacement of assemblies average approximately \$10,000 per unit.</i>		

GOALS & OBJECTIVES

*To enhance the safety and enjoyment of City property*

<b>STATUS/OTHER COMMENTS</b> <i>Strategic Goal #2, Infrastructure</i>	<b>OPERATING COSTS/SAVINGS</b> <i>On going Prevention of liability issues</i>
<b>TOTAL PROJECT COST</b>	

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Transfer from General Fund</b>		<i>New</i>		<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>150,000</i>
<b>TOTAL COST</b>				<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>150,000</i>
<b>Total GF Transfer</b>				<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>150,000</i>

PROJECT DETAIL

PROJECT TITLE (#133910)	DEPARTMENT OR DIVISION		LOCATION						
Seawall Repairs	Public Services		Citywide						
<b>PROJECT DESCRIPTION</b>									
<p>The City of Newport's ocean and harbor frontage is protected by a variety of structures. The City has made significant progress over the past several years with reconstruction of these assets as outlined in the Seawall Evaluation Report completed in 2007. Prior funding is committed from current fiscal year for repairs to King Park, Ocean Avenue, and east of Harrison Avenue in order to repair significant storm damage as well as other areas of Ocean Avenue wall. Funds are proposed to continue with repairs outlined in the Seawall Evaluation while leveraging outside funds wherever possible (i.e. state and federal funding.)</p>									
FY2014/15	Long Wharf	500,000							
	<b>Total FY2014/15</b>	<b>500,000</b>							
FY2015/16	Stone Pier at King Park	500,000							
	<b>Total FY2015/16</b>	<b>500,000</b>							
FY2016/17	Future Priorities	500,000							
	<b>Total FY2016/17</b>	<b>500,000</b>							
FY2017/18	Future Priorities	500,000							
	<b>Total FY2017/18</b>	<b>500,000</b>							
<b>GOALS &amp; OBJECTIVES</b>									
Preservation of physical assets and public safety									
<b>STATUS/OTHER COMMENTS</b>					<b>OPERATING COSTS/SAVINGS</b>				
Strategic Goal #2, Infrastructure					On going Reduced maintenance costs and potential liability claims				
<b>TOTAL PROJECT COST</b>									
<b>PLANNED FINANCING</b>									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
<b>SOURCE OF FUNDS</b>	<b>Funding</b>	<b>1/1/2013</b>	<b>FY13 Exp.</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>TOTAL</b>
Transfer from		545,423		-	500,000	500,000	500,000	500,000	2,000,000
<b>TOTAL COST</b>					500,000	500,000	500,000	500,000	2,000,000
<b>Total GF Transfer</b>					500,000	500,000	500,000	500,000	2,000,000

PROJECT DETAIL

PROJECT TITLE (#134110) <i>Historic Park Restoration</i>		DEPARTMENT OR DIVISION <i>Public Services</i>			LOCATION <i>Citywide</i>				
PROJECT DESCRIPTION  <i>This program proposes to systematically repair and/or restore historic structures, fences, and masonry walls within Newport parks. A program for the professional evaluation and protection of historic structures and landmarks will allow the City to take advantage of historic preservation grants offered through state and private foundations.</i>  <i>FY 2014/15 Touro Park Stone Mill Phase 2 Improvements</i> <i>FY 2015/16 Congdon Park Fence</i> <i>FY 2016/17 Eisenhower Park Fence</i> <i>FY 2017/18 Future Priorities</i>									
GOALS & OBJECTIVES  <i>Protection of historic resources</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
					<i>Reduction of liability and future problems with historic structures;</i>				
<i>On going</i>					<i>Creation of eligible sites for historic matching grants</i>				
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	1/1/2013	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
Transfer from General Fund		-		-	50,000	60,000	50,000	75,000	235,000
TOTAL COST				-	50,000	60,000	50,000	75,000	235,000
Total GF Transfer				-	50,000	60,000	50,000	75,000	235,000

PROJECT DETAIL



PROJECT TITLE (#134060) <i>Playground Improvements</i>		DEPARTMENT OR DIVISION <i>Public Services</i>		LOCATION <i>Citywide</i>					
PROJECT DESCRIPTION  <i>As national standards dictate playground safety and accessibility in all public parks, a comprehensive approach to the upgrade and repair of assets is required to meet current safety and accessibility code requirements. Anticipated lifespan of units is approximately 15 years. In house labor is utilized for installation which decreases costs.</i>  <i>FY 2014/15 Morton Playground</i> <i>FY 2015/16 Edward Street Playground</i> <i>FY 2016/17 Easton's Beach Playground</i> <i>FY 2017/18 Future Priorities</i>									
GOALS & OBJECTIVES  <i>Asset preservation; improve safety and aesthetic; maintain healthy communities initiatives</i>									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
				<i>On going Reduction of liability and maintenance costs</i>					
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
<b>Transfer from General Fund</b>		20,118			75,000	60,000	50,000	50,000	235,000
<b>TOTAL COST</b>					75,000	60,000	50,000	50,000	235,000
<b>Total GF Transfer</b>					75,000	60,000	50,000	50,000	235,000

PROJECT DETAIL

PROJECT TITLE (#134090) <i>Park Facility Upgrades</i>		DEPARTMENT OR DIVISION <i>Public Services</i>		LOCATION <i>Citywide</i>					
PROJECT DESCRIPTION <i>The comprehensive land use plan of the City of Newport recommends the development of a systematic program to address the renovation and maintenance of the City's park/sport facilities which improves quality of life by providing active and passive recreational opportunities for community members as well as public school, college and recreational sports teams.</i>									
2013/14 - Pop Flack Tennis Court Lighting Replacement 2014/15 - Phase 2 Freebody Lighting Improvements 2015/16 - Rogers High School Running Track Replacement 2016/17 - Future Priorities 2017/18 - Future Priorities									
GOALS & OBJECTIVES <i>Asset preservation, improve aesthetics and safety</i>									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST				<i>On going Reduction in liability and maintenance costs</i>					
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Transfer from General Fund		130,671		100,000	100,000	125,000	200,000	100,000	625,000
TOTAL COST				100,000	100,000	125,000	200,000	100,000	625,000
Total GF Transfer				100,000	100,000	125,000	200,000	100,000	625,000



PROJECT DETAIL

<b>PROJECT TITLE #133670 &amp; #133675</b> <i>North End Redevelopment and Planning Projects</i>	<b>DEPARTMENT OR DIVISION</b> <i>Planning &amp; Development</i>	<b>LOCATION</b> <i>Newport's North End</i>
<b>PROJECT DESCRIPTION</b> <p>1. <i>Redevelopment Projects</i> : The City has implemented projects including CCRI, East Bay Community Action, Newport Heights, Goldberg Field, Sunset Hill and Coastal Extreme Brewing. Next projects include the redevelopment of the 10-acre former U.S. Navy Hospital and lands adjacent to the Pell Bridge Ramp Intersection. Acquisition funds are proposed for the U.S. Navy Hospital relating to ongoing Base Realignment and Closure (BRAC) and Reuse Plan redevelopment process. It is anticipated that the Navy Hospital will be conveyed through a combination of Public Benefit Conveyance (PBC) and Economic Development Conveyance (EDC) mechanisms. The City is working through the Aquidneck Island Reuse Planning Authority (AIRPA) regarding such transfer of property from the federal government. Acquisition is anticipated around 2014/15.</p> <p>2. <i>Planning Study</i>: The City of Newport has sought grant funding totaling \$100,000 to complete a detailed study of this state designated future "growth center." This will include a more detailed review of the local circulatory network, parking opportunities, future land uses, and how to maximize economic development. The planned acquisition of the abandoned Navy Hospital building, its associated property with a well-maintained stone pier adjacent to the Newport Pell Bridge and along the waterfront provides an important intermodal connection for rail, road, pedestrian and water-based circulation while forging an unparalleled economic development opportunity. There is a 20% match requirement for this RI Statewide Planning Grant.</p>		 

GOALS & OBJECTIVES

*North End Redevelopment and Planning*

<b>STATUS/OTHER COMMENTS</b> <i>Strategic Goal #2, Infrastructure</i>	<b>OPERATING COSTS/SAVINGS</b> <i>Revenue enhancements of lease payments and increased property taxes from new and/or improved property.</i>
<b>TOTAL PROJECT COST</b>	<i>\$1,550,000 +/-</i>

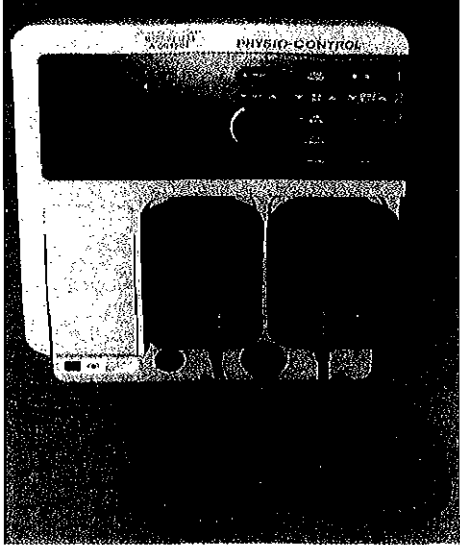
PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2016/17	TOTAL
<b>Transfer from General Fund</b>		186,052			100,000	100,000	-	-	200,000
<b>UDAG (Loan)</b>					500,000	500,000	-	-	1,000,000
<b>RI Statewide Planning</b>									
<b>TOTAL COST</b>					600,000	600,000	-	-	1,200,000
<b>Total GF Transfer</b>					600,000	600,000	-	-	1,200,000

PROJECT DETAIL

<b>PROJECT TITLE</b> <i>Economic Development Initiatives</i>		<b>DEPARTMENT OR DIVISION</b> <i>Planning &amp; Development</i>			<b>LOCATION</b> <i>City-wide</i>				
<b>PROJECT DESCRIPTION</b> <i>Funds to be used for economic development initiatives such as feasibility studies, matching funds, marketing and public contributions to public/private ventures</i>									
<b>GOALS &amp; OBJECTIVES</b>									
<b>STATUS/OTHER COMMENTS</b> <i>Strategic Goal #3, Develop a proactive business environment</i>					<b>OPERATING COSTS/SAVINGS</b>				
<b>TOTAL PROJECT COST</b> <i>On-going</i>									
<b>PLANNED FINANCING</b>									
	<b>Prior Funding</b>	<b>Unspent @ 1/1/2013</b>	<b>Estimated FY13 Exp.</b>	<b>Proposed 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2015/16</b>	<b>Proposed 2016/17</b>	<b>Proposed 2016/17</b>	<b>TOTAL</b>
<b>SOURCE OF FUNDS</b>									
<b>Transfer from General Fund</b>		<i>New</i>		<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>125,000</i>
<b>TOTAL COST</b>				<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>125,000</i>
<b>Total GF Transfer</b>				<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>	<i>125,000</i>

PROJECT DETAIL

<b>PROJECT TITLE (#133810)</b> Defibrillator/AED/Auto Pulse Replacement	<b>DEPARTMENT OR DIVISION</b> Fire Department	<b>LOCATION</b> All Stations
<b>PROJECT DESCRIPTION</b> Defibrillator/AED/Auto Pulse Replacement and Upgrades <span style="float: right;"><b>\$44,000</b></span>		

**GOALS & OBJECTIVES**

To provide for a cost effective plan to replace these critical units and update them as needed.

**STATUS/OTHER COMMENTS**

Project started in Winter 2012 with purchase of AEDS and refurbished Zoll Defibrillators. The additional funding would allow us to add other diagnostic features.

**OPERATING COSTS/SAVINGS**

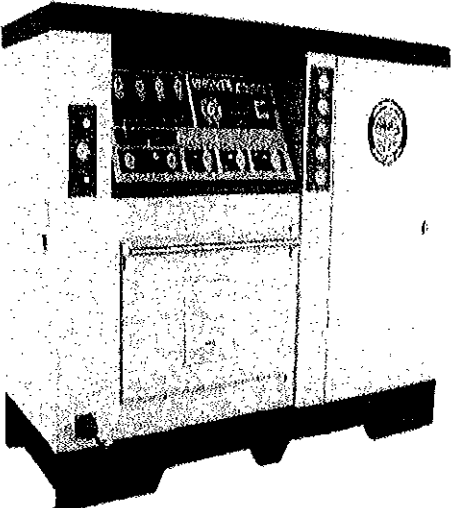
These units allow us to provide superior care to those who are in critical condition, while replacement of these devices save dollars the real pay off is the greater chance to save the lives of our patients.

**TOTAL PROJECT COST** **\$67,727**

**PLANNED FINANCING**

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Transfer from General Fund	35,000	23,727			22,000	-	22,000	-	44,000
<b>TOTAL COST</b>				-	22,000	-	22,000	-	44,000
<b>Total GF Transfer</b>				-	22,000	-	22,000	-	44,000

PROJECT DETAIL

PROJECT TITLE (#133815) <i>Breathing Air Compressor</i>	DEPARTMENT OR DIVISION <i>Fire Department</i>	LOCATION <i>Station 2, 100 Old Fort Road</i>
<p><b>PROJECT DESCRIPTION</b>  <b>Replace the 22 Year old air compressor at Station 2:</b>  <i>The SCBA compressor at Station 2 is currently over 22 years old and was originally installed at Headquarters. The present set up is outdated and requires the use of an ancillary pump to boost the pressure to the necessary levels to fill the individual bottles and storage tanks on the Aerial Truck. This multi stage system requires more maintenance and provides for more opportunity for breakdowns. The new compressor would be all inclusive and would not necessitate any additional devices to fill our cylinders to capacity. The project was previously submitted and approved, but the estimated costs were significantly below the actual funding needed for the replacement. A comprehensive project estimate was solicited that provides realistic figures that includes all installation costs and allows for possible price increases by the time of proposed project implementation.</i></p> <p><b>Previous Funding: \$27,604</b>  <b>Additional Funding Required: \$25,000</b></p>		

GOALS & OBJECTIVES

*To provide for the necessary redundancy in SCBA refilling air systems and a more reliable set up at Station 2.*

STATUS/OTHER COMMENTS

*Pending additional fund approval*

OPERATING COSTS/SAVINGS

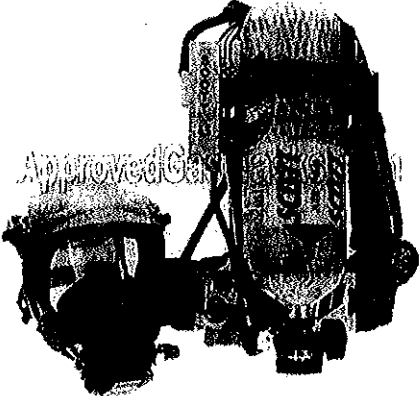
*The replacement of this antiquated unit will save approximately \$1500 annually repair costs and provide for a reliable one for years.*

TOTAL PROJECT COST \$52,604

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 1/1/2013	Estimated FY13 Exp.	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	TOTAL
Transfer from General Fund	27,604	27,604		25,000	-	-	-	-	25,000
TOTAL COST				25,000	-	-	-	-	25,000
Total GF Transfer				25,000	-	-	-	-	25,000

PROJECT DETAIL

PROJECT TITLE	DEPARTMENT OR DIVISION		LOCATION						
SCBA Replacement	Fire Department		Department Wide						
<b>PROJECT DESCRIPTION</b> The Newport Fire Department's existing complement of SCBA are in dire need of replacement. The most up to date of our current equipment is (13) years old and is (2) NFPA Standards out of compliance. It should be noted that the operational life expectancy of these devices is (10) years, and any that are older than this are considered obsolete. We have an inventory of (70) units that must be replaced. In consideration of the expense of these items vs.our potential need we are proposing to reduce that number to (50). The total projected budget for these necessary upgrades is currently quoted at \$394,760. A 2012 FEMA Assistance to Firefighters Grant application was submitted, but with federal fund availability diminishing it is at best a long shot that it will be awarded.									
<b>Cost Breakdown:</b> (50) units @ \$7000 per (1 harness, 1 facepiece, 1 spare bottle) \$350,000 (33) additional facepieces @\$300 per (83-50 provided above) \$9,900 (83) Voice Amplifiers @ \$420 per \$34,860									
<b>GOALS &amp; OBJECTIVES</b> To replace obsolete and non compliant self contained breathing apparatus over the next (4) fiscal years to ensure Firefighter safety, their capability to perform their tasks, and to reduce the City's potential liability in this regard.									
<b>STATUS/OTHER COMMENTS</b> Equipment replacement critical. Delaying this project will increase costs and potential liability.			<b>OPERATING COSTS/SAVINGS</b> Approximately \$2,000 per year in repairs. Reduce the Departments/City's liability exposure should these antiquated units fail during use.						
<b>TOTAL PROJECT COST</b> \$394,760									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	1/1/2013	FY13 Exp.	2013/14	2014/15	2015/16	2016/17	2017/18	TOTAL
Transfer from General Fund		NEW		52,200	98,690	98,690	98,690	-	348,270
<b>TOTAL COST</b>				52,200	98,690	98,690	98,690	-	348,270
<b>Total GF Transfer</b>				52,200	98,690	98,690	98,690	-	348,270

GENERAL FUND  
EQUIPMENT REPLACEMENT SCHEDULE  
Table 14

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	REPLACE
				Years	Miles	Car #							COST
<b>Police Department</b>													
1995	Chevy	G-20 Sport Van	1899	6	80000	12	Admin. Van	30,000					30,000
2003	Ford	Explorer	2071				Vice Control						
2003	Ford	Taurus	2126	6	60000	71	CID Unmarked		24,000				24,000
2011	Ford	Crown Victoria	2336	4	60000	15				29,000			29,000
2006	Ford	Crown Victoria	2353	4	80000	3						29,000	29,000
2006	Ford	Crown Victoria	2355	4	80000	9						29,000	29,000
2009	Ford	Crown Victoria	2538	4	60000	28	Marked Patrol Car		28,500			29,000	29,000
2009	Ford	Crown Victoria	2582	4	80000	14	Marked Patrol Car						29,000
2009	Ford	Crown Victoria	2592	4	80000	25	Marked Patrol Car	28,000					29,000
2010	Ford	Ranger XL 4x4	2593	10		11	Animal Control Van						30,000
2010	Ford	Expedition	2595	4		24	Marked Patrol Car		35,000				35,000
2010	Dodge	Charger	3196				Vice						
2004	Chav	Express G 2500	3289	10		18	Response Van			32,000			32,000
2010	Ford	Crown Victoria	3303	4		22	Marked Patrol Car		28,500				29,000
2003	Ford	Taurus	3456	6	60000	53	CID Unmarkad						24,000
2004	Ford	Taurus	3484	6	60000	52	Unmarked Property Car		20,000				24,000
2000	Ford	Explorer	3805	10		19	CSI/Back-up Patrol						33,000
2003	Ford	Taurus	3810	6	60000	57	CID Unmarked						24,000
2007	Ford	Expedition	4019	4	60000	18	Marked Patrol Car	34,000					35,000
2011	Ford	Crown Victoria	4595	4	60000	10	Marked Patrol Car				29,000		29,000
2011	Ford	Crown Victoria	4167	4	60000	26	Marked Patrol Car			27,000			29,000
2006	Ford	Crown Victoria	4221	4	80000	5	Marked Patrol Car					29,000	29,000
2011	Ford	Crown Victoria	4235	4	60000	6	Marked Patrol Car			27,000			29,000
2005	Ford	Crown Victoria	4241	6	60000	56	Traffic Sgt.	27,000					29,000
2007	Ford	Fusion	3236	8	60000		CID Unmarked			24,000			24,000
2007	Ford	E-350	4248	8	60000	16	Wagon #16			35,000			35,000
2004	Ford	Taurus	4256	6	60000		Admin Ser Captin	24,000					24,000
2011	Ford	Crown Victoria	3076	4	60000	4	Marked Patrol Car			27,000			29,000
2006	Dodge	Caravan	4289			66	Vice Control						
2009	Ford	Crown Victoria	4590	4		1	Marked Patrol Car	28,000					29,000
2009	Ford	Crown Victoria	4591	4		8	Marked Patrol Car		28,000				28,000
2009	Chev	Impala	4594				UC Vice Control						23,000
2006	Ford	Taurus	5121	6	60000	54	CID Unmarkad			24,000			24,000
2006	Ford	Taurus	5131	6	60000	55	Vice Unit, Unmarked		24,000				24,000
2011	Ford	Expedition	3728	6	60000	7	Marked Patrol Car			35,000			35,000
2005	Ford	Crown Victoria	4086	8	100000	17	Canine	30,000					29,000
2011	Ford	Taurus	3732	8	80000		Chief Car Unmarked						26,000
2011	Ford	Taurus	6E+05	8	80000		Unmerked						25,000
2011	Chev	Suburban	4158				Terr Defence (Stete)						40,000
2012	Toyota	Prius	2134	8	80000		City Manager						23,000
2008	Ford	Crown Victoria	5175	4	60000	2	Marked Patrol Car					29,000	29,000
<b>Total Police</b>								<b>201,000</b>	<b>188,000</b>	<b>280,000</b>	<b>29,000</b>	<b>146,000</b>	<b>1,087,000</b>
<b>Fire Department</b>													
2010	Ford	Explorer	0019	12	80000		Fire Chief						29,000
1993	HME	Penetrator	0609	24	80000		Engine 3		420,000				420,000
1998	KME	Renegade	0699	24	80000		Engine 1						320,000
1994	Simon	Ladder Truck	0709	25	50000		Aerial Ladder 1						1,000,000
2003	KME	Ladder Truck	0796	25	50000		Aerial Ladder 2						1,000,000
2004	Surray	Safety House	1168	25	N/A		Hazmat/Decon.						65,000
2004	Ford	Expedition	969	12	80000		Deputy Chief						35,000
2004	Ford	F-350	1203	12	50000		Maintenance					39,000	39,000
2007	KME	Custom Pumper	1293	24	80000		Engine 1						320,000

GENERAL FUND  
EQUIPMENT REPLACEMENT SCHEDULE  
Table 14

MODEL YEAR	MAKE	MODEL	ID#	Replacemant			DESCRIPTION	FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	REPLACE
				Years	Miles	Car #							COST
1986	E-1	Hurricane	2332	24	80000								420,000
2008	Ford	Explorer	0407	12	80000								29,000
1998	Ford	Crown Victoria	889	9	100000								29,000
2000	Chev.	Pick-up truck	2859	12	50000								34,000
2000	Chev.	C2500 Van	2860	15	80000					32,000			32,000
2001	Long	SA 2700	2908	20	N/A								5,000
2000	Wells Ce	Tote Wagon	2910	15	N/A								4,000
2009	Chev.	McCoy Miller	1314	12	100000								145,000
2003	Ford	E-450	2914	12				160,000					160,000
2003	Hautmarl	Decon Trailer	2948	15	N/A								25,000
2000	KME	Renegade	2949	24	80000								320,000
2000	Welle Ce	Tote Wagon	2950	15	N/A								3,800
2002	Ford	E-450	2952	10	100000								160,000
<b>Total Fire</b>								-	<b>880,000</b>	-	<b>32,000</b>	<b>39,000</b>	<b>4,594,800</b>
<b>Parks and Recreation</b>													
Addition													
2008	Dodge	Grand Caravan	1545	10	60000								35,000
													30,000
<b>Total Parks &amp; Recreation</b>								-	-	-	-	-	<b>65,000</b>
<b>Public Services</b>													
1998	Wright	WT 810 S A	0156	15									1,200
2000	tomemadi	10 ft trailer	0286	15									1,000
2008	Bandit	250	0396	15									33,000
1996	Ford	3430	0630	15		1							25,000
2012	Ford	F-550	2236	10	50000	45							60,000
2002	Inl.	4700	0923	12						110,000			110,000
2001	Chev	K-2500 Pickup	0928	7	60000								39,000
2004	E.Beaver	20 Ton	1049	20									18,000
2008	Ford	F-250	1385	7						40,000			40,000
2008	Ford	F250 SD	1387	7						40,000			40,000
2008	Ford	F250 SD	1388	7						40,000			40,000
2002	Big Tex	35SA12-RG	1603	15									2,000
2005	Ford	F-450	1804	10	50000	40			65,000				65,000
2001	Big Tex	Trailer	1805	15									9,000
2005	Ford	F-250	1806	7	50000	48	35,000						40,000
2004	Chevy	K-2500	1613	7		55							40,000
2002	Ford	F-550	1619	10		46		65,000					65,000
2010	Ford	Fusion	1651	6						24,000			22,000
2011	JD	544K	1718	25									135,000
2005	Elgin	Pelican	1977	15		2		175,000					175,000
2012	Ford	Escape	1978	8									29,000
2006	Elgin	Pelican	1979	15		1			175,000				175,000
2008	Ford	F 250	1990	7						40,000			40,000
2008	Ford	F-250 4x4	2024	7	50000					40,000			40,000
1999	SHADDW	Trailer	2056	15								3,500	3,500
2009	Freightline	M2106	2167	10									70,000
2009	Freightline	M2106	2188	10									70,000
2006	Carlton	Stump Grinder	2207	10								32,000	32,000
2005	Freightline	Full Size Dump #	2208	10	70,000	6		135,000					135,000
2002	John Deer	444H	2212	12								120,000	120,000
2008	Ford	F250 SD	2356	7	50,000	54						40,000	40,000
2005	Ford	F550	2357	10	70,000	62			65,000				65,000

GENERAL FUND  
EQUIPMENT REPLACEMENT SCHEDULE  
Table 14

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	REPLACE
				Years	Miles	Car #							COST
2008	Ford	F-250 4x4	2405	7								40,000	40,000
2006	Freightline	Full Size Dump	2407	10		9			135,000				135,000
2006	Freightline	M2106	2408	10	70,000	6			135,000				135,000
2004	Chevy	G 30 Van	2409	6	80,000								30,000
2006	Chevy	K3500	2427	10		8						64,000	64,000
2006	Kubote	Tractor	2432	10									25,000
2010	Ford	Ranger-Ext Cab	2433	7								40,000	40,000
2003	Ford	F250 SD	2544	7	50000	42							40,000
2003	Ford	F-250	2545	7	50,000	57							40,000
2003	Ford	F250 SD	2546	7	50,000	52							40,000
2002	Jacobson	HR-5111	2547	10	15	3							35,000
2002	Atlas		2553	15							12,000		12,000
2004	Holder	C 2.42	2554	12								85,000	85,000
2006	Ford	F350	2576	7	50000						41,000		41,000
1984	Centv	100-5	2675										4,000
2011	JD	410J	2802	15									105,000
2001	Tennant	Street Sweeper	3716	15		3	175,000						175,000
1994	Beauthing	B30 Roller	3892	15			30,000						30,000
1998	Welch	Trailer	3897										
2010	Iew Hollar	T5040 Tractor	4022										
2009				5									345,000
				10									15,000
				10			20,000						20,000
2010	Barber	600HD		12									60,000
2012	Joh Deer	5065M	1403	12									44,000
<b>Total Public Works</b>								<b>280,000</b>	<b>376,000</b>	<b>676,000</b>	<b>387,000</b>	<b>424,500</b>	<b>3,339,700</b>
<b>Civic Investment, Zoning, Inspections</b>													
2006	Ford	SPE UT	1584	7								12,000	22,000
2009	Chev	Malibu	1567	7								24,000	23,000
2000	Ford	Taurus	0257	7	60000								24,000
<b>Total Civic Invest, Zone</b>								<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36,000</b>	<b>69,000</b>
<b>TOTAL General Fund</b>								<b>481,000</b>	<b>1,143,000</b>	<b>836,000</b>	<b>446,000</b>	<b>644,500</b>	<b>9,060,300</b>



## CHART OF ACCOUNTS

The following object classification numbers are used for the detailed breakdown of all funds within the budget document.

### DESCRIPTION OF EXPENDITURE ACCOUNT (OBJECT) CODES

#### **PERSONAL SERVICES (000 Series)**

- 50001-     Salaries and Wages  
Expenses for all wages and salaries of city employees, including longevity and (except in the case of police and fire personnel) holiday pay.
  
- 50002-     Overtime  
Expenses incurred for payment of overtime wages.
  
- 50003-     Holiday Pay  
Expenses for holiday pay for uniformed police and fire personnel.
  
- 50004-     Temporary/Seasonal Wages  
Expenses for wages of all temporary, part-time and/or seasonal city employees.
  
- 50007-     Fitness Incentive Pay  
Payments made to individual employees as an award for achieving pre-determined proficiency levels of physical fitness and agility.
  
- 50010-     Special Details  
Expenses for special detail overtime for police and fire fighter personnel assigned to activities outside of their normal departmental duties
  
- 50150-     Pension Contribution  
City contribution toward police, fire and library personnel pensions.
  
- 50051-     Monthly Salary and Wages  
Expenses of monthly salaries and wages of members of the City Council and various boards and commissions. Also, monthly pensions of former city employees (excluding police and fire) not covered by the Rhode Island Municipal Employees' Retirement System.

#### **FRINGE BENEFITS (100 Series)**

- 50100-     Employee Benefits  
Expenses for all benefits provided to city employees, including such items as medical and hospital insurance, group life insurance, pension and retirement contributions, and long-term disability insurance.
  
- 50104-     Monthly Employee Benefits
  
- 50105-     Worker's Compensation Expense  
Expense of workers' compensation insurance.

**CONTRACTUAL SERVICES (200 Series)**

Expenses for services provided by other than City employees, except interdepartmental charges, and for legal obligations (debt service) incurred by the City. The contract for services may be either expressed or implied and may include the cost for materials and supplies as part of the contract.

- 50200-     Contract Operations  
For payment of the management of the Water Pollution Control Fund to Earthtech.
- 50205-     Copy and Binding  
Includes all costs of commercially-done reproduction of information, pictures or drawings, including blue-printing and microfilming, photography, and all costs of binding.
- 50207-     Legal Advertisement  
Costs of publishing legal advertisements and notices of meetings, ordinances, revenue-sharing funding, and other official enactments.
- 50210-     Dues and Subscriptions  
Includes association dues or membership fees to professional or job-related organizations and all payments for newspapers, magazines, and other printed resource material related to job activities. Also includes books, library media and othe permanent reference material with a useful life longer than three years (books, codes, manuals, films, cassettes, records, pictures).
- 50212-     Conference and Training  
Includes registration fees and travel expenses for attendance at conferences or training sessions, either overnight or during the normal work day.
- 50214-     Tuition Reimbursements  
Payments to employees for college and extension courses successfully completed under the City's reimbursement policy.
- 50215-     Recruitment  
Includes all costs associated with placing employee recruitment advertisements and for securing and administering hiring and promotional tests.
- 50220-     Consultant Fees  
The cost of professional, expert services, such as psychological, medical (not fringe benefits), legal (not labor relations), financial, engineering, appraisal, architectural, auditing, general or personnel management, and planning.
- 50225-     Contract Services  
The cost of various outside, non-professional services needed to support daily city operations or special programs. Examples of such services are: Outside data processing work, stenographic or clerical assistance, recreational entertainment, security service, service of legal papers, etc.
- 50228-     Software Licenses and Warranties
- 50235-     Laundry Services  
Charges for the cleaning and care of uniforms and other employee apparel.

- 50238- Postage and Delivery  
Charges associated with the moving of material: postage, parcel post, freight and express service, delivery of annual report, etc. (If the charge can be identified with the purchase of an article, it is included in the purchase price of the article.)
- 50239- Fire and Liability Insurance  
Premium for all insurance coverage related to buildings and public liability.
- 50240- Motor Vehicle Insurance  
Premium for all insurance related to motor vehicles, boats and marine coverage.
- 50247- Labor Relations  
Includes all costs associated with the negotiation and maintenance of collective bargaining accords (arbitration, mediation, fact-finding, legal representation, etc.).
- 50251- Telephone and Communications  
Costs for telephone service, telegraph, or other forms of electronic communication.
- 50305- Water Charge  
Charges for water service provided by the Newport Water Department
- 50306- Electricity  
Charges for electrical power used in all operations, including street lighting and traffic signals.
- 50307- Natural Gas  
Charges for natural gas, whether provided by pipeline or delivered in bottles or other containers.
- 50256- Refuse Collection  
Charges for collection of refuse and transport to a disposal site.
- 50257- Refuse Disposal  
Charges for disposal (the process of burying or recycling) of refuse.
- 50258- Recycling - Collection  
Charges for the residential collection of recyclable solid waste.
- 50260- Rentals - Equipment and Facilities  
Rental costs for all kinds of equipment and facilities (e.g. offices, vehicular or mechanical equipment, athletic equipment, books, films, records, reference material, storage space or space for meetings and events)
- 50267- Data Processing Service  
Charges for data processing work done on the City's centralized computer (outside data processing work is charged to Support Services, #225)
- 50268- Mileage Reimbursement  
Reimbursement to employees at a fixed per-mile rate for use of their own personal cars on city business (30 cents per mile).
- 50271- Equipment Service Charge

All costs associated with the maintenance and operation of all city-owned vehicles that are maintained through the city garage, including: gasoline, oil, insurance, automobile parts and labor.

- 50272- Public Service Contribution  
Voluntary contributions to semi-public and public agencies for governmental, social, medical, environmental, cultural, historical, psychological, and other services provided and seen as benefiting all or part of Newport's residents.
- 50275- Repair and Maintenance, Equipment  
Expense of services performed in repair and maintenance of motors, pumps, tools, generators, etc. Also includes expenses of services performed in repair and maintenance of buildings, streets, sidewalks, catch basins, tennis courts, fields and beaches; expense for repairs to motor vehicles when the repairs are performed by an outside contractor; for example, body shop work, front-end alignments, etc.
- 50278- Mayor and Council Expense  
Appropriation for official expenses involved in performance of duties of the Mayor and Council Members not covered by other expense categories.
- 50284- Public Celebrations  
Costs associated with city-wide celebrations, such as Year 2000, Tall Ships, etc.

#### **MATERIALS AND SUPPLIES (300 Series)**

Expenses for materials and supplies which are consumed or materially altered when used.

- 50301- Motor Vehicle Fuels  
Includes regular and unleaded gasoline and diesel fuel used in the operation of cars, trucks, boats, and other equipment.
- 50302- Lubricants  
Includes all types of lubricants, such as oil, grease, etc., used in the operation of motor vehicles and other types of machinery and equipment.
- 50304- Heating Oil  
Includes fuels, such as oil, kerosene or coal, used for heating public buildings (excluding utilities - gas or electricity - used for heating purposes).
- 50311 Operating Supplies  
Supplies needed for a specific program activity and unique to that agency (playground supplies, technical engineering supplies, data processing paper, tapes, disc packs, ammunition, batteries for radios), as contrasted to general office supplies used commonly in all agencies. Also includes small hand tools and equipment costing less than \$100 and used by carpenters, plumbers, painters, electricians, mechanics and engineers. Also included all supplies used in recreation supervised activities and supplies used in traffic control and street name identification, sign material, paint, reflectors, etc.
- 50313- Medical Supplies  
Includes the cost of all first-aid supplies, pharmaceuticals and medicines.

- 50320- Uniforms and Protective Gear  
Includes cost of uniforms and other wearing apparel, footwear, individual safety gear (hats, goggles, etc.), uniform insignia and nameplates.
- 50330- Landscaping Supplies  
Includes all materials and supplies used in the beautification and maintenance of city grounds (seed, turf, trees, shrubs, flowers and top soil).
- 50335- Chemicals, Drugs, Lab Supplies  
Includes items used in the testing, treatment and control of water, sewage or other forms of pollution, in the police crime laboratory, and in pest control (insecticides, weed killers, etc.).
- 50339- Laboratory Supplies  
Includes all materials and supplies, including glassware, utilized in laboratory work for various testing procedures and analyses.
- 50340- Roadway Maintenance Supplies  
Includes all supplies used in the maintenance and cleaning of roadways and for constructing courts and other recreational facilities (bituminous, gravel and stone, sand, salt and calcium, catch basin covers, etc.).
- 50341- Sidewalk Maintenance Supplies  
Includes materials used in repair and maintenance of sidewalks and bicycle paths.
- 50345- Building Materials and Supplies  
Supplies or materials necessary for the repair or maintenance of city buildings (paint; minor electrical, plumbing, or structural materials, etc.).
- 50350- Equipment Parts  
Replacement or modification items used in various types of equipment and machinery and minor accessories.
- 50351- Motor Vehicle Parts - Inventory  
Expenses for repair parts for motor vehicles and equipment which are considered to be regular stockroom items, for example, plugs, belts, head lamps, filters, tires, etc.
- 50352- Motor Vehicle Parts - Special Purchase  
Expenses for repair parts for motor vehicles and equipment which do not go through the regular stockroom inventory; for example, fuel pumps, wheels, carburetors, etc.
- 50361- General Office Supplies  
Includes all supplies necessary for the daily operation of an office (stationery, pens, file folders, staples, forms, paper, etc.); All cleaning supplies, such as soap, disinfectants, floor waxes, finishes, paper towels, light bulbs, toilet tissues, rags, and related items; Repair and maintenance service costs for office and communication equipment - typewriters, dictating machines, calculators, reproduction machines, radios in all vehicles or portable radios, data processing equipment, etc., service contract on these items; cost of tables, chairs, cabinets, shelving, etc. with a cost less than \$500.; All supplies for copier and duplicating machines, such as paper, toner, developer, etc.; Computer expenses such as certain hardware and software costs, scanners, toner, disks, etc.; Costs associated with the Mutt Mitt program such as the dispensers, Mutt Mitts, etc.

- 50374- Graffiti Mitigation  
Costs associated with the prevention and clean-up of acts of graffiti and vandalism.

### **CAPITAL OUTLAY (Capital Improvement Plan)**

- 50950 Depreciation  
Yearly depreciation charge, based on straight-line replacement cost over the expected life of each piece of capital equipment exceeding \$1,000 in value.
- 50420- MIS Equipment  
All equipment other than office, communication or information processing machinery. To be charged by MIS only.
- 50424- Office Equipment  
All machinery used in the daily processing or communication of information (reproduction machines, data processing equipment, typewriters, etc. with a cost of more than \$10,000.00

### **FIDUCIARY (500 Series)**

Includes expenses for reserve and contingency accounts, as well as civic support organizations \ which have received annual appropriations.

- 50575- Local Appropriation - School  
That portion of the total School Department Budget which is funded by the property tax and appropriated by the City Council.
- 50505- Self Insurance  
Expenses for any public liability claims not covered by an insurance carrier.
- 50510- Unemployment Insurance  
Expenses for benefits paid to eligible individuals who have been terminated from city employment.
- 50515- Contingency  
A contingency fund for all unforeseen and emergency expenses for which no provision was made in the operating budget.
- 50175- Annual Leave Buy-back  
A contingency fund from which transfers are made to various salary accounts to offset charges for unused annual leave sold back to the city by employees.
- 50577- Local Appropriation - Library  
That portion of the Newport Public Library budget which is funded by the city via a property tax appropriation.

Pursuant to Rhode Island General Laws, Section 44-35-10, the City of Newport was required to prepare a five-year financial projection for planning purposes. The five-year forecast was completed and sent to the Rhode Island Department of Revenue in January 2013. It can be found on the pages immediately following this notice.

Pursuant to Rhode Island General Laws, Section 44-35-10, the City of Newport was required to prepare a five-year financial projection for planning purposes. The five-year forecast was completed and sent to the Rhode Island Department of Revenue in January 2013. It can be found on the pages immediately following this notice.



The City of Newport, RI (municipality) has developed a five year budget projection for planning purposes. Known and potential changes to revenues and expenditures have been evaluated and quantified to the extent possible to form the basis of the projections. Various assumptions have been made to project future revenues and expenditures. It must be stressed that these numbers are for planning purposes only, and do not constitute an approved budget. Neither are the numbers final. The numbers are based on various assumptions that may or may not materialize. Assumptions have been identified where possible to further assist in the planning process.

In accordance with Section 44-35-10 of the General Laws of Rhode Island, as amended, the following information shall be provided within 30 days of final action of the adopted budget survey.

Name of Municipality: City of Newport, RI

**5 Year Forecast: (FY 2013 - 2017)**

**Scenario 2: Reflecting funding pensions & other post employment benefits (OPEB) obligations at 100% of the Annually Required Contribution (both for municipal & school district)**

**EXPENDITURES:**

Education	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sereries	\$ 19,219,179	\$ 19,019,179	\$ 19,589,754	\$ 20,177,447	\$ 20,782,770
Employee Benefits:					
Pension (1)	\$ 2,718,610	\$ 2,194,423	\$ 2,194,423	\$ 2,194,423	\$ 2,194,423
ERS (Teachers)	2,259,169	1,746,962	1,746,982	1,748,982	1,748,982
Non-Certified Personnel	459,441	445,441	445,441	445,441	445,441
OPEB (2)	3,851,636	5,533,776	5,774,365	6,025,450	6,267,469
Other	4,402,597	4,459,977	4,682,976	4,917,124	5,162,981
<b>Total Employee Benefits</b>	<b>\$ 10,972,843</b>	<b>\$ 12,186,176</b>	<b>\$ 12,651,764</b>	<b>\$ 13,136,997</b>	<b>\$ 13,644,893</b>
Purchased Services	4,732,364	4,674,335	5,020,565	5,171,182	5,326,317
Supplies & Materials	1,226,532	1,263,328	1,301,228	1,340,285	1,380,473
Capital Outlays	160,000	-	-	-	-
Other (Please Attach Detail)	201,718	207,770	214,003	220,423	227,035
<b>Total - Education Expenditures</b>	<b>\$ 36,532,636</b>	<b>\$ 37,552,787</b>	<b>\$ 38,777,313</b>	<b>\$ 40,046,314</b>	<b>\$ 41,361,488</b>

Municipal	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Salaries (Municipal, Police, Fire)	\$ 21,435,404	\$ 21,864,112	\$ 22,301,394	\$ 22,747,422	\$ 23,202,371
Employee Benefits:					
Pension (1)	\$ 9,300,026	\$ 9,595,828	\$ 9,901,217	\$ 10,216,504	\$ 10,542,017
MERS	1,015,343	1,035,650	1,056,363	1,077,490	1,099,040
Locally Administered Plans	8,284,683	8,560,178	8,844,854	9,139,014	9,442,977
OPEB (2)	5,286,162	4,259,772	4,450,886	4,650,827	4,859,385
Other	5,735,397	5,435,743	5,715,079	6,009,360	6,009,360
<b>Total Employee Benefits</b>	<b>\$ 20,321,585</b>	<b>\$ 19,291,343</b>	<b>\$ 20,067,182</b>	<b>\$ 20,876,491</b>	<b>\$ 21,410,762</b>
Purchased Services	4,150,225	4,233,230	4,317,694	4,404,252	4,492,337
Operating Expenses	8,059,391	8,180,579	6,304,190	6,430,274	6,558,880
Capital Expenses	4,192,913	4,276,771	4,362,307	4,449,553	4,536,544
Debt Service:					
Municipal	866,746	850,254	834,332	568,404	568,404
School	1,877,835	1,607,981	3,744,703	3,791,387	3,791,387
<b>Debt Service Total</b>	<b>\$ 2,544,581</b>	<b>\$ 2,458,235</b>	<b>\$ 4,579,035</b>	<b>\$ 4,359,791</b>	<b>\$ 4,359,791</b>
Other (Please Attach Detail)	24,730,862	25,353,867	25,988,659	28,594,801	24,840,860
<b>Total - Municipal Services Expenditures</b>	<b>\$ 83,434,981</b>	<b>\$ 83,657,937</b>	<b>\$ 87,898,861</b>	<b>\$ 89,882,584</b>	<b>\$ 89,403,544</b>

1: If no outyear estimates are available, the same contribution rates as determined in the most recent available actuarial valuation report, as of \_\_\_\_\_, as prepared by \_\_\_\_\_, should be applied, using generally accepted accounting principles.

2: If no outyear estimates are available, the same contribution rates as determined in the most recent available actuarial valuation report, as of \_\_\_\_\_, as prepared by \_\_\_\_\_, should be applied, using generally accepted accounting principles.

The City of Newport, RI (municipality) has developed a five year budget projection for planning purposes. Known and potential changes to revenues and expenditures have been evaluated and quantified to the extent possible to form the basis of the projections. Various assumptions have been made to project future revenues and expenditures. It must be stressed that these numbers are for planning purposes only, and do not constitute an approved budget. Neither are the numbers final. The numbers are based on various assumptions that may or may not materialize. Assumptions have been identified where possible to further assist in the planning process.

In accordance with Section 44-35-10 of the General Laws of Rhode Island, as amended, the following information shall be provided within 30 days of final action of the adopted budget survey.

### 5 Year Forecast: (FY 2013 - 2017)

Scenario 2: Reflecting funding pensions & other post employment benefits (OPEB) obligations at 100% of the Annually Required Contribution (both for municipal & school district)

#### REVENUES:

Education	FY 2013	FY 2014	FY 2016	FY 2016	FY 2017
Municipal Appropriations	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157
Local Revenues	863,101	871,732	860,449	889,254	898,146
Appropriated Fund Balance	325,000	-	-	-	-
State Aid:					
Formula Distribution (3)	10,122,801	10,024,389	9,925,977	9,827,565	9,827,565
Categorical Funding: (3)					
Regional Bonus	-	-	-	-	-
Transportation	-	-	-	-	-
Group Home (If Applicable)	503,569	460,000	480,000	480,000	480,000
School Construction Aid	-	-	-	-	-
Other (Please Attach Detail)	-	-	-	-	-
<b>State Aid Total</b>	<b>\$ 10,626,390</b>	<b>\$ 10,504,389</b>	<b>\$ 10,405,977</b>	<b>\$ 10,307,565</b>	<b>\$ 10,307,565</b>
Federal Aid:					
Stabilization Fund	502,800	-	-	-	-
Medicaid	400,000	450,000	450,000	450,000	450,000
Other (Please Attach Detail)	577,000	501,000	501,000	501,000	501,000
<b>Federal Aid Total</b>	<b>\$ 1,479,800</b>	<b>\$ 951,000</b>	<b>\$ 951,000</b>	<b>\$ 951,000</b>	<b>\$ 951,000</b>
<b>Total - Education Revenues</b>	<b>\$ 36,868,448</b>	<b>\$ 34,891,278</b>	<b>\$ 34,801,683</b>	<b>\$ 34,711,978</b>	<b>\$ 34,720,868</b>

Municipal	FY 2013	FY 2014	FY 2016	FY 2016	FY 2017
Local Property Tax	\$ 85,777,002	\$ 67,092,542	\$ 68,434,393	\$ 69,803,081	\$ 71,199,142
Local Non-Property Tax Revenues	2,000,000	1,891,750	1,708,668	1,725,754	1,743,012
Federal (Please Attach Detail)	-	-	-	-	-
State Aid:					
MV Excise Tax Reimbursement (4)	137,290	130,000	130,000	130,000	130,000
PILOT (4)	900,000	932,980	932,980	932,980	932,980
Distressed Communities Fund (5)	-	-	-	-	-
Library Aid (6)	213,200	206,728	200,053	193,228	193,228
Other	831,256	537,782	1,453,368	1,448,357	1,448,357
<b>Total State Aid</b>	<b>\$ 1,881,748</b>	<b>\$ 1,807,490</b>	<b>\$ 2,716,401</b>	<b>\$ 2,704,565</b>	<b>\$ 2,704,565</b>
Pass - Through Aid:					
Public Ser. Corp. Tax (4)	275,000	277,000	277,000	277,000	277,000
Meals & Beverage Tax	1,900,000	1,641,250	1,657,663	1,674,239	1,690,982
Hotel Tax	-	-	-	-	-
<b>Total Pass - Through Aid</b>	<b>\$ 2,175,000</b>	<b>\$ 1,918,250</b>	<b>\$ 1,934,663</b>	<b>\$ 1,951,239</b>	<b>\$ 1,967,982</b>
Other (Please Attach Summary Category Detail)	11,601,233	11,863,300	11,976,488	12,090,808	12,206,271
<b>Total - Municipal Revenues</b>	<b>\$ 83,434,981</b>	<b>\$ 84,373,332</b>	<b>\$ 86,770,812</b>	<b>\$ 86,275,447</b>	<b>\$ 89,820,972</b>

3: The five years of estimates for education State Aid are provided by the State of Rhode Island Department of Education.

4: The assumptions for these municipal State Aid programs are provided by the State of Rhode Island Department of Revenue.

5: Municipalities receiving funds from this program will be notified by the Division of Municipal Finance once updated numbers become available.

6: The five years of estimates are provided by the State Office of Library Services.

The City of Newport, RI (municipality) has developed a five year budget projection for planning purposes. Known and potential changes to revenues and expenditures have been evaluated and quantified to the extent possible to form the basis of the projections. Various assumptions have been made to project future revenues and expenditures. It must be stressed that these numbers are for planning purposes only, and do not constitute an approved budget. Neither are the numbers final. The numbers are based on various assumptions that may or may not materialize. Assumptions have been identified where possible to further assist in the planning process.

In accordance with Section 44-35-10 of the General Laws of Rhode Island, as amended, the following information shall be provided within 30 days of final action of the adopted budget survey.

**5 Year Forecast: (FY 2013 - 2017)**

**Scenario 2: Reflecting funding pensions & other post employment benefits (OPEB) obligations at 100% of the Annually Required Contribution (both for municipal & school district)**

**Summary:**

Expenditures	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Total Education Expenditures	\$ 36,532,636	\$ 37,552,787	\$ 38,777,313	\$ 40,046,314	\$ 41,381,488
Total Municipal Expenditures	83,434,981	83,657,937	87,898,861	89,862,564	89,403,544
<b>Total Expenditures</b>	<b>\$ 119,987,617</b>	<b>\$ 121,210,724</b>	<b>\$ 128,675,975</b>	<b>\$ 129,908,898</b>	<b>\$ 130,785,033</b>

Revenues	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Total Education Revenues	\$ 35,858,448	\$ 34,691,276	\$ 34,801,583	\$ 34,711,976	\$ 34,720,888
Total Municipal Revenues	63,434,981	84,373,332	88,770,612	88,275,447	89,820,972
<b>Total Revenues</b>	<b>\$ 119,293,429</b>	<b>\$ 119,264,610</b>	<b>\$ 121,572,196</b>	<b>\$ 122,987,423</b>	<b>\$ 124,541,860</b>

<b>Annual Operating Surplus/(Deficit *)</b>	<u>\$ (674,188)</u>	<u>\$ (1,946,113)</u>	<u>\$ (5,103,779)</u>	<u>\$ (8,921,475)</u>	<u>\$ (6,223,192)</u>
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\* If the forecast shows a deficit please attach a summary explanation in how the municipality plans to address the deficit.

Signatures: Municipal

Signatures: School

\_\_\_\_\_  
 Chief Executive Officer or  
 Town Manager/Administrator                      Date

\_\_\_\_\_  
 Superintendent of Schools                      Date

\_\_\_\_\_  
 Chief Financial Officer                      Date

\_\_\_\_\_  
 School Business Manager                      Date

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**EMPLOYEE PAY PLANS**  
**FY 2013 ~ 2014 BUDGET MESSAGE**

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**AFSCME**

The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2009.

**NEA**

The contract with NEA expires June 30, 2015.

**IAFF**

The contract with Local 1080, International Association of Firefighters, expires June 30, 2014

**FOP**

The contract with Lodge #8, Fraternal Order of Police, contract expired June 30, 2013

**EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL**

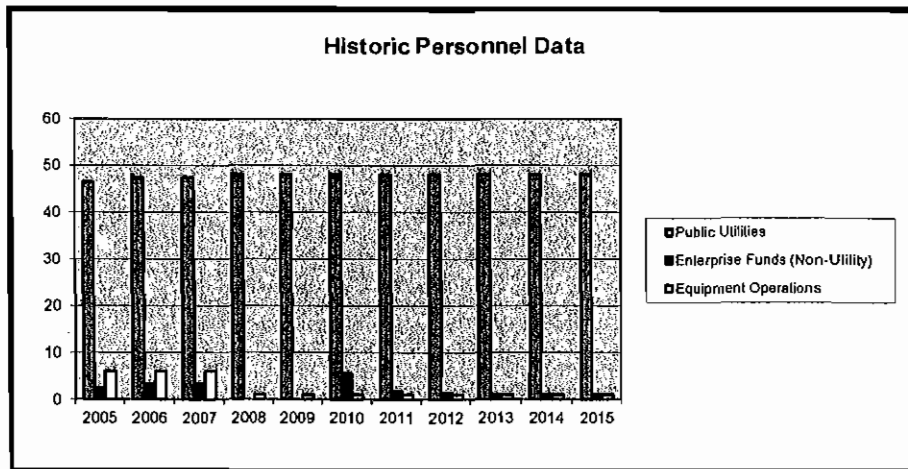
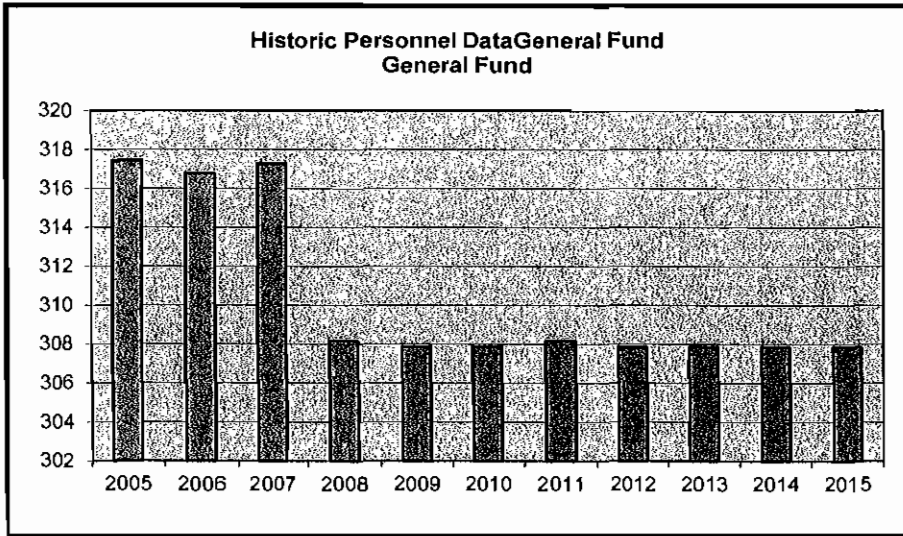
The remaining City employees are non-Union executive, administrative and professional personnel who are paid on a salaried basis.

**CITY OF NEWPORT, RHODE ISLAND  
SUMMARY OF FULL-TIME EQUIVALENTS  
BUDGET YEAR 2013~2014**

<b>DEPARTMENT</b>	<b>AUTH FY 11-12</b>	<b>AUTH FY 12-13</b>	<b>MID-YEAR FY 12-13</b>	<b>PROPOSED FY 13-14</b>	<b>PROJECTED FY 14-15</b>
City Council	7.00	7.00	7.00	7.00	7.00
City Manager	5.50	5.50	5.50	5.50	5.50
City Solicitor	3.50	3.50	3.50	3.50	3.50
Canvassing	2.00	2.00	2.00	2.00	2.00
City Clerk	6.00	6.00	6.00	0.00	0.00
Department of Finance	21.00	21.00	21.00	27.00	27.00
Police Department	104.84	104.84	104.84	104.84	104.84
Fire Department	99.00	99.00	99.00	99.00	99.00
Dept. of Public Services	40.00	40.00	40.00	45.00	45.00
Civic Investment	4.00	4.00	4.00	5.00	5.00
Zoning & Inspections	10.00	10.00	10.00	9.00	9.00
Recreation	3.00	3.00	3.00	0.00	0.00
Easton's Beach	2.33	2.00	2.00	0.00	0.00
Subtotal General Fund	<u>308.17</u>	<u>307.84</u>	<u>307.84</u>	<u>307.84</u>	<u>307.84</u>
Maritime Fund	1.33	1.00	1.00	1.00	1.00
Equipment Operations Fund	1.00	1.00	1.00	1.00	1.00
Water Pollution Control Fund	1.60	1.60	1.60	1.60	1.60
Water Fund	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>
	<b><u>358.50</u></b>	<b><u>357.84</u></b>	<b><u>357.84</u></b>	<b><u>357.84</u></b>	<b><u>357.84</u></b>

1 FTE (Full-time equivalent) is based on 2,080 worked annually.

**CITY OF NEWPORT, RHODE ISLAND  
SUMMARY OF FULL-TIME EQUIVALENTS  
BUDGET YEARS 2005 ~ 2015**



*Services for Equipment Operations were contracted out beginning FY 2008*

**EXECUTIVE, ADMINISTRATIVE and PROFESSIONAL EMPLOYEES**

**Allocated Pay Plan**

**FY 2013-2014**

<b>CLASS TITLE</b>	<b>GRADE</b>	<b>FY 2013-2014 NUMBER ASSIGNED</b>
Accounting Supervisor	7	1
Administrative Assistant	3	1
Assessor	8	1
Assistant Water Treatment Superintendent	7	1
Budget and Finance Analyst	7	1
Building and Grounds Supervisor/Tree Warden	9	1
Building Official	8	1
City Engineer	10	1
City Clerk	11	1
Controller	8	1
Deputy City Clerk	4	1
Deputy Utilities Director - Engineering	10	1
Deputy Utilities Director - Finance	10	1
Director of Economic Development	12	1
Director of Finance and Support Services	13	1
Director of Planning	11	1
Director of Public Services	12	1
Director of Utilities	12	1
Executive Assistant	5	2
Fire Chief	12	1
Human Resources Administrator	10	1
Human Resources Assistant	4	1
Information Technology Manager	10	1
Legal Assistant	5	1
Police Chief	13	1
Recreation Administrator	7	1
Senior Accountant	7	1
Tax Collector	8	1
Water Quality Production Supervisor	8	1
Zoning Officer	6	1
<b>TOTAL EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES:</b>		<b>31</b>

**EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES  
FY 2013-2014 Salary Schedule  
Effective July 1, 2013**

There is a 1.8% COLA adjustment budgeted in the FY 2013/14 Proposed Budget.

	<b>A</b>	<b>to</b>	<b>L</b>
S 1	35,834	to	51,045
S 2	38,702	to	55,129
S 3	41,799	to	59,538
S 4	45,142	to	64,302
S 5	48,753	to	69,445
S 6	52,653	to	75,001
S 7	56,866	to	80,999
S 8	61,416	to	87,482
S 9	66,330	to	94,480
S 10	71,636	to	102,037
S 11	76,243	to	108,604
S 12	82,345	to	117,293
S 13	88,933	to	126,677
S 14	96,047	to	136,809
S 15	103,729	to	147,753

Employees in this category will receive increases based on annual merit.



**SUPERVISORY EMPLOYEES - N.E.A.**  
**Effective July 1, 2013**  
**Allocation to Pay Plan**

<b>CLASS TITLE</b>	<b>UNION SUPERVISORY GRADE</b>	<b>FY 2012-13 NUMBER ASSIGNED</b>
Administrative Assistant	1	1
Beach Manager/Recreation Supervisor	5	1
Clean City Program Coordinator	4	1
Computer Manager	2	1
Deputy Zoning Officer	2	1
Deputy Zoning Officer (Part-Time)	\$13.00 to \$18.00/hourly	1
Executive Secretary	1	1
Facilities Manager	5	1
Financial Analyst	2	1
Harbormaster	6	1
Help Desk Coordinator	2	2
Laboratory Supervisor	3	1
Microbiologist	2	1
Municipal Court Administrator	1	1
Planner	3	1
Planning & Budget Assistant	1	1
Preservation Planner	3	1
Purchasing Agent	3	1
Recreation Program Supervisor	3	1
Research & Development Administrator	4	1
Senior Development Planner	3	1
Supervisor of Streets	5	1
Supervisor of Water Distribution/Collection	5	1
Web Developer	4	1

**TOTAL N.E.A. SUPERVISORY EMPLOYEES:**

**25**

**SUPERVISORY EMPLOYEES - N.E.A.****Salary Schedule**

*Effective July 1, 2013 a COLA of 1.8% will be implemented*

<b>GRADE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
1	32,448	33,420	34,424	35,456	36,520	37,616	38,744	39,906	41,103	42,336	43,606
2	37,855	38,991	40,161	41,366	42,606	43,885	45,201	46,557	47,954	49,392	50,874
3	43,263	44,561	45,898	47,274	48,692	50,154	51,658	53,208	54,804	56,448	58,141
4	48,671	50,131	51,635	53,184	54,780	56,424	58,117	59,859	61,655	63,505	65,410
5	54,078	55,701	57,371	59,093	60,866	62,693	64,573	66,510	68,505	70,561	72,677
6	59,487	61,271	63,110	65,003	66,953	68,961	71,030	73,162	75,356	77,617	79,945

## COUNCIL 94 MUNICIPAL EMPLOYEES

## Allocation to Pay Plan and Number Assigned to Grade

<b>Job Title</b>	<b>Grade</b>	<b>Job Title</b>	<b>Grade</b>
Account Clerk	UC1	Plumbing & Mechanical Inspector	UT4
Animal Control Officer	UT4	Police Clerk Typist	UC1
Assistant City Engineer	UT6	Principal Records & P/R Account Clerk	UC4
Building Maintenance Foreman	UT5	Public Safety Dispatcher	UC3
Custodian	UT1	Principal Water Account Clerk	UC2
Customer Service Clerk	UC2	Records Clerk	UC1
Distribution/Collection Foreman	UT5	Senior Account Clerk	UC2
Distribution/Collection Mechanic	UT4	Senior Clerk	UC1
Distribution/Collection Operator	UT3	Senior Principle Clerk	UC3
Electrical Inspector	UT4	Senior Clerk Typist	UC2
Engineering Technician	UT5	Senior Customer Service Clerk	UC4
Fleet Coordinator	UT7	Senior Maintenance Person	UT5
Foreman	UT5	Skilled Laborer Equip. Operator	UT3
Forester	UT4	Sweeper Operator	UT3
Groundskeeper	UT3	Traffic Foreman	UT5
Head Foreman	UT5	Traffic Laborer	UT1
Heavy Equipment Operator-Utilities	UT4	Water Meter Foreman	UT6
Heavy Equipment Operator-Public Services	UT3	Water Laborer	UT2
Housing Inspector	UT3	Water Meter Repair	UT2
Laborer	UT1	Water Treatment Plant Foreman-Grade 3	UT5
Laborer Equipment Operator	UT3	Water Treatment Plant Foreman-Grade 4	UT6
Maintenance Mechanic	UT3	Water Plant Operator Grade 1	UT2
Maintenance Person	UT3	Water Plant Operator Grade 2	UT3
Municipal Inspector	UT3	Water Plant Operator Grade 3	UT4
Parts & Inventory Control Tech.	UC2		

**COUNCIL 94 MUNICIPAL EMPLOYEES****FY 2013-2014 Salary Schedule  
Effective July 1, 2008**

*The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2009.  
Effective July 1, 2013 a COLA of 1.8% will be implemented*

GRADE	AFSCME CLERICAL POSITIONS						
	A	B	C	D	E	F	G
UC 1	31,609	32,557	33,534	34,540	35,576	36,643	37,743
UC 2	34,243	35,270	36,328	37,419	38,541	39,697	40,888
UC 3	36,877	37,983	39,123	40,296	41,506	42,751	44,033
UC 4	39,511	40,696	41,918	43,175	44,471	45,804	47,178

GRADE	AFSCME TRADE POSITIONS						
	A	B	C	D	E	F	G
UT 1	31,609	32,557	33,534	34,540	35,576	36,643	37,743
UT 2	34,243	35,270	36,328	37,419	38,541	39,697	40,888
UT 3	36,877	37,983	39,123	40,296	41,506	42,751	44,033
UT 4	39,511	40,696	41,918	43,175	44,471	45,804	47,178
UT 5	42,145	43,410	44,712	46,053	47,434	48,858	50,323
UT 6	44,779	46,123	47,506	48,932	50,399	51,911	52,965
UT 7	49,521	51,006	52,536	54,112	55,736	57,408	59,130

**FRATERNAL ORDER OF POLICE  
 LODGE NO. 8  
 ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED  
 FY 2013 ~ 2014  
 Effective January 1, 2009**

*The contract with Lodge #8, Fraternal Order of Police, contract expired June 30, 2013.  
 Effective July 1, 2013 a COLA of 1.8% will be implemented*

GRADE	CLASS TITLE	A	B	C	D	E	FY 2013-2014 NUMBER ASSIGNED
<b>P01</b>	Police Officer (Pre 7/1/97)	49,476	55,867	60,154	61,696		10
<b>P09</b>	Police Officer (Post 7/1/97)	46,200	49,663	53,387	57,393	61,696	27
<b>P02</b>	Investigator					65,394	12
	Court Officer					65,394	
<b>P06</b>	Community Police Officer					65,394	4
<b>P07</b>	Public Affairs Officer					65,394	0
<b>P08</b>	BCI Officer					65,394	1
<b>P03</b>	Sergeant				66,179	68,552	14
<b>P04</b>	Lieutenant				73,622	76,280	7
<b>P05</b>	Captain				80,864	84,983	3
<b>Total Police Personnel</b>							<b>78</b>

*Not including Police Chief*

**LOCAL 1080  
ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED**

*The contract with Local 1080, International Association of Firefighters, expires June 30, 2014.*

**FY 2013 - 2014 Salary Schedule**

**Effective December 1, 2013 salary increase of 2.75%**

<b>GRADE</b>	<b>CLASS TITLE</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>F01</b>	Fire Fighter	37,012.74	40,958.39	46,740.19	51,463.65	61,119.01
<b>F02</b>	Lieutenant					66,076.69
<b>F03</b>	Lieutenant, Fire Alarm/Maintenance					72,803.31
<b>F04</b>	Captain					72,277.43
<b>F09</b>	Captain, Administrative Officer					72,277.43
<b>F10</b>	Captain, Fire Inspection					73,727.27
<b>F05</b>	Captain, Fire Prevention					73,737.27
<b>F05</b>	Captain, Superintendent Fire Alarm					73,737.27
<b>F06</b>	Fire Marshal					88,875.25
<b>F07</b>	Deputy Chief					80,795.68
<b>F08</b>	Senior Deputy Chief					82,411.64

**PART-TIME, TEMPORARY, SEASONAL and UNCLASSIFIED EMPLOYEES**

**SALARY SCHEDULE  
Effective July 1, 2013**

**HOURLY EMPLOYEES**

Affirmative Action Officer/HR Clerk	13.00 - 18.00/hr	Office Manager	8.00 - 16.00/hr
Alternative Local Building Official	30.00 - 40.00/hr	Parking Attendants	7.75 - 10.00/hr
Animal Control Officer	7.75 - 8.00/hr	Parking Inspector	10.00 - 18.00/hr
Assistant Beach Manager	10.00 - 20.00/hr	Planning Aide	7.75 - 10.00/hr
Assistant Harbor Master	12.00 - 20.00/hr	Planning Intern	10.00 - 15.00/hr
Beach Equipment Operator	10.00 - 20.00/hr	Playground Leaders	8.50 - 15.00/hr
Clerk Typist/Cashier	7.75 - 10.00/hr	Program Coordinator	8.00 - 18.00/hr
Certified Recreation Instructor	15.00 - 50.00/hr	Property Management Aide	13.00 - 18.00/hr
City Hall Greeter	12.50 - 15.00/hr	Recreation Activities Coordinator	10.00 - 25.00/hr
Deputy Zoning Officer	13.00 - 18.00/hr	Recreation Super./Watchperson	7.75 - 18.00/hr
Engineer/Planning Aide	7.75 - 10.00/hr	Restroom Aide	7.75 - 16.00/hr
Foreman	7.75 - 20.00/hr	Retired Police Officers Corps-Trainee	Top of Grade Police Officer/Hourly
Grant Writer	20.00 - 40.00/hr	Retired Police Officers Corps	Hourly Police Detail Rate as per FOP Contract
Groundskeeper	8.00 - 16.00/hr	Secretary	8.00 - 16.00/hr
Harbor Facility Manager	7.75 - 18.00/hr	Sidewalk Sweeper Operator	7.75 - 13.00/hr
Harbor Master's Asst.	8.00 - 18.00/hr	Sports Facilities Manager	7.75 - 20.00/hr
Laborer/Attendant	7.75 - 16.00/hr	Sweeper Operator	7.75 - 13.00/hr
Lifeguard	9.00 - 16.00/hr	Traffic Aide	7.75 - 16.00/hr
Lifeguard Supervisor	9.50 - 18.00/hr	Transportation Supervisor	20.00-30.00/hr
Maintenance Person	10.00 - 20.00/hr	VIN Inspector	10.00 - 16.00/hr

**ON-CALL EMPLOYEES**

Call Fire Fighter	300 per annum
Call Fire Fighter/Leutenant	480 per annum
Matron	13.00 - 18.00/hr
Police Auxilliary	7.75 - 13.00/hr
Public Safety Dispatcher	13.00 - 18.00/hr
Recreation Instructor	8.50 - 30.00/hr
Referees and Officials	10.00 - 30.00/hr
Rotunda Coordinator	15.00 - 20.00/hr
Scorer	8.00 - 18.00/hr
Water Plant Operator	10.00/hr

**SALARIED EMPLOYEES**

Building Code Inspector	150 per diem
Caretaker (Water Dept.)	5,200 per annum
Parking Lot Manager	440 per week
Police Officer Trainee (Municipal Academy)	650 per week
School Crossing Guards	25.00/day
PUC Approved Water Caretaker	12,900 per annum

**UNCLASSIFIED - Effective July 1, 2011**

City Manager	140,000 per annum
City Solicitor	77,281 per annum
Asst. City Solicitor for Civil Litigation	61,920 per annum
Asst. City Solicitor for Law Enforcement	26,214 per annum
Municipal Court Judge	31,317 per annum
Probate Judge	12,982 per annum
Canvassing Board Clerk	54,000 per annum
Canvassing Board Members	1,237 per annum

## Glossary

**Accrual Basis of Accounting** – a method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

**ADA** – Americans with Disabilities Act – federal laws requiring accessibility and equal treatment for anyone with a disability.

**Adopted Budget** – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes the legal guidance to the City management and departments for spending levels.

**Allocate** – To set apart or earmark for a specific purpose

**ALS** – Advanced Life Support – a type of medical assistance given by paramedics and/or emergency medical technicians (EMT's).

**Appropriation** – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

**Assessed Value** – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

**Balanced Budget** – a budget in which the revenues meet or exceed the appropriation in a given year. For enterprise funds, a balanced budget is one in which the cash inflows equal or exceed the cash outflows.

**Basis of Accounting** – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

**Bond Debt Instrument** – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (maturity date) along with periodic interest paid a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Bond Ratings** – a rating of quality given on any bond offering as determined by an independent agency in the business of rating such offerings.

**Budget** – a plan of financial operation including an estimate of proposed means of financing (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.



**Budget Calendar** – the schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**Budget Guidelines** – the explicit instructions given to each department on an annual basis for its operating budget preparation.

**CAFR** – Comprehensive Annual Financial Report – financial report that contains, at a minimum, three sections: introductory, financial and statistical. The CAFR is often loosely referred to as the audited financial statements.

**Capital Improvement Plan (CIP)** – a five-year plan of proposed capital expenditures for long-term improvements to the City's facilities including water, water pollution control, parking facilities and Easton's Beach; identifies each project and source of funding.

**Capital Improvement or Project** – Any acquisition or lease of land; the purchase of major equipment and vehicles valued in excess of \$15,000; construction or renovation of buildings, infrastructure or facilities including engineering, design and other preconstruction costs; major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure; or major equipment or furnishings, with an estimated cost in excess of \$15,000, required to furnish new buildings or facilities.

**CDBG** – Refers to the Community Development Block Grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents through a comprehensive approach to planning and implementing programs and activities.

**COLA** – Cost of living adjustment based on either the change in the most recent Federal Consumer Price Index for urban wage earners and clerical workers (CPI-W) for Boston, Massachusetts or by Union contract.

**Consumer Price Index (CPI)** – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

**Contingency** – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists. General Fund use of the contingency may only be approved by the City Council.

**CRMC** – Coastal Resources Management Council - With 420 miles of beautiful Rhode Island coastline, the RI CRMC is charged with managing for all of our citizens - and those to come - the high quality of life that we expect from our coastal resources.

**CY** – Calendar Year

**Debt Per Capita** – total outstanding debt divided by the population of the City.

**Debt Ratio** – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the

City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

**Debt Service** – the payment of principal and interest to holders of the City’s debt instruments.

**Department** – An entity, such as the Department of Public Works, that coordinates services in a particular area.

**EMS** – emergency medical services.

**Encumbrance** – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

**Enterprise Funds** – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Water Fund, Water Pollution Control Fund, Parking Facilities Fund, and Easton’s Beach Fund.

**ERP** – Enterprise Resource Planning – multi-module software packages designed to integrate business functions and to facilitate management of major business functions such as financial accounting, purchasing, human resources, payroll and billing.

**Expenditure** – actual outlay of monies for goods or services.

**Expenses** – expenditures and encumbrances for goods and services.

**Fair Market Sales** – defined as an “arm’s length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures or sales to a governmental unit.

**Flat-funded** – funded at the same dollar amount as last year.

**Fringe Benefits** – the employer contributions paid by the City as part of the conditions of employment. Examples include health and dental insurance, state public employees retirement system and the Police and Fire Retirement Systems and life insurance.

**Full-Time Equivalent (FTE)** – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year with one full-time equivalent position.

**Fund** – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities.

**Fund Balance** – the excess of an entity’s assets over its liabilities also known as excess revenues over expenditures or net assets. A negative fund balance is sometimes called a deficit.

**Fund Transfer** – movement of resources from one fund to another which can only be authorized by the City Council.

**FY** – Fiscal year which for the City begins on July 1 and ends on June 30

**GAAP** – generally accepted accounting principles – conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**GASB** – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

**General Fund** – a fund type used to account for the ordinary operations of the City government that are financed from taxes and other general revenues. It is used to account for all operations and/or programs that are not required to be reported in other funds. It is the largest fund in the City's budget and is often the fund most generally referred to by others.

**General Obligation Bond** – a bond for which the full faith and credit of the City is pledged for payment.

**Governmental Funds** - Funds generally used to account for tax-supported activities- the general fund, special revenue funds, and debt service funds are all governmental funds.

**Grants** – Contributions of cash or other assets from another government or entity to be used or expended for a specific purpose.

**HDC** – Historic District Commission

**HOPE VI Project** – The rehabilitation of affordable housing in the City's north end. Hope VI refers to the type of federal grant used to assist with the project.

**Infrastructure** – public systems and facilities, including water and sewer systems, roads, bridges, schools, beaches, harbors and other systems.

**Internal Service Charges** – charges to City departments for gasoline and assigned vehicle repairs and maintenance provided by the equipment operations fund.

**Internal Service Funds** – Fund established to finance and account for services furnished by a designated City Department to other departments. The Internal Service Fund includes fleet maintenance which is the department that provides maintenance, repair and fuel services to vehicles.

**Major Fund** – Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be

reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

**MIS Services** - stands for management information services and covers all communications equipment and computer technology.

**Modified Accrual Basis of Accounting** – uses a current financial resources measurement focus. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

**Non-Departmental Accounts** – accounts used to record expenditures that cannot or have not been allocated to individual departments.

**OPEB** – Other Post-Employment Benefits which include retiree health insurance for qualified employees and retiree life insurance for qualified police employees. Amounts are currently budgeted and funded on a pay-as-you-go basis. A trust has been set up so that funds can be accumulated for qualified retirees. The trust is being funded by health insurance premium sharing by employees. It is anticipated that larger contributions will be made starting in FY2009.

**Pension Trust Funds** – accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire retirees.

**Performance Measure** – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

**Permanent Funds** – used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings of the principal can be spent.

**Private-Purpose Trust Fund** – used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria.

**Proposed Budget** – the operating and capital budgets submitted to the City Council by the City Manager.

**Proprietary Fund** – funds that account for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds and internal service funds.

**PUC or RIPUC** – Public Utilities Commission of the State of Rhode Island – has regulatory authority over the City's water system.

**QZAB** – qualified zone academy bond – this is a type of financing used in conjunction with general obligation bonds and private donations to rebuild Thompson Middle School.

**Real Property** – Real estate, including land and improvements classified for purposes of assessment.

**Reserve** – an account used to indicate that a portion of fund equity is legally restricted.

**Revenue** – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines, interest income and miscellaneous revenue.

**Revenue Estimate** – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

**Salaries** – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in Union contracts. This category also includes overtime and temporary help.

**Special Revenue Fund** – Funds established to segregate resources restricted to expenditures for a specific purpose. An example would be the CDBG fund.

**Tax Rate** – the amount of tax levied for each \$1,000 of assessed value.

**UDAG** – Urban Development Action Grant – an original grant was given to the City by the Federal Housing and Urban Development Agency (HUD). The grant is used to issue loans for development in the City. All loans and terms of the loans must be approved by the City Council. Repayments and interest are returned to the UDAG fund so that they can be used to issue loans in the future.

**User Fees** – the payment of a fee for direct receipt of a public service by the person benefiting from the service.

**Water Fund** – Utility Enterprise Fund responsible for providing drinking water that meets standards established by the US Environmental Protection Agency (EPA) and the Rhode Island Department of Health (RIDOH). The Water Division is licensed by the RIDOH as a Public Water Supplier, License # 1592010. The Water Division is also required to report to the Rhode Island Water Resources Board.

The Water Division operates and manages the source water reservoirs, treatment plants, storage tanks and distribution system. The City's water distribution system also services the Town of Middletown and a small portion of the Town of Portsmouth. We also sell water wholesale to the Portsmouth Water and Fire District and Naval Station Newport.

**Water Pollution Control Fund** - Utility Enterprise Fund responsible for providing wastewater treatment for the residents of Newport. In addition we provide wastewater treatment on a wholesale basis to the Town of Middletown and Naval Station Newport. The Water Pollution Control Division also manages the storm drainage system within the City.

The sanitary sewer collection system and waste water treatment facility are operated and maintained in accordance with a service contract with United Water, Inc. The City and United Water are issued a Rhode Island Pollutant Discharge Elimination System Permit # RI0100293 to operate the wastewater facilities.

**Working Capital** - The excess of total current assets over total current liabilities to be used.